



CORPORATION OF THE TOWNSHIP OF PRINCE

AGENDA

October 11, 2022

6:45 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/86136482757?pwd=L0ZEMUJGQ2NEOS9FS1F2WGd1aHRpUT09>

Meeting ID: **861 3648 2757**

Passcode: **049726**

1. Call to Order
2. Approve Agenda
3. Disclosure of Pecuniary Interest
4. Minutes of Previous Meeting
 - a) Minutes of Regular Meeting, September 13, 2022.
5. Questions and information arising out of the minutes.
6. Petitions and/or delegations
7. Staff Reports
 - a) Fire Chief Report
 - b) Roads Superintendent Report -None
 - c) Treasurer's Report- Revenue and Expenditure Reports from September 2022
 - d) Staff Report on Township Hall/Fire Hall/Pavilion Wi-Fi and Internet upgrades
8. Planning
 - a) Official Plan Application OP-03-2022
 - b) Consent Application C3-2022
 - c) Zoning By-Law Amendment Z-02-2022
9. By-Laws
 - a) By-Law 2022-21 Official Plan OP-03-2022
 - b) By-law 2022-22 Zoning Amendment Z-02-2022
 - c) Bylaw 2022-23 to Authorize the Electronic Signing of Documents
10. Notice and Notice of Motions
11. Correspondence



CORPORATION OF THE TOWNSHIP OF PRINCE

AGENDA

October 11, 2022

6:45 PM

- a) MMAH Letter from Minister Steve Clark Land use planning

12. Minutes of Boards and Committees

13. New Business

- a) Quotes for Community Center Roof Drainpipe repair
- b) The Corporation of the Township of McGarry Letter- Removal of Municipal Councillors under Prescribed Circumstances letter to Municipal Affairs and Housing

14. Old Business

15. Closed Session

16. Confirmatory By-Law- 2022-24

17. Adjournment



CORPORATION OF THE TOWNSHIP OF PRINCE
REGULAR MEETING
Minutes
September 13 2022

6:45 p.m

Present: Council: K. Lamming, E. Caputo, M. Matthews, E. Palumbo

Staff: A. Nowlan, S. Hemsworth, J. Boissineau

Public: M. Christensen, M. Mick, B & C Farrell, R. Zaraja, R. Febraro, S. Ager, J. Weir, L. Madonna, M. Bouchard, L. Tremblay

Media: M. LaHay

Regrets: I. Chambers

1. Call to Order 6:45 p.m.

2. Approve Agenda

Resolution 2022-159

Moved by: Councillor E. Caputo

Seconded by: Councillor E. Palumbo

Be it resolved that this council hereby approves the September 13, 2022, agenda, and any addendum, as presented.

3. Disclosure of interest

4. Minutes of Previous meeting

a) Minutes of Regular Meeting, July 12, 2022, and Special Meeting July 27, 2022

Resolution 2022-160

Moved by: Councillor E. Caputo

Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby approves the minutes of the Regular meeting of July 12, 2022, & Special meeting of July 27, 2022, as presented.

5. Questions and information arising out of the minutes

6. Petition and delegations

7. Staff Reports

a) Fire Chief report

Resolution 2022- 161

Moved by: Councillor E. Caputo

Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby accepts the Fire Chief's report as presented.

b) Road Superintendent Report

Resolution 2022- 162

Moved by: Councillor E. Caputo

Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby accepts the Road's Superintendent report as presented.

c) MA/Clerk/Treasurer's Report – Revenue and Expenditure Reports from July & August 2022

Resolution 2022-163

Moved by: Councillor E. Caputo

Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby accepts the Clerk/Treasurer's Revenue and Expenditure Reports: July 2022 revenue report in the amount of **\$240793.53** and the July 2022 expenditure report in the amount of **\$137479.36**, August 2022 Revenue **\$376604.46** and August 2022 Expenditure **\$204333.26**.

8. Planning

a) Report for Minor Variance Application M3-2022; Consent Application C2-2022

Resolution 2022-164

Moved by: Councillor E. Caputo

Seconded by: Councillor E. Palumbo

Be it resolved that this Council Approves Application M3-2022 reducing the required lot frontage for the proposed "severed" lot from 45.72m (150') to 25.0756m (85.55').

a) Report for Minor Variance Application M3-2022; Consent Application C2-2022

Resolution 2022-165

Moved by: Councillor E. Caputo

Seconded by: Councillor E. Palumbo

Be it resolved that this Council Approves Application C2-2022, severance application, severing approximately 2.715441 Ha (6.71 ac) from Subject property (Roll 5766 000 000 62900 0000).

9. By-laws

10. Motions and notice of motions

- a) Councillor Enzo Palumbo request – DSSMSSAB Early Years Playground Enhancements Funding Agreement EY-22-012 A1

Resolution 2022- 166

Moved by: Councillor E. Palumbo

Seconded by: Councillor E. Caputo

Be it resolved that this Council hereby defers DSSMSSAB Early On Playground Agreement

11. Correspondence

- a) Daimler Truck North America (New Fire Truck Purchase Surcharge Update)

Resolution 2022- 167

Moved by: Councillor E. Caputo

Seconded by: Councillor M. Matthews

Be it resolved that this Council hereby receives item 11 a as information.

12. Minutes of Boards and Committees

13. New Business

- a) Public Works Truck Quotes

Resolution 2022- 168

Moved by: Councillor E. Palumbo

Seconded by: Councillor M. Matthews

Be it resolved that this Council accepts the proposed Public Works Truck Quotes as information for review.

- b) Walls Side Road Tender

Resolution 2022-169

Moved by: Councillor E. Caputo

Seconded by: Councillor E. Palumbo

Be it resolved that this Council accepts The Walls Side Road Tender Information for Review.

- c) Annual Review of Workplace Anti-Violence and Sexual Harassment Policy

Resolution 2022-170

Moved by: Councillor E. Caputo

Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby has reviewed the Workplace Anti-Violence and Sexual Harassment Policy and accepts it with no changes.

- d) Resolutions of Support Township of Perry – Support Town of Aurora Private Members Bill C-233 Keira's Law -Not Seconded

- e) Letter from Rose Zgraja - Not Seconded

- f) Letter from Helen MacKay

Resolution 2022-171

Moved by: Councillor E. Palumbo

Seconded by: Councillor M. Matthews

Be it resolved that this Council hereby supports Resident Helen Mackay Letter on using Community Hall for five weeks at no charge to teach Shakespeare to young children.

- g) FONOM letter – Federal Electoral Districts Redistribution

Resolution 2022-172

Moved by: Councillor M. Matthews

Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby Supports FONOM letter on Federal Electoral Districts Redistribution

- h) Coleman Township Resolution 22-08-31-02 Federal Electoral Boundaries

Resolution 2022-173

Moved by: Councillor M. Matthews

Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby Supports Coleman Township Resolution 22-08-31-02 on Federal Electoral Districts Redistribution

- i) TWP of Murmur – Climate Emergency

Resolution 2022-174

Moved by: Councillor M. Matthews

Seconded by: Councillor E. Caputo

Be it resolved that this Council hereby Supports Township of Murmur – Climate Emergency Correspondence

- j) Town of South Bruce Peninsula Mandatory Firefighter Certification

Resolution 2022-175

Moved by: Councillor M. Matthews

Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby Supports Town of South Bruce Peninsula Mandatory Firefighter Certification

k) Municipality of Port Hope Amber Alert System

Resolution 2022-176

Moved by: Councillor M. Matthews

Seconded by: Councillor E. Caputo

Be it resolved that this Council hereby Supports

Municipality of Port Hope Amber Alert System.

l) Town of Kingsville Opposition to Bill 3, Strong Mayors, Building Homes Act, 2002

Resolution 2022-177

Moved by: Councillor M. Matthews

Seconded by: Councillor E. Caputo

Be it resolved that this Council hereby Supports Town of Kingsville Opposition to Bill 3 Strong Mayors, Building Homes Act, 2022.

m) Township of Puslinch Council Bill 109 More Homes for Everyone Act, 2022

Resolution 2022-178

Moved by: Councillor M. Matthews

Seconded by: Councillor E. Caputo

Be it resolved that this Council hereby Supports Township of Puslinch Council Bill 109 More Homes for Everyone Act, 2022

n) Town of South Bruce Peninsula Physician Shortage in Ontario

Resolution 2022-179

Moved by: Councillor M. Matthews

Seconded by: Councillor E. Caputo

Be it resolved that this Council hereby Supports Town of South Bruce Peninsula Physician Shortage in Ontario

14. Closed Session

15. Confirmatory By-law

Resolution 2022-180

Moved by: Councillor M. Matthews

Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby adopts By-Law 2022-20, being a by-law to adopt, ratify, and confirm the action of Council for September 13, 2022.

