Prince TOWNSHIP
Simply Beautiful, Naturally Prince

CORPORATION OF THE TOWNSHIP OF PRINCE
REGULAR MEETING
Minutes
Tuesday, April 14, 2020
6:45 p.m. – Electronic – ZOOM

Present: Council: K. Lamming, D. Amadio, I. Chambers, M. Matthews, E. Palumbo
Staff: P. Greco, K. Wreggitt, S. Hemsworth, J. Boissineau, B. Gregoire
Public: Adam and Katy Zuccato, Jon Bos, Melanie Mick
Media: Marguerite LaHaye

1. Call to Order 6:45 pm
Resolution 2020-77
Moved by: Councillor I. Chambers **Seconded by: Councillor M. Matthews**

Whereas and emergency was declared pursuant to Order of Council 518/2020 (Ontario Regulation 50/20 on March 17, 2020 at 7:30 a.m. Toronto time pursuant to section 7.0.1 of the Emergency Management and Civil Protection Act (the "Act);

And Whereas O. Reg. 107/20 under subsection 7.1 (2) of the Act – Meetings for Corporations states under section 125.1(1): **Meeting by electronic means, all corporations,** states:
Despite any provision in the letters patent, supplementary letters patent or by-laws of a corporation that provides otherwise, a meeting of the members or shareholders of a corporation may be held by telephonic or electronic means and a member or shareholder who, through those means, votes at the meeting or establishes a communications link to the meeting is deemed for the purposes of this Act to be present at the meeting;

Now therefore be it resolved that this Council hereby agrees to continue with electronic meetings at least until the COVID-19 state of emergency is declared over by the Province. (cd)

2. Approve Agenda
Resolution 2020-78
Moved by: E. Palumbo **Seconded by: I. Chambers**

Be it resolved that this council hereby approves the open and closed agendas of April 14, 2020 and any addendum, as presented. (cd)

3. Disclosure of Interest
Mayor Lamming 14 b)
Councillor Paumbo 8 b & c)

4. Minutes of Previous Meeting
a) Minutes regular meeting March 10 and March 17, 2020
Resolution 2020-79
Moved by: Councillor I. Chambers **Seconded by: Councillor E. Palumbo**

Be it resolved that this Council hereby adopts the open and closed minutes of the Regular meeting of March 10 and special meeting of March 17, 2020, as presented. (cd)

5. Questions and Information Arising out of Minutes and not Otherwise on Agenda

6. Petitions and Delegations

7. Reports from Staff
a) i. Fire Chief Report
ii. Budget report

Resolution 2020-80
Moved by: Councillor E. Palumbo **Seconded by: Councillor D. Amadio**

Be it resolved that this Council hereby accepts the Fire Chief's report for April and his budget report, as information. (cd)

b) Road report (none)
c) Clerk's Revenue and Expenditure reports for March 2020

Resolution 2020-81
Moved by: Councillor E. Palumbo **Seconded by: Councillor I. Chambers**

Be it resolved that this Council hereby accepts the Clerk's March 2020 revenue report in the amount of **$515,221.18** and the March 2020 expenditure report in the amount of **$725,798.19,** as presented. (cd)

d) eSCRIBE proposal

Resolution 2020-82
Moved by: Councillor M. Matthews **Seconded by: D. Amadio**

That this Council hereby accepts the proposal by eSCRIBE as information; and

Further that this council will consider the merits of the program and cost in budget deliberations. (cd)

e) 2019 budget to actual report with preliminary 2020 budget figures

Resolution 2020-83
Moved by: Councillor M. Matthews **Seconded by: Councillor I. Chambers**

Be it resolved that this Council hereby receives the preliminary budget figures to be reviewed at a special budget meeting at the call of the chair. (cd)

8. Planning

a) M1-2020 minor variance – Garage placement

Resolution 2020-84
Moved by: Councillor M. Matthews **Seconded by: Councillor I. Chamber**

