



CORPORATION OF THE TOWNSHIP OF PRINCE

AGENDA

February 14, 2023

6:45 PM

---

Join Zoom Meeting

<https://us02web.zoom.us/j/86077050722?pwd=ZmdsdnBreG1talJOajUxdXhpSXBjdz09>

Meeting ID: 860 7705 0722

Passcode: 411318

1. Call to Order
2. Approve Agenda
3. Disclosure of Pecuniary Interest
4. Minutes of Previous Meetings
  - a) Minutes of Regular Meetings January 10, 2023
  - b) Minutes of Special Meeting January 18, 2023
  - c) Minutes of Special Meeting February 7, 2023
5. Questions and information arising out of the minutes.
6. Petitions and/or delegations
  - a) Megan Miller – Walls Road Speeding
7. Staff Reports
  - a) January 2023 Treasurer Expenditure Report
  - b) January 2023 Treasurer Revenue Report
  - c) Fire Report
8. Planning – None
9. By-Laws
  - a) Interim Tax Levy Bylaw 2023- 03
  - b) Borrowing By-Law 2023-04
10. Notice and Notice of Motions
11. Correspondence



CORPORATION OF THE TOWNSHIP OF PRINCE

AGENDA

February 14, 2023

6:45 PM

---

- a) SSMRCA Letter
  - 1) SSMRCA Fee Policy and Schedule
  - 2) SSMRCA Fee Schedule 1 Regulations & Permitting fees
  - 3) SSMRCA General Fees
- b) Algoma Public Health Municipal Official Plans
- c) Ontario's Provincial Emergency Management Strategy and Action Plan

12. Minutes of Boards and Committees

- a) Rec Committee Minutes January 2023

13. New Business

- a) 2022 Delegate Registration form Federation of Northern Ontario Municipalities (FONOM) Conference
- b) National Wall of Remembrance Assoc Donation request
- c) Support Nomination of Jody Wildman Township of St Joseph to sit on APH Board of Health
- d) TWP of Johnson Resolution of Support – request to reduce virtual physicians' fees by 80%
- e) MADD Donation Request
- f) New Committees Request from Mayor Palumbo
- g) Mayor ROMA Conference Summary
- h) Mayor Reports on BDO meeting
- i) Mayor Report on Ministry of Northern Development Meeting with Taylor Wright
- j) Mayor Report on meeting with Cindy Ross Humane Society Feb 2023
- k) Council Training Proposal – Government Relations Mapping and Strategy Workshop by Summit PCG

14. Old Business

- a) Duane Wenmann requests to use hall for karate classes
- b) Use of Museum as Council Chambers

15. Closed Session

- a) Personal matters about an identifiable individual, including municipal employees [s. 239(2)(b)]  
Roads Superintendent Role – Seasonal vs Full Time



CORPORATION OF THE TOWNSHIP OF PRINCE

AGENDA

February 14, 2023

6:45 PM

---

b) Personal matters about an identifiable individual, including municipal employees [s. 239(2)(b)]

Wage discussions

c) Personal Matters about an identifiable individual, including Municipal Employees [s.239(2)(b)]

Municipal Administrator

16. Confirmatory By-Law- 2023

17. Adjournment



**CORPORATION OF THE TOWNSHIP OF PRINCE**  
**Council Meeting**  
**Minutes**  
**January 10, 2023**  
**Township Hall, 3042 Second Line West, Prince TWP**  
**6:45 p.m.**

---

---

**Present: Council: E. Plaumbo, E.Caputo, M. Mick, J.Weir, M. Christenson**  
**Staff: A.Nowlan, L. Bagg, S. Hemsworth, J.Boissineau**  
**Public: R. Zgrajc, Mary More**  
**Media: M. LaHay**

1. Call to Order 6:45 p.m.
2. Approve Agenda

**Resolution 2023-01**

**Moved by: Councillor J.Weir**

**Seconded by: Councillor M.Mick**

**Be it resolved that this council hereby approves the January 10 2023 agenda, and any addendum, as presented. (cd)**

3. Disclosure of interest -None
4. Minutes of Previous meeting

**Resolution 2023-02**

**Moved by: Councillor J.Weir**

**Seconded by: Councillor M.Mick**

**Be it resolved that this council hereby approves the Council Meeting minutes of November 8, 2022 and December 6 2022, as presented. (cd)**

5. Questions and information arising out of the minutes -None
6. Petition and delegations

a) Prince Township Council Chambers – Councillor Christenson

**Resolution 2023-03**

**Moved by: Councillor J.Weir**

**Seconded by: Councillor M.Mick**

**Be it resolved that this council hereby accepts Councillor Christenson's presentation as information as presented. (deferred)**

7. Staff Reports –
  - b) November Treasurer Expenditure Report
  - c) November Treasurer Revenue Report
  - d) December Treasurer Expenditure Report
  - e) December Treasurer Revenue Report

**Resolution 2023-04**

**Moved by: Councillor J.Weir**

**Seconded by: Councillor M.Christenson**

**Be it resolved that this council hereby accepts the Treasurer's November 2022 Expenditure report of \$160,163.61, the Treasurer's November 2022 Revenue Report of \$131924.73, the Treasurer's December 2022 Expenditure Report of \$88130.74 and the December 2022 Revenue Report of \$47717.70 as presented. (cd)**

f) Fire report

**Resolution 2023-05**

**Moved by: Councillor J.Weir**

**Seconded by: Councillor M.Christensen**

**Be it resolved that this council hereby accepts Fire Chief's report as presented. (cd)**

8. Planning – None

**9. By-laws**

- a) **Boards and Committee's By-law 2023-01**

**Resolution 2023-06**

**Moved by: Councillor J.Weir**

**Seconded by: Councillor M.Christenson**

**Be it resolved that this council hereby adopts By-Law 2023-01 being By-Law to Confirm the Appointment of Members of Boards and Committees and as Acting Mayor as presented. (cd)**

**10. Motions and notice of motions -None**

**11. Correspondence**

- a) **NDMNR Municipal Forest Fire Management Update**

**Resolution 2023-07**

**Moved by: Councillor M.Mick**

**Seconded by: Councillor E.Caputo**

**Be it resolved that this council hereby accepts the correspondence from NDMNR with regards to the Municipal Forest Fire Management Agreement Pricing increase as information. (cd)**

- b) **MMAH Letter from Minister Clark update on Bill 3, Bill 23, Bill 39, Bill 109**

**Resolution 2023-08**

**Moved by: Councillor M.Mick**

**Seconded by: Councillor E.Caputo**

**Be it resolved that this council hereby accepts the correspondence from Ministry of Municipal Affairs and Housing with regards to Bills, 3, 23, 39 and 109. (cd)**

- c) **MPAC Municipal Levy Update**

**Resolution 2023-09**

**Moved by: Councillor M.Mick**

**Seconded by: Councillor E.Caputo**

**Be it resolved that this council hereby accepts the email correspondence from Municipal Property Assessment Corporation in regards to the 2023 MPAC Levy as information. (cd)**

- d) **MNR Letter Legislative Changes Conservations Authorities and participating Municipalities**

**Resolution 2023-10**

**Moved by: Councillor M.Mick**

**Seconded by: Councillor E.Caputo**

**Be it resolved that this council hereby accepts the email correspondence from Ministry of Natural Resources and Forestry in regards to Legislative and Regulation Changes affecting conservation authorities and participating municipalities as information. (cd)**

- e) **2023 Ontario Community Infrastructure Funding (OCIF) update**

**Resolution 2023-11**

**Moved by: Councillor M.Mick**

**Seconded by: Councillor E.Caputo**

**Be it resolved that this council hereby accepts the correspondence from the Ministry of Infrastructure on OCIF funding announcement for 2023 as information. (cd)**

- f) **MMAH Letter from Minister Clark – Building Inspectors, Modernizing Quarts, Building Code Compendium**

**Resolution 2023-12**

**Moved by: Councillor M.Mick**

**Seconded by: Councillor E.Caputo**

**Be it resolved that this council hereby accepts the correspondence from Ministry of Municipal Affairs and Housing on Building Inspectors, Modernizing Quarts, Building Code Compendium as information. (cd)**

- g) **Friends of Prince Library CSJ Application Letter to Terry Sheehan MP**

**Resolution 2023-13**

**Moved by: Councillor E.Caputo**

**Seconded by: Councillor M.Mick**

**Be it resolved that this council hereby accepts the correspondence from Friends of Prince Library CSJ Application Letter to Terry Sheehan MP as information. (cd)**

**h) Ministry of Environment letter re Blue Box from Minister Piccini**

**Resolution 2023-14**

**Moved by: Councillor E.Caputo**

**Seconded by: Councillor M.Mick**

**Be it resolved that this council hereby accepts the correspondence from Ministry of Environment Minister Piccini on Blue Box Program as information. (cd)**

**12. Minutes of Boards and Committees**

**a) Rec Committee Minutes Dec 2022**

**Resolution 2023-15**

**Moved by: Councillor E.Caputo**

**Seconded by: Councillor M.Mick**

**Be it resolved that this council hereby accepts the Rec Committee minutes from Dec 2022 as information. (cd)**

**13. New Business**

**a) Duane Wenmann Requests to use hall for Karate Classes**

**Resolution 2023-16**

**Moved by: Councillor E.Caputo**

**Seconded by: Councillor M.Mick**

**Be it resolved that this council hereby approves Duane Wenmann request to use the Hall for free youth Karate Classes. (deferred)**

**b) City of SSM agreement to provide Building Inspection Services**

**Resolution 2023-17**

**Moved by: Councillor E.Caputo**

**Seconded by: Councillor M.Mick**

**Be it resolved that this council hereby approves the renewal Agreement between City of Sault Ste. Marie and Prince Township re: Building Inspection Services until Dec 31 2026. (cd)**

**c) Ombudsman Letter re March 2022 closed meeting**

**Resolution 2023-18**

**Moved by: Councillor E.Caputo**

**Seconded by: Councillor M.Mick**

**Be it resolved that this council hereby acknowledges the correspondence from the Ontario Ombudsman with regards to closed meeting complaint in March of last year. Council intends to follow all procedural by-laws with regards to providing meeting notices to the public going forward. This will ensure Clerk / Deputy Clerk are aware of any and all meetings so proper notice can be posted per procedural by-laws. The letter has been posted to our public notice board and website. (cd)**

**d) Pay Equity Review update request**

**Resolution 2023-19**

**Moved by: Councillor E.Caputo**

**Seconded by: Councillor M.Mick**

**Be it resolved that this council hereby approves having a new Pay Equity Review conducted for all employees. (cd)**

**e) Information Only Proposals for Council Electronic Meetings Software**

**Resolution 2023-20**

**Moved by: Councillor E.Caputo**

**Seconded by: Councillor M.Mick**

**Be it resolved that this council hereby accepts the proposals for Council Electronic Meeting Software as information only from All-Net and eScribe. (cd)**

**14. Old Business – None**

**15. Closed Session**

- a) Personal Matters about an Identifiable Individual [ s. 239(2)(b) ]

Contract Discussion

**Resolution 2023-21**

**Moved by: Councillor E.Caputo**

**Seconded by: Councillor M.Mick**

**Be it resolved that this Council hereby agrees to move into Closed Session @ 8:13pm. (cd)**

**Resolution 2023-22**

**Moved by: Councillor E.Caputo**

**Seconded by: Councillor M.Mick**

**Be it resolved that this Council hereby agrees to move out of Closed Session @ 8:46pm. (cd)**

**16. Confirmatory By-law – 2023-02**

**Resolution 2023-23**

**Moved by: Councillor E.Caputo**

**Seconded by: Councillor M.Mick**

**Be it resolved that this council hereby adopts by-law 2023-02, being a by-law to adopt, ratify and confirm the actions of Council on December 6, 2022 and January 10 2023. (cd)**

**17. Adjournment**

**Resolution 2023-24**

**Moved by: Councillor E.Caputo**

**Seconded by: Councillor M.Mick**

**Be it resolved that this Council hereby adjourns at 8:47pm p.m. until February 14, 2023, or the call of the chair. (cd)**

\_\_\_\_\_  
Mayor, E. Palumbo

\_\_\_\_\_  
Clerk, A. Nowlan



**CORPORATION OF THE TOWNSHIP OF PRINCE**  
**Council Special Meeting**  
**Minutes**  
**January 18, 2023**  
**Township Hall, 3042 Second Line West, Prince TWP**  
**6 p.m.**

---

---

**Present: Council: E. Plaumbo, E.Caputo, M. Mick, J.Weir, M. Christenson**  
**Staff: A.Nowlan,**  
**Presenters: R.Tyczinski, M.Zuppa**  
**Media: None**

1. Call to Order 6 p.m.
2. Approve Agenda

**Resolution 2023-25**

**Moved by: Councillor E.Caputo**

**Seconded by: Councillor M.Christenson**

**Be it resolved that this council hereby approves the January 18 2023 Special Meeting agenda, and any addendum, as presented. (cd)**

3.

