



CORPORATION OF THE TOWNSHIP OF PRINCE
REGULAR MEETING
Agenda
April 10, 2018
6:45 p.m. – Council Chambers

-
1. **Call to Order**
 2. **Approve Agenda**
 3. **Disclosure of Interest**
 4. **Minutes of Previous Meeting**
 - a) Minutes regular meeting March 13, 2018
 - b) Minutes special meeting March 27, 2018
 5. **Questions and Information Arising out of Minutes and not Otherwise on Agenda**
 6. **Petitions and Delegations**
 - a) SSM Regional Conservation Authority – Rhonda Bateman
 - b) Dan Fremlin Contracting – siding information
 7. **Reports from Staff**
 - a) Fire Chief Report
 - b) Road Superintendent Report
 - c) Clerk-Treasurer Report – Expenditure & Revenue Reports
 - d) Volunteer Dinner – April 24, 2018 – schedule councillors for set up
 - e) 2018 Budget - discussion
 - f) Resignation of Roads Labourer
 - g) Spectrum Group – Prince Lake Road Tower
 8. **Planning**
 - a) OMB hearing April 12, 2018 – re: 180 Mountainview Dr. minor variance/severance (FYI)
 9. **By-Laws**
 - a) By-law 2018-07 Union Gas contribution agreement
 - b) By-law 2018-10 – Set budget and levy
 10. **Motions and Notices of Motions**
 - a) Mayor Lamming – Wednesday office closure
 - b) Trailhead North Algoma – Mayor's Invitation to Trailhead North Conference
 - c) Mayor's request to attend retirement party for Bruce Strapp
 11. **Correspondence (for your information)**
 - a) Provincial launch of voterlookup.ca
 - b) Thank you letter from the Soo College bursary recipient
 - c) Min. of Finance: Cannabis Implementation plan
 - d) NOHFC – acknowledgement of intern application – not yet approved
 - e) Min of the Attorney General – update on Local Planning Appeal Tribunal Act, 2017
 12. **Minutes of Boards and Committees**
 - a) Algoma Public Health Minutes – Jan 24 & Feb 28, 2018
 - b) Conservation Authority Office-Minutes – Feb 21, 2018
 - b) Prince Township Public Library Board of Trustees-Minutes – March 6, 2018
 - c) DSSAB Minutes – Feb 15, 2018
 13. **New Business (will include motions for consideration)**
 - a) ROMA – mid-term meeting – Wawa, ON May 7, 2018
 - b) City of Stratford – 2018 National Public Works Week “The Power of Public Works”
 - c) Town of Essex – User pay for childcare services at conferences.
 14. **Closed Session**
 - a) Minutes of previous closed session
 - b) Litigation or Possible Litigation - Pavilion
 15. **Confirmatory By-law**
 - a) By-law 2017-11 Confirmatory April 10, 2018
 16. **Adjournment - none**

AGENDA

Minutes March 13, 2018

Item: <u>1 a</u>
Date: <u>7/10/18</u>



CORPORATION OF THE TOWNSHIP OF PRINCE
REGULAR MEETING
Minutes
March 13, 2018
6:45 p.m. – Council Chambers

Present: Council: K. Lamming, D. Amadio, I. Chambers, M. Matthews, E. Palumbo
Staff: L. Mousseau, B. Evans, E. Haley
Public: Margaret Christenson, Michel Poirier, Alisha & Dylan Byrnes, Doug & Althea Reid, Steve Tyzinski, Hal McGonigal, Konrad Bakalarczyk
Media: M. LaHaye

1. Call to Order

2. Approve Agenda

Resolution: 2018-60

Moved by: Councillor E. Palumbo

Seconded by: Councillor I. Chambers

Be it resolved that this Council hereby approves the regular meeting agenda of March 13th, 2018 and any addendum, as presented. (cd)

3. Disclosure of Interest

4. Minutes of Previous Meeting

a) Minutes February 13, 2018- Prince Township

Resolution: 2018-61

Moved by: Councillor E. Palumbo

Seconded by: Councillor M. Matthews

Be it resolved that this Council hereby adopts the minutes of the Regular meeting of February 13, 2018, as presented. (cd)

5. Questions and Information Arising out of Minutes and not Otherwise on Agenda

6. Petitions and Delegations

a) Michel Poirier – Northern Lights Entertainment

Resolution: 2018-62

Moved by: Councillor E. Palumbo

Seconded by: Councillor D. Amadio

**Be it resolved that this Council hereby accepts the presentation of Michel Poirier, of Northern Lights Entertainment; and
Further be it resolved that this Council hereby agrees to research how this service may be used in Prince Township. (cd)
Council asked for a formal proposal from Mr. Poirier.**

7. Reports from Staff

a) Fire Chief Report

Resolution: 2018-63

Moved by: Councillor I. Chambers

Seconded by: Councillor M. Matthews

Be it resolved that this Council hereby accepts the Fire Chief's report as information. (cd)

b) Road Superintendent Report

Resolution: 2018-64

Moved by: Councillor D. Amadio

Seconded by: Councillor E. Palumbo

**Be it resolved that this Council hereby accepts the Road Superintendent's report as information. (cd)
Council agreed to remove the cardboard bin in the municipal yard.**

c) Clerk-Treasurer Report – Expenditure & Revenue Reports

Resolution: 2018-65

Moved by: Councillor D. Amadio

Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby accepts the Clerk's February 2018 expenditure report in the amount of 91,976.54 and the February 2018 revenue report in the amount of \$407,583.41, as information. (cd)

- d) Update on Day Camp Survey

Resolution: 2018-66

Moved by: Councillor M. Matthews

Seconded by: Councillor I. Chambers

Whereas the staff has presented Council with increased regulations that need to be followed regarding Day Camp; and
Whereas the training required to adhere to the regulations would require additional time; and
Whereas the costs associated with Day Camp will be increased substantially; and
Whereas there is concern for the safety of the children, particularly on days when the farmer's market is operational; and
Whereas there have been several bear sightings in the yard the past few years; and
Whereas due to vacation the office staff is often down to only one person; and
Whereas the staff has expressed concerns over the added stress the program puts on the office; and
Whereas the front and west side yards have been a cause for concern where the children have gone too close to the road and the museum buildings; and
Whereas the staff has expressed concern regarding liability;
Now therefore be it resolved that this Council hereby foregoes this program indefinitely.
(defeated)

