



**CORPORATION OF THE TOWNSHIP OF PRINCE
REGULAR MEETING AGENDA TUESDAY APRIL 14TH, 2026 AT 6:00 PM
COMMUNITY HALL**

YouTube Stream

<https://www.youtube.com/channel/UCXfSxlYppiNWde85MELeuQ>

Land Acknowledgement

We acknowledge that we are in Robinson-Huron Treaty territory. The land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of the Garden River First Nation, Batchewana First Nation and the Historic Sault Ste Marie Metis Council. We honor and respect these Indigenous people as the ancestors and traditional stewards of the land upon which we stand today. May our relationships with the land teach us to live and work in good relationship with one another.

AGENDA

1. Call to Order

2. Approve Agenda

Moved by: Councillor J. Weir

Seconded by: Councillor E. Caputo

BE IT RESOLVED THAT COUNCIL hereby accepts the agenda for Tuesday April 14th, 2026, and any addendums, as presented.

3. Disclosure of Pecuniary Interest

4. Minutes of Previous Meetings:

Moved by: Councillor M. Christenson

Seconded by: Councillor T. Trutenko

BE IT RESOLVED THAT COUNCIL hereby accepts the minutes of the Regular Council Meeting of March 10th, 2026, and Special Budget Meeting of March 31st, 2026 and any addendums as presented.

5. Questions and Information Arising out of Minutes not Otherwise on Agenda

6. Petitions and/or delegations

7. Staff Reports

a) Fire Report – March 2026

Moved by: Councillor T. Trutenko

Seconded by: Councillor E. Caputo

BE IT RESOLVED THAT Council hereby accepts the March 2026 Fire Report , as information.

b) Financial Reports – Cheque Logs and Revenues February 2026
Moved by: Councillor E. Caputo Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT Council hereby accepts the Financial Reports – Cheque Logs and Revenues February 2026, as information.

c) Clerk’s Report – March 2026
Moved by: Councillor E. Caputo Seconded by: Councillor T. Trutenko

BE IT RESOLVED THAT Council hereby accepts the Clerk’s report for March 2026, as information.

8. Planning

9. By-Laws

a) Bylaw 2026 – 19 Being a By-law to Set Tax Ratios 2026
Moved by: Councillor J. Weir Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT By-law 2026-19, being a by-law to Set Tax Ratios for 2026 be read a first, second, and third time and finally passed this 14th day of April, 2026.

b) Bylaw 2025 – 20 To Set a Tax Levy 2026
Moved by: Councillor T. Trutenko Seconded by: Councillor E. Caputo

BE IT RESOLVED THAT By-law 2026-20 , being a by-law to set and tax levy for 2026, be read a first, second, and third time and finally passed this 14th day of April, 2026.

10. Motions and Notice of Motions

West End T Ball Insurance Coverage
Moved by: Councillor M. Christenson Seconded by: Councillor T. Trutenko

BE IT RESOLVED THAT Council hereby approves insurance coverage for West End T-Ball for 2026 season under the same cost sharing agreement as previous years.

11. Correspondence

Planet Youth Algoma – Request for Municipal Support
Moved by: Councillor J. Weir Seconded by: Councillor T. Trutenko

BE IT RESOLVED THAT Council hereby supports the Planet Youth Algoma initiative and approves the funding of \$500.00 confirming the Township’s participation.

12. Minutes of Boards and Committees

a) Public Library Board of Trustees – March, 2026
Moved by: Councillor T. Trutenko Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT Council hereby accepts the Library Board Minutes for March 2026, as

information.

b) Recreation Committee Minutes – March , 2026

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT Council hereby accepts the Rec Committee Minutes for March , 2026 as information.

13. New Business

a) Grader Purchase

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT Council approve the purchase of a used grader from _____ in the amount of \$_____ plus HST, as it best meets the operational requirements and budget of the Municipality;

AND THAT the Clerk-Treasurer be authorized to execute all necessary documents related to the purchase.

b) Deans Road Park – Fencing Project

Moved by: Councillor E. Caputo

Seconded by: Councillor J. Weir

BE IT RESOLVED THAT Council hereby selects one of the following options:

Option 1 – Council defer the Dean’s Road Park fencing project pending funding approval.

Option 2 – Council authorize staff to proceed with the Dean’s Road Park fencing project prior to funding approval, with the understanding that the Municipality will be responsible for all associated costs if funding is not approved.

14. Closed Session

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

a) BE IT RESOLVED THAT Council move into Closed Session at _____ p.m. in accordance with Section 239(2) of the *Municipal Act, 2001*, to discuss the following:

- Personal matters about an identifiable individual, including municipal or local board employees (s. 239(2)(b)) - Discussion regarding Pay Equity Review and Salary scale adjustments.
- Labour relations or employee negotiations (s. 239(2)(d))- Discussion regarding contract considerations.

FURTHER BE IT RESOLVED THAT, should the Closed Session be adjourned, Council may reconvene in Closed Session to continue discussion of the same matters without the need for a further authorizing resolution.

b) Back into open Session

Moved by: Councillor M. Christenson

Seconded by: Councillor J. Weir

BE IT RESOLVED THAT COUNCIL resume open session at _____pm and that the staff be directed to proceed with the recommendations discussed in closed session.

15. Confirming By-Law- 2026 – 21

Moved by: Councillor E. Caputo

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT By-law 2026 - 21 Being a by-law to confirm the proceedings of Council up to and including April 14th, 2026, be given a FIRST, SECOND, and THIRD READING, and FINALLY Passed this 14th day of April, 2026.

16. Adjournment.

Moved by: Councillor J. Weir

Seconded by: Councillor E. Caputo

BE IT RESOLVED THAT COUNCIL hereby adjourns at _____p.m., to meet again for the next regular meeting on Tuesday May 12th, 2026, at 6:00 pm, or at the call of the Mayor.