16. Adjournment

Resolution 2022-181

Moved by: Councillor M. Matthews

Seconded by: Councillor E. Caputo

Be it resolved that this Council hereby adjourns at 7:38 p.m. until October 11, 2022, or the call of the chair.

Ken Lamming, Mayor

Andrew Nowlan, Clerk



COUNCIL REPORT

Date: October 10, 2022	Date Presented: October 11, 2022
Prepared By: Steve Hemsworth	Rank: Fire Chief

Operations

Responses for September	2022 Total
Medical – 0	5
Fires – 0	1
MVA – 0	2
Other- 0	2

Personnel

We have taken on an experience firefighter who recently moved into the area from southern Ontario. Phil Hoover comes to us from West Lincoln Fire Rescue and we look forward to having him on the team.

Training

On September 30, October 1 and 2, Prince Fire hosted the final weekend of the NFPA 1001 Firefighter 2 course. Three Prince firefighters as well as eleven firefighters from area departments have now completed the entire 1001 curriculum over the last year and a half. Practical skills and written testing will take place at our hall on October 15 and, if successful, all will receive their NFPA certification.

Equipment

Both trucks received their annual pump testing and have been certified for another year. As well, during the last two meetings, all members were fit tested for their SCBA face pieces. Both of these testings keep Prince Fire current with NFPA standards.

Fire Prevention

Fire safety and prevention messaging is continuing to be distributed on the departments Facebook and Instagram social media accounts.



ADMINISTRATIVE REPORT

Agenda item 7 b)

Date: Oct 5, 2022	Date Presented: Oct. 11, 2022
Prepared By: Brian Evans	Department: Roads Department
Subject: Road Superintendent Report	

Surface treating has been completed on Town Line and Mountain View Drive.

Walls Road has been pulverized and a gravel been applied.

Approximately 50 tonne of gravel was applied to North Gros Cap and Tellifer Roads more is required but will likely have to wait until next season.

Also I have received many complaints about the condition of Town Line north of Second line Also Base line from Airport road west for a half mile. These roads surfaces are the responsibility of the City. Can we request that they add these two roads to their plan for next year

Respectfully yours,
Brian Evans
Prince Township Roads Superintendent

Prince Township Revenue Report

Sep-22

Agenda Item
7c)
Oct. 11 2022

Description	Amount	Totals
Fire Course Fees	350	
Hall Rental	12	
Fire Dept Donation	2500	
Tax Certificates	120	
Planning	2500	
Marina Revenue	54.65	
Rec Vendor tables	460	
Newsletter Advertising	5	
Parent/Child Resource Centre Sept OMERS	6750.64	
Parent/Child Resource Centre Aug OMERS	2994.48	
Parent/Child Revenue Rent	4595	
Opening & Closing	700	
Service Charges	50	
Stewardship Ontario	5615.39	
Canada Summer Jobs	3150	
CRA payment	1054.45	
Aggregate Resources Trust	2740.51	
Subtotal		33652.12
Property Taxes		107904.59
Total Revenue		141556.71

		September 2022 Township Expenditure Report		
Check Number	Date	Vendor	Description	Amount
13975-14000	September	Payroll	Payroll	\$20,984.18
10201	2022-09-02	Bell Canada	Phone and Yellow pages	\$140.25
10202	2022-09-02	Public Utilities Corporation	Hydrants and Water system	\$1,266.53
10203	2022-09-02	Lorraine Mousseau	Election Supplies, booths, ballot boxes	\$267.68
10204	2022-09-02	Algoma Public Health	3rd 2022 levy	\$10,158.50
10205	2022-09-02	Util-Equip Manufacturing Inc.	Fire equipment ladder inspections	\$839.31
10206	2022-09-02	Krown Rust Control & Lube Centre	undercoating 2016 Dodge truck	\$299.45
10207	2022-09-02	Barbie Rudnicki	July mileage	\$13.20
10208	2022-09-02	Xerox Canada Inc.	copies	\$20.98
10209	2022-09-02	Steve Hemsworth	meals layover in Toronto (flight cancelled)	\$52.93
10210	2022-09-02	Andrew Nowlan	Mun election law book 2022	\$50.73
10211	2022-09-02	Reyco Marine and Small Engine Ltd.	4 lawn mower blades	\$126.92
10212	2022-09-07	Archibald Bros.	Grading, Hauling/spreading gravel Hill Rd, Prince Lake Rd, Marshall Dr	\$2,505.78
10213	2022-09-07	Avery Construction	Gravel Hill Road	\$1,691.45
10214	2022-09-07	Public Utilities Corporation	August LED / Aug Street lights	\$1,069.27
10215	2022-09-07	Spectrum Group	Prince lake monthly tower rental	\$367.25
10216	2022-09-07	WirelessCom Ca Inc.	Internet / Voip / email domains	\$451.10
10217	2022-09-07	Airways General Store	gas/Diesel, Pump 3 and fleet	\$377.69
10218	2022-09-07	Frankie's Automotive & Body Shop	new tires/ installed Ram	\$1,225.10
10219	2022-09-07	Algoma Business Computers	tech support / upgrade USTI system	\$107.35
10220	2022-09-07	GFL Environmental Inc.	recycling and waste pickup	\$8,484.04
10221	2022-09-07	PSD CITYWIDE INC.	MAMP grant project Asset Mgmt plan Services	\$2,860.98

Agenda item 7c)

10222	2022-09-12	Receiver General		\$3,538.21
10223	2022-09-20	City of Sault Ste Marie	Policing	\$17,457.44
10224	2022-09-20	Huron Superior Catholic School Board	3rd payment levy	\$12,094.54
10225	2022-09-20	LeCounseil Scolaire de District Catholique	3rd payment levy	\$1,162.47
10226	2022-09-20	Conseil Scolaire de District du Grand Nord	3rd payment levy	\$459.38
10227	2022-09-20	Public Utilities Corporation	Museum, Comm centre, quonset, fire hall, pavillion hydro bills	\$1,248.69
10228	2022-09-20	WirelessCom Ca Inc.	Fire hall DSL with router	\$76.83
10229	2022-09-20	Airways General Store	fuel dodge, mower, chevy	\$535.95
10230	2022-09-20	Algoma District School Board	3rd payment levy	\$57,543.24
10231	2022-09-20	District of Sault Ste. Marie Social Services Board	4th quarter installment of levy	\$103,149.00
10232	2022-09-20	Vulcan Fire & Safety Systems Ltd.	annual fire system/emerg lights/extinguishers Township complex	\$885.92
10233	2022-09-20	Stephen Turco, RPP	Planning fees	\$301.45
10234	2022-09-20	Steve Hemsworth	fire training - fuel and meals (Thunder Bay)	\$540.45
10235	2022-09-20	A. J. Stone Company Ltd.	chainsaw fire boot, facecap assembly, 8 hose jafline HD	\$2,154.91
		Total Expenditures		\$254,509.15



The Corporation of the Township of Prince

3042 Second Line West,
Prince Township, Ontario P6A 6K4

Phone 705-779-2992 Fax 705-779-2725

Mayor: Ken Lamming

Municipal Administrator: Andrew Nowlan

STAFF REPORT: INTERNET

Algoma Business Computers finished the networking upgrade in August. Multiple Wifi networks are offered and accessible for use immediately.

The office, EarlyON, Library, Fire Hall, and Guest Wi-Fi, including the pavilion, are all set up with separate networks secure from one another.