Resolution: 2018-67

Moved by: Councillor M. Matthews

Seconded by: Councillor I. Chambers

Be it resolved that Mayor Lamming and M. Matthews will meet with staff to look over ways to move forward with day camp. (cd)

- e) Notice from Min. of Energy and Climate Change – unsuccessful grant application (fyi)
f) Preliminary Budget – set date for discussions

Resolution: 2018-68

Moved by: Councillor I. Chambers

Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby agrees to meet on 27th of March @ 5:15 p.m. for their first 2018 budget discussions. (cd)

- g) Quotes are being received for soffits, fascia, siding and bird netting for the pavilion (fyi)
h) Election report

Resolution: 2018-69

Moved by: Councillor I. Chambers

Seconded by: Councillor E. Palumbo

Be it resolved that this Council accepts the CAO's administrator report on the upcoming Municipal election as information. (cd)

- i) Notice from Trillium – unsuccessful on application for Community Hall/Furnace upgrades (fyi)

8. Planning

- a) Consent to sever C1-2018 – 323 Ironside

Resolution: 2018-70

Moved by: Councillor I. Chambers

Seconded by: Councillor D. Amadio

Be it resolved that this council hereby approves the Consent to Sever C1-2018 creating a 0.42 ha. Parcel from 323 Ironside Drive with the following conditions:

- That an Engineer's report may be required for any construction where alluvial soil is present. (cd)

- b) Minor Variance M2-2018 – Lot 7 Ironside

Resolution: 2018-71

Moved by: Councillor E. Palumbo

Seconded by: Councillor D. Amadio

Be it resolved that this council hereby approves the minor variance M2-2018 reducing the lot sizes for the vacant lot on Ironside Drive Plan M406 Lot 7 PCL101581 from 0.8 ha (1.98 acres) to approximately 0.63 ha (1.56 acres) and 0.64 ha (1.58 acres) respectively. (cd)

- c) Consent to sever C2-2018 – Lot 7 Ironside

Resolution: 2018-72

Moved by: Councillor M. Matthews

Seconded by: Councillor I. Chambers

Be it resolved that this council hereby approves the Consent to Sever C2-2018 approximately 0.63 ha (1.56 acres) from the subject property, under the following conditions:

- That the subject property is located in an area under the jurisdiction of the Conservation Authority with regard to the Ont. Reg. 176/06 Development, Interference with Wetlands and Alterations to Shoreline and Watercourses; and

- That a permit from Sault Ste. Marie Region Conservation Authority is required prior to any site grading, excavating, filling, development or construction; and
- That an Engineer's report may be required for any construction where alluvial soil is present. (cd)

d) Minor Variance M3, 2018 – 81 Hill Road

Resolution: 2018-73

Moved by: Councillor M. Matthews

Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby approves the minor variance M3-2018 for 81 Hill Road, giving permission to construct a 53.51 m² (576 ft²) garage forward of the established front building line; and

Permission to decrease the minimum setback distance of 30m (98.43 ft) from the edge of the high-water mark to 12.19m (40 ft) to construct a 53.51 m² (576 ft²) garage. (cd)

9. By-Laws

a) By-Law 2018-07 – Union Gas Contribution agreement

Resolution: 2018-74

Moved by: Councillor E. Palumbo

Seconded by: Councillor D. Amadio

Be it resolved that this Council hereby adopts by-law 2018-07 a by-law authorizing the Mayor and Clerk to enter into a contribution agreement with Union Gas Limited; and

Further be it resolved that this Council hereby authorizes the Mayor and Clerk to sign and affix the Corporate seal to said agreement. (deferred)

b) By-Law 2018-08 – Human Resources Manual amendment

Resolution: 2018-75

Moved by: Councillor E. Palumbo

Seconded by: Councillor D. Amadio

Be it resolved that this Council hereby adopts By-law 2018-08, being a by-law to amend the Human Resources by-law 2013-32, inserting the names of the two current positions of CAO/Clerk-Treasurer and Deputy Clerk on page 83 – Public and Designated Holidays. (cd)

10. Motions and Notices of Motions

a) Councillor Matthews – Community Transit Grant - update

b) Councillor Amadio – evaluations – time frame and committee

Resolution: 2018-76

Moved by: Councillor D. Amadio

Seconded by: Councillor I. Chambers

Be it resolved that this Council hereby agrees that the performance evaluations on employees should be completed by April 30th, annually. (cd)

c) Councillor Matthews – intention to designate St. Aloysius Cemetery as Municipal Heritage site

Resolution: 2018-77

Moved by: Councillor M. Matthews

Seconded by: I. Chambers

Be it resolved that this Council hereby expresses its intent to designate Municipal Heritage status to St. Ignatius Cemetery in Gros Cap. (cd)

d) Mayor Lamming – insurance – Local Community Insurance Services coverage

Resolution: 2018-78

Moved by: Mayor K. Lamming

Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby agrees to add the LCIS, as presented, with a premium in the amount of \$1,121.00 (Plus a one-time \$50.00 non-refundable fee. Taxes on both premiums is 8%). Total 2018 premium being \$1,365.85. Policy will come into effect as of May 1st, 2018 (cd)

e) Councillor Palumbo – survey regarding fiber-optic internet

Resolution: 2018-79

Moved by: Councillor E. Palumbo

Seconded by: Councillor I. Chambers

Be it resolved that this Council hereby agrees to have a survey in the newsletter, at the office and at the Airways General Store, regarding the interest the community would have in Fiber-optic internet, if it were available. (cd)