**CORPORATION OF THE TOWNSHIP OF PRINCE
REGULAR MEETING MINUTES TUESDAY MARCH 10TH 2026 AT 6:00 PM
COMMUNITY HALL**

Present:

**Council: M. Mageran
J. Weir
M. Christenson
E. Caputo**

Staff: Megha Trivedi, David St. Pierre

Media: Maguerite LaHaye

**Public: Rose Zgraja , Eric Naccarato , Amanda Naccarato, Alan Cannard,
Jerry Paquin, Mark Lepore**

1. Call to Order at 6:00 pm

2. Approve Agenda

Resolution 2026 – 49

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT COUNCIL hereby accepts the agenda for Tuesday March 10th, 2026, and any addendums, as presented. *(Carried)*

3. Disclosure of Pecuniary Interest – None.

4. Minutes of Previous Meetings:

Resolution 2026 – 50

Moved by: Councillor E. Caputo

Seconded by: Councillor J. Weir

BE IT RESOLVED THAT COUNCIL hereby accepts the minutes of the Regular Council Meeting of February 10th, 2026, and Special Council Meeting of February 11th, 2026 and any addendums as presented. *(Carried)*

5. Questions and Information Arising out of Minutes not Otherwise on Agenda – None.

6. Petitions and/or delegations – None.

7. Staff Reports

a) Fire Report – February 2026

Resolution 2026 – 51

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT Council hereby accepts the February 2026 Fire Report, as information.

(Carried)

b) Financial Reports – Cheque Logs and Revenues January 2026

Resolution 2026 – 52

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT Council hereby accepts the Financial Reports – Cheque Logs and Revenues January 2026, as information. *(Carried)*

c) 2026 Draft Budget Presentation

Resolution 2026 – 53

Moved by: Councillor J. Weir

Seconded by: Councillor E. Caputo

BE IT RESOLVED THAT Council receive the 2026 Draft Budget Presentation from staff for information and discussion. *(Carried)*

d) Marina Gate Installation – Lease Agreement Requirements

Resolution 2026 – 54

Moved by: Councillor M. Christenson

Seconded by: Councillor E. Caputo

BE IT RESOLVED THAT Council receive the memorandum from the Clerk-Treasurer regarding the marina gate installation and lease agreement requirements with Fisheries and Oceans Canada and provide direction to staff. *(Carried)*

e) Pay Equity Plan

Resolution 2026 – 55

Moved by: Councillor M. Christenson

Seconded by: Councillor J. Weir

BE IT RESOLVED THAT Council hereby approves the Township of Prince Pay Equity Plan, as presented, and authorize the Staff to sign and implement the plan. *(Carried)*

8. Planning

a) Consent Application C4-2025 and Official Plan Amendment OPA1-2025 -99 Douglas Drive

Resolution 2026 – 56

Moved by: Councillor E. Caputo

Seconded by: Councillor J. Weir

RESOLVED THAT the report dated March 10, 2026 regarding Application OPA-1-2025, and C4-2025, be accepted and that Council approve amendment number 2026-01 to the Prince Township Official Plan - specifically; Notwithstanding Section C 9.2 – Plans of Subdivision/Condominium, which states that “Where the extension of a public road or public infrastructure is required, or the resulting number of lots will be greater than three, land must be divided through a Plan of Subdivision or Condominium”, the subject property may be divided by a severance/consent application to create 4 lots, plus the retained parcel;

FURTHER, that provisional consent for Application C4-2025 be AUTHORIZED for the severance of 4 lots subject to conditions. *(Carried)*

9. By-Laws

a) Bylaw 2026-13 To Appoint a Clerk-Treasurer

Resolution 2026 – 57

Moved by: Councillor E. Caputo

Seconded by: Councillor J. Weir

BE IT RESOLVED THAT By-law 2026-13, being a by-law to appoint Megha Trivedi as Clerk-Treasurer for the Township of Prince, be read a FIRST, SECOND and THIRD time and finally passed this 10th day of March, 2026. *(Carried)*

b) Bylaw 2026-14 Ontario Transfer Payment Agreement – Pothole Prevention and Repair Program

Resolution 2026 – 58

Moved by: Councillor E. Caputo

Seconded by: Councillor J. Weir

BE IT RESOLVED THAT Bylaw 2026-14, being a by-law to authorize the execution of an Ontario Transfer Payment Agreement for the Pothole Prevention and Repair Program, be read a FIRST, SECOND and THIRD time and finally passed this 10th day of March, 2026. *(Carried)*

c) Bylaw 2026-15 To Adopt Amendment No. 20 to the Official Plan

Resolution 2026 – 59

Moved by: Councillor E. Caputo

Seconded by: Councillor J. Weir

BE IT RESOLVED THAT Bylaw 2026-15, being a by-law to adopt amendment No. 20 to the official plan, be read a FIRST, SECOND and THIRD time and finally passed this 10th day of March, 2026. *(Carried)*

10. Motions and Notice of Motions – None.

11. Correspondence

a) Crime Stoppers of Sault Ste. Marie & Algoma District – Funding Request

Resolution 2026 – 60

Moved by: Councillor M. Christenson

Seconded by: Councillor J. Weir

BE IT RESOLVED THAT Council hereby receive the correspondence from Crime Stoppers of Sault Ste. Marie & Algoma District requesting financial support for their 2026 program and approves a contribution in the amount of \$500. *(Carried)*

