



**CORPORATION OF THE TOWNSHIP OF PRINCE
SPECIAL MEETING AGENDA – THURSDAY FEBRUARY 1ST, 2024 – 4:30 PM
COMMUNITY HALL**

YouTube Stream

<https://www.youtube.com/channel/UCXfSxlyppiNWde85MELeuQ>

Land Acknowledgement

It is important that we acknowledge, with respect, that we are in Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of the Garden River First Nation, Batchewana First Nation, and the Historic Sault Ste. Marie Metis Council. We should and will honor and respect these Indigenous people as the ancestors and traditional stewards of the land upon which we stand today. May our relationships with the land teach us to live and work in good relationship with one another.

AGENDA

- 1. Call to order**
- 2. Approve Agenda
Resolution 2024-24**
Be it resolved that council hereby accepts the agenda, and any addendum, as presented.
- 3. Reports - Updated 2024 Budget
Resolution 2024-25**
Be it resolved that the council hereby accepts the Updated 2024 Budget with a levy of _____ (to be determined at the meeting) at a tax rate of _____ (to be determined at the meeting).
- 4. Motion – Reschedule the February 13th, 2024, Regular Council Meeting
Resolution 2024-26**
Be it resolved that council hereby agrees to move the February 13th regular meeting of Council to February 20th, 2024, due to conflicting schedules of Clerk, Admin and Council.
- 5. Adjournment
Resolution 2024-27**
Be it resolved that this Council hereby adjourns at _____ p.m. until Tuesday Feb 20th, 2024, or at the call of the chair.

**PRINCE TOWNSHIP
Heritage Committee/Museum Board
Budget for 2024**

Income

Student Grants for two students at \$15 x 30 hours x 10 weeks	9000
Prince grant	6000
gifts and donations	200
	15,200

Estimated Costs

Two students	9000
Events and displays	200
Advertising	100
Training and conferences	100
Administration	0
Bank charges	100
Payroll costs	200
pews purchase	800
large equipment shed repairs	3000
St. Aloysius Cemetery upkeep	1000
paint for old church	700
Total	15,200

Commentary to Prince Township

Heritage Committee/ Museum Board

Budget for 2024

1. **As you can see the income and costs for students matches and is entirely dependent on what we receive for student grants. If I get only enough for one student then we cut that in half and if it is for less than 10 weeks, then we take that amount off.**
2. **That leaves me with estimated costs of \$6,200.
The Museum has three major costs**
 - a) **\$800 for pews for the old Church which I am buying used from Holy Trinity Anglican Church if/when demolition starts re their new construction.**
 - b) **\$3000 for needed repairs to the Large Equipment Shed to the soffit and fascia, stairs and a broken window.**
 - c) **\$1000 for seasonal upkeep to the St. Aloysius Heritage Cemetery which is owned by the Sault Ste. Marie Roman Catholic Diocese and may be recoverable from them. This needs to be discussed and negotiated.**
 - d) **\$700 for paint and minor repairs to the old Church.**
3. **Other costs were based on past years ie. 2019 which was the last year we were staffed and open. In 2020 and 2021 we were closed by COVID and in 2022 we did not have a student, so I sent that grant \$ back. In 2023 I did not apply and simply did tours myself and some displays and records and meetings re the Cemetery.**
4. **Now I feel like we can catch up and be open in the summer and get some artifacts catalogued and do some events.**