- a) New Council Training Session

**Resolution 2023-26**

**Moved by: Councillor M.Mick**

**Seconded by: Councillor J.Weir**

**Be it resolved that this council hereby approves the New Council Training session as presented. (cd)**

4. Adjournment

**Resolution 2023-27**

**Moved by: Councillor M.Mick**

**Seconded by: Councillor M. Christenson**

**Be it resolved that this Council hereby adjourns at 7:28pm p.m. until February 14, 2023, or the call of the chair. (cd)**

---

Mayor, E. Palumbo

---

Clerk, A. Nowlan





**CORPORATION OF THE TOWNSHIP OF PRINCE**  
**Council Special Meeting**  
**Minutes**  
**Feb 7, 2023**  
**Township Hall, 3042 Second Line West, Prince TWP**  
**6:30p.m.**

---

---

**Present: Council: E. Plaumbo, E.Caputo, M. Mick, J.Weir, M. Christenson**  
**Staff: A.Nowlan,**  
**Presenters: J.Pastore, J.Cronin**  
**Media: None**

1. Call to Order 630 p.m.
2. Approve Agenda

**Resolution 2023-28**

**Moved by: Councillor M.Christenson**

**Seconded by: Councillor M.Mick**

**Be it resolved that this council hereby approves the February 7 2023 Special Meeting agenda, as presented. (cd)**

3.

- a) Closed Session

**Resolution 2023-29**

**Moved by: Councillor M.Mick**

**Seconded by: Councillor J.Weir**

**Be it resolved that this council hereby approves the moving into closed session on February 7, 2023 at 6:32pm to discuss**

**Education or Training s.239(3.1)**

**Council will undertake Media and Communication Training. (cd)**

b)

**Resolution 2023-30**

**Moved by: Councillor E.Caputo**

**Seconded by: Councillor M.Mick**

**Be it resolved that this council hereby approves the moving out of closed session on February 7, 2023 at 8:58pm to discuss:**

**Education or Training s.239(3.1)**

**Council will undertake Media and Communication Training. (cd)**

**Resolution 2023-31**

**Moved by: Councillor M.Christenson**

**Seconded by: Councillor J.Weir**

**Be it resolved that this council hereby approves Media and Communication session as presented. (cd)**

4. Adjournment

**Resolution 2023-32**

**Moved by: Councillor J.Weir**

**Seconded by: Councillor M.Mick**

**Be it resolved that this Council hereby adjourns at 8:59pm p.m. until February 14, 2023, or the call of the chair. (cd)**

---

Mayor, E. Palumbo

---

Clerk, A. Nowlan



**Prince  
TOWNSHIP**

*Simply Beautiful, Naturally Prince*

**The Corporation of the Township of Prince**

3042 Second Line West,  
Prince Township, Ontario P6A 6K4

**Phone 705-779-2992 Fax 705-779-2725**

Email: Andrew Nowlan, Municipal Administrator at [clerk@twp.prince.on.ca](mailto:clerk@twp.prince.on.ca)

Name Megan Miller **Registered Complaint/Concern** **file**  
 Address within Municipality \_\_\_\_\_  
 Zone \_\_\_\_\_ Phone \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 Date Jan. 24, 2023

Reason for Complaint – (Be specific and include names of witnesses IF possible)

attached  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Action Requested – (Please describe in detail what you would like to see done to correct the situation)

Discussion & possibly speed bumps installed  
 \_\_\_\_\_  
 \_\_\_\_\_

Signature - \_\_\_\_\_

**Office Use Only**

Complaint Received by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Infraction of By-law # \_\_\_\_\_

Council to be involved: \_\_\_\_\_ Date of Next Council Meeting: \_\_\_\_\_

Councils Response \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date of Response: \_\_\_\_\_



Prince Township Admin Assistant &lt;adminassist@princetwp.ca&gt;

**Re: Walls Road: Traffic Issue**

1 message

e epalumbo <epalumbo@princetwp.ca>  
To: Megan Miller  
Cc: Andrew Nowlan <anowlan@princetwp.ca>  
Bcc: adminassist@princetwp.ca

24 January 2023 at 12:29

Good to hear from you Megan,

Thank you for reaching out.

Your concern is reminiscent of what many constituents have expressed as a "major" concern while canvassing and "I support the concern".

Your Council has established a process that must be followed regarding all concerns to ensure matters are handled appropriately.

The next step is as follows; please take the time to fill out the concern form located on the Prince Twp web sight. Ensure you sign the document. If possible, please have as many neighbours sign the document as possible in support of the claim.

Once the form is filled out please email it back to me. Once received, I will take next steps to ensure the concern is addressed.

Be brief with the body of the form. Your initial email received will be attached to the completed form.

Regards,  
Enzo Palumbo

On Tue, Jan 24, 2023 at 7:56 AM Megan Miller < > wrote:  
Hello Mayor Palumbo,

My name is Megan Miller and I am a new resident to Prince Township. My young family and I moved here in July 2022 and we are very happy with our home, our wonderful community and life in Prince.

Since moving here, it's become increasingly apparent that the vast majority of motor and recreational vehicles do not obey the speed limit of our "community safety zone" of 40km/hr. I have conversed with numerous neighbours and friends who have all stated that this has been an issue for years, with close calls occurring often where non residents of Prince (people living in SSM on Sunnyside) and their seemingly unlimited amount of contractors are often doing double the speed limit down our street. Not caring if children are on the road or about the speed limit at all.

I have a two year old Daughter. I have livestock. I have dogs and cats. I am nervous walking on Walls Road when vehicles fly past me. I am nervous a vehicle will strike me, my child, or my animals if we are walking or near the end of our driveway. My neighbours have to stand in the middle of the road to slow oncoming vehicles to protect their young children who wait for their school bus. They have done this for years.

I understand this road is to be paved this year. What does council intend to do to enforce the posted community safety zone speed limit? Signage is not working, it is ignored. Calling the Sault Ste. Marie police force to complain is not working. They will rarely send officers out and often do not respond at all.

What is it going to take for something to be done? Someone's pet to be struck? A vehicle to strike a pedestrian and their child walking to the playground?

I implore you to conduct a traffic study, install removable speed bumps that can be installed in the spring and removed before winter, install flashing camera speed traps...anything. Something needs to be done before this residential road becomes Sunnyside's speedway.

This is dangerous. I am worried for my family and I am discouraged that this has been an issue for years, yet previous councils were aware and have done nothing to remedy the issue.

I sincerely hope you will be the change and make improvements to this ongoing speeding issue on Walls Road and make your constituents feel safe on their own street.

Thank you,

Megan Miller

## Walls Road: Enforcement of Community Safety Zone Petition

Walls Road in Prince Township is a residential street with a community playground and a publicly displayed "community safety zone" speed limit of 40 km/hr. Residents, visitors and contractors heading to Sunnyside, in Sault Ste. Marie's jurisdiction, frequently use Walls Road over Base Line to get to their residences. Seldom do they drive the posted speed limit and often drive double the limit if not more. Complaints have been made, the Sault Ste. Marie Police have been called, yet this issue remains year after year. Many children live on Walls Road—we have a playground, children wait for the bus on this road, many of us have pets and enjoy walking here. Continuous speeding and erratic driving of personal, commercial and recreational vehicles have made this street dangerous to live on.

We urgently implore Prince Township Council and Mayor Enzo Palumbo to fix this problem before a child, a pet or a loved one is struck on this road by a speeding vehicle. Paving is scheduled for 2023 of Walls Road, please listen to your constituents and make improvements for our safety and the safety of our children. Radar speed signs, removable speed bumps and/or other traffic slowing methods can easily be installed to increase compliance with the speed limit and increase our collective safety.

**Name:**

**Address:**

BARRY McCLARTY	635 WALLS RD PRINCE TWP
NICKI McCLARTY	635 WALLS RD PRINCE TWP
Caroline Davey	94 Deans Rd Prince Twp, ON
Marc Mousseau.	684 Walls Rd. Prince Twp, ONT.
TANIA CAPUTO	679 WALLS RD, PRINCE TWP,
JARED CAPUTO	679 WALLS RD, PRINCE TWP.
Kevin Hobbs	610 WALLS RD, PRINCE TWP
Sally Agliani	595 walls Rd. Prince Twp.
Megan Miller	610 Walls Rd, Prince Township

Subject: Walls Road Speed Enforcement Petition and Background Issue

Good evening, Prince Township Council and members of the public. My name is Megan Miller, I am a resident of Prince Township and a homeowner on Walls Road. My young family and I have recently moved to the area from out of province and we have quickly come to understand why so many people love living here and choose to raise generations of their families here. We hope to do the same.

My husband and I chose to live here as we were drawn to the way of life in Northern Ontario and the quiet and peaceful rural lifestyle offered in Prince Township. We are very happy with our home, our community and our neighborhood that has a wonderful playground close by much to the delight of our young daughter. However, as soon as we moved in, we were instantly shown an unfortunate and dangerous reality of living on Walls Road.

Signage on Walls Road indicates that the speed limit in the “Community Safety Zone” is 40 km/hr. Each day, it is beyond apparent that very few personal, commercial or recreational motor vehicles respect the speed limit on this road. Every day, contractors, residents, and visitors using Walls Road’s north entrance off of second line drive down to Sunnyside, in Sault Ste. Marie’s jurisdiction. They often drive at alarmingly fast speeds, regardless of any pedestrians, cyclists, riders on horseback, parents with strollers or pets that may be on the road. I have personally had numerous close calls of almost being struck by fast moving vehicles on this road, both when I am alone and when I am walking with my child or my pets.

Most of my neighbours have stories like this, many have had an experience of almost being struck by a vehicle. They are all aware of the speeding issue and lack of enforcement on Walls Road. They have since developed personal practices to force oncoming traffic to slow down so that their children can board the school bus safely in the mornings, some have had verbal altercations with individuals in speeding vehicles, and many have called the Sault Ste. Marie Police Force to complain and ask for officer enforcement. This has been going on for years.

I have a two-year-old daughter. I have pets and livestock. I, like many others in Prince Township, enjoy recreating in our beautiful neighborhoods and walking or cycling along Walls Road. I, like many others, do not feel safe doing so and am always cautious and nervous when using this road. Some of my neighbours have signed the speeding enforcement petition, while others are currently away on holidays or elsewhere who have expressed interest in signing and concern with the speeding issue on Walls Road.

Paving is scheduled for 2023 or 2024. What does council intend to do to enforce non-residents of Prince Township and their never-ending stream of contractors to respect this speed limit in our community? Signage has not worked. Police enforcement is rare, unpredictable and inconsistent as the time of day and season matters for ticketing speeding vehicles. People speed to work, they speed home from work, contractors speed to their jobsite, people speed on their snowmobile and dirt bikes at the end of the workday and cottagers speed to their beach houses in the summer. Even potholes and heavy snow cannot deter people from speeding on Walls Road.

Once this stretch is fully paved with new asphalt, it will become Sunnyside’s Speedway.

I will not stand by and watch cars, trucks, snowmobiles and dirt bikes go double the speed limit if not more right past my house in this quiet, rural neighbourhood. It is disruptive, it is alarming, and it is dangerous. What is it going to take for serious action to be taken? A child to be struck? The loss of someone's dog that is on leash while they are out for their nightly after work walk? Children are unpredictable. You can teach them road safety and to be careful of cars, but accidents can and do happen. I am fearful for the life of my child on this road.

I can assure you that traffic calming measures work. They are out there. There are consultants, and numerous traffic companies that can provide effective tools and measures that work to enforce speed limits in community safety zones. I am a federal public servant; I have worked in highway maintenance positions for the federal government, and I understand that road maintenance, traffic studies and calming measures can be costly. I also understand that civil litigation from negligence of identified and documented safety issues is costlier.