12. Minutes of Boards and Committees

a) Recreation Committee Minutes – February 10th, 2026

Resolution 2026 – 61

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT Council hereby accepts the Rec Committee Minutes for February 10th, 2026 as information. *(Carried)*

b) Public Library Board of Trustees – January and February 2026

Resolution 2026 – 62

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT Council hereby accepts the Library Board Minutes for January and February 2026 as information. *(Carried)*

c) Library Board 2026 Budget

Resolution 2026 – 63

Moved by: Councillor M. Christenson

Seconded by: Councillor J. Weir

BE IT RESOLVED THAT Council hereby approves the Prince Township Public Library Board Budget for 2026. *(Carried)*

13. New Business

a) Recreation Committee – Volunteer Recognition Program

Resolution 2026 – 64

Moved by: Councillor J. Weir

Seconded by: Councillor E. Caputo

BE IT RESOLVED THAT Council hereby approves the provision of Township Branded hoodies for Recreation committee volunteers in recognition of their contributions to Township events and community activities. *(Carried)*

b) Library Board – Council Representative

Resolution 2026 – 65

Moved by: Councillor M. Christenson

Seconded by: Councillor E. Caputo

WHEREAS Council previously appointed a member of Council to serve as the Township's representative on the Prince Township Public Library Board;

AND WHEREAS the previously appointed Councillor is no longer able to serve in this capacity;

NOW THEREFORE BE IT RESOLVED THAT Councillor _____ be appointed as Council's representative to the Prince Township Public Library Board. *(Deferred)*

14. Closed Session

Resolution 2026 – 66

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

a) BE IT RESOLVED THAT Council move into Closed Session at 6:51 p.m. in accordance with Section 239(2) of the *Municipal Act, 2001*, to discuss the following:

- Personal matters about an identifiable individual, including municipal or local board employees (*s. 239(2)(b)*) - Discussion regarding Pay Equity Review and Salary scale adjustments.
- Labour relations or employee negotiations (*s. 239(2)(d)*)- Discussion regarding contract considerations.

FURTHER BE IT RESOLVED THAT, should the Closed Session be adjourned, Council may reconvene in Closed Session to continue discussion of the same matters without the need for a further authorizing resolution. *(Carried)*

b) Back into open Session

Resolution 2026 – 67

Moved by: Councillor M. Christenson

Seconded by: Councillor J. Weir

BE IT RESOLVED THAT COUNCIL resume open session at 7:31 pm and that the staff be directed to proceed with the recommendations discussed in closed session. *(Carried)*

15. Confirming By-Law- 2026 – 16

Resolution 2026 – 68

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT By-law 2026 - 16 Being a by-law to confirm the proceedings of Council up to and including March 10th, 2026, be given a FIRST, SECOND, and THIRD READING, and FINALLY Passed this 10th day of March 2026. *(Carried)*

16. Adjournment.

Resolution 2026 – 69

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT COUNCIL hereby adjourns at 7:32 p.m., to meet again for the next regular meeting on Tuesday April 14th, 2026, at 6:00 pm, or at the call of the Mayor. *(Carried)*

Mayor, Melanie Mageran

Clerk – Treasurer , Megha Trivedi



CORPORATION OF THE TOWNSHIP OF PRINCE
SPECIAL BUDGET MEETING MINUTES – TUESDAY MARCH 31st, 2026 AT 5:00 PM
COMMUNITY HALL

Present:

Council: M. Mageran
E. Caputo
J. Weir
M. Christenson
T. Trutenko

Staff: Megha Trivedi
Media: Maguerite LaHaye
Public: Rose Zgraja

1. Call to Order at 5:00 P.M.

2. Approve Agenda

Resolution 2026 – 70

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT COUNCIL hereby accepts the agenda for Tuesday March 31st, 2026, and any addendums, as presented. *(Carried)*

3. Disclosure of Pecuniary Interest

4. Staff Reports

a) 2026 Draft Budget Presentation

Resolution 2026 – 71

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT Council approves the 2026 Budget, as presented;

AND THAT appropriate Tax Rate By-law be brought forward for adoption at a subsequent Council meeting. *(Carried)*

b) Tender 2026-01 – Staff Evaluation Report

Resolution 2026 – 72

Moved by: Councillor E. Caputo

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT Council accepts the report from staff regarding Tender 2026-01 Winter Snow Removal and Summer Grading, as information. *(Carried)*

5. Motions and Notice of Motions

a) Tender 2026-01 Winter Snow Removal and Summer Grading - Tender Update

Resolution 2026 – 73

Moved by: Councillor M. Christenson

Seconded by: Councillor J. Weir

BE IT RESOLVED THAT Council hereby selects one of the following options regarding the Road Maintenance services:

Option 1 – Accept a compliant tender submission, and authorize staff to proceed with award in accordance with the Procurement By-law.

Option 2 – Proceed with In-house service delivery model, including purchase of grader, rental of a backhoe with required attachments during the season and transitioning the Public Works Supervisor to full – time.

AND FURTHER THAT staff be directed to proceed with all necessary actions in support of the selected option. *(Carried)*

b) NOHFC Grant Application – Deans Road Park Fencing

Resolution 2026 – 74

Moved by: Councillor M. Christenson

Seconded by: Councillor E. Caputo

BE IT RESOLVED on March 31st, 2026, that The Corporation of the Township of Prince supports the application regarding the Deans Road Park Fencing Project and can enter into an agreement with NOHFC regarding Deans Road Park Fencing Project.