The Fire Hall is already on board and using this network and has not renewed their previous provider's services. The library is still using and paying for Xplornet and EarlyON is still paying for a separate network from WirelessCom.

The current bill for internet to the whole building is:

Internet	164.00
Email Domains	95.20
HST	<u>33.70</u>
	292.90

We believe it was council's intention to split the cost between the four users, which would equate to **\$73.23 each monthly**.

It is staff's recommendation to start charging the other users once they have completed and dissolved their current service provider contracts.

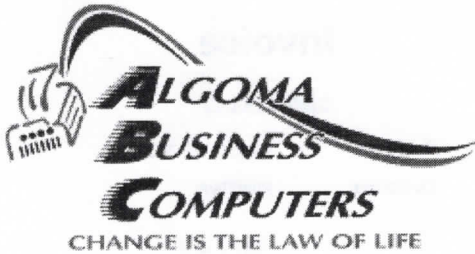
Quote for project, final invoice and internet invoice attached.

Council will notice the invoice was significantly higher than the quote. It was over by \$1924.46 (before tax) in the following areas:

Labour over quote	1092.50
Cable not accounted for	177.00
Wall mount difference	5.00
EAP1250 (access point in fire hall)	90.00
Enstations (Bridges for fire hall and pavilion)	359.98
Switches (hallway and pavilion)	<u>199.98</u> - bigger switches to run cameras
	1923.46

Staff reached out to ABC with this discrepancy, and ABC issued a credit for \$429.40 for the labour cost since we were quoted 10 hours and billed for 21 hours. Additional labour and materials to incorporate service to the pavilion and fire hall were incurred by the Township at our request to add them to the project which were not in the original quote.

[illegible]



417 Trunk Road
Sault Ste. Marie ON P6A 3T1
Ph. (705) 759-8809 Fax (705) 759-3447

www.abcssm.com
A Division of 882287 Ontario Ltd.

Invoice

0000115105

Date August 16, 2022

Customer PRNTWP

Page 1 of 2

Bill To: PRINCE TOWNSHIP
3042 SECOND LINE W
PRINCE TOWNSHIP ON P6A6K4

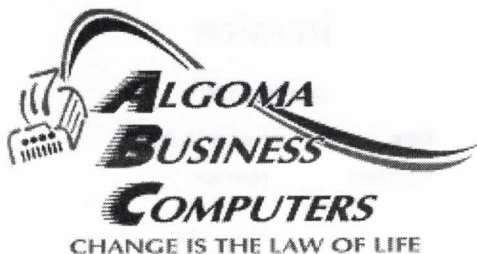
Ship To: PRINCE TOWNSHIP
3042 SECOND LINE W
PRINCE TOWNSHIP ON P6A6K4

RECEIVED AUG 16 2022

Ph. (709) 779-2992

Ph. (709) 779-2992

PO Number	F.O.B.	Salesperson	Order Date	Order Number			
	Your dock	Brad Burrage	November 17, 2021	Q000000634			
Ship Via		Payment Terms	Reference				
Bestway		Net 30 days	4728				
Part Number	Description	Ordered	Shipped	B/O	Tax	Unit Price	Extended Price
UB1-5257	NET - Ubiquiti DM-PRO	1	1		H	509.99	509.99
S/N: D021F9666F5F							
5133299E	CAB - CAT 5E BLUE per foot	300	300		H	0.59	177.00
60- cable run to Library							
50- cable run to EarlyOn							
50- cable run to Banquet Hall							
140- used in office for all the network connections and the patch cables at the rack and short cable runs for the 2 bridges to the Pavilion and Fire Hall							
TL-SG3428MP	ACC- TP-LINK JetStream 28-Port Gigabit L2 Managed Switch with 24-Port PoE+. 24 8	1	1		H	519.99	519.99
EWS357AP	NET - EnGenius EWS357AP 802.11ax 1.73 Gbit/s Wireless Access PoinT	4	4		H	169.99	679.96
1- Office							
1- Library							
1- EarlyOn							
1- Banquet Hall							
EAP1250	NET -ENGENIUS AP WAVE 2 MU-MIMO 802.11AC	1	1		H	90.00	90.00
WALLMOUNT4	ACC-4U Wall Mount rack for networking equipment - 19in wallmount patch panel bra	1	1		H	59.99	59.99
N053-024-RBGY	ACC-24-Port 1U Rack-Mount 110-Type Color-Coded Patch Panel, RJ45 Ethernet, 568B,	1	1		H	34.99	34.99
ENSTATIONS-AC KIT	NET - EnStation5-AC - 2pcs Pack	2	2		H	179.99	359.98
Bridges for the Fire Hall and the Pavillion							
TL-SG108PE	ACC- TP LINK TP-LINK 8-PORT GIGABIT EASY SMART SWITCH WITH 4-PORT POE - 8 PORTS	2	2		H	99.99	199.98
1- Hallway Network							
1- in the Pavillion							



417 Trunk Road
Sault Ste. Marie ON P6A 3T1
Ph. (705) 759-8809 Fax (705) 759-3447

www.abcssm.com
A Division of 882287 Ontario Ltd.

Invoice

0000115105

Date August 16, 2022
Customer PRNTWP

Page 2 of 2

Bill To: PRINCE TOWNSHIP
3042 SECOND LINE W
PRINCE TOWNSHIP ON P6A6K4

Ship To: PRINCE TOWNSHIP
3042 SECOND LINE W
PRINCE TOWNSHIP ON P6A6K4

RECEIVED AUG 18 2022

Ph. (709) 779-2992

Ph. (709) 779-2992

PO Number	F.O.B.	Salesperson	Order Date	Order Number			
	Your dock	Brad Burrage	November 17,2021	Q000000634			
Ship Via		Payment Terms	Reference				
Bestway		Net 30 days	4728				
Part Number	Description	Ordered	Shipped	B/O	Tax	Unit Price	Extended Price
SERVICE ONSITE	SER- SERVICE ONSITE	1.5	1.5		H	95.00	142.50
Time spent setting up the Access Point/Wifi in the Banquet Hall							
SERVICE ONSITE	SER- SERVICE ONSITE	5	5		H	95.00	475.00
Time spent Installing the equipment in the office and getting the office online with the new equipment							
SERVICE ONSITE	SER- SERVICE ONSITE	5	5		H	95.00	475.00
time spent Patching in the office network to the patch panel and cleaning up the wiring at the equipment side							
SERVICE ONSITE	SER- SERVICE ONSITE	2.5	2.5		H	95.00	237.50
ran cable and mounted the Access Point/Wifi in EarlyOn							
SERVICE ONSITE	SER- SERVICE ONSITE	3	3		H	95.00	285.00
ran cable and mounted the Access Point/Wifi in the Library							
SERVICE ONSITE	SER- SERVICE ONSITE	2	2		H	95.00	190.00
mounted the Bridge Points and installed the Access Point/Wifi in the Fire Hall							
SERVICE ONSITE	SER- SERVICE ONSITE	2.5	2.5		H	95.00	237.50
Mounted the Bridge Points and ran cable in the Pavilion							
					Net Amount		4,674.38
360500		126185511				H.S.T.	607.67
					Total Due		5,282.05



WirelessCom.Ca Inc
705-949-1200

97 White Oak Drive E
Sault Ste Marie, Ontario
P6B4J7
Canada

Billed To
Lorraine M
Corporation of the Township of
Prince
3042 Second Line West
Prince Township, Ontario
P6A6K4
Canada

Date of Issue
09/01/2022

Due Date
09/08/2022

Invoice Number
0018336

Amount Due (CAD)
\$451.10

Description	Rate	Qty	Line Total
Business Internet Unlimited High Speed Business Internet Unlimited Access	\$164.00 +HST	1	\$164.00
Business VOIP Telephone Service with unlimited long distance use. 5 Channel trunk with 4 DiD's	\$140.00 +HST	1	\$140.00
Google Workspace for Business Email Accounts Cost recovery Per user	\$5.95 +HST	16	\$95.20

RECEIVED SEP 01 2022

30-300915

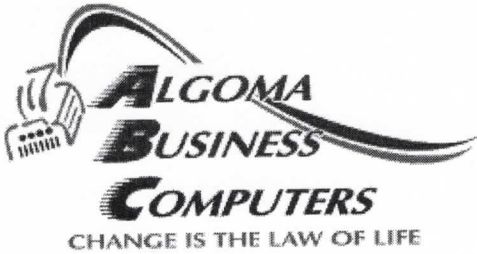
Subtotal 399.20
HST (13%) 51.90
#805081478 RT0001

Total 451.10
Amount Paid 0.00

Amount Due (CAD) \$451.10

Notes
Thank you for your Business

Terms



417 Trunk Road
Sault Ste. Marie ON P6A 3T1
Ph. (705) 759-8809 Fax (705) 759-3447

www.abcssm.com
A Division of 882287 Ontario Ltd.

