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## CORPORATION OF THE TOWNSHIP OF PRINCE

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### **By-law 2026-13 To Appoint a Clerk – Treasurer**

#### **Legal Authority**

#### **Scope of Powers**

Section 8(1) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on municipalities to enable them to govern their affairs as they consider appropriate and to enhance their ability to respond to municipal issues.

#### **Powers of a Natural Person**

Section 9 of the *Municipal Act* provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act.

#### **Powers Exercised by Council**

Section 5(1) of the *Municipal Act* provides that the powers of a municipality shall be exercised by its council.

#### **Powers Exercised by By-law**

Section 5(3) of the *Municipal Act* provides that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise.

#### **Appoints Treasurer**

Section 286(1) of the *Municipal Act* provides that the municipality shall appoint a Treasurer who is responsible for handling all the financial affairs of the municipality on behalf of and in the manner directed by the council of the municipality.

#### **Municipal Administration**

Section 227 of the *Municipal Act* provides it is the role of officers and employees of the municipality to implement the Council's decisions and establish administrative practices and procedures to carry out Council's decisions.

#### **Municipal Clerk**

Section 228 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that Council shall appoint a Clerk whose duty is:

- a) To record, without note or comment, all resolutions, decisions and other proceedings of the Council;
- b) If required by any member present at a vote, to record the name and vote of every member voting on any matter in question;
- c) To keep originals or copies of all by-laws and of all minutes of the proceedings of the Council;
- d) To perform the other duties required under this Act or under any other Act; and
- e) To perform such other duties as assigned by the municipality.


Council for the Corporation of the Township of Prince has previously appointed Megha Trivedi as Treasurer pursuant to By-law 2025-17.

**NOW THEREFORE** the Council of the Corporation of the Township of Prince directs as follows:

1. That Megha Trivedi is hereby appointed as Clerk-Treasurer for the Corporation of the Township of Prince.
2. That the powers and duties of the Clerk shall be those powers and duties as set forth in the *Municipal Act* and every other applicable Act.
3. That the powers and duties of the Treasurer shall be those powers and duties as set forth in the *Municipal Act* and every other applicable Act.
4. That By-law 2024-44 is hereby repealed.
5. This By-law takes effect on the day of its final passing.

**Read FIRST, SECOND and THIRD and finally passed on this 10th day of March, 2026.**

  
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Mayor, Melanie Mageran

  
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Clerk - Treasurer, Megha Trivedi