The Corporation of the Township of Prince agrees to commit a total of \$8,000 towards the total project cost of \$80,000 and resolves to cover any project-related cost overruns from the 2026 budget, should they be incurred. *(Carried)*

c) Credit Card Authorization for Clerk – Treasurer

Resolution 2026 – 75

Moved by: Councillor M. Christenson

Seconded by: Councillor J. Weir

BE IT RESOLVED THAT Council authorizes the issuance of a municipal corporate credit card to Clerk-Treasurer Megha Trivedi with a credit limit of \$20,000;

AND THAT the use of the credit card shall be in accordance with the Township’s Procurement Policy and applicable financial controls;

AND FURTHER THAT all transactions shall be reported and reconciled in accordance with standard municipal financial procedures. *(Carried)*

6. By-Laws:

Bylaw 2026 – 17 Ontario Transfer Payment Agreement – 2025-26 Community Emergency Preparedness Grant (CEPG)

Resolution 2026 – 76

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT Bylaw 2026-17, being a by-law to authorize the execution of an Ontario Transfer Payment Agreement for 2025-26 Community Emergency Preparedness Grant (CEPG) , be read a FIRST, SECOND and THIRD time and finally passed this 31st day of March, 2026. *(Carried)*

**7. Confirming By-Law- 2026 – 18
Resolution 2026 – 77**

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT By-law 2026 - 18 Being a by-law to confirm the proceedings of Council up to and including March 31st, 2026, be given a FIRST, SECOND, and THIRD READING, and FINALLY Passed this 31st day of March 2026. *(Carried)*

**8. Adjournment.
Resolution 2026 – 78**

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT COUNCIL hereby adjourns at 6:06 p.m., to meet again for the next regular meeting on Tuesday April 14th, 2026, at 6:00 pm, or at the call of the Mayor.
(Carried)

Mayor, Melanie Mageran

Clerk – Treasurer, Megha Trivedi



COUNCIL REPORT

Date: April 8, 2026	Date Presented: April 14, 2026
Prepared By: Steve Hemsworth	Rank: Fire Chief

Operations

Responses for March	2026 Total
Medical – 1	4
Fires – 0	0
MVA – 0	4
Other- 0	3

Personnel

Nothing to report

Training

In March, two Firefighters and one Captain attended the NFPA 1021 Officer 1 course at the Sault Ste. Marie Regional Training Center. This month two firefighters and one Captain will be attending the NFPA 1041 Instructor Course at the Sault Ste Marie Regional Training Center. Two firefighters will also be attending Goulais Fire Rescue April 11 and 12 as part of their NFPA 1001 Firefighter 2 courses.

Equipment

One of our multi gas monitors has been sent out for calibration, we still have one left on Pump 1 to use in an emergency.

Fire Prevention

Fire safety and prevention messaging is continuing to be distributed on the departments Facebook and Instagram social media accounts.

Prince Township

Cheque Log for 1060 Chequing Bank NCU - 573793 from 02/01/2026 to 02/28/2026

Cheque No.	Payee	Description	Amount
11950, 11953, 11967, 11982, 11986, 14741		Honorariums and Reimbursements	5016.00
11947	Vulcan Fire & Safety Systems Ltd.	Additional repairs after annual maintenance	2,755.74
11948	Public Utilities Corporation	Utilities	1,278.32
11949	Orkin Canada Corporation	Monthly Pest Control	193.80
11951	DeLage Landen Financial	Copier Rental and Postage	532.70
11952	Goulais Fire and Rescue	Training for Employees - Fire Department	5,019.42
11954	Algoma Mask Fitting	Fit Testing - Fire Department	525.00
11955	GFL Environmental Inc.	Wastage and Recycling	5,434.05
11956	Spectrum Telecom Group Ltd.	Monthly Tower Rental	367.25
11957	City of Sault Ste Marie	Policing	19,459.32
11958	Borealis Planning Services	For Professional Services rendered	880.00
11959	WirelessCom Ca Inc.	Internet Service, VOIP, Workspace	735.44
11960	Ironside Consulting Services Inc	For Professional Services rendered	2,576.40
11961	Huckson's Water Depot	UV lights replacement	879.14
11962	The Receiver General for Canada	5 years payment to Oceans and Fisheries	8,239.40
11963	Reliance Home Comfort	Water Heater Rental	73.68
11964	Archibald Bros.	Winter Maintenance - January 2026	5,327.95
11965	Bell Mobility Inc	Telephone Charges	495.81
11966	Rudner Law	Legal fee	750.00
11968	District of Sault Ste Marie Social Services Board	Q2 Levy 2026	125,187.20
11969	Algoma Public Health	Q2 Levy 2026	12,413.75
11970	Municipal Property Assessment Corporation	Q2 Levy 2026	5,475.98
11971	Algoma District School Board	School Board Levy Q1	62,585.00
11972	Huron Superior Catholic School Board	School Board Levy Q1	11,246.00
11973	Conseli Scolaire de District	School Board Levy Q1	272.00
11974	LeCouncel Scolaire de District	School Board Levy Q1	1,036.00
11975	Public Utilities Corporation	Utilities	821.72
11976	Bell Canada	Fax Machine Rental	169.61
11977	Innovation, Science and Economic Development Canada	Radio Authorization Renewal - Fire Dept	560.00
11978	Prince Township Library	Payment for extra calendars	57.20
11979	Reliable Maintenance Products	Cleaning Supplies	51.26
11980	Algoma District Municipal Association	Annual Membership Fee	150.00
11981	Airways General Store	Fuel - Fire Department	152.20
11983	Enbridge Gas Inc.	Natural Gas Charges	1,270.61
11984	AllSeason Sportswear	Township branded hoodies	552.57
11985	Xerox Canada Inc.	Copies	63.00
Total Payables			277,587.52
Total Cheques			282,603.52

Generated On: 04/09/2026

Prince Township
Income Statement 02/01/2026 to 02/28/2026

REVENUE	
ICIP Grant	63,933.21
Revenues	<u>63,933.21</u>
Other Revenue	
Rentals	760.00
Permits Dogs	289.14
Tax Certificates	50.00
Service Charge	150.00
Interest Charged	2,761.29
Donation Revenue	15.00
Total Other Revenue	<u>4,025.43</u>
TOTAL REVENUE	<u>67,958.64</u>
Property Taxes	
Tax Receipts February	<u>341,764.32</u>
Total Revenue and Property Tax	<u>409,722.96</u>

Generated On: 04/09/2026



CORPORATION OF THE TOWNSHIP OF PRINCE

Prince Township Clerk's Council Report: March 2026

For Presentation at Meeting of Council to be Held: Tuesday April 14th , 2026

Note: Regular Open Meeting

Subject: Clerk's Report on ongoing projects and updates in March 2025

Prepared by: Megha Trivedi, Clerk - Treasurer

1. Grader Purchase – Public Works Equipment

Staff have reviewed options for the acquisition of a used grader to support in-house public works operations.