Credit Note

0000115120

Date August 17, 2022
Customer PRNTWP

Bill To: PRINCE TOWNSHIP
3042 SECOND LINE W
PRINCE TOWNSHIP ON P6A6K4

Ship To: PRINCE TOWNSHIP
3042 SECOND LINE W
PRINCE TOWNSHIP ON P6A6K4

RECEIVED AUG 17 2022

Ph. (709) 779-2992

Ph. (709) 779-2992

PO Number	F.O.B.	Salesperson	Order Date	Order Number			
	Your dock	Brad Burrage	August 17,2022	5000013378			
Ship Via		Payment Terms	Reference				
Bestway		Net 30 days					
Part Number	Description	Ordered	Shipped	B/O	Tax	Unit Price	Extended Price
SERVICE ONSITE	SER- SERVICE ONSITE	-1.5	-1.5		H	95.00	-142.50
	Time spent setting up the Access Point/Wifi in the Banquet Hall						
SERVICE ONSITE	SER- SERVICE ONSITE	-2.5	-2.5		H	95.00	-237.50
	Mounted the Bridge Points and ran cable in the Pavilion						
	Credit additional service as quoted 10 hours for office installation						
Labour Credit 360500					Net Amount		-380.00
		126185511			H.S.T.		-49.40
					Total Due		-429.40

Council Date: October 11, 2022

Attention: Mayor Lamming, Prince Township Council

RE: Official Plan Amendment-Minor Variance - OP-03-2022; C3-2022 - 565 Walls Road

Author: Stephen Turco, RPP, Borealis Planning Services

Purpose: The purpose of this report is to recommend an amendment to the Township's Official Plan to facilitate the severance of a northerly parcel of the subject property.

Analysis: The subject property is located at 565 Walls Road, and is situated just south of Second Line. The property is an irregular lot, due to past severances. Currently, the lot has an approximate frontage of 120 meters (394'), and depth of 288 meters (945'). The lot is approximately 12.87 ha (31.8 acres).

Conformity with the Official Plan: The subject property is designated Rural Area - Residential, in the Prince Township Official Plan. The Official Plan indicates that "land division applications shall not result in the creation of more than two lots, plus the remnant, or remaining parcel. The limit shall be applied from the day of the adoption of this Plan."

Since the day of the adoption of the Prince Township Official Plan, more than two lots have been severed from the original parcel. As such any additional lot severances require an amendment to the Rural Area - Residential policies of the Plan. Given that the portion of the parcel requested to be severed has direct frontage on Dean's Road, it is recommended that an amendment be supported.

As there may be potential to develop a rural subdivision(if lands to the west are merged with the subject property) , it is recommended that no future severances occur.

Conformity with Zoning By-law 2015-19: The subject property is zoned Rural Area - Residential. The proposed lot will provide a frontage of 47.244 m (155'), and a depth of 170 m (557.7'), and a lot area of 0.8031 ha (1.98 acres). As such, the proposed lot will conform to the standards prescribed in the Zoning By-law, and is recommended for approval.

Conformity with Provincial Policy: Policy 1.1.4.1 Healthy, integrated and viable rural areas should be supported by: a) building upon rural character, and leveraging rural amenities and assets. The proposed variance conforms to this policy.

Summary: It is the opinion of the planner, that the requested amendments maintain the rural residential character, as outlined in the Official Plan, and therefore, the requested amendment and severance are recommended.

Recommendation: "RESOLVED THAT the report dated October 11, 2022 - regarding Official Plan and Zoning By-law Amendment - Application OP-03-2022, be approved, subject to the following:

RECEIVED OCT 07 2022

1. That Council approve Amendment No. 2022-01, allowing, by way of notwithstanding clause to the Rural Area - Residential policies of the Official Plan, one additional rural residential lot severance only;
2. That provisional consent is AUTHORISED for the severance and conveyance of the northerly parcel of land, providing approximately 47.244 m (155') of frontage, and a depth of 170 m (557.7'), and a lot area of 0.8031 ha (1.98 acres), of 565 Walls Road, fronting onto Dean's Road, subject to the following conditions which must be, in the opinion of the Clerk-Treasurer, substantially complied with or waived by the party requesting the condition within a two-year period from the date of this Decision, failing which, consent shall be deemed to be refused in accordance with Subsection 41, of Section 53 of the Planning Act, R.S.O., 1990, as amended;
 - a. **TRANSFER/DEED OF LAND:** That the Clerk-Treasurer is provided with two (2) copies of the "electronic registration in preparation documents", prior to registration on title. The Certificate of Official must be registered with the "electronic registration transfer. NOTE: Any alterations to the legal description after the Clerk-Treasurer has issued the Certificate will deem the document(s) invalid and must be returned to the Clerk-Treasurer. A new Certificate containing the Registrar approved legal description will have to be endorsed by the Clerk-Treasurer prior to registration of the document(s). An issuance fee will apply.
 - b. **REFERENCE PLAN/SURVEY PLAN/LEGAL DESCRIPTION:** That the applicant provides Clerk-Treasurer with ten (10) white prints of a deposited plan of reference prepared by an Ontario Land surveyor registered in the Province of Ontario and bearing the seal of the Land Registrar depicting the entire land which conforms substantially with the application as submitted. At least one copy of a plan of reference must Borealis Planning Services 3 illustrate the locations and dimensions of all buildings and structures on the subject property and their distance to property lines.
 - c. **PIN ABSTRACT:** That a copy of the latest pin abstract accompanies the "electronic registration in preparation documents".
 - d. **SEPTIC SYSTEM:** A letter from Algoma Public Health must be submitted to the Clerk-Treasurer indicating that an on-site septic system can be supported on the severed, if new development is proposed.
 - e. **ON-SITE PROVEN WELL:** Confirmation of an established on-site proven well must be submitted to the Clerk Treasurer prior to final consent, if new development is proposed.
 - f. **DISCHARGE OF CHARGE/MORTGAGE:** That any Charge/Mortgage affecting the subject property is discharged and a copy of the Discharge of Charge/Mortgage be provided to the Clerk-Treasurer or written acknowledgement that the holder of the Charge/Mortgage is satisfied with the Consent being finalised.
 - g. **PARTIAL DISCHARGE OF CHARGE/MORTGAGE:** That the Clerk-Treasurer is provided with two (2) copies of the Discharge of Charge/Mortgage documents for the parcel for which the Consent relates to and the Discharge refers to for certification. Certificate of Official must be registered with the Discharge of Charge/Mortgage documents. A Solicitor's undertaking must be

provided to the Clerk-Treasurer undertaking to register the Discharge and to provide the Clerk Treasurer with a copy of the registered documents.

- h. **PAYMENT OF MUNICIPAL TAXES:** Prior to final approval, the owner provide to the Clerk-Treasurer confirmation of payment of all outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable).
- i. **SOLICITOR'S UNDERTAKING:** An undertaking must be provided to the Clerk-Treasurer undertaking to register this consent within one-year from the date of the Certificate and acknowledging that if the transaction in respect of which the consent was given is not registered within a one year period that the consent will lapse.
- j. **RECEIPTED ELECTRONIC TRANSFER** The applicant must provide the Clerk-Treasurer with a copy of the Receipted Electronic Transfer upon registration of the Transfer and prior to the issuance of any Building Permits.
- k. **THIS** provisional approval does not become effective until the above conditions have been satisfied. ALL conditions must be fulfilled within one year of the date of the giving of the Notice of Decision, failing which this application shall thereupon be deemed to be refused. Section 53(4), The Planning Act R.S.O., 1990.