11. Correspondence (for your information)

a) Prince Township Sault College Award recipient – Lisa Thornton

b) Cyber Attack risk considerations - JLT

Minutes March 13, 2018

- c) FONOM – comments on regulatory amendment notice -Species Conservation Policy SAR and Bio Protection
- d) FONOM – winter newsletter

Resolution: 2018-80

Moved by: Councillor D. Amadio

Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby receives items 11 a through d, as information. (cd)

12. Minutes of Boards and Committees

- a) Prince Township Public Library Board – minutes – February 7, 2018 & CEO report

Resolution: 2018-81

Moved by: Councillor D. Amadio

Seconded by Councillor: I. Chambers

Be it resolved that this Council hereby approves the minutes of the Prince Township Public Library Board for Wednesday, February 7, 2018 and the CEO report of March 6, 2018, as presented. (cd)

13. New Business (will include motions for consideration)

- a) Union Gas – approval of revision of lines at Townline Rd and Second Line

Resolution: 2018-82

Moved by: Councillor E. Palumbo

Seconded by Councillor: M. Matthews

Be it resolved that this Council hereby approves the revised maps for Union Gas installation for Work Area 2A, 2B, 5A and 5B, as presented.

- b) Tarbutt Township – support for 2 resolutions on the 47 year-old nuclear power plant.

Resolution: 2018-83

Moved by: Councillor I. Chambers

Seconded by: Councillor M. Matthews

Be it resolved that this Council hereby supports the Township of Tarbutt's resolutions 20-2018 and 21-2018, requesting the Provincial Government review their plans regarding the refurbishing of the 47 year-old nuclear plant. (deferred)

14. Closed Session

- a) Discussion of the minutes of February 13, 2018
- b) The security of the property of the municipality or local board – 702 Walls Rd.
- c) Labour relations or employee negotiations – Integrity Commissioner
- d) The security of the property of the municipality or local board – water system upgrade

Resolution: 2018-84

Moved by: Councillor D. Amadio

Seconded by: Councillor M. Matthews

Be it resolved that the Council of the Township of Prince hereby go into closed session at 9:02 pm to discuss matters relating to:

- a) Discussion of the minutes of February 13, 2018
- b) The security of the property of the municipality or local board – 702 Walls Rd.
- c) Labour relations or employee negotiations – Integrity Commissioner

Further be it resolved that should the closed session be adjourned, Council may reconvene in closed session to continue to discuss the same matter without the need for a further authorizing resolution. (cd)

Resolution: 2018-85

Moved by: Councillor I. Chambers

Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby adopts the Closed meeting minutes of February 13, 2018. (cd)

Resolution: 2018-86

Moved by: Councillor M. Matthews

Seconded by: Councillor E. Palumbo

Be it resolved that this Council does not accept the amended offer for the property at 702 Walls Road, as presented. (withdrawn)

Resolution: 2018-87

Moved by: Councillor D. Amadio

Seconded by: Councillor I. Chambers

Be it resolved that this Council hereby agrees to engage the services of E4M as integrity commissioner for the municipality. (cd)

15. Confirmatory By-law

a) By-law 2018-09

Resolution: 2018-88

Moved by: Councillor M. Matthews

Seconded by: Councillor E. Palumbo

Be it resolved that this Council hereby adopts By-Law 2018-09, being a by-law to adopt, ratify, and confirm the action of Council for March 13th, 2018. (cd)

16. Adjournment

Resolution: 2018-89

Moved by: Councillor I. Chambers

Seconded by: Councillor D. Amadio

Be it resolved that this Council hereby adjourns at 9:28 p.m. until April 10, 2018 or the call of the chair. (cd)

Mayor K. Lamming

Clerk P. Greco



**CORPORATION OF THE TOWNSHIP OF PRINCE
SPECIAL MEETING MINUTES
March 27, 2018
5:15 p.m. – Council Chambers**

Present: Council: K. Lamming, D. Amadio, I. Chambers, M. Matthews, E. Palumbo
Staff: P. Greco
Media: M. LaHaye

1. Call to Order 5:15 p.m.

2. Approval of Agenda

Resolution 2018-90

Moved by: Councillor M. Matthews

Seconded by: Councillor E. Palumbo

Be it resolved that this council hereby approves the agenda for the special meeting of March 27, 2018 and any addendum as presented. (cd)

3. Disclosure of Interest - None

4. Budget Deliberations

Resolution 2018-91

Moved by: Councillor D. Amadio

Seconded by: Councillor M. Matthews

Be it resolved that this council hereby agrees to support the Pedals for Possibilities in the amount of \$350.00 for a medium logo on 10 jerseys. (cd)

(Clarification: the jersey to be worn by Sonny has room for 10 medium logos. This jersey will be displayed in the ads, and on display before the event. We will be on of the 10 logos on the jersey.)

Clerk to get breakdown of fire department purchases and honorarium distribution

Clerk to see if we can get pricing to go to recycling pick up every third week for 6 months to see how it works out.

Suggested that if bins cannot be placed at Prince Lake, that they may be placed in garage and put out at current location the day before pick up for Prince Lake residents.

Costs for community centre

5. Adjournment

Resolution 2018-92

Moved by: Councillor I. Chambers

Seconded by: Councillor D. Amadio

Be it resolved that this council hereby adjourns at 7:24 p.m. until April 10, 2018 or the call of the chair. (cd)

Mayor K. Lamming

Clerk P. Greco



Prince Fire
We Serve Our Community

FIRE CHIEF REPORT

Report To: Mayor and Council		Fire Chief Report 18-0004
From: Ed Haley, Fire Chief	Agenda item 7 a)	
Meeting: Regular Council		
Meeting Date: April 10, 2018		
Subject: Fire Department Update		

Tuesday, April 10, 2017

Medical calls have been consistent. No fire calls since my last report.

After much deliberation and gathering of information and opinions I have decided to ask council to move forward with a resolution to let the Prince Township Fire Department enrol in the provincial program to supply naloxone to fire departments. The program is free and there will be no cost for the naloxone. Training will be provided in house with the information that was supplied to us by Algoma Public Health. This means there will be no cost for training. OGL's will be developed and shared with council outlining when we would use naloxone and when we wouldn't.

