



**CORPORATION OF THE TOWNSHIP OF PRINCE
SPECIAL MEETING
Agenda
March 28, 2019
5:00 p.m. – CAO Office**

- 1. Call to Order – 5:00 pm**
- 2. Approval of agenda**
- 3. Declaration of Conflict of Interest**
- 4. Budget Deliberations**
- 5. Adjournment**

Prince Township 2019 Budget

Account #	Account name	2018 Annual Budget	2018 Actual	(over) / under	2019 Annual Budget	Notes
01-30-300100	Council Wages	27,720.00	27,720.00	-	27,720.00	
01-30-300110	Council - Other	4,000.00	4,796.90	(796.90)	5,000.00	
01-30-300200	Administrator Wages	160,200.00	160,069.63	130.37	161,000.00	
01-30-300201	Office Salaries	-	-	-		
01-30-300250	Internship Wages	-	-	-		
01-30-300300	CPP	10,150.00	9,523.96	626.04	10,150.00	
01-30-300310	EI	5,650.00	5,200.75	449.25	5,650.00	pay 882 & 884 posted 2 x
01-30-300330	OMERS	16,250.00	15,454.37	795.63	16,250.00	pay 882 & 885 posted 2 x
01-30-300340	Employer Health Tax	5,000.00	5,067.54	(67.54)	5,000.00	pay 884 & 889 Aug 13 & 27
01-30-300350	Workers Compensation	12,500.00	11,666.01	833.99	12,700.00	882 & 884 & 885 & 887
01-30-300360	Extended Benefits	8,500.00	7,601.41	898.59	8,500.00	"
01-30-300500	Election Expense	5,000.00	2,189.02	2,810.98	-	
01-30-300510	Advertising	1,500.00	1,518.89	(18.89)	1,500.00	
01-30-300600	Training	3,500.00	2,357.65	1,142.35	3,500.00	
01-30-300610	Travel	2,500.00	2,416.23	83.77	2,500.00	
01-30-300620	Memberships	900.00	1,272.77	(372.77)	1,300.00	Algoma Kinniwabi and Municipal World
01-30-300700	Auditor	10,500.00	13,483.20	(2,983.20)	13,500.00	reduced budget from last year - but
01-30-300710	Solicitor	15,000.00	13,755.58	1,244.42	14,000.00	
01-30-300715	Professional fees - Consulting	12,000.00	11,918.07	81.93	12,000.00	
01-30-300720	Insurance	34,630.00	34,145.04	484.96	34,450.00	800 and 2500 for higher ded & cyber
01-30-300800	Tax Sale Costs	1,500.00	821.17	678.83	1,500.00	
01-30-300900	Office Supply	8,000.00	8,628.50	(628.50)	9,000.00	
01-30-300920	Sundry	-	-	-	-	
01-30-300925	Assessment	20,590.00	20,588.44	1.56	20,720.00	
01-30-300940	Bank Charges	200.00	128.50	71.50	150.00	
01-30-300955	Donations	2,000.00	1,996.41	3.59	2,000.00	
01-30-300975	Miscellaneous Expense	8,000.00	8,045.06	(45.06)	8,000.00	
	General Government Subtotal	375,790.00	370,365.10	5,424.90	376,090.00	

