



**CORPORATION OF THE TOWNSHIP OF PRINCE
REGULAR MEETING AGENDA – TUESDAY APRIL 9TH 2024 – 6:00 PM
COMMUNITY HALL**

YouTube Stream

<https://www.youtube.com/channel/UCAxfSxlYppiNWde85MELeuQ>

Land Acknowledgement

It is important that we acknowledge, with respect, that we are in Robinson-Huron Treaty territory, that the land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of the Garden River First Nation, Batchewana First Nation, and the Historic Sault Ste. Marie Metis Council. We should and will honor and respect these Indigenous people as the ancestors and traditional stewards of the land upon which we stand today. May our relationships with the land teach us to live and work in good relationship with one another.

AGENDA

1. Call to Order

2. Approve Agenda

BE IT RESOLVED THAT the council for the Township of Prince hereby accepts the agenda for Tuesday April 9th , 2024, and any addendums, as presented.

3. Disclosure of Pecuniary Interest

4. Minutes of Previous Meetings:

BE IT RESOLVED THAT the council for the Township of Prince hereby accepts the open minutes of the council meeting of March 12th, 2024, and any addendums, as presented.

5. Questions and Information Arising out of Minutes not Otherwise on Agenda

6. Petitions and/or delegations

7. Staff Reports

a) Fire Report – March 2024

BE IT RESOLVED THAT the council for the Township of Prince hereby accepts the March 2024 Fire Report as presented.

b) Revenue and Expenditure Reports March 2024

BE IT RESOLVED THAT the council for the Township of Prince hereby accepts the March 2024 Expenditure and Revenue Reports as presented.

c) Clerk's Report – March 2024

BE IT RESOLVED THAT the council of the Township of Prince accepts the Clerk's Report of April 9th as presented.

8. Planning

BE IT RESOLVED THAT the council for the Township of Prince hereby approves the estimate for Stephen Turco from Borealis Planning Services to conduct a preliminary assessment of the Township's Official Plan estimated at \$4,960.00.

9. By-Laws

10. Notice and Notice of Motions

a) Truck Purchase:

BE IT RESOLVED THAT the council for the Township of Prince hereby approves the purchase of a truck for the Fire Department outside of procurement policy, priced within \$25,000 or less. The deviation from the procurement policy is due to the lack of uniform inventory across dealerships.

b) FOI Request:

BE IT RESOLVED THAT the council for the Township of Prince hereby approves sending the FOI response letter and documents provided therein.

c) Evolgen – Brookfield Expression of Interest

BE IT RESOLVED that council for the Township of Prince hereby supports sending the attached correspondence to the Ontario Minister of Energy, the Honorable Todd Smith, backing the continued operation of the Prince Wind Farm.

11. Correspondence

a) BE IT RESOLVED THAT the council for the Township of Prince hereby accepts the Conservation Authority's Letter regarding Provincial Changes Affecting Conservation Authority Permits Effective April 1st, 2024, as information.

b) BE IT RESOLVED THAT the council for the Township of Prince hereby accepts Hal McGonigal's letter regarding Well Water Testing as presented.

12. Minutes of Boards and Committees

a) BE IT RESOLVED THAT the council for the Township of Prince hereby approves the Recreation Committee minutes from March 20th, 2024.

- b) BE IT RESOLVED THAT the council for the Township of Prince hereby approves the Library Board minutes from February 8th, 2024.

13. New Business

- a) BE IT RESOLVED THAT the council for the Township of Prince hereby supports the FCM Resolution for the Canada Community Building to address Municipal Growth Framework
- b) BE IT RESOLVED THAT the council for the Township of Prince hereby supports Tay Township's Resolution C-2024-02-28 Request to Amend the Legislation Act, 2006 To Include Digital Publications.
- c) BE IT RESOLVED THAT the council for the Township of Prince hereby approves the purchase and implementation of SAGE 50 and The Managed Municipality software.

14. Closed Session

15. Confirmatory By-Law- 2024-17

BE IT RESOLVED THAT the council for the Township of Prince the confirmatory bylaw be approved.

16. Adjournment.

BE IT RESOLVED THAT the Council for the Township of Prince hereby adjourns at ____ p.m. until Tuesday May 14th, 2024, or at the call of the chair.



CORPORATION OF THE TOWNSHIP OF PRINCE
REGULAR MEETING MINUTES– TUESDAY MARCH 12TH 2024 – 6:00 PM
COMMUNITY HALL

Present: **Council:** E. Palumbo
 E. Caputo
 J. Weir
 M. Mageran
 M. Christenson
Staff: Sam Carolei, Steve Hemsworth
Media: Marguerite LaHaye
Public: Rose Zgraja, Nick Best, Jim Real

1. Call to order at 6:00 pm.
2. Approve Agenda
Resolution 2024-52
Moved by: Councillor J. Weir **Seconded by: Councillor E. Caputo**
Be it resolved that this council hereby accepts the agenda for March 12th, 2024, and any addendum, as presented. *(Carried)*
3. Disclosure of Pecuniary Interest
4. Minutes of Previous Meetings:
Resolution 2024-53
Moved by: Councillor E. Caputo **Seconded by: Councillor M. Christenson**
Be it resolved that council hereby accepts the open and closed minutes of Council meetings of February 20th, 2024, and any addendums, as presented. *(Carried)*
5. Questions and Information Arising out of Minutes not Otherwise on Agenda
6. Petitions and/or delegations
Resolution 2024-54
Moved by: Councillor J. Weir **Seconded by: Councillor E. Caputo**
Be it resolved that council hereby accepts the presentation by Evolugen - Brookfield Renewable as information. *(Carried)*
7. Staff Reports
 - a) February 2024 Fire Report
Resolution 2024-55
Moved by: Councillor J. Weir **Seconded by: Councillor M. Mageran**
Be it resolved that council hereby accepts the the Fire Report for February 2024 as presented. *(Carried)*

b) CAO February 2024 Revenue and Expenditure Reports

Resolution 2024-56

Moved by: Councillor M. Christenson Seconded by: Councillor E. Caputo

Be it resolved that this council hereby accepts the CAO February 2024 Revenue and Expenditure Reports as presented. *(Carried)*

8. Planning

9. By-Laws

a) By-law 2024-12 - Being a by-law to appoint Jillian Hayes as CAO/Clerk – Treasurer starting March 25th 2024.

Resolution 2024-57

Moved by: Councillor M. Christenson Seconded by: Councillor E. Caputo

Be it resolved that this council hereby approves By-law 2024-12 Being a by-law to appoint Jillian Hayes as CAO/Clerk – Treasurer starting March 25th 2024. *(Carried)*

b) By-law 2024-13 BDO Asset Management Plan Agreement

Resolution 2024-58

Moved by: Councillor J. Weir Seconded by: Councillor M. Mageran

Be it resolved that this council hereby approves by-law 2024-13 BDO Asset Management Plan Agreement. *(Carried)*

c) By-law 2024-14 Tulloch Agreement for Asset Management Plan

Resolution 2024-59

Moved by: Councillor E. Caputo Seconded by: Councillor M. Mageran

Be it resolved that this council hereby approves by-law 2024-14 Tulloch Agreement for the Asset Management Plan. *(Carried)*

d) By-law 2024-15 Fire Dispatch Agreement with Sault Area Hospital

Resolution 2024-60

Moved by: Councillor M. Christenson Seconded by: Councillor J. Weir

Be it resolved that this council hereby approves by-law 2024-15 Fire Dispatch Agreement. *(Carried)*