MAC

2024 Budget - Revenue

Account	Description	2023 Budget	2023 Actual	over / (under)	2024 Budget	
01-00-1900	Gen. Gov. - Gas Tax	66,850.00	66,850.03	(0.03)	61,308.00	
01-00-1900	Gen. Gov. - AMP	32,960.00	32,960.00	-	-	
01-00-1900	Gen. Gov. - Ontario Municipal Partnership Fu	189,800.00	189,800.00	-	192,500.00	
01-00-1900	Gen. Gov. - Ontario Community Infrastructure	100,000.00	100,000.00	-	100,000.00	
01-00-1900	Infrastructure Fund Application - NORDS	-	66,402.66	(66,402.66)	66,403.00	
01-00-1901	Gen. Gov. - Rent - Community Hall	3,500.00	7,824.75	(4,324.75)	7,000.00	
01-00-1901	Gen. Gov. - Parent Child Revenue	20,000.00	25,715.39	(5,715.39)	20,000.00	
01-00-1901	Gen. Gov. - Miscellaneous Revenue	2,500.00	15,866.44	(13,366.44)	2,500.00	
01-00-2001	P.T.P.P. - Fire Donations, Misc.	3,000.00	9,875.14	(6,875.14)	1,000.00	
01-00-2001	P.T.P.P. - Fire DSSAB Revenue	3,000.00	-	3,000.00	3,000.00	
01-00-2001	Fire Permits	3,000.00	3,520.00	(520.00)	3,000.00	
01-00-2101	Transportation - Misc. Revenue - Roads	-	145.50	(145.50)	-	
01-00-2101	Transportation - Employment Grant	8,400.00	6,510.00	1,890.00	7,950.00	
01-00-2201	Health Rev. - Cemetery Revenue	1,250.00	2,730.00	(1,480.00)	1,500.00	
01-00-2201	Health Rev. - Cemetery General	2,500.00	2,345.00	155.00	2,500.00	
01-00-2301	Rec/Culture - Ontario Specific - Recreation	-	10.00	(10.00)	146,695.50	NOHFC Funding
01-00-2301	Rec/Culture - Canada Specific - Recreation	-	-	-	-	Includes fire hall flooring from 2023 \$29695.50 + \$117000.00
01-00-2301	Rec/Culture - Recreation Rev.	5,000.00	5,674.51	(674.51)	5,000.00	
01-00-2301	Rec/Culture - 5% in Lieu of Parks	8,000.00	5,075.00	2,925.00	5,000.00	
01-00-2301	Marina Revenue	7,500.00	7,996.26	(496.26)	7,500.00	
01-00-2401	Planning & Dev. - Committee of Adj. Revenue	2,000.00	9,942.95	(7,942.95)	2,000.00	
01-00-2401	Planning & Dev. - Rezoning/O.P. Rev.	2,500.00	200.00	2,300.00	2,500.00	
01-00-2500	Other Rev. - POA Rev.	3,000.00	-	3,000.00	3,000.00	
01-00-2501	Other Rev. - Licenses & Permits - Dogs	850.00	877.50	(27.50)	850.00	
01-00-2502	Other Rev. - Licenses & Permits - Bldg.	-	90.00	(90.00)	-	
01-00-2505	Other Rev. - Tax Interest	30,000.00	33,765.31	(3,765.31)	30,000.00	
01-00-2506	Other Rev. - Interest Earned	75,000.00	3,940.94	71,059.06	5,000.00	
01-00-2507	Other Rev. - Service Charges	500.00	630.00	(130.00)	500.00	
01-00-2508	Other Rev. - Tax Certificates	750.00	1,400.00	(650.00)	1,000.00	
	Other Rev. - Fire Smart				7,500.00	2025 - + 7500
	unspent museum grant				3,070.00	
	from road reserves	131,826.43	131,826.43	-		
	from fire and general reserves:	500,000.00	500,000.00	-	-	
	Totals:	1,203,686.43	1,231,973.81	(28,287.38)	688,276.50	