I implore you to act. Conduct a traffic survey, install removable speed bumps like those in Garden River, install radar speed signs, add pinch points to the road, set up a traffic blitz schedule with the Sault Ste. Marie Police Force... do something. The city of Sault Ste. Marie has a winter maintenance agreement with Prince Township. Surely, some sort of cost sharing initiative can be identified and utilized to ensure compliance from residents of both municipalities to honour the speed limit and drive respectfully in the quiet, family neighbourhood that they travel through.

Trusting that you find this concern as a time sensitive issue, I look forward to hearing progress and any and all updates on the implementation of traffic calming and speed enforcement on Walls Road.

Thank you for your time and consideration.



## The Corporation of the Township of Prince

3042 Second Line West,  
Prince Township, Ontario P6A 6K4

Phone 705-779-2992 Fax 705-779-2725

Mayor: Enzo Palumbo

Municipal Administrator: Andrew Nowlan

		Jan 2023 Expenditures Prince Township	Agenda item 7 A
Check Number	Date	Vendor	Check Amount
checks 14079-14095	January	Payroll	\$ 16,633.92
10398	2023-01-04	Receiver General	\$4,878.80
10399	2023-01-10	Algoma District Municipal Association	\$100.00
10400	2023-01-10	Archibald Bros.-Plowing	\$4,059.53
10401	2023-01-10	Bell Canada Yellow Pages	\$138.75
10402	2023-01-10	Municipal Property Assessment Corporation	\$5,105.91
10403	2023-01-10	Public Utilities Corporation Hydro	\$531.29
10404	2023-01-10	Spectrum Group Prince Lake Tower Rental	\$367.25
10405	2023-01-10	WirelessCom Ca Inc. Monthly Internet/Voip	\$471.27
10406	2023-01-10	BDO Canada LLP Prof Fees	\$5,924.59
10407	2023-01-10	James Boissineau Exp Reimbursement Clock	\$69.84
10408	2023-01-10	Ontario Association of Fire Chiefs	\$305.10
10409	2023-01-10	MEPCO fee for Omers	\$41.53
10410	2023-01-10	City of Sault Ste. Marie Plowing/Sanding	\$4,409.42
10411	2023-01-10	GFL Environmental Inc. Recycling and Waste	\$7,105.44
10412	2023-01-10	Enzo Palumbo Mileage reimbursement	\$103.20
10413	2023-01-10	Leppert Business Systems Inc. Postage system ink	\$193.23
10414	2023-01-10	Vulcan Fire & Safety Systems Ltd. Fire system Maintenance	\$901.77
10416	2023-01-10	Andrew Nowlan expense reimbursement Microsoft 365/bus cards	\$87.51
10417	2023-01-10	Bobbi-Jo Holmes expense reimb Pancake BreakFast Tree lighting	\$407.29



10418	2023-01-12	Workplace Safety and Insurance Board	\$2,369.28
10419	2023-01-12	Andrew Nowlan exp reimbursement retirement gift /card	\$205.64
10420	2023-01-16	City of Sault Ste Marie sanding/plowing	\$8,189.21
0421	2023-01-16	Public Utilities Corporation Hydro	\$872.88
10422	2023-01-16	USTI Canada Inc. MPAC download	\$1,384.25
10423	2023-01-16	Airways General Store fuel pumpers 1/3 and 4 jerry cans	\$428.44
10424	2023-01-16	East Algoma Road Superintendent Association Membership	\$195.00
10425	2023-01-16	GAL Power Northern Ltd. Generator repair (coolant heater)	\$850.77
10426	2023-01-16	Paul MacPherson Kettlebell class	\$80.00
10427	2023-01-19	Lorraine Mousseau exp reimburse Paper/envelopes	\$586.61
10428	2023-01-19	Reliable Maintenance Products janitorial supplies	\$107.26
10429	2023-01-19	Stephen Turco, RPP Planning fees	\$160.00
10430	2023-01-19	SAULT AREA HOSPITAL E-dispatch fees	\$1,198.50
10431	2023-01-19	TIFFANY BAXTER Exp Reimbursement Janitorial supplies	\$53.26
10432	2023-01-19	Andrew Nowlan exp reimbursement stationary supplies, stamp	\$367.75
10433	2023-01-26	Bell Canada yellow pages	\$138.73
10434	2023-01-26	City of Sault Ste Marie Policing	\$17,457.44
10435	2023-01-26	Huron Superior Catholic School Board 1st quarter	\$6,907.53
10436	2023-01-26	LeCounsel Scolaire de District Catholique 1st quarter	\$775.62
10437	2023-01-26	Algoma District School Board 1st quarter	\$46,032.33
10438	2023-01-26	Algoma Public Health 1st quarter	\$9,857.00
10439	2023-01-26	Orkin Canada Corporation pest control	\$153.85
10440	2023-01-26	Tombari Electric Pavilion Light repairs	\$2,317.78
10441	2023-01-26	ENBRIDGE GAS INC. heating	\$1,483.91
10442	2023-01-26	Federation of Canadian Municipalities Membership	\$390.89
10443	2023-01-26	Andrew Nowlan exp reimbursement CVOR Renewal	\$51.00

10444	2023-01-27	Receiver General	\$5,617.24
10445	2023-01-27	Paul MacPherson Kettlebell class	\$50.00
		<b>Total Expenditure January 2023</b>	<b>\$160,117.81</b>



**The Corporation of the Township of Prince**

3042 Second Line West,  
Prince Township, Ontario P6A 6K4

**Phone 705-779-2992 Fax 705-779-2725**

Mayor: E. Palumbo

Municipal Administrator: Andrew Nowlan

Prince Township Account	January 2023 Revenue Amount
Bag Tags	100
Dog Tags	195
Donation	514.53
Fire Donations and Miscellaneous	1086.06
First Response Grant	3000
Hall Rental	275
HST/GST rebate	38499.78
Municipal /Provincial Grant	47450
Parent/Child Revenue	2035.2
Parent/Child Revenue	2369.28
Rec/Culture Ontario	10
Recreation Revenue	202
Service Charge	25
Tax Certificate	50
Sub Total	<b>95811.85</b>
Property Tax Revenue	\$103,070.83
Total Revenue	<b>198,882.68</b>



## COUNCIL REPORT

---

<b>Date:</b> February 5, 2023	<b>Date Presented:</b> February 8, 2023
<b>Prepared By:</b> Steve Hemsworth	<b>Rank:</b> Fire Chief

### Operations

Responses for January	2023 Total
Medical – 1	1
Fires – 0	0
MVA – 2	2
Other- 0	0

### Personnel

The longest serving Prince Fire Department member has retired effective February 1, 2023. Leslie Cassidy-Amadio was one of the founding members of the department and over the last 32 years has held almost every position within. Last year she retired from firefighting duties but stayed on as a medical first responder until now. To say the place won't be the same without her is an understatement however we wish her well in her very much deserved retirement.

### Training

In December Prince Township hosted the NFPA 1021 Fire Officer 1 Course. Four Prince Firefighters as well as others from Echo Bay, Aweres and St. Joseph's Island attended. January's training consisted of self contained breathing apparatus and search and rescue in hazardous environments.

### Equipment

Nothing to report.

### Fire Prevention

Fire safety and prevention messaging is continuing to be distributed on the departments Facebook and Instagram social media accounts.



## CORPORATION OF THE TOWNSHIP OF PRINCE

### BY-LAW NO. 2023-03

Being a by-law to provide for an interim tax levy and to provide for the payment of taxes and to provide for penalty and interest of 1.5 per cent.

WHEREAS Section 317(2) of *The Municipal Act 2001*, as amended provides that the Council of a local municipality may, before the adoption of the estimate for the year, pass a by-law to levy amounts on the assessment of property in the local municipality rateable for local municipality purposes, a sum not to exceed that which would be produced by applying the prescribed percentage (or 50% if no percentage is otherwise prescribed) of the total 2022 taxes for municipal and school purposes levied on the property; and

NOW THEREFORE the Council of the Corporation of the Township of Prince enacts as follows:

1. Interim tax levies are hereby imposed on the whole of the assessment for real property for all property classes according to the assessment roll for taxation in the current year and shall be in the amount equal to fifty per cent (50%) of the final 2022 taxes on the property.
2. When calculating the total amount of taxes for the year 2022 under paragraph 1, if any taxes for municipal and school purposes were levied on a property for only part of 2022, an amount shall be added equal to the additional taxes that would have been levied on the property if taxes for municipal and school purposes had been levied for the entire year.
3. The said interim tax levy shall become due and payable in two instalments as follows: February 25, 2023 and May 25, 2023.
4. Penalties and interest shall continue to be calculated at the rate of one and one-half percent per month as provided for in By-law 2020-22.

PASSED in open Council this 14th day of February 2023.

---

E. Palumbo, Mayor

---

A. Nowlan, Municipal Administrator/Treasurer

**The Corporation of**  
**THE TOWNSHIP of PRINCE**  
**By-Law 2023-04**

A BY-LAW AUTHORIZING THE BORROWING OF MONEY TO MEET CURRENT  
EXPENDITURES OF THE TOWNSHIP OF PRINCE

- A. In accordance with subsection 407 (1) of the Ontario Municipal Act (the 'Act'), the Municipality considers it necessary to borrow the amount of \$300,000.00 to meet, until taxes are collected, the current expenditures of the Municipality for the year.
- B. Pursuant to subsection 407 (1) of the Act, the total amount borrowed pursuant to this by-law together with the total of any similar borrowings is not to exceed the limits set forth in that subsection.
- C. The total amount previously borrowed by the Municipality pursuant to section 407 that has not been repaid is \$0.00.

THEREFORE, THE COUNCIL OF PRINCE ENACTS AS FOLLOWS:

- 1. The Head and the Chief Administrative Officer (CAO) are authorized on behalf of the Municipality to borrow from time to time by way of promissory note or bankers' acceptance from Northern Credit Union (NCU), a sum or sums not exceeding in the aggregate \$300,000.00 to meet, until taxes are collected, the current expenditures of the Municipality for the year (including the amounts required for the purposes mentioned in subsection 407 (1) of the Act) and to give to NCU promissory notes or bankers' acceptances, as the case may be, sealed with the Corporate Seal of the Municipality and signed by the Head and CAO for the sums borrowed plus interest at a rate to be agreed upon from time to time with NCU.
- 2. All sums borrowed pursuant to this by-law, as well as all other sums borrowed pursuant to the Act in this year and in previous years from NCU for any purpose will, with interest thereon, be a charge upon the whole of the revenues of the Municipality for the current year and for all preceding years as and when this revenue is received.
- 3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received on account in respect to taxes levied for the current year and preceding years or from any other source which may lawfully be applied for this purpose.
- 4. The CAO is authorized to furnish to NCU a statement showing the nature and amount of the estimated revenues of the Municipality not yet collected and also showing the total of any amounts borrowed that have not been repaid.

READ AND PASSED IN OPEN COUNCIL this 14th day of February 2023.

\_\_\_\_\_  
Mayor, Enzo Palumbo

\_\_\_\_\_  
Clerk-Treasurer Andrew Nowlan



January 6, 2023

To the Planning and Building Departments of the City of Sault Ste. Marie and Prince Township:

Further to the Royal Assent of Bill 23, the province has recently released a new Minister's regulation on Prescribed Acts as well as Minister's Direction on Fees. The Sault Ste. Marie Region Conservation Authority (SSMRCA) would like to share the following information and clarification regarding its programs and services and fee schedule.

### **Plan Review Services**

Conservation Authorities continue to provide plan review and commenting under the Mandatory Programs and Services Regulation (O.R. 686/21) which includes natural hazards and source water protection. Recent changes to non-mandatory review and commenting services for development applications as per the Prescribed Acts Regulation (O. Reg. 596/22) does not affect the SSMRCA as this authority does not provide non-mandatory review or commenting services for development applications on behalf of our partner municipalities. As such, municipalities should continue with their regular circulation process to the SSMRCA.

### **Permits**

The SSMRCA will continue to provide its regular permitting services except for new provisions concerning Minister's Zoning Orders and Community Infrastructure and Housing Accelerator Orders (*Conservation Authorities Act*, s. 28.0.1) as amended through Bill 23. We will continue to collaborate with you on efficient delivery of such permits as they arise.