10. Notice and Notice of Motions

a) FOI Request

Resolution 2024-61

Moved by: Councillor M. Christenson Seconded by: Councillor E. Caputo

Be it resolved that council hereby approves sending documentation related to 175 Marshall Dr as per the FOI request. *(Carried)*

b) FireSmart Program

Resolution 2024-62

Moved by: Councillor M. Christenson Seconded by: Councillor E. Caputo

Be it resolved that council hereby approves DCML Environmental Health and Safety Services Inc. as the winning bidders at \$14,690.00 for the Wildland Fire Protection Plan and to begin services as part of by-law 2023-33 section 4.1 for the FireSmart Community Program. *(Carried)*

- c) Community Risk Assessment
Resolution 2024-63
Moved by: Councillor M. Christenson Seconded by: Councillor J. Weir
Be it resolved that council hereby approves Phoenix Emergency Management as the winning bidders at \$8,000 +HST for the Community Risk Assessment as per Ont. Reg 378/18. *(Carried)*

- d) West End T-Ball Insurance
Resolution 2024-64
Moved by: Councillor M. Christenson Seconded by: Councillor E. Caputo
Be it resolved that council hereby approves insuring West End T-Ball under the Prince Township insurance policy, with Prince Township paying 50% of the additional premium and West End T-Ball to pay the remaining 50%. *(Carried)*

- e) Wall of Remembrance Advertisement
Resolution 2024-65
Moved by: Councillor J. Weir Seconded by: Councillor M. Mageran
Be it resolved that this council hereby approves the purchase of the business card advertisement on the National Wall of Remembrance Project. *(Carried)*

- f) Truck Purchase
Resolution 2024-66
Moved by: Councillor E. Caputo Seconded by: Councillor M. Mageran
Be it resolved that this council hereby approves the purchase of a truck for the township outside of procurement policy, priced within \$40,000 or less, as approved in the 2024 budget. The deviation from the procurement policy is due to the lack of uniform inventory across dealerships. *(Carried)*

- 11. Correspondence
Resolution 2024-67
Moved by: Councillor M. Christenson Seconded by: Councillor J. Weir
Be it resolved that this council has received and reviewed the update regarding the decision to end the potential merger between Algoma Public Health (APH) and Public Health Sudbury District (PHSD). *(Carried)*

- 12. Minutes of Boards and Committee

- 13. New Business
 - a) Support for Bill C-130 and Amendments to Subsections 118.06 (2) & 118.07 (2) of the *Income Tax Act* (Tax Credit for Volunteer Firefighters).
Resolution 2024-68
Moved by: Councillor E. Caputo Seconded by: Councillor M. Mageran
Be it resolved that this council hereby supports the attached resolutions from the Town of Lincoln, Town of Plympton-Wyoming, and Municipality of Wawa regarding Support of Bill C-310 and Amendments to Subsections 118.06 (2) & 118.07 (2) of the *Income Tax Act* (Tax Credit for Volunteer Firefighters). *(Carried)*

- b) Support For Resolution to Legislate Amendments to the Municipal Codes of Conduct and Enforcement

Resolution 2024-69

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

Be it resolved that this council hereby supports The Women of Ontario Say No resolution to legislate amendments to The Municipal Codes of Conduct and Enforcement. *(Carried)*

- c) Support Resolution for a Provincial and National Fire Fighting Strategy

Resolution 2024-70

Moved by: Councillor J. Weir

Seconded by: Councillor M. Mageran

Be it resolved that this council hereby approves support for The Corporation of Calvin's resolution for a Provincial and National Fire Fighting Strategy. *(Carried)*

- d) OPSU/SEFPO's Petition to Stop the Closure of 6 Community Based PHO Labs

Resolution 2024-71

Moved by: Councillor M. Christenson

Seconded by: Councillor M. Mageran

Be it resolved that this council hereby supports OPSEU/SEFPO's petition to stop the closure of 6 community-based PHO Labs. *(Carried)*

- e) Support AMO's Resolution to Recognize September 30th as National Truth and Reconciliation (Orange Shirt Day)

Resolution 2024-72

Moved by: Councillor E. Caputo

Seconded by: Councillor M. Christenson

Be it resolved that this council hereby supports the AMO's resolution to recognize September 30th as National Day for Truth and Reconciliation (Orange Shirt Day) by closing the offices in recognition and sharing the stories of residential school survivors, their families, and their communities. This is the first step in Prince Township's commitment to reconciliation. *(Defeated)*

14. Closed Session

15. Confirmatory By-Law- 2024-16

Resolution 2024-73

Moved by: Councillor E. Caputo

Seconded by: Councillor M. Christenson

Be it resolved that the confirmatory bylaw be approved as follows:

BEING A BY-LAW to confirm proceedings of the meetings of Council, March 12th, 2024.

WHEREAS Section 5(3) of the Municipal Act, R.S.O. 2001, as amended requires a municipal council to exercise its power by bylaw except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual by-law;

THE COUNCIL of THE CORPORATION of PRINCE HEREBY ENACTS AS FOLLOWS:

THAT the action of the Council at its meetings of March 12th, 2024.

1. In respect to each motion, resolution, and other action passed and taken by the council at its said meeting is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified, and confirmed.
2. **THAT** the Mayor and the proper officers of the Township are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and to execute all documents as may be necessary and directed to affix the Corporate Seal to all such documents as required.

READ and passed in open Council this 12th day of March 2024. *(Carried)*

16. Adjournment.

Resolution 2024-74

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

Be it resolved that this Council hereby adjourns at 6:58 p.m. until Tuesday April 9th, 2024, or at the call of the chair. *(Carried)*

Mayor, Enzo Palumbo

CAO/Clerk – Treasurer Jillian Hayes



COUNCIL REPORT

Date: April 3, 2024	Date Presented: April 9, 2024
Prepared By: Steve Hemsworth	Rank: Fire Chief

Operations

Responses for March	2024 Total
Medical – 1	3
Fires – 1	2
MVA – 1	1
Other- 1	1

Personnel

No change

Training

Training in March consisted of pumper operations.

Equipment

Annual flow testing of our SCBA's were completed in March.

In 2022, Prince Fire applied for an in kind donation to TC (Trans Canada) Energy. The request was for a 4 wheel drive pickup to use as a remote response vehicle to enable Prince Firefighters to better access remote portions of the township during wildfire or other natural disasters. TC Energy did not have a vehicle they could donate however they did provide a monetary donation of \$2500.00 to go towards the project. In 2023 we once again applied for an in kind donation and, while we were not successful in obtaining a truck, TC Energy made a further \$10,000.00 donation.

Prince Fire then applied to Evlougen for a donation and suggested matching the one made by TC Energy. In January we were advised that the request had been granted. Last week we received \$7500.00 from Brookfield and \$5000.00 from Evlougen which has been deposited into our donation account along with the TC Energy Funds.

Prince Fire now has \$25,000.00 of donated funds to cover the purchase of a used four wheel drive pickup. There is a resolution in this meeting to authorize the purchase of this truck. A further \$5000.00 from the donation account will be used to outfit the vehicle.

Fire Prevention

Fire safety and prevention messaging is continuing to be distributed on the departments Facebook and Instagram social media accounts.