Whereas granting the consent of application M1/2020 will not significantly impact the character of the land use aspect of by-law 2015-19 and will not be detrimental to the residential environment and aesthetics of the area,

Now therefore be it resolved that this Council hereby approves minor variance application M1-2020 to zoning by-law 2015-19 to allow for the placement of a garage forward of the established front building line; and permission to decrease the side yard of the proposed accessory building from 2 m. (6.5 ft) to 1.524 m. (5 ft) subject to the following conditions:

- That the subject property is impacted by Alluvial soils. "Alluvial soils lack the capacity to support foundations', any future building permit to the detached garage will require a report, prepared by a profession engineer, who certifies that the underlying soils will support the development; and
- That the proposal is also within the Conservation Authority's regulated area. Any future development will require a development permit from the Sault Ste. Marie Region Conservation Authority; and
- That the structure will be used in a manner that is consistent with the Rural Area land use policies and Zoning By-law standards. (cd)

b) M2-2020 minor variance

Resolution 2020- 85
Moved by: Councillor M. Matthews **Seconded by: Councillor D. Amadio**

Be it resolved that this Council hereby approve the Minor Variance application M2-2020, giving permission to increase the maximum lot depth for the new lot at SEC 33 NW ¼ PT RP 1R3878 from 200 m (656.168 ft) to approximately 385.87 m (1265.98 ft).(c)

c) C1-2020 Consent to sever (cd)

Resolution 2020-86
Moved by: Councillor D. Amadio **Seconded by: Councillor I. Chambers**

Be it resolved that the report dated April 14, 2020 – regarding **Consent Application C1-2020 and Minor Variance Application M2 - 2020** - be accepted; and **THAT** provisional consent is **AUTHORIZED** for the severance and conveyance for the parcel of land described as the easterly 50.22 meters (164.7ft) by 385.87 meters (1,265.98ft), and an area of 1.94 hectares (4.79 acres) of the subject property, subject to the following conditions which must be, in the opinion of the Clerk-Treasurer, substantially complied with or waived by the party requesting the condition within a one-year period from the date of this Decision failing which consent shall be deemed to be refused in accordance with Subsection 41, of Section 53 of the Planning Act, R.S.O., 1990, as amended;

- TRANSFER/DEED OF LAND: That the Clerk-Treasurer is provided with two (2) copies of the "electronic registration in preparation documents", prior to registration on title. The Certificate of Official must be registered with the "electronic registration transfer; and NOTE: Any alterations to the legal description after the Clerk-Treasurer has issued the Certificate will deem the document(s) invalid and must be returned to the Clerk-Treasurer. A new Certificate containing the Registrar approved legal description will have to be endorsed by the Clerk-Treasurer prior to registration of the document(s). An issuance fee will apply; and

- LOT ADDITION/MERGE CLAUSE: Subsection 50 (3 or 5) of the Planning Act, R.S.O., 1990, as amended, applies to any subsequent conveyance of or transaction involving the parcel of land that is subject of this consent. The Clerk- Treasurer's Certificate shall contain reference to this stipulation; and

- REFERENCE PLAN/SURVEY PLAN/LEGAL DESCRIPTION: That the applicant provides Clerk-Treasurer with ten (10) white prints of a deposited plan of reference prepared by an Ontario Land surveyor registered in the Province of Ontario and bearing the seal of the Land Registrar depicting the entire land which conforms substantially with the application as submitted. At least one copy of a plan of reference must illustrate the locations and dimensions of all buildings and structures on the subject property and their distance to property lines; and

- PIN ABSTRACT: That a copy of the latest pin abstract accompanies the "electronic registration in preparation documents"; and

- SEPTIC SYSTEM: A letter from Algoma Public Health must be submitted to the Clerk-Treasurer indicating that an on-site septic system can be supported on the severed and retained lots, if new development is proposed; and