The provision allowing the Minister to issue regulations to exempt certain development projects with *Planning Act* approval in certain municipalities from conservation authority permits is not currently in effect.

### **Updated Fee Schedule**

The attached fee schedule for 2023 meets the requirements of the Minister's List of classes of programs and services in respect of which conservation authorities may charge a fee. This fee schedule took effect on December 13, 2022, and is not affected by the Minister's direction to freeze our fees for planning and permitting. No additional changes will be made to our fee schedule for planning and permitting from January 1, 2023, to December 31, 2023.

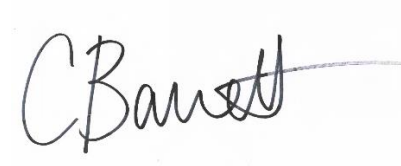
### **Other Services Provided through MOUs/Agreements**

The recent legislative changes do not affect other services provided to municipalities. SSMRCA will continue work on formalizing these arrangements through Memoranda of Understanding and agreements where they are not already present.



We look forward to providing you with exemplary services. If you have any questions or concerns, please feel free to contact me at [cbarrett@ssmrca.ca](mailto:cbarrett@ssmrca.ca) or 705-946-8530 ext. 1005.

Sincerely,

A handwritten signature in black ink that reads "C Barrett". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Corrina Barrett  
General Manager / Secretary-Treasurer  
Sault Ste. Marie Region Conservation Authority





<b>Section</b>	Fee Policy and Schedule
<b>Title</b>	Corporate Services
<b>Resolution #</b>	104/22
<b>Approval Date</b>	December 13, 2022
<b>Revisions</b>	1

<b>Revision Version #</b>	<b>Date</b>	<b>Description of Changes</b>	<b>Adopted by Full Authority Resolution #</b>
1.0	2022/10/04	Original Issue: For consultation	84/22
1.1	2022/11/01	Amended to include immediate effective date upon approval	104/22

## 1.0 Purpose

The purpose of the Fee Policy and Schedules is to inform the public and our municipal partners of the fees charged for programs and services delivered by the Sault Ste. Marie Region Conservation Authority (SSMRCA).

## 2.0 Legislative Framework

The *Conservation Authorities Act (CAA)* Section 21.2 allows for conservation authorities to charge fees for services.

The CAA Section 21.1 Mandatory programs and services and Ontario Regulation (O. Reg.) 686/21 Mandatory Programs and Services outline mandatory (Category 1) programs that may be funded by municipal apportionment, provincial grants, or self-generated revenue with the user pay principal as appropriate.

Section 21.1.1 of the CAA outlines Category 2 Municipal programs and services, “An authority may provide, within its area of jurisdiction, municipal programs and services that it agrees to provide on behalf of a municipality situated in whole or in part within its area of jurisdiction under a memorandum of understanding, or such other agreement as may be entered into with the municipality, in respect of the programs and services”.

Section 21.1.2 of the CAA defines Category 3 Other programs and services, “In addition to programs and services described in sections 21.1 and 21.1.1, an authority may provide, within its area of jurisdiction, any other programs and services that it determines are advisable to further the purposes of this Act.”

### Category 1 Mandatory Programs and Services include:

- Administration of *Conservation Authorities Act* (CAA) Section 28 and 28.1 including technical advice and studies;
- Response to legal, real estate and public inquiries regarding a CAA Section 28 and 28.1 and natural hazard inquiries under the *Planning Act*;
- Activities requiring a permit made pursuant to section 29 of the CAA;
- Review and commenting on applications under other legislation noted under the Mandatory Programs and Services Regulation (O. Reg. 686/21) and associated inquiries.
- Access to authority owned or controlled land for recreational activities not requiring direct authority or other staff involvement.

### Category 2 Municipal programs and services include but are not limited to:

- Commenting on Planning Act applications for technical and policy matters other than for consistency with natural hazard policies, such as related to natural heritage, storm water management, or other matters requested by a municipality, county, corporation or individual.

### Category 3 Other programs and services include but are not limited to:

- Extension Services (e.g. technical advice/implementation of erosion control measures, forest management/tree planting, wildlife/fisheries habitat management, management of forests/recreational land owned by others, technical studies)
- Recreational activities that are provided on land that is owned or controlled by the authority with the direct support or supervision of staff employed by the authority or by another person or body, or with facilities or other amenities maintained by the authority, including equipment rentals and renting facilities for special events.
- Community relations to help establish, maintain, or improve relationships between the authority and community members.
- Public education services to improve awareness of issues relating to the conservation, restoration, development, and management of natural resources in watersheds in Ontario.
- The provision of information to the public.
- The sale of products by the authority.

## 3.0 Policy Principles

This Fee Policy and associated Schedules have been prepared in conformity with the *Conservation Authorities Act*. The Fee Schedules are based on the user-pay principle. The fees and revenues for planning and permitting services are designed to assist with recovering the costs associated with administering and delivering the services on a program basis. These fees do not exceed the cost of the service.

## 4.0 Process and Public Notification

The Fee Policy and Schedules has been established by the SSMRCA Board of Directors following consultation with local stakeholders and the public.

Consultation includes direct e-mail to key stakeholders (e.g., municipalities) and posting the notice for

comment for review and/or revisions to the Fee Policy and Schedules on the SSMRCA website for a minimum of 30 days. Comments received will be presented to the Board of Directors prior to any approval.

## 5.0 Implementation

It is the objective of SSMRCA to provide an effective and efficient delivery of services. To achieve this objective:

- Land use proposals will be reviewed in a timely fashion.
- Comments on applications under the *Planning Act* will be provided in time for the legislated public meeting or hearing.
- Permit applications under the *CAA* generally will be processed within timelines outlined in Conservation Ontario's "Annual Reporting on Timelines Template for permissions under Section 28 of the Conservation Authorities Act". These timelines were developed by the Timely Review and Approvals Taskforce and received endorsement by the CO Council in December 2019.
- Fees will not exceed the costs to deliver the service.

Exemptions to the application of these fees include:

- Non-profit conservation groups contributing to the protection and restoration of the natural environment, such as Ducks Unlimited (DU), Nature Conservancy of Canada (NCC), Ontario Federation of Anglers and Hunters (OFAH) for permit applications, *Planning Act* applications, inquiries, and site assessments;
- SSMRCA municipalities forming part of the permit applications, inquiries, and site assessments (excluding exceptional circumstances where considerable staff time is required to conduct major technical reviews and enforcement matters).

## 6.0 Refunds

SSMRCA does not issue refunds for services or products once the application or order is submitted and the payment has been processed. Under exceptional circumstances, refund requests will be considered and may be approved by the General Manager. If a refund is approved, a 10% refund fee will apply.

## 7.0 Appeal

The fee appeal process will be based on the principles of fairness, opportunity, and notification. The only fees that would be considered for an appeal are those found under planning and permitting.

Consideration of appeals will be directed to the General Manager (GM). The appellant must submit in writing to the GM the reasons for the appeal request. The GM will review the request, consult with staff and the proponent. The appeal will be dismissed, upheld or the fee altered. If the appeal is dismissed, the proponent is required to pay the fee amount. If the appeal is upheld, the fee could be waived or varied from the original amount. The applicant will be notified of the GM's decision.

If the applicant is dissatisfied with the decision from the GM an appeal to the SSMRCA Board of Directors can be requested.

The appellant must submit in writing to the GM the reasons for the appeal request to the Board of Directors. The written request must identify a request to present the appeal before the Board of Directors. Once heard, the appeal will be dismissed, upheld or the fee altered. If the appeal is dismissed, the proponent is required to pay the fee amount. If the appeal is upheld, the fee could be waived or varied from the original amount. Any appeal decision requires a resolution passed by the Board of Directors. The appellant will be notified of the Board’s decision.

## 8.0 Date of Effect

The Fee Policy and Schedules becomes effective as of the date set by the SSMRCA Board of Directors.

## 9.0 Transition

The establishment of this Fee Policy and Schedules supersedes and replaces all previous fee policies and/or schedules. The Policy also applies to proposals not previously invoiced, such as draft approved plans of subdivision which predated any fee schedule.

## 10.0 Review Process

This Fee Policy and Schedules will be reviewed annually by SSMRCA staff to monitor effectiveness and any changes will be brought forward to the Board of Directors for consideration. Consultation is required if changes are applied to the Policy or Schedules (as noted under Process and Public Notification) prior to Board approval. Approval of the updated Fee Policy and Schedule will require passage of a resolution by the Board of Directors.

## 11.0 Administration

<b>Review Schedule:</b>	Annual	<b>Next Review Date:</b>	October 2023
<b>Related Legislation, Regulations and Guidelines:</b>	<a href="#">Conservation Authorities Act Section 21.1 Mandatory programs and services</a> <a href="#">Ontario Regulation (O. Reg.) 686/21 Mandatory Programs and Services</a>		
<b>Related Policies and Policy Tools:</b>	Schedule 1: SSMRCA Regulation and Permitting Fees Schedule 2: SSMRCA General Fees		

## 12.0 Fee Schedules

**Schedule 1: SSMRCA Regulation and Permitting Fees**

**Schedule 2: SSMRCA General Fees**



1100 Fifth Line East  
 Sault Ste. Marie, ON P6A 6J8  
 Tel: (705) 946-8530  
 Fax: (705) 946-8533  
 Email: nature@ssmrca.ca  
 www.ssmrca.ca

## FEE Schedule 1 – SSMRCA Regulations & Permitting Fees for 2023

*\*Applications that fall into one or more categories will be charged one fee at the highest rate\**

ROUTINE PERMITS	
Category 1 – formerly Other	FEE
Projects including but not limited to: <ul style="list-style-type: none"> <li>• Stairs</li> <li>• Fencing</li> <li>• Above-Ground Swimming Pools</li> <li>• Other building activities not included under Category 2 or 3</li> </ul>	<b>\$92.00</b>
Category 2 – formerly Decks	
Deck with Non-Drilled Footings (Floating/Deck Blocks) Under 500 sq. ft.	<b>\$182.00</b>
Deck with Non-Drilled Footings (Floating/Deck Blocks) Over 500 sq. ft.	<b>\$201.00</b>
Deck with Drilled Footings (e.g.: Sonotubes) Under 500 sq. ft.	<b>\$201.00</b>
Deck with Drilled Footings (e.g.: Sonotubes) Over 500 sq. ft.	<b>\$256.00</b>
Category 3 – formerly Small Works	
<ul style="list-style-type: none"> <li>• Accessory structures or additions with floor area of less than 20 square metres. (i.e. sheds)</li> <li>• Filling or excavation of less than 100 cubic metres</li> <li>• In-Ground Swimming Pools (fee based on amount of fill excavated)</li> </ul>	<b>\$256.00</b>

MINOR PERMITS	
Category 4 – formerly Standard Works	FEE
<ul style="list-style-type: none"> <li>• New Buildings, building reconstruction, foundations reconstruction, accessory buildings and structures or additions with the floor area between 20 -100 square metres</li> <li>• Filling and/or excavation activity between 100 - 500 cubic metres.</li> <li>• Grading of an area less than 0.5 hectares.</li> <li>• Infrastructure including but not limited to: Bridges, Culverts, Utility Crossings up to 3 metres in width/span</li> <li>• <sup>1</sup>Dredging/Drainage maintenance up to 200 metres in length or 0.5 hectares in area</li> <li>• Shoreline alteration less than 50 metres in length</li> </ul>	<b>\$385.00</b>

<sup>1</sup> Dredging is measured in volume of material removed and is priced the same as filling and/or excavation 100-500 cubic metres.