The Office of the Fire Marshall and Emergency Management has approved the reopening of the grandfathering process to allow more fire fighters to apply for grandfathered status as a qualified fire fighter. The deadline for paperwork to be submitted is September of 2018. We will determine if any of our fire fighters may be grandfathered and put their names forward. At this point I am unsure if this will have much of an impact on our department due to the high turn over of fire fighters.

The MNR has provided us with a new fire hazard sign to be posted outside the fire hall. It will indicate the current forest fire danger rating for our area. This will be visible to anyone driving by the fire hall on Second Line.

Training continues as we prepare for the upcoming forest fire and grass fire season.

Respectfully,
Ed Haley
Fire Chief



Peggy Greco <pgreco@twp.prince.on.ca>

April roads report

76)

Brian Evans <brian212evans@gmail.com>
To: Peggy Greco <pgreco@twp.prince.on.ca>

4 April 2018 at 11:41

There are many potholes on surface treated roads which will be patched when weather permits some have been filled with gravel for now
Douglas drive has some damage at the turnaround. This damage was caused by the city plow and has been reported to the city roads foreman.
Sent from my iPhone

Item: _____	7C)
Date: _____	4/10/18

Prince Township Revenue Report

March 2018

Description	Amount	Totals	
Dog Tags	\$ 345.00		
Garbage Tags	8.00		
Fednor Grant - Pavilion	84,650.00		
Fire Permits	10.00		
Pavilion Advertising	1,400.00		
Reimbursement to MasterCard	88.33		
Hall Rental	307.00		
HST/GST rebate	19.50		
Newsletter Advertising	50.00		
NOHFC Grant - Pavilion	101,578.03		
Opening & Closing - Cemetery	250.00		
Parent/Child Resource Centre - rent, wsib, eht, hst etc.	6,000.00		
Perpetual Care fees	150.00		
Service Charge	25.00		
Stewardship Ontario	3,117.85		
Tax Certificate	30.00		
	Subtotal		\$ 198,028.71
Property Taxes			64,492.22
	Total		\$ 262,520.93

**Prince Township Expenditure Report
March 2018**

Item: 7c
Date: 4/10/18

Chq #	Date	Name	Description	Amount
2756-2769	3/06/18	March payroll	Payroll	\$ 10,924.99
7754	3/07/18	Archibald Bros.	snowblowing and sanding	2,491.65
7755	3/07/18	City of Sault Ste Marie	Garbage disposal	235.90
7756	3/07/18	Public Utilities Corporation	streetlights	935.64
7757	3/07/18	Airways General Store	fuel pumper, equip.van, chevy	178.28
7758	3/07/18	Municipal Waste & Recycling	garbage collection February	2,133.65
7759	3/07/18	Minister of Finance -Ontario	2017 employer health tax	8,889.21
7760	3/07/18	Dumanski Office Interiors	file set up and printing flyers for grand opening of avilion	84.75
7761	3/07/18	Cuets Financial	gift, microsoft office license, legion ad, municipal world subscription, computer repair	761.44
7762	3/07/18	GFL Environmental Inc.	recycling pick up	3,164.00
7763	3/07/18	Orkin Canada Corporation	pest control	62.72
7764	3/07/18	CO-OP	furnace fuel	1,318.05
7765	3/14/18	City of Sault Ste Marie	sanding, snowplowing garbage disposal	10,471.85
7766	3/14/18	MPAC	2nd quarter levy	5,147.11
7767	3/14/18	Public Utilities Corporation	hydro	1,128.04
7768	3/14/18	SSM Region Conservation Authority	2018 levy	5,373.62
7769	3/14/18	WirelessCom Ca Inc.	internet 2 months, anti virus subscription	308.47
7770	3/14/18	DSSAB	2nd quarter levy	93,902.25
7771	3/14/18	Algoma Public Health	2nd quarter levy	8,493.00
7772	3/14/18	Reliable Maintenance Products	cleaning supplies	132.35
7773	3/14/18	Francotyp-Postalia Canada Inc.	postage machine lease	169.33
7774	3/21/18	Reliance Home Comfort	hot water heaters	109.96
7775	3/21/18	Stephen Turco, RPP	Planning retainer fee	1,500.00
7776	3/23/18	Huron Superior Catholic School Board	1st quarter levy	15,100.00
7777	3/23/18	LeCounsel Scolaire de District Catholique	1st quarter levy	1,800.00
7778	3/23/18	Conseil Scolaire de District du Grand Nord	1st quarter levy	600.00
7779	3/23/18	Algoma District School Board	1st quarter levy	60,210.00
7780	3/28/18	Bell Canada	phone bill March	586.35
7781	3/28/18	City of Sault Ste Marie	garbage disposal	380.10
7782	3/28/18	Public Utilities Corporation	streetlights, hydrants and water system	2,279.91
7783	3/28/18	WSIB	March remittance	1,265.75
7784	3/28/18	Airways General Store	Fuel for chevy	194.00
7785	3/28/18	Waste Management	Garbage collection March	444.28
7786	3/28/18	OMERS	March remittance	2,154.32
7787	3/28/18	Receiver General	March remittance	1,751.45
7788	3/28/18	Tamarah Tyczinski	Newsletter delivery	100.00
7789	3/28/18	Sault Ste. Marie & District SPCA	Humane Society annual fee	750.00
7790	3/28/18	Peggy Greco	cell phone 1st quarter &	127.92
7791	3/28/18	Brian Evans	cell phone 1st quarter	75.00
7792	3/28/18	Cuets Financial	Dinner - Sudbury Clerk's forum	34.01
7793	3/28/18	Orkin Canada Corporation	pest control	62.72
7794	3/28/18	Harold Phillips Haulage	Pavilion Construction	131,042.43
7795	3/28/18	AMCTO - Zone 7	Spring zone meeting	95.00
7796	3/28/18	Void		-
7797	3/28/18	Void		-
7798	3/29/18	Petty Cash- Peggy	Office, roads and CEMC supplies	66.90
				\$ 377,036.40

TO P. GRECO

AGENDA	
No.:	75
Date:	4/10/18

April 3/2018

PLEASE ACCEPT THIS AS MY
RESIGNATION FROM PRINCE TOWNSHIP
ROADS DEPT. DUE TO OTHER EMPLOYMENT.



