



**The Corporation of the Township of Prince**

3042 Second Line West,  
Prince Township, Ontario P6A 6K4

**Phone 705-779-2992 Fax 705-779-2725**

Email: Andrew Nowlan, Municipal Administrator at [clerk@twp.prince.on.ca](mailto:clerk@twp.prince.on.ca)

**Registered Complaint/Concern**

**file**

Name \_\_\_\_\_  
Address within Municipality \_\_\_\_\_  
Zone \_\_\_\_\_ Phone \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Date \_\_\_\_\_

Reason for Complaint – (Be specific and include names of witnesses IF possible)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Action Requested – (Please describe in detail what you would like to see done to correct the situation)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature - \_\_\_\_\_

**Office Use Only**

Complaint Received by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Infraction of By-law # \_\_\_\_\_

Council to be involved: \_\_\_\_\_ Date of Next Council Meeting: \_\_\_\_\_

Councils Response \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Response: \_\_\_\_\_