<b>MAJOR PERMITS</b>	
<b>Category 5 – formerly Large Works</b>	<b>FEE</b>
<ul style="list-style-type: none"> <li>• New Buildings, reconstruction, foundations, accessory structures or additions with floor area of 101 – 450 squares metres</li> <li>• Filling and/or excavation activity between 501 – 2,000 cubic metres</li> <li>• Grading of an area between 0.5 and 1.0 hectares in size</li> <li>• Infrastructure including but not limited to: Bridges, Culverts, Utility Crossings between 3 – 25 metres in width/span</li> <li>• <sup>2</sup>Dredging or Drainage maintenance 200-500 metres or greater than 0.5 hectares</li> <li>• Shoreline alteration between 50 – 500 metres in length</li> </ul>	<b>\$635.00</b>
<b>Category 6 – formerly Major Works</b>	
<ul style="list-style-type: none"> <li>• <u>All</u> Multiple Unit Buildings – no minimum or maximum floor area</li> <li>• New Buildings, reconstruction, foundations, accessory structures or additions with floor area greater than 450 square metres</li> <li>• Filling and/or excavation greater than 2,000 cubic metres.</li> <li>• Grading of an area greater than 1.0 hectare</li> <li>• Infrastructure including but not limited to: Bridges, Culverts, Utility Crossings greater than 25 metres in width/span.</li> <li>• <sup>3</sup>Dredging or Drainage maintenance greater than 500 metres in length</li> <li>• Shoreline alterations greater than 500 metres in length.</li> </ul>	<b>\$1,024.00</b>

<b>ADDITIONAL PERMITTING FEES</b>	
<b>Permit Revision</b> – any changes to the details of the proposed works that have been reviewed and approved in a permit including but not limited to: <ul style="list-style-type: none"> <li>• Scope of work</li> <li>• Size of structure</li> <li>• Location of proposed work</li> <li>• Change to area size, measurement or volume</li> <li>• Modifications to erosion and/or sediment plan</li> </ul>	<b>50% Surcharge</b>
<b>Permit Renewal</b> – request for an additional period of time to complete any approved work (must be received 60 days prior to date of expiry)	<b>25% Surcharge</b>
<b>Violations under Ontario Regulation 176/06</b> – work commencing prior to an approved permit being issued	<b>Double the Standard Fee</b>

<sup>2</sup> Dredging is measured in volume of material removed and is priced the same as filling and/or excavation 501-2,000 cubic metres.

<sup>3</sup> Dredging is measured in volume of material removed and is priced the same as filling and/or excavation greater than 2,000 cubic metres.

<b>ADDITIONAL SERVICES</b>	
<b>Property/Real Estate Inquiries</b>	<b>FEE</b>
<b>Informal Inquiry</b> – A verbal response can be given indicating applicability of O.Reg.076/06 and the Clean Water Act to a specific property. Brief explanation of information readily available regarding permitting and jurisdiction.	<b>No Charge</b>
<b>Formal Inquiry</b> – Written response with a map to legal, real estate, financial institutions on behalf of land owner or purchasers regarding applicability of O.Reg.176/06, Clean Water Act and known breaches/violations.	<b>\$87.00 + HST</b>
<b>On-Site Visit/ Development Feasibility</b>	
<p><b>Preliminary Development Technical Assessment</b> – On site visit with technical advisor is \$122.00 per hour with a 1-hour minimum charge. The client will receive a written response providing site specific recommendation/restrictions.</p> <p>Review of supplementary plans and/or technical reports will be charged at an additional rate of \$75.00 per hour.</p> <p>*A \$61.00 credit will be applied against a future application fee if an application is submitted within one year of the technical assessment.</p>	<p><b>\$122.00 + HST</b> minimum (\$75/hr. after 1-hour on-site or review of supplementary plans and/or technical reports)</p>

<b>TECHNICAL EVALUATIONS/REVIEWS</b>	
<b>Residential</b>	<b>FEE</b>
Development applications involving a regulated activity which require review of an engineering study/design, environmental study or other study.	Up to <b>\$1,964/Study + HST</b> (Based on time for review)
<b>Commercial/Industrial/Institutional</b>	
Developments where storm water management or engineering evaluations are required.	Up to <b>\$3,228/Study + HST</b> (Based on time for review)

<b>SUBDIVISION PERMITS/REVIEWS</b>	
Initial review phase	<b>\$249.00</b> base fee + \$122 per Lot, per Phase
Development proposals involving multiple dwelling units where storm water management or other engineering evaluations/reviews are required.	Up to <b>\$1,347/Study</b> (Based on time for review)



1100 Fifth Line East  
 Sault Ste. Marie, ON P6A 6J8  
 Tel: (705) 946-8530  
 Fax: (705) 946-8533  
 Email: nature@ssmrca.ca  
 www.ssmrca.ca

**FEE SCHEDULE 2 – SSMRCA General Fees for 2023**

Service	2023 Fee	Comments
<b>Charge-Out Rates</b> <i>Note: staff hourly rates are in place for developing costs for proposals and for occasional requests for information or work that is beyond our regular services.</i>		
<b>Management / Project Management</b>	\$85.00 / hour + HST	
<b>Engineer</b>	\$75.00 / hour + HST	
<b>Specialists – GIS / Comms / Operations / RMI</b>	\$55.00 / hour + HST	
<b>Administration</b>	\$50.00 / hour + HST	
<b>Sugar Shack Event Space Rental*</b>	\$118.50 + HST	Fee is charged regardless of length of time the facility is used. Includes: cleaning of room and washrooms before event, use of picnic tables/garbage cans located on site.
<b>Conservation Area Event Agreement</b>	\$237.00 + HST	Fee is charged regardless of length of time the area is used. Includes: site condition check prior to event.
<b>Unique uses requiring additional considerations</b> <b>(e.g., photography, filming, training)</b>	Staff charge out rate for consultation / site visits. Additional fees for services on case-by-case basis.	Standard CA Event fee does not cover costs for these unique uses.
<i>* Note: Reduced fees may be applied for use of the SSMRCA's Event Space by youth groups, at the discretion of the General Manager.</i>		



<b>Administrative Services</b>		
<b>NSF Cheque</b>	\$50.00 + HST	To cover bank and admin fees.
<b>Map Printing Services</b>		
<b>A – Letter size (8.5x11) in colour†</b>	\$11.59 + HST	
<b>B – Tabloid size (11x17) in colour†</b>	\$14.50 + HST	
<b>Photocopying in black &amp; white</b>	\$ 0.43 + HST	
<b>Custom, photo paper and digital images</b>	The cost will be negotiated based on the above schedule plus the requested layers and the cost of a CD. The map will be provided in a PDF format.	
† Note: Map products A and B do not include the orthophotography.		



---

## Municipal Official Plans

1 message

---

**Bill Grawbarger** <BGrawbarger@algomapublichealth.com>  
To: Bill Grawbarger <BGrawbarger@algomapublichealth.com>

Thu, Jan 19, 2023 at 12:40 PM

Hello,

Algoma Public Health is reaching out to all municipalities across the district of Algoma to reestablish connections with municipal councils, and to stimulate discussion around **Healthy Built Environments** and **Climate Change** matters and how they relate to each municipality's future land use planning and development. If you are planning on updating or amending your **municipality's official plans**, please do not hesitate to contact us for any consultation or guidance regarding the inclusion of plans that would impact the overall health of the members of your community. Examples of such plans might include: improving walkability in your community, promoting active transportation, reducing the carbon footprint of your community, or any parking, transit, and traffic flow related issues (as they relate to health).

Whether you would like to include us in your future planning or not, please respond to this message to let us know that this message has reached you.

Thank you,

Bill Grawbarger RN, BScN

Public Health Nurse Community Wellness program

Algoma Public Health

294 Willow Avenue

Sault Ste. Marie, ON P6B 0A9

Tel: (705) 942-4646 ext. 3053 Fax: (705) 759-1534

[bgrawbarger@algomapublichealth.com](mailto:bgrawbarger@algomapublichealth.com)

Visit our website at [www.algomapublichealth.com](http://www.algomapublichealth.com)

This message, including any attachments, is privileged and intended only for the person(s) named above. This material may contain confidential or personal information, which may be subject to the provisions of the Municipal Freedom of Information and Protection of Privacy Act. Any other distribution, copying or disclosure is strictly prohibited. If you are not the intended recipient or have received this message in error, please notify us immediately by telephone, fax or email and permanently delete the original transmission from us, including any attachments, without making a copy.

**DATE :** February 3, 2023

**MEMORANDUM TO:** Municipal Chief Administrative Officers

**FROM:** Bernie Derible  
Deputy Minister and Commissioner of Emergency  
Management  
Treasury Board Secretariat

**SUBJECT:** **Ontario's Provincial Emergency Management Strategy  
and Action Plan (PEMSAP)**

---

I am pleased to share Ontario's [Provincial Emergency Management Strategy and Action Plan](#), a roadmap for a whole-of-Ontario approach to keep the people of Ontario safe, practiced and prepared. The plan sets a foundation for emergency management in Ontario, informed by emergency events across the province, and placing the most vulnerable at the centre of planning, preparedness and mitigation. The action-oriented plan includes goals and actions designed to keep Ontario in a state of constant readiness and preparedness – both now and in the future.

Municipalities play a critical role in addressing emergencies at the local level and are the first line of emergency preparedness, planning, mitigation, response and recovery. The plan reinforces Emergency Management Ontario's continued partnership with municipalities to achieve our collective vision of a safe, practiced and prepared Ontario.

I would like to express my appreciation and thanks for municipal insights and partnership which informed the development of the plan.

Three goals guide Ontario's plan and will support municipalities to maintain a state of constant readiness and preparedness:

1. **One Window for all Ontarians** through [Emergency Management Ontario](#) to proactively coordinate and facilitate across emergency management partners.

2. **Proactive Planning and Monitoring** that is grounded in data, analytics and knowledge.
3. **Practiced and Prepared Emergency Response** through strengthened local capabilities, emergency management training and public education.

The plan will be further strengthened through ongoing engagement with municipalities to ensure that our province is in a state of constant readiness and preparedness.

If you have any questions regarding the Provincial Emergency Management Strategy and Action Plan, please contact your local field officer.

Sincerely,



Bernie Derible

Deputy Minister and Commissioner of Emergency Management  
Treasury Board Secretariat

cc: Heather Levecque, Assistant Deputy Minister, Emergency Management Strategy, Monitoring and Intelligence Division, Emergency Management Ontario, Treasury Board Secretariat

Teepu Khawja, Assistant Deputy Minister, Emergency Management Operations and Response Division, Emergency Management Ontario, Treasury Board Secretariat

Lisa Priest, Assistant Deputy Minister, Emergency Management Preparedness, Programs and Planning Division, Emergency Management Ontario, Treasury Board Secretariat

Michelle Astill, Director, Emergency Management Strategy, Monitoring and Intelligence, Emergency Management Ontario, Treasury Board Secretariat

---

# Prince Twp - Recreational Committee

## Meeting Minutes

### Attendees

Margaret Christenson (Council Representative)

Rec Members: Tiffany Baxter, Mary Jin-Moore, Samantha Pigeau, Bobbi Jo Holmes, and Jane Weir, Adam Lyons, Tiana Trutenko, Allison Wagner, Laura Paquin, Justine Slewidge

### Purpose of the Meeting

1. **Establish an Executive**
2. Establish a Mandate of the Committee
3. Determine who at the Committee members and who are the members at large
4. Establish a Quorum for meetings

### Summary of Discussion

#### New Business

Description of Executive Roles:

**Secretary** - Keep a list of attendees, regrets, possible agenda responsibilities but usually taken on by the chair, mail, reaching out to booking

**Treasurer** - keep track of events report (expenses and income), turning in receipts to the office, keeping track of who needs to be paid.

**Community relations** - social media, updating LeeAnn on website updates, talk to media, publicize events

**Chair** - runs the meetings, chair is the first person of comment, creates meeting agendas

**Vice** - does the Chairs job when the chair is not available

**Council Representative** - attends the meetings, reports to council, brings up rec committee concerns to council

#### Elections:

**Secretary** - Sam nominated by Mary, seconded by Adam, unanimous vote for Sam.

---

**Chair** - Kristi LaForrest nominated by Mary, seconded by Adam, unanimous vote for Kristi

**Vice Chair** - Mary nominated by Allison, seconded by Bobbi, unanimous vote for Mary.

**Treasurer** - Tiffany nominated by Sam, seconded by Bobbi, unanimous vote for Tiffany.

**Community Relations** - Tiana nominated by Bobbi, seconded by Mary, unanimous vote for Tiana. Sam will share some of these responsibilities.

Reviewing and Editing code of conducts

- See slack for updated version and for ongoing discussion of edits.

Sam proposed a “pound” fitness event that would be by donation, using a local instructor, and the committee approved this event. She will reach out to her contact to schedule this event.