Council Date: October 11, 2022

Attention: Mayor Lamming, Prince Township Council

RE: Official Plan Amendment-Minor Variance - OP-03-2022; C3-2022 - 565 Walls Road

Author: Stephen Turco, RPP, Borealis Planning Services

Purpose: The purpose of this report is to recommend an amendment to the Township's Official Plan to facilitate the severance of a northerly parcel of the subject property.

Analysis: The subject property is located at 565 Walls Road, and is situated just south of Second Line. The property is an irregular lot, due to past severances. Currently, the lot has an approximate frontage of 120 meters (394'), and depth of 288 meters (945'). The lot is approximately 12.87 ha (31.8 acres).

Conformity with the Official Plan: The subject property is designated Rural Area - Residential, in the Prince Township Official Plan. The Official Plan indicates that "land division applications shall not result in the creation of more than two lots, plus the remnant, or remaining parcel. The limit shall be applied from the day of the adoption of this Plan."

Since the day of the adoption of the Prince Township Official Plan, more than two lots have been severed from the original parcel. As such any additional lot severances require an amendment to the Rural Area - Residential policies of the Plan. Given that the portion of the parcel requested to be severed has direct frontage on Dean's Road, it is recommended that an amendment be supported.

As there may be potential to develop a rural subdivision(if lands to the west are merged with the subject property) , it is recommended that no future severances occur.

Conformity with Zoning By-law 2015-19: The subject property is zoned Rural Area - Residential. The proposed lot will provide a frontage of 47.244 m (155'), and a depth of 170 m (557.7'), and a lot area of 0.8031 ha (1.98 acres). As such, the proposed lot will conform to the standards prescribed in the Zoning By-law, and is recommended for approval.

Conformity with Provincial Policy: Policy 1.1.4.1 Healthy, integrated and viable rural areas should be supported by: a) building upon rural character, and leveraging rural amenities and assets. The proposed variance conforms to this policy.

Summary: It is the opinion of the planner, that the requested amendments maintain the rural residential character, as outlined in the Official Plan, and therefore, the requested amendment and severance are recommended.

Recommendation: "RESOLVED THAT the report dated October 11, 2022 - regarding Official Plan and Zoning By-law Amendment - Application OP-03-2022, be approved, subject to the following:

RECEIVED OCT 07 2022

1. That Council approve Amendment No. 2022-01, allowing, by way of notwithstanding clause to the Rural Area - Residential policies of the Official Plan, one additional rural residential lot severance only;
2. That provisional consent is AUTHORISED for the severance and conveyance of the northerly parcel of land, providing approximately 47.244 m (155') of frontage, and a depth of 170 m (557.7'), and a lot area of 0.8031 ha (1.98 acres), of 565 Walls Road, fronting onto Dean's Road, subject to the following conditions which must be, in the opinion of the Clerk-Treasurer, substantially complied with or waived by the party requesting the condition within a two-year period from the date of this Decision, failing which, consent shall be deemed to be refused in accordance with Subsection 41, of Section 53 of the Planning Act, R.S.O., 1990, as amended;
 - a. **TRANSFER/DEED OF LAND:** That the Clerk-Treasurer is provided with two (2) copies of the "electronic registration in preparation documents", prior to registration on title. The Certificate of Official must be registered with the "electronic registration transfer. NOTE: Any alterations to the legal description after the Clerk-Treasurer has issued the Certificate will deem the document(s) invalid and must be returned to the Clerk-Treasurer. A new Certificate containing the Registrar approved legal description will have to be endorsed by the Clerk-Treasurer prior to registration of the document(s). An issuance fee will apply.
 - b. **REFERENCE PLAN/SURVEY PLAN/LEGAL DESCRIPTION:** That the applicant provides Clerk-Treasurer with ten (10) white prints of a deposited plan of reference prepared by an Ontario Land surveyor registered in the Province of Ontario and bearing the seal of the Land Registrar depicting the entire land which conforms substantially with the application as submitted. At least one copy of a plan of reference must Borealis Planning Services 3 illustrate the locations and dimensions of all buildings and structures on the subject property and their distance to property lines.
 - c. **PIN ABSTRACT:** That a copy of the latest pin abstract accompanies the "electronic registration in preparation documents".
 - d. **SEPTIC SYSTEM:** A letter from Algoma Public Health must be submitted to the Clerk-Treasurer indicating that an on-site septic system can be supported on the severed, if new development is proposed.
 - e. **ON-SITE PROVEN WELL:** Confirmation of an established on-site proven well must be submitted to the Clerk Treasurer prior to final consent, if new development is proposed.
 - f. **DISCHARGE OF CHARGE/MORTGAGE:** That any Charge/Mortgage affecting the subject property is discharged and a copy of the Discharge of Charge/Mortgage be provided to the Clerk-Treasurer or written acknowledgement that the holder of the Charge/Mortgage is satisfied with the Consent being finalised.
 - g. **PARTIAL DISCHARGE OF CHARGE/MORTGAGE:** That the Clerk-Treasurer is provided with two (2) copies of the Discharge of Charge/Mortgage documents for the parcel for which the Consent relates to and the Discharge refers to for certification. Certificate of Official must be registered with the Discharge of Charge/Mortgage documents. A Solicitor's undertaking must be

provided to the Clerk-Treasurer undertaking to register the Discharge and to provide the Clerk Treasurer with a copy of the registered documents.

- h. **PAYMENT OF MUNICIPAL TAXES:** Prior to final approval, the owner provide to the Clerk-Treasurer confirmation of payment of all outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable).
- i. **SOLICITOR'S UNDERTAKING:** An undertaking must be provided to the Clerk-Treasurer undertaking to register this consent within one-year from the date of the Certificate and acknowledging that if the transaction in respect of which the consent was given is not registered within a one year period that the consent will lapse.
- j. **RECEIPTED ELECTRONIC TRANSFER** The applicant must provide the Clerk-Treasurer with a copy of the Receipted Electronic Transfer upon registration of the Transfer and prior to the issuance of any Building Permits.
- k. **THIS** provisional approval does not become effective until the above conditions have been satisfied. ALL conditions must be fulfilled within one year of the date of the giving of the Notice of Decision, failing which this application shall thereupon be deemed to be refused. Section 53(4), The Planning Act R.S.O., 1990.

Council Date: October 11, 2022

Attention: Mayor Lamming, Prince Township Council

RE: Zoning By-law Amendment - Z-02-2022 - 1262 Airport Road

Author: Stephen Turco, RPP, Borealis Planning Services

Purpose: The purpose of this report is to recommend an amendment to the Township's Zoning By-law, which would facilitate a change from Rural Area - Agricultural to Rural Area - Residential. While a change in the zoning is being proposed, it should be noted that there are no proposed changes to how the land will be used (i.e. for agricultural purposes). The applicants are requesting this change for mortgage purposes.

Analysis: The subject property is located at 1262 Airport Road, and situated just north of Base Line. The property has an approximate frontage of 140 metres (459'), and depth of 385 metres (1,263'). The lot is approximately 8.99 ha (22.22 acres).

Conformity with the Official Plan: The subject property is designated Rural Area - Agricultural, in the Prince Township Official Plan. The Official Plan indicates that the existing parcel fabric should remain intact to protect agricultural interests, as well as future growth opportunities. Permitted uses within the Rural Area generally include agriculture, rural residential, recreational and forestry operations. The proposed zoning will be consistent with the general intent of the Rural Area policies.

Conformity with Zoning By-law 2015-19: The subject property is zoned Rural Area - Agriculture. The applicant is seeking to rezone the property to Rural Area - Residential. It should be noted that this is more of an administrative change, as in practice, there is no real distinction between Rural Area - Agricultural zone, and the Rural Area - Residential zone - as the permitted uses are the same. The only distinction is that there are separate lot and building regulations for residential uses and agricultural/non-residential uses. This will continue to be the case with the proposed amendment - i.e. both residential and agricultural uses will be permitted. In essence, the request will simply be a map change in the zoning schedules of the By-law.