01-31-300300	CPP	-	-	-	-	
01-31-300310	EI	-	-	-	-	
01-31-300340	Employer Health Tax	-	-	-	-	
01-31-300350	Workers Compensation	-	-	-	-	
01-31-310050	Ambulance	70,568.00	71,351.00	(783.00)	72,685.04	
01-31-310075	Policing	201,660.00	201,660.85	(0.85)	177,895.00	
131310000	Fire chief and prevention officer				30,000.00	
01-31-310100	Fire Honorariums	16,000.00	16,042.58	(42.58)	15,000.00	
01-31-310120	Pumper Fuel	400.00	138.20	261.80	-	
01-31-310130	Pumper Repair	1,000.00	1,643.66	(643.66)	-	
01-31-310140	Tanker Fuel	200.00	27.02	172.98	-	
01-31-310150	Tanker Repair	1,500.00	3,752.59	(2,252.59)	-	
01-31-310155	Equipment Van Fuel	400.00	258.60	141.40	-	
01-31-310160	Equipment Van Repair	1,000.00	8,983.84	(7,983.84)		
01-31-310170	New Apparatus & Equipment	3,500.00	3,421.80	78.20	-	
01-31-310175	First Response Expense	500.00	514.22	(14.22)	-	
01-31-310180	Repairs to Apparatus & Equipment	1,500.00	833.29	666.71	-	
01-31-310185	Recertification of App and Equip	6,000.00	712.32	5,287.68	-	
01-31-310190	Fire - Licenses & Permits	4,000.00	736.22	3,263.78	-	
01-31-310200	Training	5,000.00	2,486.12	2,513.88	30,000.00	
01-31-310210	Fire Station	8,000.00	8,891.15	(891.15)	50,000.00	encompasses all other accounts
01-31-310215	Mutual Aid and Essentials Course	300.00	-	300.00	-	
01-31-310220	Miscellaneous Fire	1,000.00	10,105.80	(9,105.80)	-	
01-31-310230	Fire Administration	250.00	250.00	-	-	
01-31-310240	Fire Prevention	500.00	568.87	(68.87)	-	
01-31-310250	Fire Hydrants	7,500.00	7,596.74	(96.74)	7,600.00	
01-31-310255	Emergency Plan	5,000.00	5,426.80	(426.80)	5,500.00	
01-31-310260	MNR Fire Protection	8,565.00	8,564.78	0.22	8,761.00	
01-31-310300	Conservation Authority	5,375.00	5,373.62	1.38	5,605.54	
01-31-310405	Animal Control Officer	1,600.00	1,927.34	(327.34)	2,000.00	750 for human society - rest mileage
01-31-310410	BEO Mileage	200.00	75.21	124.79	200.00	
01-31-310430	CBO & BEO Wage	-	-	-	-	
01-31-310440	CBO Mileage	-	-	-	-	
	Protection to Persons & Property Subtotal	351,518.00	361,342.62	(9,824.62)	405,246.58	
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01-32-300300	CPP	-	-	-		
01-32-300310	EI	-	-	-		
01-32-300330	OMERS	-	-	-		
01-32-300340	Employer Health Tax	-	-	-		
01-32-300350	Workers Compensation	-	-	-		
01-32-300360	Extended Benefits	-	-	-		
01-32-320000	Quonset Hut - Power	550.00	349.35	200.65	500.00	
01-32-320110	Bridges & Culverts - Material	6,000.00	-	6,000.00	6,000.00	
01-32-320120	Bridges & Culverts - Machinery	2,000.00	-	2,000.00	1,000.00	
01-32-320200	Brushing - Machinery	6,500.00	11,215.92	(4,715.92)	9,000.00	
01-32-320240	Ditching - Machinery	14,000.00	10,337.03	3,662.97	15,000.00	
01-32-320270	Patching - Material	3,500.00	2,574.41	925.59	3,000.00	
01-32-320280	Patching - Machinery	1,000.00	-	1,000.00	1,000.00	
01-32-320360	Grading - Machinery	5,000.00	4,688.06	311.94	1,000.00	
01-32-320390	Dust Layer - Material	1,000.00	518.06	481.94	2,000.00	
01-32-320400	Dust Layer - Machinery	-	-	-	4,000.00	
01-32-320430	Gravel Resurfacing - Material	7,000.00	6,612.26	387.74	10,000.00	
01-32-320440	Gravel Resurfacing - Machinery	3,500.00	5,104.78	(1,604.78)	6,000.00	
01-32-320480	Snowplowing - Machinery	29,500.00	18,360.20	11,139.80	20,000.00	
01-32-320520	Sanding - Machinery	26,000.00	25,931.83	68.17	26,000.00	
01-32-320590	Safety Devices - Material	1,000.00	87.77	912.23	1,000.00	
01-32-320620	Miscellaneous Roads	6,000.00	4,962.34	1,037.66	4,000.00	
01-32-320625	Roads Labourer	-	-	-		
01-32-320630	Road Super Wages	51,000.00	52,212.97	(1,212.97)	52,000.00	(967.17)
01-32-320640	Training - Roads	1,000.00	729.71	270.29	1,500.00	
01-32-320650	Vacation Pay - Roads	-	-	-		
01-32-320660	Tools - Roads	600.00	-	600.00	1,000.00	
01-32-320665	Roads Summer Student	-	-	-		
01-32-320670	Misc. Repairs	1,000.00	395.75	604.25	1,000.00	
01-32-320760	Construction - Material	1,500.00	-	1,500.00	1,000.00	
01-32-320770	Construction - Machinery	3,000.00	79.37	2,920.63	1,000.00	
01-32-320790	Streetlighting	10,000.00	8,572.20	1,427.80	8,600.00	
01-32-320910	Truck Expense	2,000.00	7,572.13	(5,572.13)	4,000.00	
	Transportation Subtotal	182,650.00	160,304.14	22,345.86	179,600.00	