## Next Steps

Person	Action	Timeline
EVERYONE	Things to Think About/discuss on Slack: <ul style="list-style-type: none"> <li>- Members vs volunteers</li> <li>- Council Liaison - do they have a vote</li> <li>- Duration of the Executive Positions</li> <li>- Decide on a Quorum</li> </ul>	February 9th, 2023
Adam	Create channel in slack for discussing the codes of conduct	asap
Sam	Share meeting meetings and updated code of conducts document with committee	asap
Sam	Set up by donation “Pound” workout	Event to occur in late January/early February.

## Next Meeting

Date: February 9th at 7:30pm



# 2023 FONOM Conference

## Connecting the North

Hosted by the Town of Parry Sound



May 8, 9 and 10, 2023 at the Charles W. Stockey Centre for the Performing Arts,

2 Bay St, Parry Sound, Ontario

### Delegate Registration Form

(Please complete ONE FORM for each person attending)

Name: \_\_\_\_\_

Title/Position: \_\_\_\_\_

Municipality or Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ E-mail: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

<b>Full Delegate Package</b> Includes all meals (2 breakfasts, 3 lunches, 4 breaks, Welcome Reception on Monday and Banquet on Tuesday), Trade Show, all sessions/workshops and a delegate kit.	By April 7 <input type="checkbox"/>	<b>\$400</b>
	After April 7 <input type="checkbox"/>	<b>\$440</b>
<b>One Day – Monday, May 8</b> Includes lunch, afternoon break and Welcome Reception, all sessions on Monday, Trade Show and a delegate kit.	By April 7 <input type="checkbox"/>	<b>\$180</b>
	After April 7 <input type="checkbox"/>	<b>\$210</b>
<b>One Day – Tuesday, May 9</b> Includes breakfast, lunch, morning & afternoon breaks, all sessions/workshops on Tuesday, Trade Show and a delegate kit. Does NOT include Banquet ticket – order below.	By April 7 <input type="checkbox"/>	<b>\$190</b>
	After April 7 <input type="checkbox"/>	<b>\$220</b>
<b>One Day – Wednesday, May 10</b> Includes breakfast, lunch, morning break and Ministers' Forum and a delegate kit. Also includes the FONOM Annual Business Meeting if you are a FONOM member.	By April 7 <input type="checkbox"/>	<b>\$180</b>
	After April 7 <input type="checkbox"/>	<b>\$210</b>
<b>Extra Banquet Ticket</b> Any banquet attendee can note special dietary requirements below:	<input type="checkbox"/>	<b>\$145</b>
<b>(Payable to the Town of Parry Sound)</b>	<b>Total</b>	<b>\$</b>
	<b>HST - 13%</b>	<b>\$</b>
	<b>Final Total</b>	<b>\$</b>

**Send payment and completed form to: Town of Parry Sound**  
52 Seguin St,  
Parry Sound, On  
P2A 1B4

**Inquiries:**  
Navi Bhagla  
Administrative Assistant - Economic Development  
Tel: (705) 746-2101 ext (261)  
Email: nbhagla@townofparrysound.com

**Please register by April 7th to obtain early bird rate. Your sent registration form by this deadline will guarantee the lower price. Payment must be received by the first day of the conference.**

**Cancellation Policy: Registration fees, less a \$50 administration charge, are refundable only if written notification is received by Friday, April 7th. No refunds will be made after April 7th, 2023, however substitutions may be made without financial penalty.**

FONOM collects, uses and discloses the information requested to promote the interests of the municipal sector. It may also be shared with selected third parties to generate operating revenues for FONOM. Under the Federal Personal Information Protection and Electronic Documents Act (PIPEDA) some of the information may constitute personal information. By filling out this form you agree that all personal information provided by you on the form may be collected, used and disclosed by FONOM for all purposes described above.

## National Wall of Remembrance Association

1 message

**NWORA\_Info@imedianorthside.com** <NWORA\_Info@imedianorthside.com>  
Reply-To: sam.swindlehurst@imedianorthside.com  
To: clerk@twp.prince.on.ca

Wed, Jan 18, 2023 at 10:12 AM

Dear MR. ANDREW NOWLIN



[www.worassociation.ca](http://www.worassociation.ca)

### Thank you for your interest in the National Wall of Remembrance Project.

This monument will honour all of Canada's Fallen Heroes from the War of 1812 to Afghanistan. With both a physical monument and virtual component we will identify each conflict of record and every soldier, providing a bio wherever possible. Your support of Remembrance Magazine will help us achieve our goal.

Full Page (Vertical Ad)	
1/2 Page (Vertical Ad)	
1/4 Page	
1/8 Page	



BUSINESS CARD \$319.00

Ad Copy is attached : NWRA20 / 28 / BC / P018A01



I will follow up with you.

Thank You.

Tom Donaldson

<http://www.worassociation.ca>

<https://canadianfallen.ca>

Tel.: 1-877-554-2622

---

## 2 attachments



**1075519W-NWRA20-28.jpg**  
87K

 **Information.pdf**  
1819K



---

## RE: Board of Health Appointment

1 message

---

clerk@lairdtownship.ca <clerk@lairdtownship.ca>

Tue, Jan 24, 2023 at 4:58 PM

To: Amanda Richardson <clerkadmin@stjosephstownship.com>, Judy Davis <jdavis@brucemines.ca>, Jillian Hayes <Jillian@hiltonbeach.com>, adminassist@princetwp.ca, clerk@tarbutt.ca, clerk@twp.prince.on.ca, deputyclerk@twp.prince.on.ca, info@brucemines.ca, lynnwatson@ontera.net, admin@jocelyn.ca, jmaguire@johnsontownship.ca, lmofoffatt@plummertownship.ca, The Township of Hilton <admin@hiltontownship.ca>, Lynne Duguay <lduguay@onlink.net>  
Cc: TCaputo@algomapublichealth.com

Good Afternoon,

The following support resolution was passed by the Township of Laird's Council at their January 19<sup>th</sup>, 2023 regular meeting:

Resolution #: 17-2023

Moved by: Ed Lapish

Seconded by: Matt Frolick

"Be it resolved that the Clerk advise Algoma Public Health (APH) that the Township of Laird supports the nomination of Jody Wildman of the Township of St. Joseph to sit on the APH Board of Health." CARRIED

Sincerely,

Jennifer Errington, Dipl.M.A.

**Clerk Administrator**

Township of Laird

3 Pumpkin Point Road

Echo Bay, ON

P0S 1C0

Phone No. (705) 248-2395

Fax No. (705) 248-1138

Website [lairdtownship.ca](http://lairdtownship.ca)

---

**From:** Amanda Richardson <clerkadmin@stjosephstownship.com>

**Sent:** January 23, 2023 11:22 AM

**To:** Judy Davis <jdavis@brucemines.ca>; Jillian Hayes <Jillian@hiltonbeach.com>; admin@hiltontownship.ca; adminassist@princetwp.ca; clerk@tarbutt.ca; clerk@twp.prince.on.ca; deputyclerk@twp.prince.on.ca; info@brucemines.ca; lynnwatson@ontera.net; admin@jocelyn.ca; jmaguire@johnsontownship.ca; clerk@lairdtownship.ca; lmofoffatt@plummertownship.ca; 'The Township of Hilton' <admin@hiltontownship.ca>; 'Lynne Duguay' <lduguay@onlink.net>

**Cc:** TCaputo@algomapublichealth.com

**Subject:** RE: Board of Health Appointment

Hello –

Please find the resolution passed to nominated Mayor Wildman to the APH Board of Directors at the Township of St. Joseph's Council meeting held January 18, 2023.

Thank-you,

## Amanda Richardson

Clerk Administrator

The Township of St. Joseph

PO Box 187, [1669 Arthur Street](#)

[Richards Landing, ON P0R 1J0](#)

[clerkadmin@stjosephtownship.com](mailto:clerkadmin@stjosephtownship.com)

Tel: 705-246-2625 ext 202

Fax: 705-246-3142

---

**From:** Judy Davis <[jdavis@brucemines.ca](mailto:jdavis@brucemines.ca)>

**Sent:** Friday, January 20, 2023 2:50 PM

**To:** 'Jillian Hayes' <[Jillian@hiltonbeach.com](mailto:Jillian@hiltonbeach.com)>; Amanda Richardson <[clerkadmin@stjosephtownship.com](mailto:clerkadmin@stjosephtownship.com)>; [admin@hiltontownship.ca](mailto:admin@hiltontownship.ca); [adminassist@princetwp.ca](mailto:adminassist@princetwp.ca); [clerk@tarbutt.ca](mailto:clerk@tarbutt.ca); [clerk@twp.prince.on.ca](mailto:clerk@twp.prince.on.ca); [deputyclerk@twp.prince.on.ca](mailto:deputyclerk@twp.prince.on.ca); [info@brucemines.ca](mailto:info@brucemines.ca); [lynnwatson@ontera.net](mailto:lynnwatson@ontera.net); [admin@jocelyn.ca](mailto:admin@jocelyn.ca); [jmaguire@johnsontownship.ca](mailto:jmaguire@johnsontownship.ca); [clerk@lairdtownship.ca](mailto:clerk@lairdtownship.ca); [lmoffatt@plummertownship.ca](mailto:lmoffatt@plummertownship.ca); 'The Township of Hilton' <[admin@hiltontownship.ca](mailto:admin@hiltontownship.ca)>; [clerk@lairdtownship.ca](mailto:clerk@lairdtownship.ca); 'Lynne Duguay' <[lduguay@onlink.net](mailto:lduguay@onlink.net)>

**Cc:** [TCaputo@algotapublichealth.com](mailto:TCaputo@algotapublichealth.com)

**Subject:** RE: Board of Health Appointment

I can make the addition to Monday's agenda.

Judy

---

**From:** Jillian Hayes [<mailto:Jillian@hiltonbeach.com>]

**Sent:** January-20-23 2:23 PM

**To:** Amanda Richardson; [admin@hiltontownship.ca](mailto:admin@hiltontownship.ca); [adminassist@princetwp.ca](mailto:adminassist@princetwp.ca); [clerk@tarbutt.ca](mailto:clerk@tarbutt.ca); [clerk@twp.prince.on.ca](mailto:clerk@twp.prince.on.ca); [deputyclerk@twp.prince.on.ca](mailto:deputyclerk@twp.prince.on.ca); [info@brucemines.ca](mailto:info@brucemines.ca); [jdavis@brucemines.ca](mailto:jdavis@brucemines.ca); [lynnwatson@ontera.net](mailto:lynnwatson@ontera.net); [admin@jocelyn.ca](mailto:admin@jocelyn.ca); [jmaguire@johnsontownship.ca](mailto:jmaguire@johnsontownship.ca); [clerk@lairdtownship.ca](mailto:clerk@lairdtownship.ca); [lmoffatt@plummertownship.ca](mailto:lmoffatt@plummertownship.ca); The Township of Hilton; [clerk@lairdtownship.ca](mailto:clerk@lairdtownship.ca); Lynne Duguay

**Cc:** [TCaputo@algotapublichealth.com](mailto:TCaputo@algotapublichealth.com)

**Subject:** RE: Board of Health Appointment

Hello All,

Just to make things interesting (Oi!) my Councillor Brian Delvecchio is also interested in this appointment. He has proven to be an excellent Councillor. Always well informed and comes up with intelligent and helpful questions and comments.

Not sure where we go from here, having never gone through this before?

*Jillian Hayes*

Clerk-Treasurer

Village of Hilton Beach

---

**From:** Amanda Richardson <clerkadmin@stjosephtownship.com>

**Sent:** January 17, 2023 8:55 AM

**To:** admin@hiltontownship.ca; adminassist@princetwp.ca; clerk@tarbutt.ca; clerk@twp.prince.on.ca; deputyclerk@twp.prince.on.ca; info@brucemines.ca; jdavis@brucemines.ca; lynnwatson@ontera.net; Jillian Hayes <Jillian@hiltonbeach.com>; admin@jocelyn.ca; jmaguire@johnsontownship.ca; clerk@lairdtownship.ca; lmoftatt@plummertownship.ca; Jillian Hayes <Jillian@hiltonbeach.com>; The Township of Hilton <admin@hiltontownship.ca>; clerk@lairdtownship.ca; Lynne Duguay <lduguay@onlink.net>

**Cc:** TCaputo@algomapublichealth.com

**Subject:** RE: Board of Health Appointment

Good Morning –

Our Mayor, Jody Wildman has volunteered to be appointed to the APH Board for this term and our Council has agreed to nominate him, we meet tomorrow, and I will prepare a resolution. Can you let me know if your Councils are in agreement?