Conformity with Provincial Policy: Policy 1.1.4.1 Healthy, integrated and viable rural areas should be supported by: a) building upon rural character, and leveraging rural amenities and assets. The proposed amendment conforms to this policy, given that the overall intent is to continue to use the property for both rural residential and agricultural uses.

Summary: It is the opinion of the planner, that the requested amendment maintains the character of development typically found in the rural area, and is therefore recommended.

Recommendation: "RESOLVED THAT the report dated October 11, 2022 - regarding Zoning By-law Amendment - Z-02-2022, be approved, rezoning the subject property from Rural Area - Agricultural to Rural Area - Residential.

RECEIVED OCT 07 2022

CORPORATION OF THE TOWNSHIP OF PRINCE

BY-LAW NO. 2022-21

OFFICIAL PLAN AMENDMENT:

A by-law to adopt Amendment No. 2022-01 to the Official Plan
OP-03-2022

THE COUNCIL of the Corporation of the Township of Prince, pursuant to the Planning Act, R. S. O. 1990, chapter p. 13 and amendments thereto, ENACTS as follows:

1. The Council hereby adopts Amendment No. 2022-01 to the Official Plan for the Prince Planning Area in the form attached as Schedule A hereto.
2. If no appeals are made, this amendment will come into effect November 1, 2022.

PASSED in open Council this 11th day of October 2022.

Mayor, Ken Lamming

Clerk, Andrew Nowlan

Schedule "A"

OFFICIAL PLAN AMENDMENT NO. 13 TO THE PRINCE TOWNSHIP OFFICIAL PLAN

PURPOSE

This amendment provides for a change of designation on the subject property, known as:
Section 34 SW ¼ REM PCL 66 AWS
Prince Township, Roll # 57 66 000 000 55400 0000

LOCATION

This amendment applies to Section 34 SW ¼ REM PCL 66 AWS Prince Township

BASIS

To amend C5.2 (6) to amend the property from Rural Residential to Rural Residential with 'Special Exception' to reduce the minimum frontage required from 45m to 6.94m for lot 1 and 10.03m for lot 2 and to increase the maximum depth limitation from 200m to 559m.

The Council of the Township of Prince now considers it advisable to amend the Official Plan to amend the property from Rural Residential to Rural Residential with 'Special Exception' to allow the reduction of the minimum frontage required from 45m to 6.94m for lot 1 and 10.03m for lot 2 and the increase of the maximum depth limitation from 200m to 559m.

DETAILS OF THE ACTUAL AMENDMENT & POLICIES THERETO

The following clause will be added to the end of the Official Plan for the Township of Prince and will be titled as follows:

Amend C5.2 (6), designating Section 34 SW ¼ REM PCL 66 AWS Prince Township the Rural Residential with 'Special Exception' and reducing the minimum frontage required from 45m to 6.94m for lot 1 and 10.03m for lot 2 and increasing the maximum depth limitation from 200m to 559m.

INTERPERTATION

The provisions of the Official Plan as amended from time to time will apply to this amendment.

**CORPORATION OF THE TOWNSHIP OF PRINCE
BY-LAW 2022-22**

**ZONING - A by-law to amend the Township of Prince
Zoning By-law 2015-19 with respect to property known as
SEC 36 SW ¼ PT
1262 Airport Road Prince Township, ON
Prince Township Roll # 57 66 000 000 63401 0000
Z-02-2022**

THE COUNCIL of the Corporation of the Township of Prince, pursuant to subsection 45(c) of the Planning Act, R.S.O. 1990, and amendments thereto, ENACTS the following:

**SEC 36 SW ¼ PT
1262 Airport Road Prince Township, ON
Prince Township Roll # 57 66 000 000 63401 0000
CHANGED FROM RURAL AREA AGRICULTURAL TO RURAL AREA RESIDENTIAL**

The Applicant is applying for an amendment to the provisions of Zoning By-Law 2015-19 as follows:

To re-zone the subject property from Rural Area Residential to Rural Area Residential.

2. BY-LAW 2015-19 CONTINUES TO APPLY

The provisions of By-law 2015-19 as amended hereby, continue to apply to the lands affected by this by-law except insofar as they are inconsistent with this by-law or higher or more restrictive or onerous requirements are imposed hereby.

READ THREE TIMES AND PASSED in open Council this 11th day of October, 2022

Mayor, K. Lamming

Clerk, A. Nowlan

THE CORPORATION OF THE TOWNSHIP OF PRINCE

BYLAW NUMBER 2022-

BEING A BYLAW TO AUTHORIZE THE ELECTRONIC SIGNING OF DOCUMENTS

Legal Authority

Scope of Powers

Section 8(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, ("*Municipal Act*") as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate, and to enhance their ability to respond to municipal issues.

Powers of a Natural Person

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

Powers Exercised by Council

Section 5 (1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its Council

Powers Exercised by By-law

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by bylaw unless the municipality is specifically authorized to do otherwise.

Electronic Commerce Act

Section 15 of the *Electronic Commerce Act*, 2000 S.O. 2000, c. 17 ("*Electronic Commerce Act*") gives authority to a public body to electronically deal with documents it has the power to create, collect, receive, store, transfer, distribute, publish or otherwise deal with.

Preamble

Council for the Corporation of the Township of Prince ("Council") acknowledges that it is not always possible for individuals with signing authority on behalf of the Township to attend the Township Office to execute documents in a timely manner.

Council further acknowledges that electronic signatures are necessary for the timely execution of certain agreements and/or documents.

Decision

Council of the Corporation of the Township of Prince decides it in the best interest of the Corporation to authorize the execution of agreements and documents by electronic signatures.

Direction

NOW THEREFORE the Council of the Corporation of the Township of Prince directs as follows:

1. Any member of Council, officer, or an employee that is authorized by legislation, bylaw, or policy to execute documents on behalf of the Township of Prince may do so by affixing an electronic signature.
2. Document means any written document (paper or electronic) including Bylaw, agreement, contract, memorandum, letter of intent, application, permit, report, notice, waiver, purchase order, lease, deed, or acknowledgement.
3. The following documents may NOT be signed by electronic signature under this Bylaw:
 - a. Third-party agreements or contracts that the third-party does not consent to the use of an electronic signature;
 - b. Cheques, bank drafts, debentures and other similar financial documents;
 - c. Agreements and other documents having a total value of over \$500,000; and
 - d. Any document that which may be prohibited by law from being signed electronically.
4. Electronic signature has the meaning as described in the *Electronic Commerce Act*.
5. Any document issued on behalf of the Township of Prince that may be signed using an electronic signature shall contain a statement explaining that when affixed, an electronic signature on behalf of the municipality is binding and references this Bylaw.
6. Nothing in this Bylaw requires other parties to electronically sign documents or for the Township of Prince to automatically accept documents signed electronically by a third-party.
7. Any conflict arising between this Bylaw and provincial or federal legislation shall cause those specific provisions not to be in force.
8. If a court of competent jurisdiction declares any provision or part of this Bylaw to be invalid or to be of no force or effect, the remainder of this Bylaw shall continue to be in force.
9. That this Bylaw will be reviewed one year from the date of passing.
10. This Bylaw takes effect on the day of its final passing.

Read and adopted by Resolution _____ this XX Day of XXXXX 2022.

MAYOR

CLERK

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



234-2022-4150

September 26, 2022

Dear Head of Council:

Our government recognizes the importance of streamlining development approvals in land use planning in supporting the development of 1.5 million new homes by 2031. Our government will continue working with you to identify opportunities and innovative solutions that would help us effectively address the housing crisis.

I am writing you today about [public consultation](#) in the land use planning process. The *Planning Act* requires public meetings to be held prior to making certain planning decisions for the purpose of giving the public an opportunity to make representations in respect of the matter under consideration.

