

CORPORATION OF THE TOWNSHIP OF PRINCE

BY-LAW NO. 2019-41

Being a by-law to authorize the Mayor and CAO/Clerk-Treasurer to sign a Service Agreement Amendment to the 2018 Service Agreement between the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) and the Corporation of the Township of Prince (Service Provider)

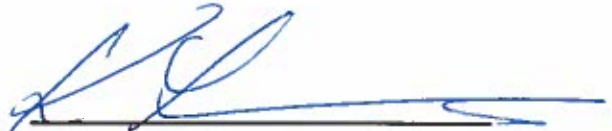
THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF PRINCE
HEREBY ENACTS AS FOLLOWS:

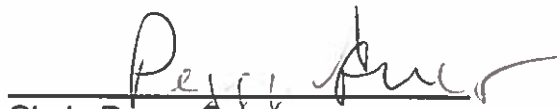
THAT the Mayor and CAO/Clerk-Treasurer are hereby authorized to execute and affix the Corporate Seal to a Service Agreement Amendment to the 2018 Service Agreement between the District of Sault Ste. Marie Social Services Administration Board (DSSMSSAB) and the Corporation of the Township of Prince (Service Provider) for the provision of child care services services which Agreement is attached hereto as Schedule "A"

1. Schedule "A"

Schedule "A" forms part of this by-law.

READ THREE TIMES AND PASSED in open Council this 18th day of December 2019.



Mayor, Ken Lamming

Clerk, Peggy Gregg

2018 Service Agreement Amendment

This amending agreement is effective December 1, 2019

Between

**The District of Sault Ste. Marie Social Services Administration Board
(DSSMSSAB)**

-and-

**The Corporation of the Township of Prince
(Service Provider)**

WHEREAS the **DSSMSSAB** and the **Service Provider** entered into an agreement effective the 1st day of January, 2018 for the provision of child care services;

AND WHEREAS, the **DSSMSSAB** and the **Service Provider** have agreed to amend the agreement in the manner set forth in this Amending Agreement;

NOW THEREFORE in consideration of the mutual covenants and agreements contained herein and for other good and valuable consideration, the receipt and sufficiency of which is expressly acknowledged, the parties agree to amend the Agreement as follows:

2019 Addendum to SCHEDULE "A"

**Capacity Building – Professional Practice Leader
Onetime – Minor Capital & Infrastructure Improvements / Supports**

All other terms and conditions of the Agreement remain unchanged and in full force and effect.

Each party acknowledges that it has read the Amending Agreement, understands it and agrees to it. Each party states that it has the full power and authority to enter into and perform the Amending Agreement and the person signing on behalf of each party is properly authorized and empowered to sign and bind the party.

IN WITNESS WHEREOF this Amendment has been signed by an authorized DSSMSSAB official on behalf of the DSSMSSAB and the Service Provider by its proper signing officers.

DISTRICT OF SAULT STE MARIE SOCIAL SERVICES ADMINISTRATION BOARD

Mike Nadeau
Chief Administrative Officer


Signature

Dec 20, 2019.
Date

FOR THE SERVICE PROVIDER

Name Ken Lamming

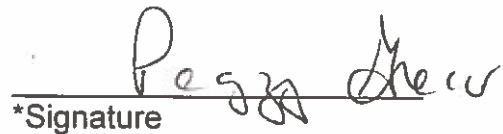
Title Mayor

Name Peggy Greco

Title CAO / Clerk.


*Signature

Dec 18, 2019
Date


*Signature

Dec 18, 2019
Date

**I have the authority to bind the Service Provider*

2019 Addendum to SCHEDULE "A"
Capacity Building
Professional Practice Leaders (PPL)

BACKGROUND

The District of Sault Ste. Marie Early Years Quality Assurance Program uses a collaborative approach to meet the overall goal of establishing the highest quality child care programs in the Province of Ontario. The Professional Practice Leader plays an integral role in the success of the Quality Assurance Program by being a role model and inspiring others to deepen their own knowledge of current pedagogy and reflect on how this knowledge informs their daily practice.

OBJECTIVE

The PPL will strategically challenge and mentor their peers with coaching strategies to create a culture of reflective teaching and best practices that lead to quality early childhood environments.

ROLES AND RESPONSIBILITIES

The **DSSMSSAB** will:

1. Provide a minimum of two weeks' notice for workshops or meetings with the Quality Assurance Coordinator that will require replacement staff, unless the Service Provider requests an earlier mutually agreed upon time.
2. Support the **Service Provider** and the PPL in meeting their obligations.
3. Issue funding to the **Service Provider** according to the number of Environmental Scales required and number of PPL's participating.

The **Service Provider** will:

1. Schedule replacement staff to cover 10 hours of PPL time for each required Environmental Scale. This time will be used to complete the scale, assess the results, create an action plan and meet with the Quality Assurance Coordinator to review results, discuss challenges and implement action plans.
2. Schedule replacement staff to allow for the PPL to attend a one day workshop.
3. Schedule two hours per month (during workday and at Supervisor's convenience) for the PPL to prepare for and provide mentoring to coworkers.
4. Issue 2.5 hours in wages to the PPL for attending each of the five evening meetings scheduled throughout the year. Wages will be consistent with agency scales.

2019 Addendum to SCHEDULE "A"
Capacity Building
Professional Practice Leaders (PPL)

FUNDING MODEL

PROFESSIONAL PRACTICE LEADER FUNDING FORMULA			
	Hours	Salary / Benefits	Total
Scale	5	\$26.50	\$132.50
Assessment / Action Plan	5	\$26.50	\$132.50
			<u>\$265.00</u>
Meetings (5 meetings x 2.5hrs)	12.5	\$26.50	\$331.25
Full Day Meeting 1day x 7 hours	7	\$26.50	\$185.50
Prep & Mentoring 2hr x 12mth	24	\$26.50	\$636.00
			<u>\$1,152.75</u>

SERVICE PROVIDER CALCULATION

The Mountain View Program will not require an Environment Rating Scale during this cycle.

PROGRAM	# SCALES	COST	#PPS'S	COST	Total PPL Grant
Mountain View	0	\$0	1	\$1,152.75	\$1,152.75

2019 Addendum to SCHEDULE "A"

ONETIME FUNDING:

Minor Capital & Infrastructure Improvements / Supports

Summary

The **DSSMSSAB** has developed an equitable approach to the allocation of onetime funding supports. Through application of the General Operating framework, funding is weighted by the total number of licensed spaces managed by Service Providers and the available **DSSMSSAB** funding within a given year.

Process

1. Prior to expending this grant, the **Service Provider** will submit a spending summary (by site) which:
 - a. provides an overview of how the funding will be spent; and
 - b. briefly highlights how this funding will meet licensing requirements and create an enriching environment with a variety of open ended materials that promote learning and development through exploration, play and inquiry consistent with the four foundations and pedagogical approaches of *How Does Learning Happen?*
2. The Early Years Director and/or designate will review this – taking into account the goals of the Quality Assurance program and the **DSSMSSAB's** vision for the Early Years System. The Early Years Director and/or designate will provide feedback and approval in writing.
3. The **Service Provider** will place the order or contract required work. Once complete, copies of invoices will be submitted to the **DSSMSSAB**.
4. The **DSSMSSAB** will reconcile all funding / expenses.

Timelines

January 7, 2020: Submission of spending plan.

January 10, 2020: Early Years review of plan and written approvals forwarded.

March 31, 2020: Verification of spending submitted by Provider for reconciliation.

Allocation

Child Care Site	2019 Grant
Mountain View After School Program	\$1,200.00