

THE CORPORATION OF THE TOWNSHIP OF PRINCE
REGULAR MEETING
MINUTES

DATE: February 8th 2011
TIME: 7:00 p.m.
PLACE: Prince Township Community Centre
Council Chambers
CHAIR: Reeve K. Lamming
PRESENT: Councillor R. Amadio
Councillor I. Chambers
Councillor R. Williamson
Councillor A. Zuccato
STAFF: B. Coughlin, CAO/Administrator
M. Mousseau, Fire Chief

1. CALL TO ORDER

Reeve Lamming called the meeting to order.

2. DISCLOSURE OF INTEREST

Councillor Williamson advised that she had a conflict of interest regarding item 7c, and Councillor Zuccato advised that she had a conflict of interest regarding item 7a.

3. ADOPTION OF AGENDA

Resolution No. 2011-24

MOVED BY Councillor I. Chambers
SECONDED BY Councillor R. Williamson

Resolved that the Agenda of the Regular Meeting of Council held February 8th 2011 be approved as submitted.

CARRIED

4. MINUTES OF THE PREVIOUS MEETING

Resolution No. 2011-25

MOVED BY Councillor A. Zuccato

SECONDED BY Councillor R. Williamson

Resolved that the Minutes of the Regular Meeting of Council held on January 25th 2011 be approved as submitted.

CARRIED

5. QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES

None.

6. PETITIONS AND DELEGATIONS

None.

7. REPORTS OF MUNICIPAL OFFICERS AND COMMITTEES

a) Fire Chief – First Response Vehicle

The Fire Chief provided information to Council regarding the First Response Vehicle.

Reeve Lamming noted his concern regarding the information presented, explaining that he felt the Fire Chief should have had a complete inspection of the engine as requested by Council. Chief Mousseau advised that he felt the estimated repair costs were high enough already without the additional cost of the engine inspection.

Council discussed the estimated repairs and whether these could be completed by volunteers who are also licensed mechanics. Council also discussed the potential options for replacement.

Council then discussed the funds spent on the fire pumper in 2010, and the reserve set aside for capital costs for the fire department. Chief Mousseau noted that an estimate for a replacement of the first response vehicle would be brought forward during the budget process, and is anticipated to stay under \$20,000.

Chief Mousseau also noted that he wanted to attend the Ontario Association of Fire Chiefs annual conference being held in Toronto April 30-March 5th. Council agreed.

Chief Mousseau also reminded the Council members to sign up for the Essentials of Fire Protection workshop being held in Prince in the spring.

b) Administrator – Accounts Payable 2011

The Administrator presented Council with a report regarding the Accounts Payable for January 2011.

Council discussed the report, including end of year expenses, policing, the emergency generator and items to be discussed in closed session. In particular, Council noted the high cost of cell phones and vehicle fuel.

Resolution No. 2011-26

MOVED BY Councillor R. Williamson
SECONDED BY Councillor R. Amadio

Resolved that the Council of the Township of Prince accept the January 2011 Accounts Payable report as information.

CARRIED

c) Administrator – Deputy Reeve Appointment

The Administrator presented Council with a brief report regarding the appointment of a Deputy Reeve for the year 2011.

Reeve Lamming advised that he had suggested the appointment to the administrator, noting the experience of Councillor Williamson. The Administrator advised that it is up to Council to determine who would step in should the Reeve be away.

Council discussed the issue, and suggested Councillor Williamson be appointed as Deputy Reeve for the term of Council.

Resolution No. 2011-27

MOVED BY Councillor R. Amadio
SECONDED BY Councillor I. Chambers

Resolved that the Council of the Township of Prince hereby approve the appointment of Councillor Roberta Williamson as Deputy Reeve for the term of Council.

CARRIED

d) Administrator – Community Emergency Management Coordinator

The Administrator advised Council that two people were interested in the volunteer position of CEMC; however Councillor Zuccato withdrew her name as a candidate.

Resolution No. 2011-28

MOVED BY Councillor R. Williamson
SECONDED BY Councillor R. Amadio

Resolved that the Council of the Township of Prince hereby approve the appointment of Stephanie Moore as Community Emergency Management Coordinator.

CARRIED

e) Administrator – Human Resources Policy Manual

The Administrator noted her intention to review the most recent draft of the comprehensive Human Resources Policy Manual at an upcoming meeting of Council. She advised that each Council member would be provided with a copy of the draft early to provide as much time as possible to go through each policy.

f) Administrator – Head of Council Title

Reeve Lamming advised that he brought up the issue of a potential change to the title after discussions with other municipal politicians in the district.

Council briefly discussed the issue, noting that the item had been placed in the February newsletter with a deadline of February 16th for comments. Council deferred further discussion to the next meeting of Council.

8. MOTIONS AND NOTICE OF MOTIONS

None.

9. BY-LAWS

None.

10. CORRESPONDENCE

a) Ministry of Community and Social Services – Proposed Integrated Accessibility Regulation

b) Ministry of Municipal Affairs and Housing – Long-standing Service Program

c) Algoma Family Services Foundation – The Great Escape Dream Draw

Council briefly discussed this item and asked the Administrator to advise Algoma Family Services that tickets could be sold at the municipal office.

11. MINUTES OF BOARDS AND COMMITTEES

a) Sault Ste. Marie Region Conservation Authority – Minutes of the December 14th 2010 meeting

b) Prince Township Public Library Board – Minutes of the January 19th 2010 meeting

Councillor Zuccato asked for clarification regarding the photo contest discussed in the minutes. Councillor Amadio advised that this contest was for the photo printed in the calendar, with the winner receiving a free calendar.

12. NEW BUSINESS

Chief Mousseau complemented Council and the Township of Prince, noting that many young, well trained volunteers are attracted to the volunteer Fire Department and working very hard. He noted that all volunteers were eager for more training this year and the large training session with Council members in April.

Councillor Zuccato noted that she would like to discuss the role of an accounts payable clerk at an upcoming meeting.

Reeve Lamming advised that he had received information regarding funding for small waterworks systems and that he would like to see the municipality apply for this funding for the water system in the Community Hall. Council briefly discussed the issue and whether it was meant for municipal water treatment systems for residents. The Administrator advised that she would look for additional information.

13. CLOSED SESSION

Resolution No. 2011-29

MOVED BY Councillor R. Williamson
SECONDED BY Councillor A. Zuccato

Resolved that the Council of the Township of Prince hereby go into closed session to discuss matters relating to:

1. Personal matters about an identifiable individual;
2. Litigation or potential litigation, including matters before administrative tribunals;
3. Labour relations/employee negotiations; and

Further be it resolved that should the closed session be adjourned, Council may reconvene in closed session to continue to discuss the same matter without the need for a further authorizing resolution.

CARRIED

Council then came out of closed session.

Resolution No. 2011-30

MOVED BY Councillor A. Zuccato
SECONDED BY Councillor R. Amadio

Resolved that the Council of the Township of Prince hereby come out of closed session, the time being 9:39 pm.

CARRIED

Resolution No. 2011-31

MOVED BY Councillor I. Chambers
SECONDED BY Councillor A. Zuccato

Resolved that the Council of the Township of Prince instruct the Administrator to proceed with items discussed in closed session, as directed.

CARRIED

14. ADJOURNMENT

Resolution No. 2011-32

MOVED BY Councillor A. Zuccato
SECONDED BY Councillor R. Williamson

Resolved that the Council of the Township of Prince hereby adjourn until February 22nd 2011 or the call of the chair.

CARRIED