- DISCHARGE OF CHARGE/MORTGAGE: That any Charge/Mortgage affecting the subject property is discharged and a copy of the Discharge of Charge/Mortgage be provided to the Clerk-Treasurer or written acknowledgement that the holder of the Charge/Mortgage is satisfied with the Consent being finalized; and

- PARTIAL DISCHARGE OF CHARGE/MORTGAGE: That the Clerk-Treasurer is provided with two (2) copies of the Discharge of Charge/Mortgage documents for the parcel for which the Consent relates to and the Discharge refers to for certification. Certificate of Official must be registered with the Discharge of Charge/Mortgage documents. A Solicitor's undertaking must be provided to the Clerk-Treasurer undertaking to register the Discharge and to provide the Clerk Treasurer with a copy of the registered documents; and

- PAYMENT OF MUNICIPAL TAXES: Prior to final approval, the owner provides the Clerk-Treasurer confirmation of payment of all outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable); and

- SOLICITOR'S UNDERTAKING: An undertaking must be provided to the Clerk-Treasurer undertaking to register this consent within one-year from the date of the Certificate and acknowledging that if the transaction in respect of which the consent was given is not registered within a one year period that the consent will lapse; and

- RECEIPTED ELECTRONIC TRANSFER The applicant must provide the Clerk-Treasurer with a copy of the Receipted Electronic Transfer upon registration of the Transfer and prior to the issuance of any Building Permits; and

- THIS provisional approval does not become effective until the above conditions have been satisfied. ALL conditions must be fulfilled within one year of the date of the giving of the Notice of Decision, failing which this application shall thereupon be deemed to be refused. Section 53(4), The Planning Act RS.O., 1990; and

REASONS FOR DECISION Granting of the consent will not significantly impact the policies of the Official Plan or the character of the land use aspect of by-law 2015-19 and will not be detrimental to the residential environment and aesthetics of the area.

9. By-Laws

a) 2020-14 – Procedural By—law

Resolution 2020-87

Moved by: Councillor M. Matthews **Seconded by: Councillor D. Amadio**

Be it resolved that this Council hereby adopts By-law 2020-14, being a By-Law to amend the procedural by-law to allow for electronic attendance at council meetings, including closed portion, and to allow for electronic attendees be included to reach quorum, when the municipality is in a declared emergency, either Federally, Provincially or Municipally. (cd)

b) 2020-15 – Zoning Amendment Z-02-2020 – accessory buildings

Resolution: 2020-88

Moved by: D. Amadio **Seconded by: I. Chambers**

Whereas there has been some confusion in administration of the Zoning By-law 2015-19 regarding accessory buildings regarding Maximum Lot Coverage and Maximum Building size; and

Whereas, this can be remedied with an administrative amendment to4.2 – Accessory Buildings and Structures

Now therefore be it resolved that this Council hereby adopts By-law 2020-15, being a by-law to make an amendment to **Zoning By-law 2015-19 as follows:**

Remove:

Regulations for Accessory Buildings

Zones	Max. Lot Coverage	Max. Building Height*	Distance From Main Building	Distance From Abutting Dwelling	Front Yard	Rear Yard	Interior Side Yard	Exterior Side Yard
Industrial	No limit	No limit	3m	7m	Same As Main Building	2m	2m	Same As Main Building
Commercial	112m²	No limit	3m	7m				
Community Facilities	112m²	No limit	3m	7m				
Hamlet	84m²	5.5m*	3m	3m				
Shield	30m²	5.5m*	4m	n/a				
Cottage	84m²	5.5m*	3m	3m				
Rural Area - Agricultural	10% all buildings	9m	4m	7m				
Rural Area - Residential	112m²	9m	4m	7m				
Minimums unless otherwise noted				**** See Charts Table 3 and Section 2.14***				

*This height applies to an accessory building with a typical truss or gambrel roof design. All other roof designs must be such that there is no second floor.