March 2024 Expenditure Report

Cheque #	Vendor	Description	Amount
1438-11408	Payroll and Honorariums	Payroll	\$19,476.95
11002	City of Sault Ste Marie	Firefighter One Course	\$734.50
11003	Xerox Canada Inc.	Photocopies	\$67.52
11004	Collabria Visa	Cemetery License	\$305.58
11005	Receiver General	Payroll Liabilities - EI, CPP. Etc.	\$6,517.94
11006	Spectrum Group	Monthly Tower Rental	\$367.25
11007	WirelessCom Ca Inc.	Phone, Internet, Firewall, Email	\$949.91
11008	Ironside Consulting Services Inc.	CAO Recruitment	\$6,497.50
11009	Stephen Turco, RPP	Planning Services	\$280.00
11010	Kim Roach	Damage Deposit Refund	\$100.00
11011	Archibald Bros.	Plowing and Sanding	\$4,446.55
11012	City of Sault Ste Marie	Police Services	\$18,504.89
11013	Municipal Property Assessment Corporation	2nd Quarterly Levy	\$5,174.00
11014	Public Utilities Corporation	Hydro, Water Management, Lights	\$3,219.64
11015	Airways General Store	Pumper and Chevy Fuel	\$276.00
11016	Prince Township Library	Library Calendars	\$44.80
11017	District of Sault Ste. Marie Social Services Board	DSSAB Quarterly Levy	\$115,283.50
11018	Algoma Public Health	2nd Installment	\$10,448.25
11019	GFL Environmental Inc.	Garbage Pick-up and disposal	\$4,311.94
11020	W.O.R Review	Advertising for the Wall of Remembrance	\$394.37
11021	Xerox Canada Inc.	Photocopies	\$48.23
11022	A. J. Stone Company Ltd.	Helmets, Normex hoods, boots	\$4,311.56
11023	GERALD MARSHALL	Driver's Medical Exam	\$280.00
11024	Sam Carolei	Mileage	\$60.99
11026	Minister of Finance - Ontario	Employer Health Tax	\$13,795.28
11027	Receiver General	2023 PIER (Pensionable and Insurable Earnings Review)	\$1,518.54
11028	Lorraine Mousseau	Thank you Parting gifts for departing staff	\$117.92
11029	ENBRIDGE GAS INC.	Community Centre Fuel	\$964.86
11030	JOHN MARSHALL	Hall Rental Refund	\$135.00
		Total	\$218,633.47

March 2024 Revenue Report		
Item	Description	Total
Advertising	Rink/Pavilion Ads	\$1,000.00
Cemetery	Perpetual Care Fees, opening & closing	\$500.00
Dog Tags	Dog Tags/Licenses	\$90.00
Fire	Fire Donations and Permits	\$12,780.00
Gov Mis.	Civic number, wildlife damage	\$80.00
Hall Rentals	Hall Rentals	\$875.00
Marina	Seasonal Launch pass	\$50.00
Parent and Child	March rental fees, OMERS,	\$12,896.43
Sault Ste.Marie	Provincial Offenses Act Payments	\$3,740.79
Service Charges	US funds	\$50.00
	Subtotal	\$32,062.22
Property Taxes	Property Tax Payments	\$110,274.12
	Total	\$142,336.34



The Corporation of the Township of Prince

3042 Second Line West,
Prince Township, Ontario P6A 6K4

Phone 705-779-2992 Fax 705-779-2725

Mayor: Enzo Palumbo

CAO-Clerk: Jillian Hayes

Tuesday, April 9th, 2024

Clerk's Report:

Update from the New CAO's first week

CAO Clerk Hayes has spent the last week making connections with current partners and vendors.

Discussions with the Mayor have included a review of goals and future tasks, with a focus on prioritizing certain goals over others. This type of list helps Municipal staff and Council coordinate priorities as well as provides direction for funding applications. Goals and Tasks should be reviewed and adjusted regularly.

Staffing

Summer student positions and the summer public works labourer have been posted. Funding requests have not yet been confirmed by Canada Summer Jobs.

Upgrading/Changing Accounting and Tax Software

We are reviewing new software to replace our current aging software. This upgrade aims to enhance accuracy and efficiency within our operations. The current software has been in use since 2006 and the software is no longer meeting the requirements of the Township.

SAGE 50 Accounting Software carries an approximate annual cost of \$3,000, and includes modules for payroll, HR, Direct Deposit (for payroll), Accounts Payable, Accounts Receivable, Budgeting Tools, and assistance with audit preparation. This change over would be back dated to January 1, 2024.

The Managed Municipality (TMM) is a Municipal Tax Program provided by a company in Sudbury. This program offers a cemetery management module and allows for Fire Permits and Dog Tags to be completed/purchased online. TMM is utilized by numerous local municipalities.

We have applied for funding to assist in the cost of the changeover and TMM has an option to spread the cost over 2 fiscal years. The quote and information on TMM are attached below.

April 2, 2024

Prince Township Managed Taxes

Recommendation

That Council approves the quote submitted by The Managed Municipality in the amount of \$9,400 + HST for the installation of Managed Taxes.

Background

Current software ASYST from USTI has been in place since 2006. This software company has been purchased by a larger American corporation and has since declined in support, accuracy, and efficiency.

Analysis

Based on the demonstration and for our current needs. We are recommending The Managed Municipality's software solution to be used to Manage property taxes. The Managed Municipality is in Sudbury and in-person training/on-boarding can be arranged for no additional fees. The interface of their software is user friendly, and the services offered meet the current needs of Prince Township.

Current State Vs Future State

	Current Environment	Future Environment
	ASYST	TMM
Highlights	<ol style="list-style-type: none">1. Not user friendly.2. Rigid reporting, unable to adjust within the software.3. Manual updating is required - this is not only time consuming, it also leaves room for errors if the updates are not regularly completed properly4. Manual back-ups are required.	<ol style="list-style-type: none">1. Simple to use – Low learning curve. Low training requirements.2. Flexible – Enables you to create custom reports for council meetings.3. Secure - Protects you from cyberattacks.4. Intuitive – Makes it easy to train new staff and lowers coaching burdens.

The Managed Municipality
1894 Lasalle Blvd.
Sudbury, ON, P3A 2A4

(705) 222-4TMM
info@TheManagedMunicipality.com
www.TheManagedMunicipality.com



Features

- 5. Inefficient reporting - many of the reports it creates need further adjusting to make them comprehensive.
- 6. Does not integrate with out bank accounts or other software.
- 7. Manual billing is required – staff has to manually create, update and print all tax bills.

- 1. **Bulk Payment Processing:** Seamlessly process bulk payments through preauthorized payments, online banking, and mortgage payments.
- 2. **Automated MPAC and OPTA Updates:** Receive automated updates of MPAC and OPTA data without incurring additional charges.
- 3. **Automated Final Tax Run:** Receive automated interim and final tax bills for your review and for posting.
- 4. **Effortless Billing Management:** Create supplementary bills and non-levy charges with ease using a user-friendly interface. Additionally, preview documents in PDF format before posting, ensuring accuracy, and providing a comprehensive view of the documents.
- 5. **Efficient Email Delivery:** Facilitate quick and convenient email delivery of tax bills, letters, and certificates.
- 6. **Rapid implementation:** Get started swiftly with an implementation time of just 3 days of seamless onboarding. This includes data migration, data validation and data integration.
- 7. **Data Integration with Accounting Applications:** Achieve seamless data integration for enhanced features in a widely used and modern accounting application.
- 8. **Comprehensive Reporting:** Access a diverse range of reports crafted by experienced clerks, CAOs, auditors, and consultants.
- 9. **Cloud-Based Daily Data Backup:** Enjoy daily data backup to the cloud at no



		extra cost, ensuring data security and integrity. 10. Comprehensive Billing and Payment History: Store full billing and payment history perpetually in both PDF and Excel formats
Support	<ol style="list-style-type: none"> 1. Limited support 2. Response time: Takes 2-3 weeks for a response. 3. Cost: Charged per request/call 	<ol style="list-style-type: none"> 1. Unlimited support: A human on the phone. 2. Response Time: Within a day. 4. Cost: Included in the annual licensing fee.
Annual Cost		\$ 3,900

Financial Implications

1. \$3,900 Annual Licensing fee and a one time installation fee of \$9,400

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April 2, 2024

Prince Township

Managed Cemeteries

Recommendation

That Council approves the quote submitted by The Managed Municipality in the amount of \$8,461.62 + HST for the installation of Cemetery Management Software.