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01-33-300300	CPP	-	-	-		
01-33-300310	EI	-	-	-		
01-33-300330	OMERS	-	-	-		
01-33-300340	Employer Health Tax	-	-	-		
01-33-300350	Workers Compensation	-	-	-		
01-33-320630	Road Super Wages	5,200.00	5,126.12	73.88	3,100.00	
01-33-320650	Vacation Pay - Roads	-	-	-		
01-33-320665	Roads Summer Student	-	-	-		
01-33-330100	Garbage Collection	15,000.00	23,057.04	(8,057.04)	23,100.00	1921.42/month
01-33-330110	Recycling	41,500.00	41,737.26	(237.26)	41,750.00	
01-33-330115	Recycling - Truck Expenses	600.00	600.00	-	500.00	
01-33-330200	Garbage Disposal	12,000.00	11,491.76	508.24	11,500.00	
	Environment Subtotal	74,300.00	82,012.18	(7,712.18)	79,950.00	
				-		
01-34-300300	CPP	-	-	-		
01-34-300310	EI	-	-	-		
01-34-300330	OMERS	-	-	-		
01-34-300340	Employer Health Tax	-	-	-		
01-34-300350	Workers Compensation	-	-	-		
01-34-320630	Road Super Wages	8,200.00	8,030.57	169.43	6,200.00	
01-34-320650	Vacation Pay - Roads	-	-	-		
01-34-340100	Algoma Health Unit	33,972.00	33,972.00	-	34,651.44	
01-34-340200	Cemetery	1,500.00	1,339.92	160.08	1,500.00	
	Health Subtotal	43,672.00	43,342.49	329.51	42,351.44	
01-35-350100	Welfare	66,624.00	66,624.00	-	68,622.72	
01-35-350110	Child Care - DSSAB	30,445.00	30,445.00	-	31,358.35	381,385.00
01-35-350115	Social Housing	213,748.00	213,748.00	-	220,160.44	
	Social/Family Subtotal	310,817.00	310,817.00	-	320,141.51	