2023 Budget Figures for Feb 1st 2024 Special Meeting - Expenditures

Account	Description	2023 Budget	2023 Actual	(over) / under	2024 proposed budget	Notes
01-30-300100	Council Wages	27,720.00	27,720.00	-	27,720.00	
01-30-300110	Council - Other	11,500.00	2,794.42	8,705.58	5,000.00	
01-30-300200	Administrator Wages	200,000.00	206,665.00	(6,665.00)	240,000.00	
01-30-300201	Office Salaries	-	0.00	-		
01-30-300250	Administrative Assistant Wages	-	0.00	-		
01-30-300300	CPP	11,000.00	9,560.86	1,439.14	12,000.00	
01-30-300310	EI	5,000.00	5,304.92	(304.92)	6,600.00	
01-30-300320	Income Tax	-	0.00	-	0.00	
01-30-300330	OMERS	20,000.00	17,089.24	2,910.76	22,000.00	
01-30-300340	Employer Health Tax	6,000.00	6827.82	(827.82)	8,500.00	
01-30-300350	Workers Compensation	10,500.00	9,632.26	867.74	13,000.00	6 % increase by WSIB
01-30-300360	Extended Benefits	20,000.00	9,938.00	10,062.00	15,000.00	
01-30-300510	Advertising	1,250.00	800.62	449.38	1,250.00	
01-30-300600	Training	5,000.00	1,688.83	3,311.17	5,000.00	
01-30-300610	Travel	1,500.00	482.51	1,017.49	1,500.00	
01-30-300620	Memberships	1,475.00	1,239.74	235.26	1,475.00	
01-30-300700	Auditor	25,000.00	26,050.00	(1,050.00)	27,500.00	
01-30-300710	Solicitor	25,000.00	9,080.00	15,920.00	10,000.00	
01-30-300715	Professional fees - Consulting	80,000.00	111,484.00	(31,484.00)	20,000.00	
01-30-300720	Insurance	65,000.00	61,288.32	3,711.68	70,000.00	
01-30-300800	Tax Sale Costs	1,000.00	0.00	1,000.00	1,000.00	
01-30-300900	Office Supply	5,000.00	3,401.10	1,598.90	5,000.00	
01-30-300910	Computers	2,000.00	4,445.00	(2,445.00)	2,000.00	
01-30-300911	Photocopies	1,000.00	60.00	940.00	500.00	
01-30-300913	Postage	3,500.00	3,677.66	(177.66)	4,000.00	
01-30-300915	Telephone	5,400.00	6,378.68	(978.68)	6,500.00	
01-30-300925	Assessment	20,425.00	20,425.00	-	20,696.00	MPAC Levy
01-30-300930	US Exchange - Expense	-	0.00	-		
01-30-300940	Bank Charges	350.00	195.25	154.75	250.00	
01-30-300955	Donations	1,000.00	600.00	400.00	1,000.00	
01-30-300970	Enbridge Gas capital offset	12,300.00	12,300.00	-	12,300.00	
01-30-300975	Miscellaneous Expense	8,000.00	11,050.00	(3,050.00)	12,000.00	Pest cont, alarm mon, cleaning
01-30-310100	Fire Honorariums	-	0.00	-		

		575,920.00	563,351.41	5,740.77	551,791.00	
01-31-310075	Policing	209,500.00	209,500.00		218,000.00	
01-31-310100	Fire Honorariums	45,000.00	45,000.00	-	45,000.00	
01-31-310120	Pumper 1 Fuel	1,000.00	639.84	360.16	1,000.00	
01-31-310130	Pumper 1 Repair	1,000.00	48.75	951.25	500.00	
01-31-310140	Pump 3 Fuel	1,000.00	399.08	600.92	1,000.00	
01-31-310150	Pump 3 Repair	500.00	295.10	204.90	500.00	
01-31-310170	New Apparatus & Equipment	12,000.00	20,360.13	(8,360.13)	10,000.00	
01-31-310175	First Response Expense	500.00	483.97	16.03	500.00	
01-31-310180	Repairs to Apparatus & Equipment	1,000.00	609.79	390.21	1,000.00	
01-31-310185	Recertification of Apparatus and Equipm	5,500.00	3,376.05	2,123.95	5,500.00	
01-31-310190	Fire - Licenses & Permits	7,500.00	4,242.13	3,257.87	7,000.00	
01-31-310200	Training	6,800.00	3,562.09	3,237.91	8,000.00	
01-31-310210	Fire Station	9,200.00	4,033.55	5,166.45	9,000.00	
01-31-310215	Mutual Aid and Essentials Course	300.00	0.00	300.00	300.00	
01-31-310220	Miscellaneous Fire	700.00	690.68	9.32	700.00	
01-31-310240	Fire Prevention & WFPP & CRA	500.00	51.79	448.21	20,500.00	WFPP and CRA
01-31-310250	Fire Hydrants	9,000.00	8,301.22	698.78	9,000.00	
01-31-310255	Emergency Plan	4,500.00	316.16	4,183.84	4,500.00	
01-31-310260	MNR Fire Protection	7,000.00	7,173.56	(173.56)	7,416.00	3.6% Increase
01-31-310300	Conservation Authority	6,625.00	6,622.00	3.00	6,870.00	3.6 % Increase
01-31-310405	Animal Control Officer	-	0.00	-	0.00	
01-31-310430	CBO & BEO Wage & Animal control	9,000.00	6,647.00	1,936.66	8,000.00	
		338,125.00	322,352.89	15,355.77	364,286.00	