Thank-you,

## Amanda Richardson

Clerk Administrator

The Township of St. Joseph

PO Box 187, 1669 Arthur Street

Richards Landing, ON P0R 1J0

clerkadmin@stjosephtownship.com

Tel: 705-246-2625 ext 202

Fax: 705-246-3142

---

**From:** Tania Caputo <TCaputo@algomapublichealth.com>

**Sent:** Monday, January 16, 2023 4:55 PM

**To:** admin@hiltontownship.ca; adminassist@princetwp.ca; clerk@tarbutt.ca; clerk@twp.prince.on.ca; deputyclerk@twp.prince.on.ca; epalumbo@princetwp.ca; info@brucemines.ca; jdavis@brucemines.ca; Lenniegsmith1@gmail.com; lynnwatson@ontera.net; twpmacd@onlink.net; jillian@hiltonbeach.com; sedanbridgebob@gmail.com; admin@jocelyn.ca; mayormckinnon@johnsontownship.ca; jmaguire@johnsontownship.ca; sevoy@nacsworld.com; clerk@lairdtownship.ca; lmoftatt@plummertownship.ca; bethwest@xplornet.com; Amanda Richardson <clerkadmin@stjosephtownship.com>; j.wildman <j.wildman@sympatico.ca>; jillian@hiltonbeach.com; sedanbridgebob@gmail.com

**Subject:** Board of Health Appointment

Good evening,

We have decided to postpone our first Board of Health meeting to February 8 at 5:00 pm as we wait for final appointments to the board. Please let me know if there may be coordination from this group of municipalities to appoint a member before that date:

- Town of Bruce Mines
- Village of Hilton Beach
- Township of Hilton
- Township of Jocelyn
- Township of Johnson
- Township of Laird

- Township of MacDonald, Meredith & Aberdeen Additional
- Township of Plummer Additional
- Township of Prince
- Township of St. Joseph
- Township of Tarbutt

Thank you so much,

Tania



**Tania Caputo**

**Executive Assistant,**

**Office of the Medical Officer of Health**

**& Secretary to the Board of Health**

294 Willow Avenue, SSM, ON P6B 0A9

Tel: (705) 942-4646 ext.3128 Fax: (705) 759-2540

Email: [tcaputo@algomapublichealth.com](mailto:tcaputo@algomapublichealth.com)

Visit our website at [www.algomapublichealth.com](http://www.algomapublichealth.com)

*"I am sending this email at a time that is convenient for me, it is not an expectation that you read, respond or follow-up on this email outside of your work hours". Thank you*

---

**From:** Tania Caputo

**Sent:** Thursday, November 24, 2022 12:03 PM

**Subject:** Algoma Public Health Board of Health Appointments

*This message has been sent to the Communities of Algoma District Offices*

Good afternoon,

As your new Councils begin their terms, please present this information regarding Algoma Public Health (APH) Board of Health Appointments along with the attached APH Remuneration and Composition and Accountability Policies.

Orientation and Governance training for the Board of Health is tentatively scheduled for Saturday, January 14, 2023, from 9 am – 2 pm with a break for lunch. The first 2023 regular meeting of the Board of Health will be on Wednesday, January 25, at 5:00 pm.

Once appointed, please provide the member's name, email, phone number, and resolution appointing the Board of Health member.

Thank you, and enjoy your day!

Tania



**Tania Caputo**

**Executive Assistant,**

**Office of the Medical Officer of Health**

**& Secretary to the Board of Health**

294 Willow Avenue, SSM, ON P6B 0A9

Tel: (705) 942-4646 ext.3128 Fax: (705) 759-2540

Email: [tcaputo@algomapublichealth.com](mailto:tcaputo@algomapublichealth.com)

Visit our website at [www.algomapublichealth.com](http://www.algomapublichealth.com)



January 19, 2023

Dear Minister of Health

At our Council meeting last night, we passed a resolution supporting The Municipal Corporation of Township of MacDonald, Meredith & Aberdeen Additional in their request to the Minister of Health to revisit the decision to reduce virtual physician fees by 80% and fully fund this much need medical option for everyone in the Province of Ontario.

This response will be sent to all municipalities in the Algoma District.

Thank you

Janet Maguire

*Janet Maguire*  
Clerk/CAO

THE MUNICIPAL CORPORATION OF  
TOWNSHIP OF MACDONALD, MEREDITH & ABERDEEN ADDITIONAL  
208 CHURCH ST, ECHO BAY, ONTARIO  
P0S 1C0

Date: December 13, 2022

Motion # 22- 340

Moved By:  
Seconded By:



Agenda Item# 7.9  
Date: 1/18/23

WHEREAS on December 1, 2022 the Ministry of Health has implemented an 80% reduction in virtual physician fees;

WHEREAS the reason for this reduction is due to the shortage of family doctors in Ontario which disproportionately affects the north with many small communities without one at all;

WHEREAS at present there are six walk in clinics in Sault Ste Marie where a doctor can be accessed virtually under the supervision of a Registered Nurse;

WHEREAS these clinics can order routine screening tests, renew prescriptions and provide care with such things as sore throats, diabetes maintenance, and urinary track infections. Those needing more serious care are referred to the Emergency Room at the local hospital.

WHEREAS the Emergency Departments at most hospitals are currently overloaded due to staffing shortages, attrition and/or illness.

WHEREAS, these virtual clinics reduce stress and increase safety to patients with minor complaints, or needing prescription renewals and prevents the need to attend the Emergency Room where long waits are likely;

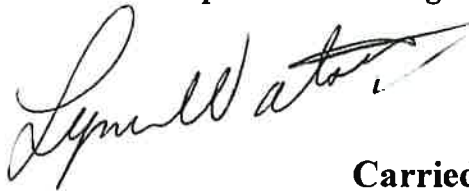
WHEREAS, Northern Ontario communities are geographically widespread and often isolated with an aging population. Long drives to a centre with a doctor are often difficult and in many cases a phone conversation or a virtual consultation with a doctor would work and reduce stress and safety.

NOW THEREFORE BE IT RESOLVED that the Township of Macdonald, Meredith & Aberdeen Additional request the Ministry of Health to revisit the decision to reduce virtual physician fees by 80% and fully fund this much need medical option for everyone in the Province of Ontario.

AND that this resolution be sent to all municipalities in the Algoma District & FONOM

Signed

Lynn Watson



Carried

MAYOR



## MADD Message Yearbook Advertising Information

1 message

message@maddmessage.ca <message@maddmessage.ca>  
To: clerk@twp.prince.on.ca

Thu, Feb 2, 2023 at 10:22 AM

Dear Mayor Palumbo & Council, c/o Andrew

I wanted to take a moment to re-connect with you for our 2023 campaign. Thank you for your many years of past support and I hope that everyone is doing well. Thank you for your time and consideration. Please feel free to email or call the office at 1-866-767-1736. We hope to have Prince Township join us once again in support of MADD Canada. We look forward to hearing from you. Have a wonderful day!

Thank you to Prince Township for placing your business card sized supportive ad (\$299.00 for the year) in our last edition of the MADD Message Yearbook. For your consideration, please find attached a copy of your previous ad along with our advertising rates. By placing an ad in the publication, you have demonstrated your support for stopping impaired driving while publicly promoting your commitment to the cause, all the while backing important programs and services such as educational seminars in schools for new young drivers. (<https://maddyouth.ca/school-program/>) (<https://maddyouth.ca/weed-out-the-risk/>) (<https://maddyouth.ca/smartwheels-program/>) For additional information, to see our rates, and to see a recent e-copy, please visit our website, [www.maddmessage.ca](http://www.maddmessage.ca). Without the support of the business community, this important publication would not be possible. We hope to once again count on your support in our upcoming edition.


Yours truly,  
Stacey Biekx  
T: (866) 767-1736  
E: [message@maddmessage.ca](mailto:message@maddmessage.ca)  
W: [www.maddmessage.ca](http://www.maddmessage.ca)

Back Covers \$2200.00  
Inside Covers \$1600.00  
Full page \$1300.00  
1/2 page \$875.00  
1/4 page \$675.00  
Banner \$575.00  
1/8th page \$399.00  
Business Card \$299.00

### 3 attachments



your\_ad.jpg  
593K

 **MaddMessage\_Advertising\_Rates.pdf**  
62K

 **SAMPLE\_PAGES.pdf**  
1084K



**The Corporation of the Township of Prince**

3042 Second Line West,  
Prince Township, Ontario P6A 6K4

**Phone 705-779-2992 Fax 705-779-2725**

---

**Mayor: E. Palumbo**

**Municipal Administrator: Andrew Nowlan**

Mayor Palumbo is bringing forward to Council this request to set up new committees for the Township of Prince.

A Financial Committee, a Parks and Recreation Committee, a Prince Township Progress Plan Committee, and an Action Committee.

Residents will be able to apply to be on Committees should they be approved by Council.

These committees will provide advice include but not limited to: short, medium and long term goals for Prince Township.

Help Council in providing opportunities our residents input on ideas; building a Community Plan and how to work towards achieving them.

Some ideas to work towards include Fibre Optic Internet for Prince Township, a Senior Citizens Complex, a trail network with a lookout, an upgrade to the marina including refreshment stand, purchasing land for the Township for future use.



**The Corporation of the Township of Prince**

3042 Second Line West,  
Prince Township, Ontario P6A 6K4

**Phone 705-779-2992 Fax 705-779-2725**

---

**Mayor: Enzo Palumbo**

**Municipal Administrator: Andrew Nowlan**

**ROMA Conference Recap Mayor Palumbo**

**Had the pleasure of meeting:**

**The Honorable Monte McNaughton – Ministry of Labour, Immigration Training and Skills Development**

**The Honorable Sylvia Jones Deputy Minister of Health**

**Nicholas Bocciaglia – Ministry of Northern Development / Ministry of Indigenous Affairs**

**Alexandra Horne – Chief of Staff Associate Minister of Housing**

**Michael Paras – Associate Minister of Housing**

**Paul Beach – Prince Township Resident – Manager Acorn Information Solutions  
Whom we will be performing Business in relation to Statical Analysis**

**Michael Mantha MPP**

**John Fraser Interim Leader of Liberal Party**

**Mike Schreiner Leader of the Green Party**

**As well as many delegates from across all of Ontario**

**Important for us to be prepared prior to attending conferences to meet with specific ministers and assistant ministers when asking for capital funds to be used for major infrastructure or major projects**

**We are 100% on the right track working towards transparency, accountability and community engagement.**

**Must implement a plan supporting our senior citizens regarding tax relief.**

**Learned the process to be followed when submitting a time slot to sit and meet Ministers and Advisors – well organized, zero tolerance for wasted time**

**Key process for obtaining capital structural funds – CAO must be part of this. Must have a five year Municipal forecast plan as to what our Municipality is working towards.**

**The ROMA conference included participation from many political leaders from across Ontario, including Chief Stacey Laforme, Premier Ford, incoming leader of the opposition Marit Stiles. Municipal Affairs and Housing Minister Steve Clark and Agriculture and Rural Affairs Minister Lisa Thompson also addressed the delegation.**

**This conference was about getting my feet wet and learning the important processes in dealing with various parts of the Provincial Government.**



## The Corporation of the Township of Prince

3042 Second Line West,  
Prince Township, Ontario P6A 6K4

Phone 705-779-2992 Fax 705-779-2725

---

Mayor: E. Palumbo

Municipal Administrator: Andrew Nowlan

### Meetings With Taylor Wright Northern Development Advisor Ministry of Northern Development

February 2 2023, 11am Prince Township Council Chambers

Meeting with Mayor Palumbo, Municipal Administrator Andrew Nowlan, Taylor Wright Ministry of Northern Development Advisor

#### Recap –

- Taylor provided some overview of the Northern Ontario Heritage Fund Corporation (NOHFC) application process for grants for Municipalities under 1500 population.
- \$200k can fund up 90% for eligible projects – Could be higher funded; Township would need to put up more funds (possible to get support from other sources as well) Incremental improvements, repairs, and/or renovations to improve and extend the useful life of capital assets including; social and recreational facilities, municipal assets and community halls, that contribute to a healthy and vibrant community.
- NOHFC priority is renovating existing Municipal Facilities
- What is Not Eligible?
- Core infrastructure such as municipal public services including roads, bridges, water, and sewer; Administrative space or office buildings; Residential projects; Operating expenses, including routine and on-going maintenance; Rolling stock; Stand-alone equipment purchases Stand-alone studies (feasibility, engineering, strategy etc.)
- 52 week Opportunity for Interns up to 35k (90% of)
- Rural Economic Development Program - funding assistance to address barriers to economic development, better position rural communities to attract and retain jobs and investment, and enhance economic growth; funding to build community capacity and support for economic development in Ontario's rural communities; investments in rural communities to help diversify and grow local economies – making economic growth more inclusive so rural Ontario continues to share in the province's economic prosperity
- Taylor is open to help identify other potential streams of funding whether through NOHFC or other programs and partners, provincial and federal.
- Taylor also mentioned she is open to help review applications prior to submission
- Key is to have grant applications lined up to Municipalities long term plans – not just when something is broken. Asset Management Planning is an important piece.