Background

The current software is out of date and poses risks of inaccuracies. Our software does not allow for proper mapping or the addition of the Internment Rights Contracts which can contribute to errors.

Analysis

Based on the demonstration and for our current needs. We are recommending The Managed Municipality's software solution to be used to manage cemeteries. The Managed Municipality is in Sudbury and in-person training/on-boarding can be arranged for no additional fees. The interface of their software is user friendly, and the services offered meet the current needs of [Muni Name]

Some key services/features

Managed Cemeteries is affordable cemetery management software that maps cemeteries and tracks all the relevant data visually – plot owners, residents, purchase date, location, and more. Updates are simple and quick to make and can even be displayed on our municipal website.

1. Creation of digital maps and PDF maps
2. Creation of Interment Rights Certificates and all forms currently used.
3. Ability to export reporting to present to BAO and for administrative purposes.
4. No limit on number of users.
5. All required data transfers (transfer of existing electronic data)
6. Tracks all relevant data (plot owners, purchase date, locations, interments, etc.)
7. All required training (includes initial and on-going training)
8. All software updates (as new features are released)
9. Fee will not change if additional cemeteries are on-boarded (unless there are drastic changes)

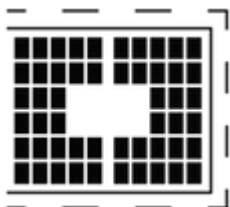
Financial Implications

1. \$8,461.62 **installation fee** + \$1,450/year (**annual licensing fee**)

The Managed Municipality
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Sudbury, ON, P3A 2A4

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ESTIMATE

EST-000001

Borealis Planning Services

130 Braemar Avenue
Main
Toronto Ontario M5P 2L4
Canada

Bill To

Prince Township

3042 Second Line West
Prince Township
P6A 6K4 Ontario
Canada

Estimate Date : 2024/04/02

Expiry Date : 2024/06/28

#	Item & Description	Qty	Rate	Amount
1	Task 1: Comparative Analysis Conducting a comparative analysis of similar size/context jurisdictions, to identify key themes and land use approaches utilized in their Official Plans. Possible comparisons may include: Huron Shores, St. Joe's Island, Hornepayne, etc.	9.00	80.00	720.00
2	Task 2: Review of Key Policies and Legislative Changes Review of key legislative changes since the adoption of the Official Plan that may trigger policy updates. These may include, but not limited to: PPS 2023, Bill 97, Bill 109, Forest Fire Prevention Act, etc.	15.00	80.00	1,200.00
3	Task 3: Discussion of Key Themes Discussion of key themes that the Township may want to consider as part of a Official Plan update. These can include, but not limited to: Climate Change, Growth and Settlement, Gentle Density (2nd units, higher density homes), Employment lands (industrial development, mineral extraction, etc), Economic Development, Tourism, Mobility and Active Transportation, Public Spaces and Community Uses.	10.00	80.00	800.00
4	Task 4: OP Mapping Review Review of existing OP mapping schedules, assessing for user friendliness (can they be easily understood by the public), errors or omissions, clarity and aesthetic considerations	6.00	80.00	480.00
5	Task 5: Discussion of Technical Studies Discussion of possible technical studies that may be required as part of an OP update. These can include, but not limited to: Archeological and Built Heritage Assessment, Wetland and Natural Features Evaluations, Servicing Evaluations, Wild Fire Management Plan, Population and Housing Projections, etc.	8.00	80.00	640.00
6	Task 6: Public Consultation Requirements and Recommendations Advancing a new Official Plan will have legislated public notice and engagement requirements. Additional consultation strategies can	8.00	80.00	640.00

#	Item & Description	Qty	Rate	Amount
	be discussed to ensure all community voices are heard and key stakeholders (such as First Nations) are provided a meaningful opportunity to provide input.			
7	Task 7: Legislative Approval Process and Timelines Outlining a step by step approach to advancing a new Official Plan, including public engagement, as well as consultation and review requirements by Municipal Affairs and Housing (approval authority for new Official Plans).	6.00	80.00	480.00
8	Task 8: Other Should additional services be required beyond those noted above, additional fees will be charged at an hourly basis	0.00	80.00	0.00
9	Deliverable: Electronic copy of Official Plan Update Assessment report	1.00	0.00	0.00
			Sub Total	4,960.00
			Total	\$4,960.00

Notes

Thank you for the opportunity to provide a cost estimate on this work. Looking forward to your response!

Terms & Conditions

This scope of work does not include:

1. Preparation or coordination of public engagement events, materials, etc.
2. Technical studies or analysis that may be required as part of a Official Plan update, such as population projections, housing demand analysis, land use studies, etc.
3. Delays associated with sickness or illness, arising out of, or resulting from COVID 19 or any other major public health event, or any other personal illness. In such an event, the Township and Borealis Planning Services will work in good faith on an amended timeline for completion, or an alternative service provider to complete the agreed to work.



The Corporation of the Township of Prince

3042 Second Line West,
Prince Township, Ontario P6A 6K4

Phone 705-779-2992 Fax 705-779-2725

April 4, 2024

Via Email: njayasuriya@30fe.com

Niluk Kumari Jayasuriya
40 University Ave. Suite 902
Toronto, ON M5J 1T1

Re: FOI Request

I am writing further to our March 4, 2024 letter to you requesting that you narrow the scope of your request and your subsequent response of March 13, 2024.

You have clarified your request for access to records to the following. Please find our decision below each.

- Maintenance records – patrol/inspections/repair records 12 months prior to incident. Therefore maintenance records from **July 2019 to July 7, 2020** please. If these are yearly, could you please send this information for 2 years prior to incident? Incident occurred July 7, 2020

Decision: Access granted. See Index of Records.

- Town's maintenance policies/requirements effective during/prior to incident time.

Decision: The Head is denying access to the record pursuant to section 22(1)(a)(i) on the basis that the record requested does not exist.

- Resident's calls/complaints records or past incident/collision records if there are any.

Decision: The Head is denying access to the record pursuant to section 22(1)(a)(i) on the basis that the record requested does not exist.

The fee estimate to complete your request for information is broken down as follows:

Search

- Manually searching records: 1 hour @ \$30/hour = \$30.00
- Preparing records for disclosure: 30 minutes @ 30/hour = \$15.00

The costs outlined above are in accordance with section 6 of Regulation 823 made under the Act. In accordance with section 7(1) of Regulation 823, where the fee estimate is \$100.00 or more, an institution may request a deposit equal to 50 per cent of the estimated fee before taking any further steps to process

the request. Further, under section 9, if a person is required to pay a fee for access to a record, the head may require the person to do so before giving the person access to the record. Please provide the amount of \$45.00 by cheque or money order, payable to the Corporation of the Township of Prince, 3042 Second Line West, Prince Township, Ontario, P6A 6K4.