Replace with:

4.2.1.1 Regulations for Accessory Buildings.

Zones	Max. Building Size (each building)	Max. Building Height	Distance From Main Building	Distance From Abutting Dwelling	Front Yard	Rear Yard	Interior Side Yard	Exterior Side Yard
Industrial	No Limit	No Limit	3.0m	7.0m	Same as Main Building	2.0m	2.0m	Same as Main Building
Commercial	112m²	No Limit	3.0m	7.0m				
Community Facilities	112m²	No Limit	3.0m	7.0m				
Hamlet	84m2	5.5m	3.0m	3.0m				
Shield	30m2	5.5m	4.0m	n/a				
Cottage	84m2	5.5m	3.0m	3.0m				
Rural Area - Agricultural	No Limit	9.0m	4.0m	7.0m				
Rural Area - Residential	112m²	9.0m	4.0m	7.0m				
Minimums unless otherwise notes				***See Charts Table 3 and Section 2.14**				

*This height applies to an accessory building with a typical truss or gambrel roof design. All other roof designs must be such that there is no second floor. (cd)

c) 2020-16 – Confidentiality agreement

Resolution 2020-89
Moved by: Councillor E. Palumbo **Seconded by: Councillor I. Chambers**

Be it resolved that this Council hereby adopts By-law 2020-16, being a by-law authorizing the Mayor and Clerk to enter into a confidentiality agreement with the Sault Ste. Marie Innovation Centre with regards to the Vulnerable Persons Registry (VPR), to provide an addition means for clients to register being the Prince Township Municipal office. (cd)

d) 2020-17 – Interim levy with relief

Resolution 2020-90
Moved by: Councillor D. Amadio **Seconded by: Councillor I. Chambers**

Be it resolved that this Council hereby adopts By-law 2020-17, being a By-Law to provide for the interim tax levy, and set penalty and interest rates, and to amend the second Interim payment from May 15th to June 30th, as a means to alleviate the pressure on those affected by the COVID-19 pandemic and business closures. (cd)

e) 2020-18 – workplace policy to reduce risk of COVID-19

Resolution 2020-91
Moved by: Councillor M. Matthews **Seconded by: Councillor I. Chambers**

Be it resolved that this Council hereby adopts By-law 2020-18, being a by-law to adopt a Workplace Policy to reduce the Risk of Coronavirus Infection. (cd)

10. Motions and Notices of Motions

a) Mayor Lamming - Official Plan Review

11. Correspondence (for your information)

a) Thank you note – Sault College Recipient
b) Minister Clark MMAH – Seasonal Campgrounds
c) SSM Humane Society
d) Callander – electronic meetings (moot point - done in Bill 187)
e) Minister Clark MMAH – Construction Act
f) Minister Clark MMAH – Planning Act

Resolution 2020-92
Moved by: Councillor D. Amadio **Seconded by: Councillor E. Palumbo**
Be it resolved that this Council hereby receives items 11 a through f, as information. (cd)

12. Minutes of Boards and Committees

13. New Business (will include motions for consideration)

a) Norfolk – mapping of Provincially Significant Wetlands

Resolution 2020-93
Moved by: Councillor I. Chambers **Seconded by: Councillor E. Palumbo**
Be it resolved that this Council hereby supports Norfolk County, regarding transparency and better land-owner engagement with regards to the mapping of Provincially Significant Wetlands. (cd)

b) Tarbutt – electricity billing relief

Resolution 2020-94
Moved by: Councillor E. Palumbo **Seconded by: Councillor I. Chambers**
Be it resolved that this Council hereby supports the resolution from Tarbutt Township, regarding access to relief for all Ontarians regarding electricity billing, in addition to the suspension of time of use rates. (cd)