Due to operational timelines and the immediate need for equipment, staff conducted market research and obtained pricing for comparable used graders through:

- Direct communication with a local vendor
- Review of available market listings for similar equipment

Based on this review, the unit offered by local vendor:

- Is available immediately and aligns with operational requirements
- Falls within the range of current market pricing for comparable equipment
- Meets the Municipality's needs for public works operations

Given the time-sensitive nature of the requirement and availability of equipment, staff are satisfied that the proposed purchase represents fair market value and aligns with the Municipality's Procurement By-law.

2. Rink Season Update

The 2025–2026 rink season has concluded successfully.

Staff are pleased to report that operations ran smoothly throughout the season, with consistent usage by residents and no significant operational issues.

3. Organizational Improvements and Process Development

Work is ongoing to strengthen internal operations through:

- The development and documentation of internal procedures to ensure consistency and clarity in administrative processes;
- The implementation of workflow improvements aimed at enhancing efficiency and accountability across departments; and
- A focused effort on reducing backlog and improving turnaround times for public requests and inquiries.

These initiatives are intended to support improved service delivery and operational effectiveness across the organization.

Respectfully Submitted,

Megha Trivedi,

Clerk-Treasurer



THE CORPORATION OF THE TOWNSHIP OF PRINCE

BY-LAW NO. 2026 – 19

Being a By-law to establish tax ratios for prescribed property classes for the 2026 taxation year

WHEREAS Section 308 of the *Municipal Act, 2001*, as amended, requires that the Council of a municipality pass a by-law each year to establish tax ratios for prescribed property classes;

AND WHEREAS the tax ratios determine the relative amount of taxation to be borne by each property class in relation to the residential property class;

NOW THEREFORE the Council of the Corporation of the Township of Prince enacts as follows:

1. **THAT** the following tax ratios are hereby established for the 2026 taxation year:

Property Class	Tax Ratio
Residential	1.000000
Commercial	1.328546
Industrial	1.860616
Pipelines	1.100000
Farmlands	0.250000
Managed Forests	0.250000

2. **THAT** these tax ratios shall apply for the purpose of calculating the tax rates to be levied for municipal purposes in the 2026 taxation year.
3. **THAT** this by-law shall come into force and take effect on the date of its final passing.

READ A FIRST, SECOND, AND THIRD TIME AND FINALLY PASSED THIS 14TH DAY OF APRIL 2026.

Mayor, Melanie Mageran

Clerk – Treasurer, Megha Trivedi



THE CORPORATION OF THE TOWNSHIP OF PRINCE

BY-LAW NO. 2026 – 20

Being a By-law to set and levy tax rates and to further provide for penalty and interest in default of payment thereof for 2026

WHEREAS Section 312 of *The Municipal Act 2001*, as amended, provides that the Council of a local municipality shall, pass a by-law to levy a separate tax rate on the assessment in each property class, and;

WHEREAS Sections 307 and 308 of the said Act require tax rates to be established in the same proportion to tax ratios, and;

WHEREAS the sum required for general and capital municipal expense purposes is estimated at \$2,910,150.67, and;

WHEREAS certain regulations require reductions in certain tax rates for certain classes or subclasses of property.

Now THEREFORE the Council of the Corporation of the Township of Prince hereby ENACTS AS FOLLOWS:

1. THAT the estimate of \$1,785,757.46 for general municipal purposes falling due within the year 2026 is hereby adopted.
2. THAT a tax rate of 1.047820% is hereby adopted to be applied against the whole of the assessment for real property in the residential class.
3. THAT a tax rate of 1.392077% is hereby adopted to be applied against the whole of the assessment for real property in the commercial class as adjusted by the provisions of the *Municipal Act 2001*.
4. THAT a tax rate of 1.949590% is hereby adopted to be applied against the whole of the assessment for real property in the industrial class as adjusted by the provisions of the *Municipal Act 2001*.
5. THAT a tax rate of 1.152602% is hereby adopted to be applied against the whole of the assessment for real property in the pipelines class.
6. THAT a tax rate of 0.261955% is hereby adopted to be applied against the whole of the assessment for real property in the managed forest class.

7. THAT a tax rate of 0.261955% is hereby adopted to be applied against the whole of the assessment for real property in the farmlands class.

Pursuant to Ontario Regulation 400/98 of the *Education Act*, the following education tax rates are established:

8. An education tax rate of 0.153% for general residential purposes.
9. An education tax rate of 0.880% applied against the whole of the assessment for real property in the commercial and industrial classes.
10. THAT the reduction in the tax rate for commercial vacant land is established at 30%.
11. THAT the reduction in the tax rate for industrial vacant land is established at 35%.
12. THAT every owner shall be taxed according to the tax rates in this by-law and such tax shall become due and payable in two installments as follows:

50 per cent of the final levy (after deduction of the interim levy) rounded upwards to the next whole dollar shall become due and payable on the 25 day of August 2026; and the balance of the final levy shall become due and payable on the 25 day of October 2026 and non-payment of the amount, as noted, on the dates stated in accordance with this section shall constitute default.
13. On all taxes of the levy which are in default a penalty of 1.25% shall be added and thereafter a penalty of 1.25% per month will be added on the first day of each and every month the default continues, until December 31st, 2026.
14. On all taxes in default on January 1st, 2027, interest shall be added at the rate of 1.25% per month for each month or fraction thereof in which the default continues.
15. Penalties and interest added in default shall become due and payable and shall be collected as if the same had originally been imposed and formed part of such unpaid tax levy.
16. The collector may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
17. THAT taxes are payable to the Township of Prince Municipal Office, 3042 Second Line West, Prince Township, Ontario P6A 6K4.
18. THAT this by-law may be cited as the "2026 Final Tax Levy By-law."
19. THAT this by-law shall come into force and effect on the date of its final passing.