The Act provides that all or part of the fee can be waived if, in the Township's opinion, it is fair and equitable to do so, in certain circumstances (please see section 45(4) of the Act and section 8 of Regulation 823). You may be required to provide evidence in support of any fee waiver request. Please notify the undersigned as soon as possible if you wish to proceed with a request for a fee waiver.

If you wish to revise your request with a view to reducing the estimated fee please provide the undersigned with a revised written request.

You may request that this fee estimate be reviewed by writing to the Information and Privacy Commissioner/Ontario. Please note that you have 30 days from the receipt of this letter to request a review from the Commissioner.

You may request a review of this decision with the Information and Privacy Commissioner of Ontario (IPC). Please note, you may file an appeal online or by mail within 30 days from the date of this letter. The appeal fee is \$25.00.

To file an appeal online, please visit www.ipc.on.ca.

To file an appeal by mail, please provide the IPC with:

- A copy of this decision letter.
- A copy of your request sent.
- An appeal fee of \$25.00 payable to the Minister of Finance.

If sending in your appeal by mail, please address it to the Registrar, Information and Privacy Commissioner of Ontario, 2 Bloor Street East, Suite 1400, Toronto, ON, M4W 1A8.

Should you have any questions, please do not hesitate to contact the Head listed below.

Sincerely,

MFIPPA Head

INDEX OF RECORDS

	General Description of Record or Record Categories	Number of Pages	Release Yes/No	Section(s) Applied	Comments/ Explanations
1	Archibald Bros. Maintenance Record for the period of July 13, 2018	1	Yes.		Nonresponsive records redacted.
2	Archibald Bros. Maintenance Record for the period of March 20, 2019 to March 28, 2019	1	Yes.		Nonresponsive records redacted.
3	Archibald Bros. Maintenance Record for the period of March 29, 2019	1	Yes.		Nonresponsive records redacted.
4	Archibald Bros. Maintenance Record for the period of March 16, 2020 to March 23, 2020	1	Yes.		Nonresponsive records redacted.
5	Archibald Bros. Maintenance Record for the period of July 9, 2020 to July 28, 2020	1	Yes.		Nonresponsive records redacted.

**The Corporation of the Township of Prince**

3042 Second Line West,
Prince Township, Ontario P6A 6K4

Phone 705-779-2992

Fax 705-779-2725

April 9th 2024,
Ministry of Energy
10th Floor 77 Grenville St.
Toronto, ON M7A 2C1
MinisterEnergy@ontario.ca

Dear Minister Smith,

I am writing on behalf of the Prince Township Council to share our support for the continued operation of the Prince Wind Farm for an additional three years after its original contract expires. The Prince Wind Farm, owned and operated by Evolgen by Brookfield Renewable is an asset to our community, our environment, and our local economy.

The Prince Wind Farm has been providing clean, renewable energy to our region since 2006. The facility has created jobs, generated tax revenue, and contributed other financial benefits for our Township. The facility is now well integrated into our natural environment, and Evolgen by Brookfield Renewable has been a responsible operator.

We recommend that you extend the facility's contract for three additional years.

Sincerely,

Mayor Enzo Palumbo, of Prince Township

March 8, 2024

Sent to: Municipal CAOs, Clerks, Planning Staff and Building Officials

**Re: Provincial Changes Affecting Conservation Authority Permits
(Changes Effective April 1, 2024)**

Dear Member Municipalities,

Under Section 28 of the *Conservation Authorities Act*, all conservation authorities are required to regulate development within natural hazard areas like floodplains, unstable slopes and wetlands. Property owners require permission from their local conservation authority to undertake development, site alteration, construction or placement of fill within these regulated areas or to interfere with a wetland or straighten, change, divert or interfere with a watercourse.

This letter is to inform you that on February 16, 2024, the provincial government amended Section 28 of the *Conservation Authorities Act* and its regulations, and while much of the conservation authorities' regulatory process will remain the same, the following key changes will take effect April 1, 2024.

Effective April 1, 2024

Property owners will still be required to apply for a permit from their local conservation authority to undertake otherwise prohibited development, interference, and alteration activities in regulated areas, however the following changes will take effect:

- The definition of a “watercourse” has been amended from “*an identifiable depression in the ground in which a flow of water regularly or continuously occurs*” to “*a defined channel, having a bed and banks or sides, in which a flow of water regularly or continuously occurs*”.
- The regulated area around wetlands will be 30 m, including around provincially significant wetlands.
- Certain low-risk activities will be exempted from requiring a permit (list attached).



1100 Fifth Line East
Sault Ste. Marie, ON
P6A 6J8



705-946-8530



nature@ssmrca.ca



www.ssmrca.ca

Transition Plan

Conservation authorities are working together to ensure a smooth transition and will work with municipalities to minimize disruptions to approval processes and development applications. While additional support materials are being developed, please refer to the following in the interim:

- Permit applications submitted to conservation authorities prior to April 1, 2024, will continue to be processed under the current permitting process, while applications submitted on or after April 1, 2024, will be processed under the new process.
- Property owners wanting to undertake an activity that is now exempt from requiring a conservation authority permit are strongly encouraged to confirm with their local conservation authority that their project meets the exemption criteria.
- Conservation authorities will also be working to review and update their regulatory mapping and development review policies where needed to reflect the new regulation, but this will take time and may require public consultation.
 - Municipalities are advised that conservation authority regulatory mapping which has been shared for screening purposes may require updates, and in the interim, conservation authority staff may need to undertake site visits to confirm regulated features and areas.
 - Where discrepancies exist between the text of the legislation or regulation and the conservation authorities' policies, the text of the legislation and regulation will prevail.

Review of Planning Applications

We want to confirm that these legislative changes do not impact planning services that conservation authorities provide to municipalities. Municipalities must continue to circulate planning applications and other matters under the *Planning Act* (including technical reports) to conservation authorities so that we can review and comment on natural hazards including wetland matters as required under the *Conservation Authorities Act*.

More Information and Legislative References

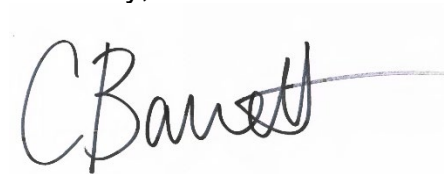
Below are links and legislative references for those looking for more information:

- On April 1, 2024, Ontario Regulation 41/24: *Prohibited Activities, Exemptions and Permits* will replace the individual *Development, Interference with Wetlands and Alterations to Shorelines and Watercourses* regulations that each conservation authority has (Sault Ste. Marie Region Conservation Authority's current regulation is Ontario Regulation 176/06).

- The enactment of O. Reg. 41/24 will also coincide with the proclamation of new sections in the *Conservation Authorities Act*.
- A decision notice is available on the Environmental Registry of Ontario, posting #019-2927: [Proposed updates to the regulation of development for the protection of people and property from natural hazards in Ontario](#).
- We understand that new and updated regulations will also be published on e-laws in the coming days.
- The administration of O. Reg. 41/24 is a mandatory program and service that all conservation authorities must deliver as per Section 21.1.1 of the *Conservation Authorities Act* and as stipulated in [O. Reg. 686/21: Mandatory Programs and Services](#).

Please do not hesitate to contact our planning and regulations staff with any questions or concerns so that we may assist you. We will continue to keep you informed with any additional information and further details regarding our transition plan and appreciate your continued support.