For example, your municipal council can consider how to meet the *Planning Act*'s requirements using a variety of methods such as physical meetings, electronic or virtual channels – separately or in combination - to engage and solicit feedback from the public on land use planning matters. This may include a mixture of technologies and approaches to meet local public needs (for example, physical meetings, webinars, video conferencing, moderated teleconference). There is no requirement in the *Planning Act* to have multiple types of meetings (e.g., both a physical meeting and a virtual meeting).

Thank you for the work that you do to engage and provide the public with an opportunity to make representations on planning matters in a manner that works best in your local community.

Sincerely,

A blue ink signature of Steve Clark.

Steve Clark
Minister

Previous

(<https://www.ontario.ca/document/citizens-guide-land-use-planning>)

**Table of
contents**

(<https://www.ontario.ca/document/guide-land-use-planning/official>)

The Planning Act

The *Planning Act* (<https://www.ontario.ca/laws/statute/90p13>) (the Act) is provincial legislation that sets out the ground rules for land use planning in Ontario. It describes how land uses may be controlled, and who may control them.

The purpose of the Act is to:

- provide for planning processes that are fair by making them open, accessible, timely and efficient
- promote sustainable economic development in a healthy natural environment within a provincial policy framework
- provide for a land use planning system led by provincial policy
- integrate matters of provincial interest (<https://www.ontario.ca/laws/statute/90p13#BK5>) into provincial and municipal planning decisions by requiring that all decisions be consistent with the Provincial Policy Statement and conform/not conflict with provincial plans
- encourage co-operation and coordination among various interests
- recognize the decision-making authority and accountability of municipal councils in planning

The Act provides the basis for:

- considering provincial interests, such as providing for a full range of housing options, including affordable housing, and protecting and managing our natural resources
- preparing official plans (<https://www.ontario.ca/document/citizens-guide-land-use-planning/official-plans>) and planning policies that will guide future development
- a variety of tools that municipalities can use to help plan for the future, such as official plans
- establishing a streamlined planning process which emphasizes local autonomy in decision-making
- exempting official plans and official plan amendments from provincial or upper-tier approval (See section 2 (<https://www.ontario.ca/document/citizens-guide-land-use-planning/official-plans>) , Official plans)
- regulating and controlling land uses through zoning bylaws and minor variances (See section 3 (<https://www.ontario.ca/document/citizens-guide-land-use-planning/zoning-bylaws>) , Zoning bylaws)
- dividing land into separate lots for sale or development through a plan of subdivision or a land severance (See section 4 (<https://www.ontario.ca/document/citizens-guide-land-use-planning/subdivisions>) , Subdivisions and section 5 (<https://www.ontario.ca/document/citizens-guide-land-use-planning/land-severances-consents>) , Land severances)
- ensuring the rights of local citizens to be notified about planning proposals, to give their views to their municipal council and, where permitted, to appeal decisions to the Ontario Land Tribunal (<https://olt.gov.on.ca>) (OLT) or in some cases, a municipal local appeal body (LAB) where a LAB has been established by a municipality. The OLT and LAB are independent administrative tribunals responsible for hearing appeals and deciding on a variety of contentious municipal matters (See section 6 (<https://www.ontario.ca/document/citizens-guide-land-use-planning/ontario-land-tribunal>) , Ontario Land Tribunal)
- establishing local planning administration, including planning boards in Northern Ontario (See section 7 (<https://www.ontario.ca/document/citizens-guide-land-use-planning/northern-ontario>) , Northern Ontario)
- allowing that provincial appeals can only be made through the Ministry of Municipal Affairs and Housing (See section 9 (<https://www.ontario.ca/document/citizens-guide-land-use-planning/plan-review-and-approval-process>) , The plan review and approval process)

The role of the province

The province:

- issues provincial policy statements under the *Planning Act*
 - promotes provincial interests (<https://www.ontario.ca/laws/statute/90p13#BK5>) , such as:
 - providing for adequate housing and employment opportunities
 - protecting farmland, natural resources and the environment
 - promoting development that is designed to be sustainable, supportive of public transit and designed for the needs of pedestrians
 - prepares provincial plans (for example, A Place to Grow: Growth Plan for the Greater Golden Horseshoe, Greenbelt Plan, and Oak Ridges Moraine Conservation Plan)
 - provides one-window planning service to municipalities through the Ministry of Municipal Affairs and Housing, the primary provincial contact for advice and information on land use planning issues
 - gives advice to municipalities and the public on land use planning issues
 - administers local planning controls and gives approval where required
 - through the Minister of Municipal Affairs and Housing, makes minister's zoning orders
-

The role of municipalities

The municipality:

- makes local planning decisions that will determine the future of communities
- prepares planning documents, such as:
 - an official plan, which sets out the municipality's general planning goals and policies that will guide future land use
 - zoning bylaws, which set the rules and regulations that control development as it occurs
- ensures planning decisions and planning documents are consistent with the Provincial Policy Statement and conform or do not conflict with provincial plans

Under the *Planning Act*, municipalities can put approval processes in place that help make planning work clearer and faster, where it is possible and appropriate.

The Planning Act also gives planning boards in Northern Ontario the power to adopt official plans and pass zoning bylaws for areas without municipal organization within their planning areas.

Upper-tier municipalities (such as counties and regional/district municipalities) as well as planning boards deal with broad land use planning issues that concern more than one local municipality. All upper-tier municipalities have their own official plans and have the power to approve local official plans, in place of the Minister of Municipal Affairs and Housing.

Some of these upper-tier municipalities are also the approval authority for plans of subdivision (<https://www.ontario.ca/document/citizens-guide-land-use-planning/subdivisions>) .

Contact your municipality (<https://www.ontario.ca/page/list-ontario-municipalities>) to determine the approval authority for official plans and plans of subdivision in your area.

The Provincial Policy Statement

Under the *Planning Act*, the Minister of Municipal Affairs and Housing may issue provincial statements on matters related to land use planning that are of provincial interest.

The Provincial Policy Statement, 2020 (<https://www.ontario.ca/pps>) (PPS) applies provincially and contains policy direction related to:

- growth and development
- the use and management of resources
- the protection of the environment
- public health and safety

Municipalities are the primary implementers of PPS policies through:

- official plans
- zoning bylaws
- decisions on other planning matters

Below is a description of the three main policy sections in the PPS:

Building strong, healthy communities

The PPS provides policy direction to help build strong, healthy communities in Ontario. For example, to help achieve strong communities where people want to live, work and play, the PPS provides policies for:

- the efficient use of land and infrastructure
- an appropriate range and mix of housing options, including affordable housing, and densities (the number of people, jobs, and building floor area per hectare) to meet the needs of current and future residents
- the protection of employment areas to promote economic development and competitiveness
- the promotion of healthy, integrated and viable rural areas

Wise management of resources

The PPS includes strong policy direction to protect the province's natural heritage (such as wetlands and woodlands), water, agricultural, mineral, cultural heritage (such as structures and landscapes) and archaeological resources. Protecting these important resources will help ensure Ontario's long-term prosperity, environmental health and social well-being.

Protecting public health and safety

The PPS protects Ontario communities through policies directing development away from areas of natural or human-made hazards where there is an unacceptable risk to public health or safety, or property damage. It also provides for the consideration of the potential impacts of climate change (for example, flooding due to severe weather) that may increase the risk associated with natural hazards.

Applying the PPS

Generally, when decision-makers exercise any authority that affects planning matters, the *Planning Act* requires that they "shall be consistent with" the PPS. This means that a decision-maker must ensure that the policies in the PPS are applied as an essential part of the land use planning decision-making process. Decision makers implement the PPS in the context of other planning objectives and local circumstances. However, a minister's zoning order is not required to be consistent with the PPS and can take other considerations into account.

How the *Planning Act* works

Municipal councils, landowners, developers, planners and the public play an important role in shaping a community. Community planning is aimed at identifying common community goals and balancing competing interests.

The central activity in planning a community is making an official plan, a document which guides future development of an area in the best interest of the community as a whole.