01-32-320000	Quonset Hut - Power	500.00	353.13	146.87	500.00	
01-32-320110	Bridges & Culverts - Material	2,000.00	0.00	2,000.00	2,000.00	
01-32-320120	Bridges & Culverts - Machinery	8,500.00	3,327.55	5,172.45	8,500.00	
01-32-320180	Brushing - Labour	2,500.00			2,500.00	
01-32-320210	Brushing - Machinery	3,500.00	0.00	3,500.00	3,500.00	
01-32-320240	Ditching - Machinery	6,500.00	5,097.14	1,402.86	6,500.00	
01-32-320270	Patching - Material	5,500.00	1,779.16	3,720.84	5,500.00	
01-32-320280	Patching - Machinery	1,000.00	1,396.21	(396.21)	1,000.00	
01-32-320360	Grading - Machinery	8,000.00	6,130.94	1,869.06	8,000.00	
01-32-320390	Dust Layer - Material	3,500.00	4,322.25	(822.25)	3,500.00	
01-32-320400	Dust Layer - Machinery	1,000.00	407.04	592.96	1,000.00	
01-32-320420	Gravel Resurfacing - Labour	1,000.00	0.00	1,000.00	1,000.00	
01-32-320430	Gravel Resurfacing - Material	5,000.00	6,843.22	(1,843.22)	7,000.00	
01-32-320440	Gravel Resurfacing - Machinery	3,000.00	0.00	3,000.00	3,000.00	
01-32-320480	Snowplowing - Machinery	35,000.00	15,980.90	19,019.10	35,000.00	
01-32-320520	Sanding - Machinery	20,000.00	15,726.01	4,273.99	20,000.00	
01-32-320590	Safety Devices - Material	1,000.00	186.68	813.32	1,000.00	
01-32-320620	Miscellaneous Roads	5,000.00	8,167.76	(3,167.76)	8,200.00	
01-32-320630	Road Super Wages	50,500.00	43,160.00	7,340.00	60,000.00	Road Super, Labourer, Students
01-32-320640	Training - Roads	500.00	502.61	(2.61)	1,000.00	
01-32-320660	Tools - Roads	500.00	1,464.72	(964.72)	1,000.00	
01-32-320665	Roads Summer Student	-	0.00	-		
01-32-320670	Misc. Repairs	1,000.00	475.02	524.98	1,000.00	
01-32-320770	Construction - Machinery	500.00	1,495.98	(995.98)	1,500.00	
01-32-320780	Construction - Misc.	-	0.00	-		
01-32-320790	Streetlighting	6,000.00	5,965.28	34.72	6,000.00	
01-32-320910	Truck Expense & Tractor Rental	6,500.00	6,325.18	174.82	18,500.00	Includes \$12000.00 for tractor
				-		rental
		178,000.00	129,106.78	46,393.22	206,700.00	