Sincerely,



Corrina Barrett,
General Manager/Secretary-Treasurer

Attached:

- Excerpt from Ontario Regulation 41/24 (activities exempt from requiring a permit)



1100 Fifth Line East
Sault Ste. Marie, ON
P6A 6J8



705-946-8530



nature@ssmrca.ca



www.ssmrca.ca

Exceptions (activities exempt from requiring a permit)

5. Paragraph 2 of subsection 28 (1) of the Act does not apply to,

- (a) the construction, reconstruction, erection or placement of,
 - (i) a seasonal or floating dock that,
 - (A) is 10 square metres or less,
 - (B) does not require permanent support structures, and
 - (C) can be removed in the event of flooding,
 - (ii) a rail, chain-link or panelled fence with a minimum of 75 millimetres of width between panels, that is not within a wetland or watercourse,
 - (iii) agricultural in-field erosion control structures that are not within and that do not have any outlet of water directed or connected to a watercourse, wetland or river or stream valley,
 - (iv) a non-habitable accessory building or structure that,
 - (A) is incidental or subordinate to the principal building or structure,
 - (B) is 15 square metres or less, and
 - (C) is not within a wetland or watercourse, or
 - (v) an unenclosed detached deck or patio that is 15 square metres or less, is not placed within a watercourse or wetland and does not utilize any method of cantilevering;
- (b) the installation of new tile drains that are not within a wetland or watercourse, within 30 metres of a wetland or within 15 metres of a watercourse, and that have an outlet of water that is not directed or connected to a watercourse, wetland or river or stream valley, or the maintenance or repair of existing tile drains;
- (c) the installation, maintenance or repair of a pond for watering livestock that is not connected to or within a watercourse or wetland, within 15 metres of a wetland or a watercourse, and where no excavated material is deposited within an area where subsection 28 (1) of the Act applies;
- (d) the maintenance or repair of a driveway or private lane that is outside of a wetland or the maintenance or repair of a public road, provided that the driveway or road is not extended or widened and the elevation, bedding materials and existing culverts are not altered;
- (e) the maintenance or repair of municipal drains as described in, and conducted in accordance with the mitigation requirements set out in the Drainage Act and the Conservation Authorities Act Protocol, approved by the Minister and available on a government of Ontario website, as it may be amended from time to time; and
- (f) the reconstruction of a non-habitable garage with no basement, if the reconstruction does not exceed the existing footprint of the garage and does not allow for a change in the potential use of the garage to create a habitable space.

To: Prince Township Council

6 March, 2024

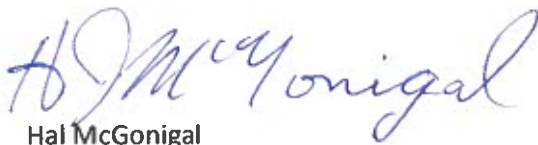
Re: Individual Residential Drinking Water Well Testing Services

The attached correspondence to the Minister of Agriculture, Food and Rural Affairs has been copied to the **Drinking Water Source Protection Committee for Sault Ste. Marie and Area**. This Committee reports through the Sault Ste. Marie Conservation Authority. I am a member of the Committee, representing Prince Township.

As noted in the e-mail, the provincial government is in the process of terminating the provision of free drinking water testing services for private wells in Ontario. Further: "Private drinking water systems in Ontario do not have the legislated safeguards that we require for municipal/communal/public systems under the **Safe Drinking Water Act, 2002**. Only municipal water supply systems fall under the **Clean Water Act, 2002** and the Source Water Protection program."

Prince Township residences are each dependant on their own private well water supply. Periodic testing of the safety and quality of drinking water from their well, at a minimum on an annual basis, is a significant component of health protection for the Township's residents.

I urge Council to express to the Government of Ontario, its strong support for the continuation of provincially-provided drinking water testing services for private wells in Prince Township.



Hal McGonigal

4759 Second Line West,
Prince Township

Attachment: *e-mail dated 26 Feb. 2024, from Chair M. Pearson of Ausable Bayfield Maitland Valley Source Protection Committee to the Minister of Agriculture, Food and Rural Affairs, the Honourable Lisa Thompson*

February 26th, 2023

Honourable Lisa Thompson, Ontario Minister of Agriculture, Food and Rural Affairs

Via e-mail: lisa.thompsonco@pc.ola.org

Re: Recommended Phase Out of Free Well Water Testing in the 2023 Auditor General's Report

Dear Minister Thompson,

In the 2023 Auditor General's Value-for-Money Audit of Public Health Ontario (PHO) released in December 2023, recommendation number 5 states that PHO, in conjunction with the Ministry of Health (MOH), are to update and implement a laboratory modernization plan within 12 months to streamline the laboratory's operations.

https://www.auditor.on.ca/en/content/annualreports/arreports/en23/AR_publichealth_en23.pdf

This stemmed from a 2017 proposal by PHO, collaboratively with the MOH at the request of the Deputy Minister to close six of the 11 public health laboratory sites (Hamilton, Kingston, Orillia, Peterborough, Sault Ste. Marie and Timmins) and gradually discontinue private drinking water testing. The justification:

- Mitigating rising costs of maintaining facilities
- Establishing a more efficient operating model that reduces the rerouting of samples to other PHO laboratory sites

About 50% of the Ausable Bayfield Maitland Valley Region population is serviced by private wells. The proposed removal of PHO's free private drinking water testing is of concern to our Ausable Bayfield Source Protection Committee, particularly when Source Protection Regions have been directed by the Ministry of Environment, Conservation and Parks, Source Protection Branch, to deliver education and outreach to private well owners under the new Best Practices initiative.

In our region, we have been working with service and community organizations such as the Lions, Optimists and Lakeshore Residents Associations to co-host very successful Best Practices 'Water Wise' events that encourage private well owners to sample their drinking water using the free microbial testing provided by the province. By distributing water sample bottles ahead of the event and delivering the samples to Huron Perth Public Health for lab analysis, most of

the barriers to water sampling are removed. At these events 25% to 50% of a communities well water will be sampled in one day or night.

Well owners understand the importance of testing their well water; it is the inconvenience of doing so that is the barrier. One of the goals of the 'Water Wise' events is to encourage well owners to get in the habit of testing their water regularly as part of Best Practices for protecting their drinking water. The hope is that the community groups and service clubs that Source Protection staff work with will make Water Wise water sampling events part of their regular activities.

Private drinking water systems in Ontario do not have the legislated safeguards that are required for municipal/communal/public systems under the *Safe Drinking Water Act, 2002*. Only municipal water supply systems fall under the *Clean Water Act, 2006* and the Source Water Protection program. Health Canada's guidance on waterborne pathogens references three studies that determine that private systems are vulnerable and there is evidence that demonstrates they are more likely to contribute to gastrointestinal illness than public drinking water systems.

If the free water testing phase out recommendation is approved, well owners would have to use a commercial lab for a fee, which disincentivizes testing. When water is not monitored regularly, there is no way to know the true quality of the water, which puts people at increased risk of becoming ill. With private systems being stand-alone systems, any associated illnesses are isolated sporadic events and do not come to public attention like those seen during the Walkerton outbreak.

The private drinking water test data maintained by PHO has been used by researchers to publish evidence that helps support public health policy. Source Protection Committees can access data associated with their area, as was presented at our March 2023 meeting. The data can be used to inform well owners of regional water quality concerns and associated health risks. If PHO stops testing, this data and affiliated research will no longer be available.

In the Walkerton Inquiry Report Part 2, Justice O'Connor concluded the privatization of laboratory testing of drinking water samples connected directly to the *E. coli* O157:H7 outbreak in Walkerton Ontario in May 2000. Twenty-four years later, there is a proposal to privatize water testing once again.