ALBERT HUBLEY

Item: <u>99</u>
Date: <u>April 16/18</u>



Public Consultation Conclusion Report
Proposed Prince Lake Road Tower/Antenna Mast
Municipality of Prince, ON

Prepared by: Wayne Lynch, Spectrum Group

Prepared for: Municipality of Prince Township

Date: March 12, 2018

General

On or about November 10th, 2017, a public consultation process was initiated for a 280-foot antenna tower/mast installation being proposed by Spectrum Telecom Group Ltd. (Spectrum Group). At that time, a notification letter that provided details about the proposed tower structure and its location was sent to Township administration for forwarding to area landowners. The tower will be located near 421 Prince Lake Road. The purpose of the tower is to expand fixed wireless Internet and two-way radio services to the public, businesses, and various public safety users in the area.

As the Land Use Authority for this jurisdiction, the Municipality of Prince Township requested a public consultation process be carried out in accordance with ISED guidelines specified in circular CPC-2-0-03, issue 5. On December 13th, 2017, notification letters (a copy attached) were sent out to a number of landowners that have property located in the immediate vicinity of the proposed site. The mailing list was determined by the Prince Township Municipal office and, in accordance with the Municipality's privacy policy, the list was not disclosed. The deadline for comments or expressions of concern (from the public) was **February 28th, 2018** and this period exceeded the minimum guideline of 30 days as set forth in the ISED Procedures Circular.

Upon a recommendation by municipal administration, a public notice describing the proposal was also included in the Municipality's January 2018 newsletter. A copy of the draft newsletter notice is included as Attachment #2.

Property owners were invited to submit comments and concerns to our e-mail address at consultation@spectrumtelecom.ca, by phone, or alternatively by facsimile transmission. Messages received by our email system are automatically logged and assigned a ticket number for tracking and furtherance.

Summary of Messages Received from Public

During the consultation process, no calls, facsimile transmissions, letters, or email messages

from the public concerning the proposal were received by Spectrum Group.

Conclusion of Consultation

Spectrum Group has completed the public consultation process for the proposal in accordance with the default process as outlined in ISED circular CPC-2-0-03, issue 5.

In consideration of the fact that no comments or concerns were received during the consultation period, Spectrum Group now wishes to conclude the process and respectfully requests the Municipality's approval in the form of a letter of concurrence.

If the Municipality requires any additional information about this consultation process or the project in general, please do not hesitate to contact the undersigned.



*Wayne Lynch
Project Administrator
Spectrum Group
(705) 474-6368, extension 414*

Related Documentation

Attachment #1: Notification Letter

Attachment #2: Draft Public Notice for the January 2018 Municipal Newsletter



Notification Letter

Date: December 10, 2017, Issue 2

Site: Prince Lake Road, Township of Prince

Subject: Tower Installation near 421 Prince Lake Road

Pursuant to Ministry of Industry, Science, and Economic Development (ISED) guidelines, the purpose of this notification is to inform you that Spectrum Telecom Group Ltd. is planning to construct a telecommunications antenna support tower structure on Prince Lake Road in the Township of Prince, Ontario. You are receiving this notification because you own property within the specified notification area of the proposed site.

As part of a project initiated to expand fixed wireless Internet and digital two-way radio services to the public, business, and various public safety users in the area, Spectrum Group proposes to install a 85.3 meter (280 foot) tower to be located on private lands located near 421 Prince Lake Road in the Township of Prince.

The information contained in the remainder of this notification meets the requirements outlined in Industry Canada (ISED) Client Procedures Circular CPC-2-0-03, issue 5, Appendix 1.

1. **Purpose of the Structure:** The proposed tower mast will support antennas associated with the operation of radio repeater stations designed to provide two-way, mobile radio services to various public safety users such as Police and Fire as well as Utilities and business users.

In addition, the proposed tower mast will support antennas and wireless equipment designed to provide fixed high-speed Internet access and related services to area residents and business.

No suitable structures are available in the area to support this equipment.

Consequently, Spectrum Group is proposing to construct a new 280-foot, guyed tower at this location.

2. **Location:** The proposed mast will be constructed on private lands located about 300 meters northwest of 421 Prince Lake Road. The tower will be set back approximately 75 meters on the west side of the roadway. The location is shown on Attachment 1. The approximate geographical coordinates of the site are: *Latitude 46.54695 degrees; Longitude -84.53689 degrees.*
3. **RF Exposure Levels:** RF output power of networking and two-way radio equipment proposed is relatively low. Consequently, the tower and its antennas will not expose the public to any harmful levels of radio frequency (RF) exposure whatsoever and will be installed and operated on an ongoing basis so as to comply with Health Canada's Safety Code 6, including combined effects of the local spectrum environment. This code establishes safety guidelines for protection of the public against the effects of radio frequency fields.

The level of RF exposure experienced by an individual standing on the ground near the base of the tower is calculated to be approximately one percent of the maximum limit as specified in Safety Code 6.

4. **Public Access Control:** Electronic equipment will be located on the antenna mast and inside a secured shelter which is not accessible to the general public. The tower will be equipped with anti-climb shields or fencing to help prevent unauthorized climbing of the structure
5. **Environmental Status:** The proposed antenna mast structure and antenna installation, having minimal environmental impact, does not require an environmental assessment as the facility meets the exclusion criteria as specified in the Canadian Environmental Assessment Act.
6. **Support Mast and Antenna System:** A profile of the tower is included as Attachment 2. This tower will support a four-element type antenna near the top that will provide two-way radio services to various commercial and emergency service users. This antenna is shown on Attachment 3, figure 1. The tower will also support a 0.6 metre (24") diameter dish type antenna (similar to that shown on Attachment 3, figure 2). This dish antenna will provide backhaul connectivity to the Internet and Spectrum Group's wide-area telecommunications network.