READ A FIRST, SECOND, THIRD TIME AND FINALLY PASSED in open Council this 14th day of April, 2026.

Mayor, Melanie Mageran

Clerk – Treasurer, Megha Trivedi



April 9, 2026

Dear Mayor Mageran:

Cc: Sam Carolei- Clerk

Re: Planet Youth Algoma — request for municipal implementation and/or funding support

I am writing regarding the Planet Youth initiative for Algoma, and to seek a commitment from your municipality to support implementation and/or funding, as local capacity allows.

Planet Youth and Community Safety and Wellbeing

Planet Youth is an approach to youth substance use prevention based on the successful Icelandic Prevention Model, which has been implemented in a number of Canadian settings, including in Northern Ontario communities. Instead of focusing only on individuals, Planet Youth aims to transform local environments for youth and their families by strengthening protective factors and decreasing risk factors across four intervention domains: parents and family, school, peer group, and leisure time outside of school. There is strong alignment between community safety and wellbeing and the intended outcomes of Planet Youth.

Bringing Planet Youth to Algoma

At this time, Algoma Public Health (APH), Algoma District School Board, Conseil scolaire du Grand Nord, Huron-Superior Catholic District School Board, Conseil scolaire catholique Nouvelon, and numerous community organizations are forming a coalition of partners to support the implementation of Planet Youth in Algoma across 11 high schools in Blind River, Elliot Lake, Desbarats, Dubreuilville, Sault Ste. Marie, and Wawa, and their surrounding communities.

Blind River
P.O. Box 194
9B Lawton Street
Blind River, ON P0R 1B0
Tel: 705-356-2551
TF: 1 (888) 356-2551
Fax: 705-356-2494

Elliot Lake
ELNOS Building
302-31 Nova Scotia Walk
Elliot Lake, ON P5A 1Y9
Tel: 705-848-2314
TF: 1 (877) 748-2314
Fax: 705-848-1911

Sault Ste. Marie
294 Willow Avenue
Sault Ste. Marie, ON P6B 0A9
Tel: 705-942-4646
TF: 1 (866) 892-0172
Fax: 705-759-1534

Wawa
18 Ganley Street
Wawa, ON P0S 1K0
Tel: 705-856-7208
TF: 1 (888) 211-8074
Fax: 705-856-1752



Funding and Implementation Support

We are asking your municipality to commit to supporting the implementation of Planet Youth in the communities of your local high school(s), and/or to provide financial contribution or fundraising support, as local capacity allows. We are very mindful that the present times are economically challenging for all our communities and citizens. To that end, please know that a commitment of any amount would be most welcome, and would be especially helpful as a signal of mutual commitment of municipal partners to jointly support this Algoma-wide initiative.

The attached one-pager describes Planet Youth’s iterative 10-step approach, and lists ways that local municipalities can participate in and support this process. More information on local efforts to bring Planet Youth to Algoma can also be found at www.algomayouth.ca.

For further context on funding, committing to the five-year Planet Youth Guidance Program costs approximately \$600,000 CAD over five years. United Way Sault Ste. Marie & Algoma District has recently approved Algoma Public Health as a funded partner for the Planet Youth initiative, and a funding application has also been submitted to the Sault Ste. Marie Community Development Fund. Algoma Public Health and partners are currently actively seeking additional commitments of funding and implementation support. In addition to direct engagement with Algoma municipalities and the Algoma District Municipal Association, this also includes broad engagement with Algoma organizations in both the public and private sectors.

Connect with Us

To enable firm commitment to the five-year Planet Youth Guidance Program, we would greatly appreciate receiving confirmation of municipal and partner support as soon as possible, and ideally before the end of May 2026. For more information, and to speak to a member of our team, please contact Hilary Gordon, APH’s Manager of School Health and Community Wellness, at hgordon@algomapublichealth.com.

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We also welcome opportunities to engage with our municipal partners in general, and we recognize the critical role municipalities play in resourcing local public health programs and services, from drinking water to seniors' dental services to public health nursing support for infants and new mothers. Please feel free to reach out to the Office of the Medical Officer of Health/CEO via EAteam@algomapublichealth.com if your municipality would like to engage with APH on any public health matter.

Thank you very much for your time and consideration of this request.

Sincerely,

Dr. Jennifer Loo, MD MSc CCFP FRCPC
Medical Officer of Health & CEO
Algoma Public Health

Blind River
P.O. Box 194
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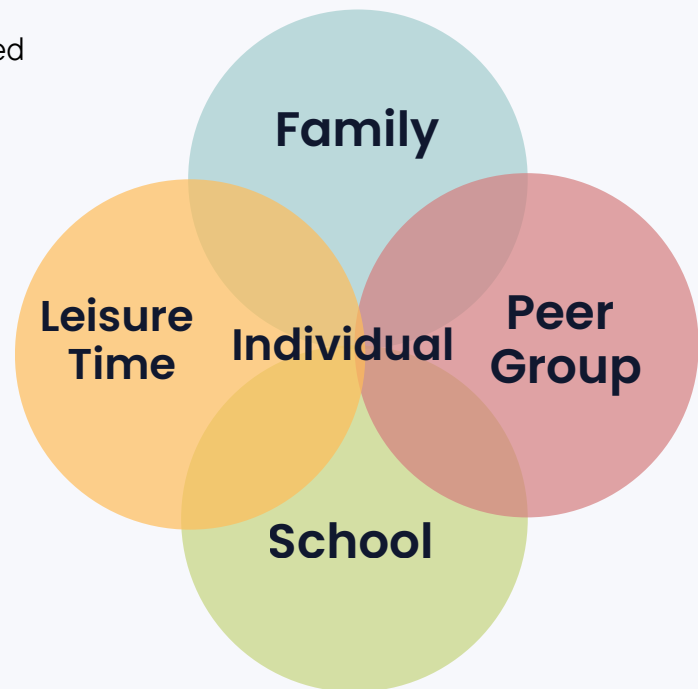
Planet Youth