Your municipal council must give you as much information as possible when preparing its official plan and, in some cases, must hold a public open house to let the public review, ask questions and provide suggestions or comments about the plan. Before it adopts the plan, council must hold at least one public meeting where you can formally give your opinion. It is up to council to decide the best way to let people know about the meeting, but notice must be given at least 20 days ahead of time, either through local newspapers or by mail and posted notice.

The Act gives municipalities flexibility to tailor their notices (for example, who receives notice and how it is given) for a broad range of matters, including:

- official plan amendments (<https://www.ontario.ca/document/citizens-guide-land-use-planning/official-plans#section-6>)
- zoning bylaws (<https://www.ontario.ca/document/citizens-guide-land-use-planning/zoning-bylaws>) and amendments
- plans of subdivision (<https://www.ontario.ca/document/citizens-guide-land-use-planning/subdivisions>)
- consents (severances (<https://www.ontario.ca/document/citizens-guide-land-use-planning/land-severances-consents>)) and minor variances

Your municipal council can develop a notice process that is different from what is set out in the *Planning Act*, but must be set out in the official plan.

Your municipal council can also consider how to meet the *Planning Act's* requirements using electronic and virtual channels to engage and solicit feedback from the public on land use planning matters. This may include a mixture of technologies to meet local public needs (for example, webinars, video conferencing, moderated teleconference).

The Act encourages early upfront involvement and the use of mediation techniques to resolve conflict. Make sure you make your views known early in the planning process. If you do not, you are not eligible to appeal certain types of planning decisions.

The *Planning Act* contains similar procedures for changes to the official plan, for zoning bylaw amendments and approval of plans of subdivision.

Get involved

You can be an important part of the land use planning process by keeping informed about what's going on in your community and by participating in public meetings.

Your input will help your municipal council make better decisions that affect your future. If you are concerned about all or any part of a planning proposal or policy change, you should:

- find out as much as you can about the proposal
- think about how it will affect you
- talk to your neighbours
- go to public meetings, open houses and information sessions and let council know what you think
- write to your council member or the municipal officials about your views
- work with council and municipal staff to resolve your concerns

Finally, if you are not happy with council's decisions on planning issues, in some instances you may appeal to the Ontario Land Tribunal for a public hearing. To ensure that your appeal rights are protected, it is important that you make your views known during the municipal decision-making process.

For more information about your rights to appeal, see section 6

(<https://www.ontario.ca/document/citizens-guide-land-use-planning/ontario-land-tribunal>), the Ontario Land Tribunal, and the sections that deal with specific types of planning documents.

Previous

(<https://www.ontario.ca/document/citizens-guide-land-use-planning>)

Table of

contents

(<https://www.ontario.ca/document/citizens-guide-land-use-planning/officials>)

PROPOSAL

13a)

BATMAN PLUMBING & HEATING INC.

Unit 2-105 Black Rd.

Sault Ste. Marie, Ontario P6B 0A3

(705)759-4388 Fax: (705)541-9712

Email: wrsbatman@shaw.ca

Quote No.:

Date: 10/4/2022

Page:

To:

Prince Township

Job Name/Location:

Roof Drain

Att: Lorraine

Telephone: 705-779-2992

Plumbing services to roof drain consisting of:

Replace piping from roof drain location leak in office space to outside

Supply and install new outside roof drain line from exterior wall to ditch area.

Supply and install new heat trace from interior of piping in office space ceiling completely to ditch area drain exit.

Quote price: 3500.00+HST

Note: Heat trace to be plug into existing electrical outlet in office space area.

We hereby submit specifications and estimates for:

We propose hereby to furnish material and labour – complete in accordance with above specifications, for the sum of:

Three Thousand Five HundredXX dollars (\$ 3500.00+HST).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. An alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, windstorm and other necessary insurance. Our workers are fully covered by Workers' Compensation Insurance.

Authorized

Signature _____

Note: This proposal may be
Withdrawn by us if not accepted in 30 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are
Hereby accepted. You are authorized to do the work as specified.
Payment will be made as outlined above.

Signature _____



Mr. Rooter Plumbing
624 Wellington St. W.
Sault Ste. Marie, ON
P6C 3T9
(705)-575-3555
HST# 805158623 RT0001

Estimate 73628779
Job 14691
Estimate Date 8/29/2022
Technician Bill Pascall
Customer PO

13a)

Billing Address
Prince Twp Municipal Office
3042 Second Line West
Sault Ste. Marie, ON P6A 6K4 Canada

Job Address
Prince Twp Municipal Office
3042 Second Line West
Sault Ste. Marie, ON P6A 6K4
Canada

Estimate Details

Roof Drain Repair: Install new PVC drain pipe from rain water leader to the exterior drain connection in the ground.
Insulate interior section of the drain pipe in ceiling
Patch hole in the wall where the pipe exits the building.
Attach new pipe, securely to the building.
Clear the existing drain pipe in the ground with Jetter to ensure proper flow.

Task #	Description	Quantity	Your Price	Your Total
991003	Plumbing Service (Labor & Mat'l)	1.00	\$2,950.00	\$2,950.00
Potential Savings				\$0.00
Sub-Total				\$2,950.00
Tax				\$383.50
Total				\$3,333.50

Thank you for you business

I agree that initial price quoted prior to start of work does not include any additional or unforeseen tasks. Nor materials which may be found to be necessary to complete repairs or replacements. I also agree to hold Mr. Rooter® or its assigns harmless for parts deemed corroded, unusable or unreliable for completion of stated work to be done. I hereby authorize Mr. Rooter to perform proposed work and agree to all agreement conditions as displayed on this document and further acknowledge that this invoice is due upon receipt. Independently owned and operated franchise.

TERMS AND CONDITIONS

It is agreed that Mr. Rooter is not responsible for the following:

1. Damage caused to the customer's property as a result of obtaining access to and exposing plumbing and drainage systems.
2. Additional plumbing work beyond that specifically mentioned in this estimate and proposal including, but not limited to, that which may be required because of existing plumbing code violations or additional work revealed to be necessary as a result of performing the specified work.
3. Any repairs, installations, removal or replacement of non-plumbing items or activities but not limited to: concrete paving, asphalt and other wall covering, carpentry, millwork, cabinets, floors, carpeting, floor surfaces and preparation, roofing, flashing, sheet metal gutters, downspouts, brick, stonework, extensions, steel and other framework, unless specified in this contract.
4. Damage caused by customer's plumbing system by sewer and drain cleaning equipment when such is caused by pre-existing defects in such plumbing systems.

5. Payment terms:

All payments are due on completion of work. Unpaid accounts will incur interest at the rate of 1.5% per calendar month (18% per annum).

Customer accepts full responsibility for the prompt payment of all costs of this agreement, even though customer may intend to obtain reimbursement from others such as landlords, tenants, Insurance companies and tortfeasors.

This proposal and said specifications shall not be altered or modified except by written agreement between the parties hereto and any verbal understandings or agreements with representatives shall not be binding unless set forth herein.



September 13, 2022

Resolution No. 202/2022

**THE CORPORATION OF THE TOWNSHIP OF MCGARRY
P.O. BOX 99
VIRGINIATOWN, ON. P0K 1X0**

MOVED BY Bonita Culhane

SECONDED BY L. Caza

Whereas across municipal councils in Ontario there have been appalling instances of misogyny and hatred; and

Whereas the powers of the Office of the Integrity Commissioner do not include the ability to recommend expulsion of councillors;

Now Therefore Be It Resolved That the Council of Township of McGarry direct staff to send a letter to the Ministry of Municipal Affairs and Housing with copies being sent to the federal government, provincial government, Association of Municipalities, requesting the Ministry:

1. Study the merits of allowing the recall of municipal councillors under carefully prescribed circumstances, including displays of hatred, misogyny and all forms of discrimination; and
2. Facilitate strengthened and ongoing orientation and training sessions for Councils, local boards, and committees"

Defeated _____
Mayor

/ Carried Matt Reimer
Mayor

Recorded Vote

Requested by _____

YES

NO

Mayor Matt Reimer
Councillor Wendy K. Weller
Councillor Louanne Caza
Councillor Bonita Culhane
Councillor Annie Toupin-Keft