Internet services will be extended to customer locations over specialized distribution antennas. A picture of a typical distribution antenna (which would be attached near the top of the mast) is shown on Attachment 3, figure 3.

The antenna mast proposed is guyed lattice type structure that to be installed in a wooded area. Clearing of trees and vegetation will be kept to a minimum so that the structure blends into the background as much as possible. Simulated images of what the antenna mast would look like on the tree line are included as Attachment 4.

7. **Aviation Obstruction Marking:** Spectrum Group does not plan to equip the tower with white, red, or flashing aviation obstruction lighting as the structure does not pose a significant obstruction hazard to aircraft navigation in the area. However, Spectrum Group will conform to any aeronautical safety requirements for this particular tower that may be mandated by Transport Canada or NAV Canada.
8. **Installation Practices and Structural Adequacy:** The tower proposed is commonly used throughout the region for various telecommunications applications and is designed to support the intended antenna load with a significant safety margin. The tower and associated antennas will be installed in accordance with CSA Standard S37, manufacturer's specifications, and established installation practices.
9. **Land Use Requirements:** The site chosen has been coordinated with the Municipality of Prince Township and concurrence from the Municipality is required before construction can begin. Spectrum Group will comply with any applicable local land-use requirements that we are made aware of.
10. **Additional Information:** Please be advised that tower sites, their safety, and coordination, is under the jurisdiction of the Government of Canada through Industry Canada. Spectrum Group is initiating this notification in accordance with Industry Canada's guidelines. More information is available on Industry Canada's Spectrum Management and Telecommunications web site <http://www.ic.gc.ca/towers>.
11. **Contact Information:** This notice initiates an invitation to the public to provide written comments to Spectrum Group about this proposal by February 28th, 2018. Please mail, e-mail, or fax your comments to the following address:

Spectrum Group
132 Imperial Road,
North Bay, Ontario, P1A 4M5
Attn: Mr. Wayne Lynch

E-mail: consultation@spectrumtelecom.ca
Fax: (705) 474-6192
Phone: (705) 474-6368, Toll Free: 1-800-267-8560

The Land Use Authority (LUA) for the area is the Corporation of the Township of Prince. Contact information for the LUA is as follows.

Corporation of the Township of Prince
Attention: Chief Administrative Officer/Clerk-Treasurer
3042 Second Line West
Prince Township, ON P6A 6K4
Phone: (705) 779-2992, Extension 2
Fax: (705) 779-2725
Email: pgreco@twp.prince.on.ca

Contact information for the district Industry Canada office for Northern Ontario is as follows.

Industry Science and Economic Development Canada
2 Queen Street East
Sault Ste. Marie ON P6A 1Y3
Phone: 1-855-465-6307
Fax: (705) 941-4607

- 12. Acknowledgement of Concerns:** Following the date for public responses as noted above, any questions, comments, or concerns submitted will be acknowledged within **14 days** and a formal response in writing provided within **60 days** of receipt. The public will then have **21 days** from the date of correspondence to review and reply to the final response.

Kindly review this proposal and, if you wish to forward any comments, please do so within the time period outlined above. Thank you.

Wayne Lynch
Project Administrator
Spectrum Group

Spectrum Group

Spectrum Telecom Group Ltd. (Spectrum Group) is a wireless, two-way radio, and broadband solutions company that provides integrated telecommunications networks for residential, business, and government clients throughout Northern Ontario. More information can be found on the Spectrum Group website:

(www.spectrumtelecom.ca/en/about-us).

Public Notice

Proposed Installation of a 280-Foot Telecommunications Tower On Prince Lake Road, Prince Township, ON

As part of a project that is being implemented to improve the availability of mobile radio and Internet connectivity within the area, Spectrum Group is planning to install a 280-foot telecommunications tower on private lands in the Township of Prince.

The tower is a guyed mast structure that will be located on the west side of Prince Lake Road about 2 kilometers north of 2nd Line West. This tower will be used to deliver high-speed wireless Internet service to area residents as well as provide improved two-way radio services to various public safety users such as Police and Fire.

Should you have any comments, concerns, or require more information about the tower structure, please contact the following representative by **February 28th, 2018**:

Wayne Lynch,
Spectrum Group
132 Imperial Road, North Bay, ON P1A 4M5

Phone: (705) 474-6368, ext. 414

Fax: (705) 474-6192

consultation@spectrumtelecom.ca

For more information about the Innovation, Science and Economic Development public consultation process for towers, please visit: www.ic.gc.ca/antenna

Spectrum Group

Spectrum Group is a wireless and broadband solutions company that provides integrated telecommunications networks for clients throughout Northern Ontario. More information can be found on the Spectrum website (www.spectrumtelecom.ca/en/about-us).



Related Documentation

Attachment #1: Notification Letter

Attachment #2: Draft Public Notice for the January 2018 Municipal Newsletter

**The Corporation of the Township of Prince
BY-LAW 2018-07**

Being a By-Law to authorize the Mayor and CAO/Clerk-
Treasurer to enter into an agreement with Union Gas

WHEREAS it is considered desirable to enter into a Contribution Agreement with Union Gas Limited;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF PRINCE HEREBY ENACTS AS FOLLOWS:

1. That the Mayor of Clerk of Prince Township are hereby authorized to execute, sign and affix the Corporate Seal to an Agreement with Union Gas Limited, the Contribution Agreement which is attached hereto as Schedule 'A',
2. Schedule 'A' forms part of this by-law,
3. This By-Law comes into force upon final passing thereof.

READ THREE TIMES AND PASSED in open Council this 13th day of March 2018.

Mayor, K. Lamming

CAO/Clerk-Treasurer, P. Greco

THIS AGREEMENT MADE THIS 13th DAY OF JANUARY, 2018 (the “Effective Date”).

