



CORPORATION OF THE TOWNSHIP OF PRINCE

Job Posting: Rink Attendants (Seasonal Part-time)

Start date: As soon as possible

Wage Range: \$ \$17.50-\$20/hr

Job Overview:

Prince Township is seeking a responsible and dependable Rink Attendant to support the operation of the outdoor rink during the 2025 season. This is a seasonal, part-time position that involves a range of duties to maintain the rink and assist users.

Key Responsibilities:

- Face to face user interactions, answering questions and concerns
- Prepare for rentals, including cleaning the area, putting up signs, maintain the rentals calendar both online and in house, and coordinating rink access.
- Remove non-renters from the rink as required.
- Maintain the rink area including managing the washrooms, refuse, salting the walkways, and shoveling snow off the boards and ensuring safe conditions.
- Monitor ice conditions and halt use if issues such as cracking, holes, or other hazards arise.
- Enforcing posted rink rules.
- Notify township staff and volunteers of any damage, issues, or emergencies and prepare legible and concise verbal and written reports of such issue.
- Manage any lost and found items
- Coordinate with volunteers and staff

Qualifications and Skills:

- Strong communication and interpersonal skills with the ability to manage conflict
- Ability to work independently and exercise sound judgment.
- Familiarity with rink operations or general maintenance tasks is an asset.
- Must be able to skate and perform physical tasks such as shoveling snow.
- Valid First Air, CPR and AED certifications are considered an asset

Hours and Compensation:

- Hours will vary based on rink operations and rental schedules.
- This position pays Ontario's minimum wage, as set by the Employment Standards Act (ESA).

Additional Requirements:

- Successful candidates may be required to provide a Criminal Record Check.
- Compliance with township policies, including health and safety protocols, is mandatory.

Workplace Standards:

Prince Township is committed to a safe and inclusive work environment, adhering to all relevant employment legislation, including:

- The Employment Standards Act, 2000 (ESA).
- The Ontario Human Rights Code.
- The Occupational Health and Safety Act (OHSA).

How to Apply:

To apply, please submit your resume and a brief cover letter to clerk@princetwp.ca . We thank all applicants for their interest; however, only those selected for an interview will be contacted.

Prince Township is an equal opportunity employer and encourages applications from individuals of all backgrounds.