Planet Youth brings the community together to build environments where young people can thrive. The goal is preventing substance use by supporting positive youth development.

The 10 Steps

- 1. Build a coalition**
Strong, collaborative, multisector teams bring a shared vision and commitment to long-term prevention.
- 2. Identify Funding**
Funding for at least 5 years is secured through new funding or by reorganizing existing resources.
- 3. Prepare for Data Collection**
School communities work to ensure a response rate of 80% or higher.
- 4. Collect Data**
Grade 10 students complete a 30-45 minute survey annually or biennially.
- 5. Community Engagement**
The whole community works together to learn, share information, and change the social environment.
- 6. Share the findings**
Data is shared widely to inform community response.
- 7. Set Goals**
Goals are set to reduce risk factors and strengthen protective factors within the **key focus areas**.
- 8. Policy and Practice Alignment**
Key community leaders are engaged to align goals with policies and practices.
- 9. Environments and Activities**
Youth are exposed to environments that support preventing substance use initiation.
- 10. Reflection and Repetition**
Reflect on successes and challenges and repeat the process.

Key Areas of Focus



Planet Youth uses a community-driven approach where everyone has a role.

Municipalities can contribute by:

- ✓ Allocating funding and/or staff to support Planet Youth.
- ✓ Participating in steering committee and local coalition meetings and workshops.
- ✓ Promoting and/or hosting community engagement events.
- ✓ Engaging in priority setting and enacting changes to policies and practices.

If you have any questions please email planetyouth@algomapublichealth.com

Minutes of the Prince Township Public Library Board of Trustees

Thursday, March 5, 2026

Present: Chair Mike Matthews, CEO Rita Wagner, Treasurer Sandy Fulcher, Secretary Brittany Agliani, and Councillor Tiana Trutenko

Regrets: Hal McGonigal

Call to Order: 5:57 pm

Minutes of the Last Meeting: Mike Matthews moved and Sandy Fulcher seconded that the minutes of the regular meeting held February 12, 2026 be approved as presented.

Carried.

Adoption of the Agenda: Brittany Agliani moved and Sandy Fulcher seconded that the agenda for today's meeting be approved as presented.

Carried.

REPORTS:

CEO: Some highlights include:

- **Annual Survey:** Due April 30, 2026
- **Library Volunteer:** Our Friday morning shift volunteer (10 am – 12 pm) will be resigning at the end of June 2026
- **Software Renewals:** Microsoft Office and Bitdefender renewals need to be completed; usually done by Gary Wills
- **Calendar:** Most of them have been accounted for; still a few stragglers.
- **Paper Shredder:** Prince Township Office said we could use their shredder when needed.

Treasurer:

- Sandy Fulcher reported that the bank balance was \$11,820.77 as of February 26, 2026.
- Sandy reported the income and expenses for the month of February.
- Sandy provided the 2026 Calendar Fundraiser Report with a net profit of \$4,813.07
 - Sandy had presented a letter to the Board that she was going to give to Council asking them to purchase 10 calendars at cost of \$6.46 each to provide for new residents. However, Rita reported and provided a cheque from the Township Office for \$57.20 for the 10 calendars. The Library Board confirmed that we will accept the cheque for \$57.20, not send the letter that Sandy had and absorb the small difference of \$7.40 (\$64.60 – 57.20).

Sandy Fulcher moved and Mike Matthews seconded that the Treasurer's Report be accepted as presented.

Carried.

Sandy Fulcher moved and Brittany Agliani seconded that the Library Board Budget for 2026 be approved as presented with a net profit of \$1,414.31.

Carried.

Secretary: None.

Friends of the Library Report: Summer Job Grant Application – We usually hear around April/May if we have been successful.

Business Arising from Last Meeting:

- **Discussion on library computers and replacement ideas:** No update for this month as we have not contacted the Township Office to see if the laptops are still available for the Library.

New Business:

Closed Session: None

Adjournment: The meeting adjourned at 6:52 pm

Next Meeting: April 9, 2026 at 5:30 pm

Prince Twp - Recreational Committee

Meeting Minutes

Attendees

Council Representative: Jane Weir

Rec Members: Samantha Pigeau, Deb Kempny, Dale Rayner, Victoria Redegeld, Mary Jin-Moore, Kristi Laforrest

Other Attendees: N/A

Regrets: Serena Madonna, Tiana Trutenko

Purpose of the Meeting

1. Call to order
2. Approve minutes of meeting for February, 20256
3. Business arising from previous meeting
 - Executive Roles
 - Organization for Rec Committee
 - Prince for Sale
 - Prince Swag
 - Voyageur Trail
 - Easter Egg Hunt
4. Other business
5. Schedule next meeting
6. Adjournment

Summary of Discussion

Call To Order

- Meeting called to order on March 3rd at 7:35pm by Kristi, M2C by Jane

Approval of Meeting Minutes from February, 2026

- Motion to approve minutes - Motion by Dale, approved by Deb.