01-36-300300	CPP	-	-	-		
01-36-300310	EI	-	-	-		
01-36-300330	OMERS	-	-	-		
01-36-300340	Employer Health Tax	-	-	-		
01-36-300350	Workers Compensation	-	-	-		
01-36-320630	Road Super Wages	8,720.00	8,717.51	2.49	8,720.00	
01-36-320650	Vacation Pay - Roads	-	-	-		
01-36-320665	Roads Summer Student	-	-	-		
01-36-360100	Parks	10,000.00	1,461.31	8,538.69	9,000.00	
01-36-360200	Recreation Committee	700.00	-	700.00	700.00	
01-36-360210	Recreation - Other	500.00	101.38	398.62	500.00	
01-36-360300	Library	4,000.00	4,974.74	(974.74)	5,000.00	974 is portion of phone & fire
01-36-360400	Museum	4,000.00	5,581.63	(1,581.63)	5,000.00	1581.63 is hydro, conference,
01-36-360450	Prince Access. Living Senior Serv. Comm	500.00	-	500.00	-	
01-36-360500	Community Centre	15,000.00	20,916.40	(5,916.40)	15,000.00	
01-36-360510	Hall Custodian	-	-	-		
01-36-360520	Hall Fuel	10,000.00	7,988.53	2,011.47	8,500.00	
01-36-360530	Hall - Light & Power	6,500.00	2,402.09	4,097.91		
01-36-360540	Hall - Ploughing	3,000.00	3,000.00	-		
01-36-360550	Water Filtration Operating	8,500.00	8,694.14	(194.14)	6,900.00	
01-36-360600	Festival and Events Pavilion	3,000.00	3,064.87	(64.87)		
	Recreation and Culture Subtotal	74,420.00	66,902.60	7,517.40		
				-		
01-37-370100	Planning - General	500.00	726.74	(226.74)		
01-37-370200	Planning Consultant	3,500.00	3,992.77	(492.77)		
01-37-370300	Planning - Administrator	1,500.00	1,500.00	-		
	Planning Subtotal	5,500.00	6,219.51	(719.51)		
				-		
03-39-300230	Summer Employment	4,200.00	-	4,200.00		
03-39-300300	CPP	100.00	-	100.00		
03-39-300310	EI	50.00	-	50.00		
03-39-300940	Bank Charges	100.00	41.00	59.00		
03-39-300975	Miscellaneous Expense	2,500.00	1,132.11	1,367.89		
03-39-360400	Museum	1,050.00	-	1,050.00		
	Museum Subtotal	8,000.00	1,173.11	6,826.89		

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01-40-400100	Capital Improvements	68,530.00	-	68,530.00		
01-40-400110	Capital Improvements - Base Line	40,000.00	-	40,000.00		
01-40-400130	Capital Improvements - Prince Lake Rd	64,030.00	164,636.95	(100,606.95)	1,186,140.00	Walls Rd
01-40-400140	Capital Improvements - Bridges	240,000.00	231,800.60	8,199.40		
01-40-400155	Capital Improvements - pavilion	35,000.00	95,214.66	(60,214.66)		79000 balance of original contract
01-40-400425	Truck Repayment - Principal	11,665.00	11,665.32	(0.32)	12,019.00	
01-40-400450	Truck Repayment - Interest	1,110.00	1,108.73	1.27	756.00	5.00
01-40-400900	Provisions for Fire	5,000.00	5,000.00	-		
01-40-400912	Provision for Capital Asset Replacement	5,000.00	5,000.00	-		
	Capital Subtotal	470,335.00	514,426.26	(44,091.26)		
	dssab difference	12,940.00		12,940.00		
		1,909,942.00	1,916,905.01	(19,903.01)		
		-		(12,940.00)		