01-33-320630	Road Super Wages	4,000.00	2,158.00	1,842.00	0.00	
01-33-320665	Roads Summer Student	-	0.00	-		
01-33-330100	Garbage Collection	36,500.00	36,856.62	(356.62)	41,150.00	GFL 10% increase
01-33-330110	Recycling	18,000.00	24,288.26	(6,288.26)	202.00	Recycling Advertising Contract
01-33-330200	Garbage Disposal	6,100.00	6,581.74	(481.74)	6,700.00	With garbage collection
		64,600.00	69,884.62	(5,284.62)	48,052.00	
01-34-320630	Road Super Wages	4,000.00	3,597.10	4000		
01-34-320665	Roads Summer Student	-	0.00	-		
01-34-340100	Algoma Health Unit	39,425.00	39,428.00	(3.00)	41,793.00	6% Increase
01-34-340200	Cemetery	1,525.00	200.00	1,325.00	2,000.00	
		44,950.00	43,225.10	1,322.00	43,793.00	
01-31-310050	Ambulance	87,400.00	21,022.80	66,377.20	91,690.00	
01-35-350100	Ontario Works	77,640.00	134,848.31	(57,208.31)	81,450.00	
01-35-350110	Early Years Services	37,855.00	8,883.30	28,971.70	39,715.00	
01-35-350115	Community Housing and Dev.	236,661.00	275,314.84	(38,653.84)	248,279.00	
		439,556.00	440,069.25	(513.25)	461,134.00	4.9 % Increase

01-36-320630	Road Super Wages	8,000.00	6,473.99	1,526.01	8,000.00		
01-36-320665	Roads Summer Student	-	0.00	-			
01-36-360100	Parks	1,000.00	382.77	617.23	2,000.00		
01-36-360200	Recreation Committee	5,500.00	3,164.18	2,335.82	5,500.00		
01-36-360210	Recreation - Other	500.00	610.00	(110.00)	500.00		
01-36-360250	Marina Expense	2,000.00	4,935.19	(2,935.19)	5,000.00		
01-36-360300	Library	6,000.00	6,272.00	(272.00)	6,500.00		Audit 1272 not \$1000
01-36-360400	Museum	5,000.00	5,272.00	(272.00)	7,500.00		Audit 1272 not \$1000
01-36-360500	Community Centre	10,000.00	18,736.77	(8,736.77)	15,000.00		CO Alarm /Roof/AC
01-36-360510	Hall Custodian	-	-	-	-		Included in General Admin
01-36-360520	Hall Fuel	12,000.00	5,593.41	6,406.59	7,000.00		
01-36-360530	Hall - Light & Power	6,800.00	5,765.39	1,034.61	6,800.00		
01-36-360550	Water Filtration Operating	6,500.00	5,328.92	1,171.08	6,500.00		
01-36-360600	Festival and Events Pavilion	2,000.00	5,421.88	(3,421.88)	5,000.00		
		65,300.00	67,956.50	(2,656.50)	75,300.00		
01-37-370100	Planning - General	1,000.00	0.00	1,000.00	120,000.00		Gagnon bridge & AMP
01-37-370200	Planning Consultant	7,500.00	4,880.00	2,620.00	15,000.00		OP review
		8,500.00	4,880.00	3,620.00	135,000.00		

		300,000.00	0.00			Reserves Not Used
01-40-400100	Capital Improvements	75,000.00	0.00	75,000.00	130,000.00	NOHFC - Paving/Painting/Elect
01-40-400140	Capital Improvements - Roads	20,000.00		20,000.00	140,000.00	Ditch on Town Line/Gagnon road bridge & used truck
01-40-400150	Capital purchases - Fire Department	500,000.00	526,277.02	(26,277.02)	0.00	
01-40-400300	Fire Debenture - Principal	42,000.00	42,000.00	-	42,000.00	
01-40-400400	Fire Debenture - Interest	6,057.83	6,057.83	-	5,236.92	
	Reserves - Roads					
	Reserves - Fire					
	Reserves - General				36,075.58	
01-40-400900	Fire Hall - Flooring & Trim	35,000.00	33,757.00	1,243.00	0.00	
		978,057.83	608,091.85	69,965.98	353,312.50	
2514951	Total Expenditures	2,693,008.83	2,248,918.40	444,090.43	2,239,368.50	
	Total Revenue	1,203,686.43	1,231,973.81	(28,287.38)	688,276.50	
	To be raised by taxation	1,489,322.40			1,551,092.00	

0.00933477	0.00%	1,551,092.00	-
0.00970816	4%	1,613,135.00	62,043.00
0.00975483	4.5%	1,620,891.00	69,799.00
0.00980151	5%	1,628,647.00	77,555.00