Business arising from minutes

Recreation Committee Executive Positions

- Community Relations Officer - Victoria
- Financial Officer - Adam (will get quarterly statements from office)
- Secretary - Sam
- Vice Chair - Dale
- Chair - Kristi

Organization for Rec Committee:

- Binder needed for the Rec Committee
- Need a mailbox in the office
- Ask the office to print financial statements with Meeting Minutes. Place in Rec mailbox and then rec members can place it in the Rec Committee Binder.
- Orientation booklet should be made to hand out to new members. Procedure papers & how to run/organize an event.

Prince for Sale/Makers Market

- 1 Saturday every month in the summer
- Could include yard sales as well as craft shows

Prince Swag

- Sweaters sell for \$50. Office has them
- Could be a good source of revenue, as well as showing Prince pride

Voyageur Trail

- The Voyageur Trail Association is interested in a meeting.
- We could reach out with the fire department to help us break the trail. Steve is retiring from fire chief in spring.

Easter Egg hunt

- Victoria will take the lead on this event. The idea is that the event will take place virtually and involve finding cut out Easter eggs and sending the information about where they are hidden to the office to win a prize.
****Since the meeting was held, this event didn't move forward, since Goatopia was holding an Easter event at the Prince Township Hall and Victoria/Mary offered their services to Sarah to help out with the event.

Next Meeting

Date: April 14th @7:30pm

Meeting Adjourned: March 3rd, 2026 @ 8:30pm

1998 John Deere 670C

 \$35,500  \$26,100

 [Calculate Payments](#)



NEED MORE INFORMATION?

Name:

Company:

Email:

State/Prov.:

Phone:

City:

Message:

Receive our monthly Used Equipment e-Newsletter. [Privacy Policy](#)

[Submit](#)

 [1-888-2BRANDT \(1-888-227-2638\)](tel:1-888-2BRANDT)

Machine Information

Details

Type: Motor Grader

Unit #: 0U569988

Serial #: DW670CX569988

SMU/Hrs: 15318

Location: Ottawa, ON, CA

Features

- ▶ 12' Blade

- ▶ Cab w/o AC

- ▶ 17.50 Tires

- ▶ 3.66 m (12 ft.) Blade

Additional Features

Cab w/o AC; 12' Blade; 17.50 Tires



Conquest Equipment ON

7 Indell Lane, Brampton, ON, L6T 3Y3

Website

+1-XXX-XXX-XXXX

Reveal

Message

Hi, I'm interested! Please contact me if this is still available.

Name

Email

Phone number (optional)

Send message

To deter and identify potential fraud, spam or suspicious behaviour, we reserve the right to monitor conversations. By sending the message you agree to our [Terms of Use](#) and [Privacy Policy](#).

1984 CHAMPION 730A

\$25,000

Payment estimator

Posted 3 wks ago

Save

Share

ARCHIBALD BROS. LTD.

604 Walls Road
Prince Township, ON
P6A 6K4
Phone: 705-779-2983
Email: archibaldbros.ltd@hotmail.com

August 5, 2025

Township of Prince
3042 Second Line W.
Prince Township, ON
P6A 6K4

Dear Members of Council,

Re: Notice of Discontinuation of Snow Plowing & Grading Services

After 25 years of dedicated service to the municipality, we are writing to inform you that, effective November 1, 2025, we will be discontinuing our snow plowing and grading services.

This decision was not made lightly. Providing reliable and timely service through countless winters has been a point of pride for us, and we are truly grateful for the trust the community has placed in us over the years. However, due to shifting priorities we are no longer in a position to continue offering these services.

The following services will be discontinued:

- Snow Plowing of Township Hall Parking lot
- Shovelling/Snow Blowing of Township Hall Walkways, and Doors
- Snow Plowing of Pinder Drive
- Snow Plowing of Prince Lake Road Entrance (to first driveway)
- Sanding of these above areas as required
- Snow hauling or relocation
- Grading of Prince Lake Road (biweekly) during May – October

**Grader 710A Champion will be available for purchase at a selling price of \$18,000 +HST*

That said, we want to reassure Council that we remain available for other equipment-related services throughout the year. This includes, ditching, excavating, and cemetery digs. We will continue to be available for these services when needed.

We understand the importance of these services to the safety and accessibility of the community, and we are committed to doing what we can to support a smooth transition. Please don't hesitate to reach out if you need any information or assistance during this process.

It has been a privilege to work alongside the municipality for the past 25 years, and we sincerely thank you.

Sincerely,

Jerry Archibald

Jerry Archibald
President of Archibald Bros. Ltd.



CORPORATION OF THE TOWNSHIP OF PRINCE

By-Law 2026 – 21

Being a BY-LAW to confirm proceedings and resolutions of Council for the Township of Prince which were adopted up to and including April 14th, 2026

WHEREAS Section 5(3) of the Municipal Act, R.S.O 2001 as amended requires a municipal council to exercise its power by bylaw except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual bylaw;

NOW THEREFORE the Council for the Township of Prince enacts as follows:

- 1. THAT** all actions of Council which have been authorized by a motion, resolution, direction and other action of Council and adopted in open Council and that were recorded in the minutes of Council or the minutes of a Committee of Council and accepted by Council up to and including April 14th, 2026, are hereby ratified, authorized and confirmed.
- 2. THAT** where no individual by-law has been or is passed with respect to the taking of any action authorized in the meeting mentioned in Section 1 hereof or with respect to the exercise of any powers by the Council at the above-mentioned meeting, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing the taking of any authorized action or required for the exercise of any power by the Council.
- 3. THAT** the Mayor and proper officers of the Corporation of the Township of Prince are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of the Township of Prince and to affix the seal of the Corporation thereto.

READ and passed in open Council on this 14th day of April, 2026.

Melanie Mageran, Mayor

Megha Trivedi, Clerk - Treasurer