**The Corporation of the Township of Prince**

3042 Second Line West,  
Prince Township, Ontario P6A 6K4

**Phone 705-779-2992 Fax 705-779-2725**

---

**Mayor: E. Palumbo**

**Municipal Administrator: Andrew Nowlan**

**Meetings With BDO Partner Nathan Dool**

**January 19 2023, 10am Prince Township Council Chambers**

**Meeting with Mayor Palumbo, Municipal Administrator Andrew Nowlan, BDO Partner Nathan Dool**

**Recap –**

- Meeting to review state of budget process for 2023 – get insights from BDO
- From 2021 Financial Statements had 1.442 million in Tax Rev, 980k grants/services 2.4 in total
- Municipal Budgets must be balanced, cannot budget a deficit
- Never a good thing to lower rates – very hard to gain back
- Ensure Adjusting Year End Journal entries are input from Auditors
- Review 2022 Budget numbers versus 2022 Actual numbers to identify trends
- Council should review line by line to gain understanding.
- BDO is able to provide advice only – Council must decide where each line item should be
- Transfer line items to reserve to balance budget is not proper

**January 31 2023, 1pm Prince Township Council Chambers**

**Meeting with Mayor Palumbo, Municipal Administrator Andrew Nowlan, BDO Partner Nathan Dool**

**Recap –**

- Audits going forward – BDO preference to have Fieldwork for Audit in April – Early May
- Keep focus on Audit process to wrap up in a timely manner
- Best practice to have Audit completed by late spring if possible
- BDO can offer training to do Tax Reconciliation and Bank Reconciliation in USTI Asyst 365
- BDO mentioned there are alternative software available.
- Bank reconciliation to be completed monthly to catch any posting errors early
- Lots of posting errors in previous years – costly in Audit process for multiple JE's



## The Corporation of the Township of Prince

3042 Second Line West,  
Prince Township, Ontario P6A 6K4

Phone 705-779-2992 Fax 705-779-2725

---

Mayor: E. Palumbo

Municipal Administrator: Andrew Nowlan

### Meeting With Cindy Ross Human Society Manager

February 7, 2023 with Mayor Enzo Palumbo and Municipal Administrator Andrew Nowlan

The Humane Society in SSM is under contract with the city. They are currently working on a three year strategic plan that will have check in and goals for them to work towards.

She stresses that they wish to educate and create awareness of by-laws with the public first – then enforce.

Best to address potential issues sooner – fallback lay fines when no improvement-rely on strong bylaws to help the process.

Cindy explained to us with regards to uniforms they have chosen to go less police/ militarized with their staff to avoid being intimidating when they do a call out.

All pieces of Uniform do have a flash / patch to identify who they are. They include a Polo shirt, Cargo pants and 3 styles of jackets. Their call out staff (who do calls to residents etc) PPE is critical, they also have Kevlar Vests for protection against the unknown. They wear gloves to avoid touching dangerous or hazardous materials.

They wait for backup prior to going to a property – whether Police, By-Law enforcement or another Animal Control Officer for safety. Cindy enquired as to what type of backup system do we have in place for our Animal Control officer.

Cindy mentioned that many smaller Townships may not be properly equipped to deal with new realities in Animal Control, and that updating Animal By-Laws are the best way to start being proactive in situations.

Animal breeding issues are a huge since COVID, suggested having a By-Law around “backyard” breeders – it has become a big problem in lots of areas. She is willing to assist us in this area – sharing what some other communities are doing.

Compounding these problems she mentioned a lack of Vet Techs, and availability of Vets in general – mixed with back yard breeding and more and more unwanted animals.

Animal Control should work hand in hand with By-Law enforcement – review whether or not the Animal Control has powers to enforce fines from by-laws.

The training they do has mostly been on the job training – an important aspect is reporting which is critical.

Cindy did say that she would be willing to let our Animal Control do ride along to see what they do on calls and see how it works on bigger issues. See things that we may not have yet, including equipment they have.

Having a duty note book to record each call out and have a record of what transpired is key. Be prepared in the event something goes to court. All of their calls are logged into a system, so they have through records or repeat violations etc.

**Project Name:** Prince Township, ON  
**Two-Hour Government Relations Mapping and Strategy Workshop**

**Project Work delivered by:** Summit PCG  
c/o Jake Pastore, President

**Scope of Work**  
**Date:** February 9, 2023

---

**Project Deliverables:** 2-HOUR WORKSHOP

Topics covered in the workshops include:

- **Government Relations Mapping and Strategy Workshop**
- Importance of Government Relations to Prince Township
- Government Stakeholder Relations
- Ministers, MPP, MP and Access Mapping
- The Roles of Gatekeepers in both Federal and Provincial Government
- Bureaucratic vs Political Offices – Constituency vs. Political
- The Responsibilities of Small Community Representation
- Conferences, Meetings and Regular Relationship Equity Building
- Accessing Funds and Government Radar Engagement
- Tactical Steps and Processes for Prince Township
- Letter Writing Campaigns and Community Web Site Representation
- Menu of Next Steps

Summit PCG will also provide a summary copy of the presentation for each participant in the workshop which will act as one-page quick reference guide to keep on your desk.



## SCOPE OF WORK DOCUMENT

**Project Dates for Delivery:**

Date will be arranged with Andrew Nowlan, Municipal Administrator with Prince Township

Available during the workday or evening for workshop.

**Project Costs:**

2-hour in-person workshop

**\$1,200 for all of Council and up to 2 Township Staff**

*Jake Pastore*

---

Jake Pastore, President  
Summit PCG

---

Andrew Nowlan, Municipal Administrator  
Prince Township, ON





---

## Re[2]: Consideration Use of Facility - January Council agenda

1 message

---

**Duane Wenmann**

Wed, Jan 11, 2023 at 3:58 PM

Reply-To: Duane Wenmann

To: "CAO Prince Twp." <clerk@twp.prince.on.ca>

Good Afternoon Andrew

Sorry if that was unclear. Yes, I was looking for time in the hall where I could run the classes "free of charge". In lieu, I could offer my services to instruct a weekly class (perhaps offered initially to taxpayers and the children of Prince Twp)

One of the thoughts I had is our municipality ( as some do ) may still wish to charge a nominal fee which I could collect on it's behalf  
As detailed in my letter, I would only be required to collect basic personal info and registration fees on behalf of our Regional and National governance. This is primarily to cover the costs for and to ensure participants are covered by our global sports insurance policy ( a copy of which can be placed on file with the municipal office ) . As we are now more than halfway through our normal season, I might ? be able to obtain a discount for any student /participants until the end of this current session although this is not guaranteed. I would need to explore that further.

Of course I would be able to attend a council meeting and answer any questions that they might have. Feel free to call any time.

All the best

Duane

## **Duane Wenmann**

750 Walls Side Rd  
Prince Township, ON  
P6A5K6

December 20, 2022

### **Prince Township Mayor & Council**

#### **Re: Use of Municipal Facilities ( Meeting Hall )**

Dear Sirs & Madams:

I would like to investigate the possible use of floor space at the Prince Township Municipal facilities to startup a free weekly karate class for people of all ages.

Let me provide a bit of background about the Shintani Wado Kai Karate Federation, and my personal qualifications.

In 2012, I retired as a sergeant with the Ontario Provincial Police after 30 great years in a policing. Prior to joining the OPP, I served as a police officer with the Wawa Police and before that, with the Ottawa Police services. During my married life, my wife dreamed of building a home on part of her parent's farm. With the severance of two additional parcels of land on Walls Road approximately 10 years ago, we finally realized that dream last year. We are almost complete.

During most of career and even before becoming a police officer, one of my hobbies and skills was a love for sport karate. I was enrolled in my first class at the age of 12 and apart from a few years during the busiest times of my career I have always trained in and used karate as a tool to aid in my own physical and mental wellness. I have been involved in karate for 50 years now.

Previously residing in Wawa, we found karate to be a great activity for our whole family. In addition to earning a black belt, my wife and two of three sons also achieved their black belt ranks. As a family, we eventually took over operation of one of the two Wawa clubs in 1997 and taught karate to many people young and old until we eventually sold our home and moved to Sault Ste Marie in 2013. Sometimes we had over 30 students enrolled at one time. For my wife and I, it was truly one of the most rewarding aspects of our life. We have lifetime friendships with many people through those connections.

I currently hold a sixth Dan black belt rank with a teaching certificate from the Shintani Wado Kai Karate Federation based in Welland Ontario. Our organization has two to three hundred member clubs throughout Canada with over 2000 black belts. We are affiliated with Karate Canada and our clubs are monitored and inspected to ensure the highest standards from our instructors and representatives. Our members and instructors must pay an annual registration fee of \$70 (incl tax) which are used to offset operational expenses and such things as clinics and tournaments at the national and provincial levels. Students are also covered under an all-inclusive sports insurance policy which extends to sanctioned off site activities. There is also a chance for hard working students to compete for a place on our National Team which travels to events worldwide and apply for an educational bursary awarded annually to college/university aged students.

In addition to the national fee, there is also a once annual regional fee of \$15 for members in the northwest region ( Prince Twp would be part of that area geographically ) to offset regional operation expenses. Member clubs are currently Thunder Bay, Ft.Frances, Hearst, Wawa, Michipicoten, Dubreuilville , and Sault Ste Marie.

FYI, Wado Kai is major Japanese karate style with similarities to a few of the established and well known Japanese karate styles in the Sault Ste Marie area but is quite unlike some of the Korean martial arts (ie; Kook Sool Won, Hapkido, Tae Kwon Do). We are definitely not a combat sport like Brazilian Ju Jitsu and some of the mixed martial arts clubs that have become popular in recent years. Although there may be some light physical contact between participants during a class, every effort is made to ensure students do not sustain physical harm during activities and that we always remain traditionally non-violent.

Most recently and prior to Covid19 shutting down many extra-curricular activities in the cities and towns, we had a small club operating out of the gymnasium at Ecole Notre Dame du Sault. In addition to training the body, our instructors emphasize self-discipline, mutual respect and kindness towards all persons, and mental focus.

As previously stated, I am offering to run these classes and teach free of charge. In addition to the mandatory national and regional fees, I would only be looking for reimbursement from students for equipment needs such as uniforms, grading certificates and belts. Most of those items can be supplied at the discounted rates I have access to. The costs for equipment are minimal considering current costs for many other sports and like activities. I would estimate the average cost for all equipment and incidentals throughout the year to be less than \$100 per student including tax and shipping.

Although I am flexible, my thoughts are to have no more than 15 students attending a once weekly class with a start time close to 6:30 pm and an end time close to 8:30 pm. I would work

with whatever days are amenable with the Township from Monday to Thursday but it would be preferable to have the class on the same evening each week except where special circumstances (ie; special Township meetings) dictate the class be moved to a different night. Of course, I would seek the courtesy of receiving 24 hrs minimum notice if possible in such cases.

No equipment, chairs, tables are required. Students would be barefoot or wearing approved non-marking martial arts footwear. The room would remain clean, free of damage, and untouched. If a broom or dust mop was left accessible, we could ensure the floor is cleaned prior to departure.

Classes normally run concurrent to the regular school year (September through end of June). However, as the warm weather tends to reduce attendance at extra-curricular indoor activities, it has been my experience that there is little to be gained by operating beyond the 3<sup>rd</sup> weekend in May.

If you have any questions or concerns, please feel free to contact me at your convenience and I will try to answer to the best of my ability.

Sincerest Regards

Duane D. Wenmann