



**CORPORATION OF THE TOWNSHIP OF PRINCE
SPECIAL BUDGET MEETING MINUTES – TUESDAY MARCH 31st, 2026 AT 5:00 PM
COMMUNITY HALL**

Present:

Council: M. Mageran
E. Caputo
J. Weir
M. Christenson
T. Trutenko

Staff: Megha Trivedi
Media: Maguerite LaHaye
Public: Rose Zgraja

1. Call to Order at 5:00 P.M.

2. Approve Agenda

Resolution 2026 – 70

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT COUNCIL hereby accepts the agenda for Tuesday March 31st, 2026, and any addendums, as presented. *(Carried)*

3. Disclosure of Pecuniary Interest

4. Staff Reports

a) 2026 Draft Budget Presentation

Resolution 2026 – 71

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT Council approves the 2026 Budget, as presented;

AND THAT appropriate Tax Rate By-law be brought forward for adoption at a subsequent Council meeting. *(Carried)*

b) Tender 2026-01 – Staff Evaluation Report

Resolution 2026 – 72

Moved by: Councillor E. Caputo

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT Council accepts the report from staff regarding Tender 2026-01 Winter Snow Removal and Summer Grading, as information. *(Carried)*

5. Motions and Notice of Motions

a) Tender 2026-01 Winter Snow Removal and Summer Grading - Tender Update

Resolution 2026 – 73

Moved by: Councillor M. Christenson

Seconded by: Councillor J. Weir

BE IT RESOLVED THAT Council hereby selects one of the following options regarding the Road Maintenance services:

Option 1 – Accept a compliant tender submission, and authorize staff to proceed with award in accordance with the Procurement By-law.

Option 2 – Proceed with In-house service delivery model, including purchase of grader, rental of a backhoe with required attachments during the season and transitioning the Public Works Supervisor to full – time.

AND FURTHER THAT staff be directed to proceed with all necessary actions in support of the selected option. *(Carried)*

b) NOHFC Grant Application – Deans Road Park Fencing

Resolution 2026 – 74

Moved by: Councillor M. Christenson

Seconded by: Councillor E. Caputo

BE IT RESOLVED on March 31st, 2026, that The Corporation of the Township of Prince supports the application regarding the Deans Road Park Fencing Project and can enter into an agreement with NOHFC regarding Deans Road Park Fencing Project.

The Corporation of the Township of Prince agrees to commit a total of \$8,000 towards the total project cost of \$80,000 and resolves to cover any project-related cost overruns from the 2026 budget, should they be incurred. *(Carried)*

c) Credit Card Authorization for Clerk – Treasurer

Resolution 2026 – 75

Moved by: Councillor M. Christenson

Seconded by: Councillor J. Weir

BE IT RESOLVED THAT Council authorizes the issuance of a municipal corporate credit card to Clerk-Treasurer Megha Trivedi with a credit limit of \$20,000;

AND THAT the use of the credit card shall be in accordance with the Township's Procurement Policy and applicable financial controls;

AND FURTHER THAT all transactions shall be reported and reconciled in accordance with standard municipal financial procedures. *(Carried)*

6. By-Laws:

Bylaw 2026 – 17 Ontario Transfer Payment Agreement – 2025-26 Community Emergency Preparedness Grant (CEPG)

Resolution 2026 – 76

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT Bylaw 2026-17, being a by-law to authorize the execution of an Ontario Transfer Payment Agreement for 2025-26 Community Emergency Preparedness Grant (CEPG) , be read a FIRST, SECOND and THIRD time and finally passed this 31st day of March, 2026. *(Carried)*

7. Confirming By-Law- 2026 – 18

Resolution 2026 – 77

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT By-law 2026 - 18 Being a by-law to confirm the proceedings of Council up to and including March 31st, 2026, be given a FIRST, SECOND, and THIRD READING, and FINALLY Passed this 31st day of March 2026. *(Carried)*

8. Adjournment.

Resolution 2026 – 78

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT COUNCIL hereby adjourns at 6:06 p.m., to meet again for the next regular meeting on Tuesday April 14th, 2026, at 6:00 pm, or at the call of the Mayor. *(Carried)*



Mayor, Melanie Mageean



Clerk – Treasurer, Megha Trivedi