At the January 31st meeting of the Ausable Bayfield Maitland Valley Source Protection Committee the following resolution was unanimously approved:

MOTION #SPC: 2024-02-04

Moved by Philip Keightley

Seconded by Mary Ellen Foran

“THAT the Source Protection Committee direct a letter to Minister Thompson requesting that the province not proceed with the recommended phase out of free private well testing in Ontario, and

“FURTHER, THAT area municipalities, the Minister of Environment Conservation and Parks, the Minister of Health and Long-Term Care, other Source Protection Committees, and local health units be forwarded the letter and asked for their support. “

Carried.

Thank you for your consideration of this request.

Sincerely



Matthew Pearson

Chair

Ausable Bayfield Maitland Valley Source Protection Committee

Cc Honourable Sylvia Jones, Minister of Health and Long-Term Care
Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks

Municipalities of Adelaide Metcalfe, Ashfield-Colborne-Wawanosh, Bluewater, Central Huron, Goderich, Howick, Huron East, Lambton Shores, Lucan Biddulph, Mapleton, Middlesex Centre, Minto, Morris-Turnberry, North Middlesex, North Perth, Perth South, South Bruce, South Huron, Warwick, West Perth, Wellington North
Townships of Huron-Kinloss and North Huron

Huron Perth Public Health, Lambton Public Health, Middlesex-London Health Unit, Wellington Dufferin Guelph Public Health

Source Protection Regions: Cataraqui; Central Lake Ontario, Toronto, Credit Valley; Essex; Hamilton Halton; Grey Sauble, Saugeen, Northern Bruce Peninsula; Lake Erie; Lakehead; Mattagami; Mississippi-Rideau; Niagara; North Bay; Quinte; Raisin South Nation; Sault Ste. Marie; South Georgian Bay Lake Simcoe; Sudbury; Thames -Sydenham and Region; Trent Conservation Coalition

Prince Twp - Recreational Committee

Meeting Minutes

Attendees

Council Representative: Margaret Christenson

Rec Members: Samantha Pigeau, Kristi Laforrest, Adam Lyons, Mary Jin-Moore, Jane Weir

Other Attendees:

Regrets: Serena Madonna, Tiana Trutenko

Purpose of the Meeting

1. Call to order
2. Approve minutes of meeting on November, 2023
3. Business arising from previous meeting
 - a. Basketball Court upgrades
 - b. Elect executive for 2024
 - c. Gain new members/volunteers
 - d. Keys for Rec committee to access Pavillion, Hall, outhouses etc.
4. New Business
 - a. Grant Proposals
 - b. Upcoming events
5. Other business
6. Schedule next meeting
7. Adjournment

Summary of Discussion

Call To Order

- Meeting called to order 6:00 pm by Kristi

Approval of Meeting Minutes from November, 2023

- Motion to approve minutes by Kristi, M2C by Adam- Carried

Business arising from minutes

a. Basketball court upgrades

Margaret is going to bring up to council the plans to redo the basketball court and our desire to put an application in for jump start for more funding for this project, we also have Chris Gallespie's donation.

60x20ft (regular court is usually bigger). Grants for Jumpstart available and we would be eligible for it.

b. Elect executives for 2024

Tiffany is taking a leave of absence from the committee for a little while.

Sam - Secretary

Kristi - Chair

Mary - Vice Chair

Adam - Treasurer

Tiana - Communication/Social Media

c. Gain new members

Promote our next rec committee meeting in the Prince newsletter and on Social Media to try to recruit more members.

Share the Prince newsletter onto our facebook page. (and inform people to contact the prince office to get the newsletter via email.

Get Recreation Merchandise to incentivise volunteers (volunteer at 3 events, and get a free Yeti)

d. Keys for Rec Committee to access Pavillion, hall, outhouses etc.

Tiffany is not on the committee anymore so we can't guarantee she will be able to open the doors for us anymore. Lorraine said she would look into getting the Recreation Committee keys, and Kristi will email Lorraine to check in. Kristi will email Sam (office assistant) to see if we can get viewing access to the bookings calendar to see when the hall and pavilion is booked.

New Business



a. Grant Proposals

Peavy mart grant - to get a community garden (potential partnership with Superior garden).

CAO needs to put through the grant proposal.

Mary is taking the lead and will contact the CAO and Superior Gardener

b. Upcoming events

3rd Annual Garage Sale

Movie Nights

Next Meeting

Date: April 23rd at 6pm

Meeting Adjourned: 6:47pm

Minutes of the Prince Township Public Library Board of Trustees

Thursday, February 8, 2024

Acting

Present: Chair Bec Couch, CEO Rita Wagner, Treasurer Sandy Fulcher, Secretary Brittany Agliani, Councillor Jane Weir, Hal McGonigal, Jodi LaFleur and Mike Matthews (arrived at 7:27 pm)

Regrets: Helen MacKay

Call to Order: at 5:46 pm

Minutes of the Last Meeting: Brittany Agliani moved and Hal McGonigal seconded that the minutes from the meeting held on January 4, 2024 be approved with the correction of Sandra Corcan to Sandra Gordon.

Carried.

Business Arising from Last Meeting:

- **Marketing ideas, continued discussion:** The Board discussed some ideas and goals of what we would like to market to the public: 1) make our presence known; 2) services offered, and 3) attract more patrons. There was also discussion of getting the email addresses of non-resident patrons to remind them of their library membership renewal; and a section "Welcome new residents" in the Township Newsletter as reminder of the Library and our services.
- **Computer replacement, maintenance, CAO Laptop and front desk:** It was discovered that it was a modem issue, not the computer and laptop. No need for replacements at this time.
- **Township Meeting Package Available at Library:** Hal had suggested having the Township Council's meeting package (approximately 90 pages) available at the Library for residents free of charge. There was some discussion regarding this, most Board members voiced that residents could print the agenda package off using our available laptops and pay per page printed. No formal decision was made.

REPORTS:

CEO: Some highlights include:

- **Annual Survey** – To be completed by Brittany Agliani and Rita Wagner.
 - **Motion** – Hal McGonigal moved and Sandy Fulcher seconded that the Annual Survey is to be submitted to the Library Board for approval prior to submission to the Provincial Government.

Carried.

- **Decodable Books** – Rita Wagner and Helena MacKay are brainstorming ideas about an event to do with the books.

Treasurer: Sandy Fulcher reported that the bank balance was \$10,164.91 as of February 5, 2024.

Motion: Sandy Fulcher moved and Brittany Agliani seconded that the budget be approved as discussed with deficit of \$2,594.35, which will be covered by the funds in the Library Board's chequing account at Northern Credit Union.

Carried.

Secretary: Brittany sent a card to Mag LaHaye on the passing of her son in-law.

Friends of the Library Report:

- Brittany reported that she applied for the Canada Summer Job Grant and has sent letters to Terry Sheehan's Sault Ste. Marie and Ottawa offices alerting him of the application and asking for his support.

NEW BUSINESS:

- **Sault Ste. Marie Drinking Water Committee**

ADJOURNMENT: The meeting adjourned at 7:30 pm

NEXT MEETING: Regular meeting March 7, 2024 at 5:30 pm.



CCBF Package for Members

Federation of Canadian Municipalities

CANADA COMMUNITY BUILDING FUND - KEY MESSAGES

These key messages can be used when you post about the CCBF on social media, in conversation with your local MP or when discussing the CCBF's relevance with community stakeholders.