BETWEEN:

TOWNSHIP OF PRINCE
(hereinafter referred to as the “Municipality”)

- and -

UNION GAS LIMITED
(hereinafter referred to as “Union”)

WHEREAS Union proposes to construct and operate certain works for the distribution of natural gas within the boundaries of the Municipality (the “Project”) [, as described in Union’s (March 31st, 2017) application to the Ontario Board Energy (the “Board”) for leave to construct the Project in EB-2015-0179].

AND WHEREAS the Municipality and Union are parties to a franchise agreement dated July 9, 2013, approved by the Board pursuant to the *Municipal Franchises Act*, which sets out the terms and conditions under which Union may operate its gas distribution system within the Municipality’s territory;

AND WHEREAS Union holds a Certificate of Public Convenience and Necessity (EB-2013-0108) from the Board pursuant to the *Municipal Franchises Act*, which authorizes Union to construct works to supply gas within the Municipality’s territory;

AND WHEREAS the parties recognize the economic and community benefits that are expected to positively impact the prosperity and well-being of the Municipality and its residents as a result of access to gas distribution service provided through the Project, and further recognize that certain financial assistance in respect of the Project is necessary for purposes of supporting its economic viability and advancement;

AND WHEREAS the Municipality may, pursuant to Section 110 of the *Municipal Act, 2001*, S.O. 2001, c. 25, provide financial assistance in respect of the provision of municipal capital facilities (as defined by O. Reg. 46/94), including public utility works such as the gas distribution facilities to be constructed through the Project, to any person who has entered into an agreement with the Municipality to provide such facilities;

AND WHEREAS in order to advance the development of the Project, by municipal by-law No. 2018-07 dated March 13, 2018 (the “Authorizing By-law”), the Municipality has agreed to make a non-refundable contribution to Union in accordance with the terms of this Agreement (the “Municipal Contribution”);

AND WHEREAS the Municipality and Union are entering into this Agreement pursuant to Section 110(3) of the *Municipal Act, 2001*;

AND WHEREAS in consideration for the Municipal Contribution to be paid by the Municipality to Union in accordance with the terms of this Agreement, Union agrees to construct and operate the Project so as to facilitate and maximize the attachment of customers within the Municipality's territory as may be technically and economically feasible:

AND WHEREAS the parties acknowledge that the attachment of individual customers to the completed Project facilities shall be subject to the applicable customer connection and contribution-in-aid policies in effect at the time of connection, which may result in determinations that contributions-in-aid are required from certain customers to assist in making their particular connections economically viable;

NOW THEREFORE in consideration of the premises and mutual covenants herein contained and of other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by each party, the parties hereto do hereby covenant and agree as follows:

1. **Municipal Contribution**

- 1.1 The Municipality agrees to pay to Union, as financial assistance necessary to assist in making the Project economically viable, the Municipal Contribution in annual installments, starting in the first full calendar year after the Project facilities become operational, on such dates and in such amounts as set out in **Schedule "A"** hereto, against receipt by the Municipality of invoices from Union therefor.
- 1.2 The amount of any invoice that remains outstanding after the Due Date shall be subject to the accrual of Interest Charges (as such Due Date and Interest Charges are set out by **Schedule "A"** hereto).
- 1.3 The Municipal Contribution shall be made by cash, cheque, bank draft, wire transfer, or a combination of any of them.
- 1.4 The Municipality irrevocably waives any right to repayment by Union of any amounts paid by it to Union on account of the Municipal Contribution and authorizes Union to use all such amounts for purposes of the Project.
- 1.5 Notwithstanding any other provision herein, the parties may, through good faith negotiations, agree on a method for re-calculating the Total Municipal Contribution and annual installment payment amounts set out in **Schedule "A"** hereto in order to account for any government grants or funding (excluding any contribution payments from another municipality) which may be allocated for purposes of the Project. For greater certainty, the Total Municipal Contribution and annual installment payment amounts may not be amended pursuant to this Section 1.6 without both parties' written consent.

2. **Term**

This Agreement shall be effective as of the Effective Date and, unless otherwise provided herein, shall terminate on the day on which the Total Municipal Contribution and any applicable Interest Charges (as set out in **Schedule "A"** hereto) have been paid in full by the Municipality and received by Union.

3. **Covenants of Union**

In consideration for the Municipal Contribution, Union shall construct and operate the Project facilities so as to facilitate and maximize the opportunity for attachment of customers within the Municipality as may be technically and economically feasible. The parties acknowledge that the attachment of individual customers to the completed Project facilities shall be subject to the applicable customer connection and contribution-in-aid policies in effect at the time of connection, which may result in determinations that contributions-in-aid are required from certain customers to assist in making their particular connections economically viable.

4. **Payment Unrelated to Actual Project Cost, Customer Attachments or Surcharges**

The parties agree that the amount of the Municipal Contribution, as set out in **Schedule "A"** hereto, shall not be amended on account of: (i) future extensions, improvements or alterations that may be made to the Project facilities; (ii) differences between Union's forecasted costs and actual costs for the construction of the Project; (iii) differences between Union's forecast customer attachments and actual customer attachments within the Municipality; or (iv) the amount of any surcharges collected by Union in connection with the Project facilities and/or any future extensions, improvements or alterations thereto, which amount shall not give rise to any right of set-off or deduction of any kind in respect of the Municipal Contribution due under this Agreement.

5. **Representations and Warranties**

5.1 The Municipality represents and warrants to Union that:

- (a) the Municipality is duly established and validly subsisting under the laws of the Province of Ontario, and has the necessary authority, power and capacity to enter into this Agreement and to perform its obligations contemplated hereby;
- (b) this Agreement has been duly executed and delivered by the Municipality and constitutes a legally valid and binding obligation of the Municipality, enforceable against the Municipality in accordance with its terms, except as such enforcement may be limited by bankruptcy, insolvency or other laws of general application affecting the rights of creditors and except that specific performance is an equitable remedy which may only be awarded in the discretion of the court;

- (c) the execution and delivery by the Municipality of and the performance of its obligations under this Agreement will not result in the violation of any applicable law or regulation (including the *Municipal Act, 2001*), any order or decree of any court or tribunal to which the Municipality is subject, or any of the terms and provisions of the by-laws or other governing documents of the Municipality or of any indenture or other agreement, written or oral, to which the Municipality is a party or by which it is bound; and
- (d) the Authorizing By-law was duly authorized and enacted by the Municipality in accordance with all applicable laws, and that written notice regarding the Authorizing By-law has been provided to the Minister of Finance in accordance with Section 110(5) of the *Municipal Act, 2001*.