c) Tarbutt Township – waiving of over-usage but not for internet hub users

Resolution 2020-95
Moved by: Councillor I. Chambers **Seconded by: Councillor D. Amadio**
Be it resolved that this Council hereby supports the letter from Tarbutt Township regarding Bell and Rogers omission of waiving exorbitant overage fees (lifting data caps) for rural Hub customers, as they have offered to 'Home Internet Users' (cd)

d) Johnson Twp. – Letters to agencies (adsab, opp, aph, mpac) deferrals

Resolution 2020-96
Moved by: Councillor E. Palumbo **Seconded by: Councillor M. Matthews**
Be it resolved that this Council hereby supports the letter from Johnson Township asking MPAC to defer the payment of the municipal levy until such time as the municipal fiscal picture is much clearer. (defeated)

Resolution 2020-97
Moved by: Councillor D. Amadio **Seconded by: Councillor M. Matthews**
Be it resolved that this Council hereby supports the letter from Johnson Township asking Algoma Public Health Unit to defer the payment of the municipal levy until such time as the municipal fiscal picture is much clearer. (cd)

Resolution 2020-98
Moved by: Councillor M. Matthews **Seconded by: Councillor D. Amadio**
Be it resolved that this Council hereby supports the letter from Johnson Township asking the District Social Services Administration Board to defer the payment of the municipal levy until such time as the municipal fiscal picture is much clearer. (cd)

e) Midland – property tax financial help to allow waiving of 2020 property taxes

Resolution 2020-99
Moved by: Councillor D. Amadio **Seconded by: Councillor I. Chambers**
Be it resolved that this Council hereby supports the resolution from the Town of Midland, requesting that the Prime Minister of Canada direct the payment of federal funds to municipalities allowing them to waive property taxes for the Year 2020 to alleviate the suffering from COVID-19 Pandemic. (defeated)

14. Closed Session

a) Minutes – March 10, 2020
b) personal matters about an identifiable individual, including municipal or local board employees; shed
c) Litigation or possible litigation: Policing
d) Litigation or possible litigation: Pickle Ball
e) Litigation or possible litigation: quotes for modernization funding.

Resolution 2020-100
Moved by: Councillor D. Amadio **Seconded by: Councillor M. Matthews**

Be it resolved that the Council of the Township of Prince hereby go into closed session at pm to discuss matters relating to:

a) Minutes – March 10, 2020
b) personal matters about an identifiable individual, including municipal or local board employees; – shed
c) litigation or possible litigation – policing and fire contracts
d) litigation or possible litigation – pickle ball court
e) litigation or possible litigation – quotes for modernization funding

Further be it resolved that should the closed session be adjourned Council may reconvene in closed session to continue to discuss the same matter without the need for a further authorizing resolution. (cd)

Returned to open session at 8:56 pm

Resolution 2020-101
Moved by: Councillor M. Matthews **Seconded by: Councillor D. Amadio**

Be it resolved that this Council hereby agrees to accept the offer of $200.00 for the shed from Ken Lamming. (defeated)

Resolution 2020-102
Moved by: Councillor D. Amadio **Seconded by: Councillor E. Palumbo**

Whereas, the City of Sault Ste. Marie's expectations of Prince with regards to insurance, indemnification and WSIB for their provision of Policing Services would be impossible for Prince Township to attain or to afford;

Now therefore be it resolved that this Council hereby agrees to contact the OPP for coverage under a non-contract basis effective as soon as possible.(cd)

15. Confirmatory By-law
Resolution 2020-103
Moved by: Councillor D. Amadio **Seconded by: Councillor I. Chambers**

Be it resolved that this Council hereby adopts By-Law 2020-19, being a by-law to adopt, ratify, and confirm the action of Council for April 14, 2020. (cd)

16. Adjournment
Resolution 2020-104
Moved by: Councillor M. Matthews **Seconded by: Councillor I. Chambers**

Be it resolved that this Council hereby adjourns at 9:23 p.m. until May 12, 2020, or the call of the chair. (cd)

Mayor K. Lamming

Clerk P. Greco