

THE CORPORATION OF THE TOWNSHIP OF PRINCE
REGULAR MEETING
MINUTES

DATE: February 22nd 2011
TIME: 7:00 p.m.
PLACE: Prince Township Community Centre
Council Chambers
CHAIR: Reeve K. Lamming
PRESENT: Councillor R. Amadio
Councillor I. Chambers
Councillor R. Williamson
Councillor A. Zuccato
STAFF: B. Coughlin, CAO/Administrator
K. Ervin, Road Superintendent (absent)
M. Mousseau, Fire Chief
M. Christenson, Library Board CEO

1. CALL TO ORDER

Reeve Lamming called the meeting to order.

2. DISCLOSURE OF INTEREST

Councillor Chambers declared a conflict of interest regarding item 2b).

Councillor Zuccato declared a conflict of interest regarding item 7b).

3. ADOPTION OF AGENDA

Resolution No. 2011-34

MOVED BY Councillor I. Chambers
SECONDED BY Councillor A. Zuccato

Resolved that the Agenda of the Regular Meeting of Council held February 22nd 2011, be approved as submitted.

CARRIED

4. MINUTES OF THE PREVIOUS MEETING

Council members advised the Administrator that they would like any note or comment removed from the minutes, as per the procedural by-law.

Resolution No. 2011-35

MOVED BY Councillor A. Zuccato
SECONDED BY Councillor I. Chambers

Resolved that the Minutes of the Regular Meeting of Council held on February 8th 2011 be approved as submitted.

CARRIED

5. QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES

None.

6. PETITIONS AND DELEGATIONS

None.

7. REPORTS OF MUNICIPAL OFFICERS AND COMMITTEES

a) Road Superintendent – Update

The Road Superintendent was absent and could therefore not provide his update. Council discussed concerns regarding snow ditching, and asked the Administrator to ensure that the snow piled near the cemetery is removed to the Township Hall property.

b) Fire Chief – Training Opportunity

The Fire Chief presented Council with a report regarding two training opportunities that could be held for fire fighters during the Essentials of Fire Protection course in the spring.

Resolution No. 2011-36

MOVED BY Councillor R. Williamson
SECONDED BY Councillor I. Chambers

Resolved that the Council of the Township of Prince approve the fire training to be held in tandem with the Essentials of Fire Protection course in April 2011.

CARRIED

c) CEO Prince Library Board – Update

Mrs. Christenson was present to provide Council with an update regarding the Prince Township Public Library. She also asked Council for a one time gift of \$1200 for the new circulation system and \$3000 municipal contribution over and above the cost of the audit. Council agreed in principle, to be confirmed during the budget process.

d) Administrator – Streetlights

The Administrator presented Council with a report regarding the cost of installing streetlights at Heywood and Prince Lake road intersections.

Resolution No. 2011-37

MOVED BY Councillor A. Zuccato
SECONDED BY Councillor I. Chambers

Resolved that the Council of the Township of Prince accept the Administrative Report regarding Street lighting as information.

CARRIED

e) Administrator – Unfinished Business

The Administrator presented Council with a report regarding Unfinished Business.

Resolution No. 2011-38

MOVED BY Councillor I. Chambers
SECONDED BY Councillor R. Williamson

Resolved that the Council of the Township of Prince accept the Administrative Report regarding Unfinished Business as information.

CARRIED

f) Administrator – Procedural By-Law

Council members discussed several areas of the procedural by-law that they would like to see amended for the future.

Highlights:

- Public should be able to get supporting documents by Friday afternoon
- Don't have to reference the Municipal Act
- Monthly reports should be added
- Need a new section for public notice
- Need an index
- Roberts Rules of order should not be referenced
- Two sections for closed session, could be condensed

- Going back to once a month meetings
- Agenda approval committee
- Section 9.2 to include Deputy Reeve

g) Administrator – Head of Council Title

Council discussed the comments received from citizens regarding the Head of Council title.

Reeve Lamming asked that a by-law be prepared for voting for the next meeting of Council.

8. MOTIONS AND NOTICE OF MOTIONS

None.

9. BY-LAWS

a) By-Law 2011-2, being a by-law to appoint a Chief Administrative Officer/Administrator.

Resolution No. 2011-39

MOVED BY Councillor I. Chambers
SECONDED BY Councillor R. Williamson

Resolved that the Council of the Township of Prince hereby approve By-Law 2011-2, being a by-law to appoint a Chief Administrative Officer/Administrator.

CARRIED

10. CORRESPONDENCE

a) Ministry of Community and Social Services – Enabling Change Partnership Program

b) Bill Durnford, Sault College – Sault College Campus Redevelopment Plan

c) Clinton Ekdahl – Day of the Honey Bee

Resolution No. 2011-40

MOVED BY Councillor R. Amadio
SECONDED BY Councillor R. Williamson

Resolved that the Council of the Township of Prince hereby proclaim May 29th 2011 as the Day of the Honey Bee.

CARRIED

11. MINUTES OF BOARDS AND COMMITTEES

None.

12. NEW BUSINESS

Councillor Zuccato noted her intention of putting forth a motion at the next meeting to change the title of Chief Administrative Officer to Clerk.

The Administrator advised Council that she had received a bid of \$20.00 for the hall piano. Council decline to accept the bid, preferring to donate the piano to a nursing home or museum.

Reeve Lamming read a comment regarding reducing at least one school bus from the area. Councillor Williamson noted that it would be beneficial to have representatives of the different school boards attend a Council meeting in the future.

13. CLOSED SESSION

Resolution No. 2011-41

MOVED BY Councillor R. Williamson
SECONDED BY Councillor R. Amadio

Resolved that the Council of the Township of Prince hereby go into closed session to discuss matters relating to:

1. Personal matters about an identifiable individual;
2. Litigation or potential litigation, including matters before administrative tribunals;
3. Labour relations/employee negotiations;
4. Proposed or pending acquisition or disposition of land by the municipality of local board; and

Further be it resolved that should the closed session be adjourned, Council may reconvene in closed session to continue to discuss the same matter without the need for a further authorizing resolution.

CARRIED

Council then came out of closed session.

Resolution No. 2011-42

MOVED BY Councilor I. Chambers
SECONDED BY Councilor R. Williamson

Resolved that the Council of the Township of Prince hereby come out of closed session, the time being 10:02 pm.

CARRIED

14. ADJOURNMENT

Resolution No. 2011-43


MOVED BY Councilor R. Williamson
SECONDED BY Councilor I. Chambers

Resolved that the Council of the Township of Prince hereby adjourn at 10:05 pm until March 22nd 2011 or the call of the chair.

CARRIED



Reeve, Ken Lamming



CAO/Administrator per 