Revenues

acctnumber	PreviousYTD	PreviousYTDActual	AnnualBudget	YTDActual	BudgetPerAmt	2019 budget	notes
01-00-150900 Environment Revenue-Garbage Tags	250.00	224.00	200.00	218.00	(18.00)	200.00	
01-00-150901 Environment Revenue - General	14,500.00	-	-	-	-	-	
01-00-150910 Environment Revenue-WDO Funding-Recycling	7,800.00	12,471.40	10,000.00	16,199.70	(6,199.70)	15,000.00	
01-00-190010 Gen. Gov. - Gas Tax	62,691.37	-	65,675.00	-	65,675.00	65,675.00	
01-00-190020 Gen. Gov. - NOHFC Intern	27,563.00	27,563.00	21,000.00	50,858.97	(29,858.97)	14,000.00	
01-00-190030 Gen. Gov. - AMP	-	-	38,539.00	38,539.02	(0.02)	10,000.00	cannabis legislation
01-00-190050 Gen. Gov. - Ontario Municipal Partnership Fund	258,600.00	258,600.00	232,800.00	232,800.00	-	230,000.00	
01-00-190075 Gen. Gov. - Ontario Community Infrastructure Fund	50,000.00	50,000.00	50,000.00	50,000.00	-	50,000.00	
01-00-190100 Rec/Culture - Federal Summer Employment	-	4,788.00	-	-	-	-	
01-00-190130 Gen. Gov. - Rent - Cmmunity Hall	2,500.00	2,232.00	2,000.00	2,832.00	(832.00)	2,500.00	
01-00-190135 Rec/Culture - Centennial Garden Rev.	1,500.00	-	250.00	-	250.00	-	
01-00-190140 Gen. Gov. - Parent Child Revenue	12,180.00	12,180.00	12,750.00	12,750.00	-	-	
01-00-190150 Gen. Gov. - Miscellaneous Revenue	6,000.00	8,822.15	13,500.00	12,952.89	547.11	-	
01-00-190160 Gen. Gov. - Tax Sale Costs Received	-	110.00	-	15,755.03	(15,755.03)	-	
01-00-200100 P.T.P.P. - Fire Donations, Misc.	5,700.00	1,398.36	-	1,050.00	(1,050.00)	-	
01-00-200110 P.T.P.P. - Fire DSSAB Revenue	3,000.00	3,000.00	3,000.00	3,000.00	-	3,000.00	
01-00-200120 Fire Permits	2,000.00	2,023.00	2,000.00	1,798.00	202.00	1,800.00	
01-00-210100 Transportation - Ontario Specific - Roads	411,990.00	308,492.50	-	42,225.19	(42,225.19)	1,067,525.00	not confirmed
01-00-210120 Transportation - Misc. Revenue - Roads	-	8,079.50	-	-	-	-	
01-00-210125 Transportation - Employment Grant	11,856.00	-	5,600.00	5,411.00	189.00	5,600.00	not confirmed
01-00-220120 Health Rev. - Cemetery Revenue	3,000.00	400.00	500.00	350.00	150.00	350.00	
01-00-220125 Health Rev. - Cemetery General	3,000.00	2,275.00	2,000.00	2,875.00	(875.00)	2,800.00	
01-00-230100 Rec/Culture - Ontario Specific - Recreation	-	-	-	940.00	(940.00)	-	
01-00-230120 Rec/Culture - Recreation Rev.	480.00	14.00	-	2,600.00	(2,600.00)	2,500.00	
01-00-230140 Rec/Culture - 5% in Lieu of Parks	2,000.00	5,275.00	2,000.00	5,665.46	(3,665.46)	5,000.00	
01-00-240100 Planning & Dev. - Ontario Specific - Planning	1,000.00	-	1,000.00	1,000.00	-	1,000.00	
01-00-240120 Planning & Dev. - Committee of Adj. Revenue	1,500.00	1,950.00	1,500.00	1,500.00	-	1,500.00	
01-00-240130 Planning & Dev. - Rezoning/O.P. Rev.	1,000.00	-	1,000.00	1,000.00	-	1,000.00	
01-00-250010 Other Rev. - POA Rev.	4,250.00	4,250.00	4,250.00	1,363.94	2,886.06	-	
01-00-250100 Other Rev. - Licenses & Permits - Dogs	1,500.00	1,890.00	1,800.00	1,755.00	45.00	1,800.00	
01-00-250110 Other Rev. - Tax Sale Rev.	-	-	20,000.00	2,415.17	17,584.83	-	
01-00-250200 Other Rev. - Licenses & Permits - Bldg.	9,500.00	3,555.74	-	30.00	(30.00)	-	
01-00-250500 Other Rev. - Tax Interest	20,000.00	24,538.31	24,000.00	27,968.81	(3,968.81)	25,000.00	
01-00-250600 Other Rev. - Interest Earned	21,500.00	4,247.38	30,000.00	1,804.87	28,195.13	30,000.00	JE for interest earned not posted
01-00-250700 Other Rev. - US Exchange	500.00	536.69	500.00	530.00	(30.00)	500.00	
01-00-250800 Other Rev. - Tax Certificates	250.00	475.00	400.00	420.00	(20.00)	400.00	
01-00-260000 Revenue From Reserves	-	-	134,030.00	134,030.00	-	-	
	947,610.37	749,391.03	680,294.00	672,638.05	7,655.95	1,537,150.00	