- With a new federal infrastructure plan at a standstill, the Canada Community-Building Fund (CCBF) is currently the only federal infrastructure program that municipalities can rely on to rehabilitate existing infrastructure and develop new community assets to help accommodate growth.
- Canada's municipalities are going through a period of historic growth and must be able to count on a flexible and predictable CCBF at the end of the current renegotiation process between the federal government and signatories.
- The Canada Community-Building Fund (CCBF) provides more than \$2.4 billion in annual capital funding directly to municipalities through a predictable allocation mechanism, and municipalities of all sizes use the CCBF to deliver direct results for Canadians by building and renewing critical core public infrastructure, including water infrastructure, local roads, public transit and community, and cultural and recreational facilities.
- In the near-term, FCM is calling on the federal government to renew this critical program and maintain the CCBF as a source of direct, predictable, long-term funding for local infrastructure priorities.
- FCM has also called on the federal government to leverage this proven funding mechanism as a vehicle to deliver increased funding directly to municipalities, as part of a new Municipal Growth Framework that would better link municipal funding with national population and economic growth.

Federal infrastructure funding not keeping pace with population growth

WHEREAS, Canada is experiencing record population growth, having welcomed 1.25 million new Canadians last year alone; and

WHEREAS, According to the Canada Mortgage and Housing Corporation (CMHC) we need to build at least 3.5 million additional homes by 2030, and municipalities need to build or expand the infrastructure to accommodate this growth; and

WHEREAS, FCM has estimated that the cost of the municipal infrastructure required support housing development is, on average, in the range of \$107,000 per unit; and

WHEREAS, According to Statistics Canada the cost of upgrade *existing* municipal infrastructure so that it is in a state of good repair is in the range of \$170 billion; and

WHEREAS, Non-residential construction price inflation has risen by 29% since the end of 2020 and municipalities are facing soaring costs for infrastructure project without a corresponding growth in revenue; and

WHEREAS, Unlike federal and provincial revenue, municipal tax revenue has not increased in recent years along with inflation, economic growth or population growth; and

WHEREAS, Municipalities are facing a gap in federal infrastructure funding as the 10-year Investing in Canada Infrastructure Program has come to an end, the Canada Community-Building Fund is being renegotiated and the Permanent Public Transit Fund is set to start in 2026;

WHEREAS, The Canada Community-Building Fund (CCBF), which was formerly known as the federal Gas Tax Fund, provides more than \$2.4 billion in annual capital funding directly to municipalities through a predictable allocation mechanism, and municipalities of all sizes use the CCBF to deliver direct results for Canadians by building and renewing critical core public infrastructure, including water infrastructure, local roads, public transit and community, and cultural and recreational facilities; now therefore be it

RESOLVED, That the federal government work with agreement signatories and municipalities to maintain the CCBF as a source of direct, predictable, long-term funding for local infrastructure priorities; and be it further

RESOLVED, That the federal government commit, in Budget 2024, to the next generation of infrastructure programs, including a new program for water and wastewater infrastructure and an increase to the Disaster Mitigation and Adaptation Fund; and be it further

RESOLVED, That the federal government convene provinces, territories, and municipalities to negotiate a “Municipal Growth Framework” to modernize the way that municipalities are funded in order to enable Canada’s long-term growth.

Mayor, Enzo Palumbo

CAO/Clerk – Treasurer, Jillian Hayes



Prince Township Admin Assistant <adminassist@princetwp.ca>

Council Direction - Request to Amend the Legislation Act, 2006 to include Digital Publications.

1 message

TVT Deputy Clerk <DeputyClerk@tayvalleytwp.ca>

6 March 2024 at 16:27

To: "Paul.Calandra@pc.ola.org" <Paul.Calandra@pc.ola.org>

Cc: "John.Jordan@pc.ola.org" <John.Jordan@pc.ola.org>, "amo@amo.on.ca" <amo@amo.on.ca>, "noliver@metroland.com" <noliver@metroland.com>, TVT CAO <cao@tayvalleytwp.ca>

Dear Minister Calandra :

The Council of the Corporation of Tay Valley Township at its meeting on February 27th, 2024 adopted the following resolution:

RESOLUTION #C-2024-02-28

MOVED BY: Andrew Kendrick

SECONDED BY: Greg Hallam

“WHEREAS, Metroland Media Group has sought bankruptcy protection and will cease the print publication of its weekly community newspapers across Ontario, moving to an online-only model;

AND WHEREAS, Neil Oliver, Chief Executive Officer and President of Metroland Media Group, said the 71 Metroland community publications will be digital only going forward;

AND WHEREAS, the Legislation Act, 2006 provides a definition of “newspaper” which applies to every Ontario Act and Regulation, as in a provision requiring publication, means a document that, (a) **is printed in sheet form**, published at regular intervals of a week or less and circulated to the general public, and (b) consists primarily of news of current events of general interest; (“journal”);

AND WHEREAS, Ontario Municipalities are required to follow publication and notice requirements for Provincial Acts and Regulations;

AND WHEREAS, communities such as Tay Valley Township cannot comply with publication requirements in Provincial Acts and Regulations as the Metroland Media Group news publication is no longer being printed in sheet form and there are no other local news publications fitting the definition of “newspaper”;

AND WHEREAS, some small, rural, Ontario Municipalities may not have the means to bring an application to the Court to ask for directions and approval of an alternate manner of providing notice;

NOW THEREFORE BE IT RESOLVED THAT, the Council of Tay Valley Township does hereby request the Provincial government to make an amendment to the Legislation Act, 2006 to include digital publications as an acceptable means of publication and notice requirements for Provincial Acts and Regulations;

AND FURTHER, requests the support of all Ontario Municipalities;

AND FURTHER THAT, this resolution be forwarded to the Minister of Municipal Affairs and Housing, Paul Calandra; Lanark Frontenac Kingston MPP, John Jordan; The Association of Ontario Municipalities (AMO); CEO and President of Metroland Media Group, Neil Oliver and all Ontario Municipalities.”

ADOPTED

Aaron Watt, Deputy Clerk

Tay Valley Township

217 Harper Road, Perth, ON K7H 3C6

T: 613-267-5353 ext. 130 or 1-800-810-0161

F: 613-264-8516

E: deputyclerk@tayvalleytp.ca

www.tayvalleytp.ca

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CORPORATION OF THE TOWNSHIP OF PRINCE

By-Law 2024-17

Being a BY-LAW to confirm proceedings and resolutions of Council for the Township of Prince which were adopted up to and including April 9th, 2024

WHEREAS Section 5(3) of the Municipal Act, R.S.O 2001 as amended requires a municipal council to exercise its power by bylaw except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual bylaw;

NOW THEREFORE the Council for the Township of Prince enacts as follows:

1. **THAT** all actions of Council which have been authorized by a motion, resolution, direction and other action of Council and adopted in open Council and that were recorded in the minutes of Council or the minutes of a Committee of Council and accepted by Council up to and including April 9th 2024 are hereby ratified, authorized and confirmed.

2. **THAT** where no individual by-law has been or is passed with respect to the taking of any action authorized in the meeting mentioned in Section 1 hereof or with respect to the exercise of any powers by the Council at the above-mentioned meeting, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing the taking of any authorized action or required for the exercise of any power by the Council.

3. **THAT** the Mayor and proper officers of the Corporation of the Township of Prince are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of the Township of Prince and to affix the seal of the Corporation thereto.

READ and passed in open Council on this 9th day of April 2024

Enzo Palumbo, Mayor

Jillian Hayes, CAO Clerk

SEAL