5.2 Union represents and warrants to the Municipality that:

- (a) Union is a corporation duly organized and validly subsisting under the laws of the Province of Ontario and has the corporate power, authority and capacity to enter into this Agreement and perform its obligations contemplated hereby;
- (b) this Agreement has been duly authorized, executed and delivered by Union and is a valid and binding obligation of Union enforceable in accordance with its terms, except as such enforcement may be limited by bankruptcy, insolvency or other laws of general application affecting the rights of creditors and except that specific performance is an equitable remedy which may only be awarded in the discretion of the court; and
- (c) the execution and delivery by Union of and the performance of its obligations under this Agreement will not result in the violation of any applicable law or regulation, any order or decree of any court or tribunal to which Union is subject, or any of the terms and provisions of the articles of incorporation or the by-laws of Union or of any indenture or other agreement, written or oral, to which Union is a party or by which it is bound.

6. **Default and Remedies**

6.1 The occurrence of any one or more of the following events shall constitute and be an Event of Default hereunder:

- (a) the Municipality fails to pay any amount payable to Union hereunder and such amount is not paid within sixty (60) days after written notice by Union of such default is delivered to the Municipality;

- (b) any representation or warranty by the Municipality to Union under this Agreement is discovered to be false or incorrect in any way so as to make it materially misleading when made unless such default, if capable of being remedied, is remedied within 10 days after Union notifies the Municipality in writing regarding the discovery thereof; or
- (c) the Municipality is unable, or admits in writing the Municipality's inability, to pay the amounts payable to Union hereunder as they become due.

6.2 Notwithstanding any other provisions herein, upon the occurrence of an Event of Default, the unpaid balance of the Total Municipal Contribution and applicable Interest Charges shall become forthwith due and payable by the Municipality without presentment, protest, notice of protest or dishonour or other notice of any kind (all of which are hereby expressly waived by the Municipality) and Union may, at its sole option, proceed to enforce all its rights and remedies under this Agreement or otherwise, including taking such actions and commencing such proceedings as may be available at law or equity to recover from the Municipality all unpaid amounts due hereunder.

7. **Effect of Regulatory Decision**

Notwithstanding any other provision herein, in the event that Union, using commercially reasonable efforts (including the diligent pursuit of any available appeal with a reasonable likelihood of success on the merits), is unable to obtain a required permit, approval or other decision from a governmental authority, including but not limited to a Certificate of Public Convenience and Necessity for the construction of gas works issued by the Board or any successor thereof, with respect to the construction of the Project, then Union shall notify the Municipality in writing that this Agreement is deemed terminated effective upon receipt of such notice. Upon such termination, Union and the Municipality shall have no further obligation to each other under this Agreement.

8. **Dispute Resolution**

The parties shall, acting reasonably and with the assistance of legal counsel, negotiate in good faith to resolve any dispute between them arising under this Agreement. If the parties are unable to resolve any such dispute, either party may request that the dispute be submitted first to mediation by an impartial third party to be agreed upon by Union and the Municipality. If the parties are unable, in good faith, to resolve the dispute through mediation, then either party may pursue such other remedies that otherwise may be available to them in law.

9. **Notices**

Any notice, invoice or other communication required or permitted to be given under this Agreement shall be in writing and may be personally delivered or sent by prepaid

registered mail, email or fax to the party to whom it is directed at the address or service of that party set out below, or at such other address as either party may by notice to the other specify.

To the Municipality: Township of Prince

Attention: **Peggy Greco, Chief Administrative Officer**

Phone: 705-779-2992 ext. 2

Fax: 705-779-2725

Email: pgreco@twp.prince.on.ca

To Union: Union Gas Limited
50 Keil Drive North
P.O. Box 2001
Chatham, ON N7M 5M1

Attention: **Mike Shannon, Vice President of Distribution Operations**

Phone: 519-436-4506 ext. 5004506

Email: mkshanno@uniongas.com

Every such notice, invoice or other communication shall be deemed to have been received if personally delivered, at the time of such delivery; if emailed or sent by fax, on the next business day; and if sent by prepaid registered mail, at the end of three (3) business days after the mailing thereof.

10. Assignment

10.1 This Agreement may not be assigned, sold or transferred by either party without the prior written consent of the other party, such consent not to be unreasonably withheld, delayed or conditioned. Notwithstanding the foregoing, Union may, without the consent of the Municipality, assign its rights and obligations under this Agreement in whole or in part to a person that directly or indirectly controls, is controlled by or is under common control with Union or to a purchaser of all or a material portion of Union's assets. A change of control of Union shall not be considered an assignment of this Agreement.

10.2 For greater certainty and notwithstanding the foregoing, Union shall also be entitled to pledge, collaterally assign or encumber its rights under this Agreement, without the consent of the Municipality, in connection with any financing or refinancing of the Project, provided that any such collateral assignment will not relieve Union of its obligations under this Agreement.

11. Entire Agreement

This Agreement constitutes the entire agreement between the parties pertaining to the subject matter hereof, and amends, replaces and supersedes all prior and

contemporaneous agreements, understandings, negotiations and discussions between the parties whether oral or written pertaining to the subject matter hereof.

12. **Amendment and Waiver of Compliance with this Agreement**

12.1 No supplement, amendment, waiver, or modification of this Agreement shall be binding on a party unless both parties consent to same in writing. Notwithstanding the foregoing, if the Municipality elects to make an Accelerated Payment pursuant to Section **Error! Reference source not found.**, then the Municipality is deemed to consent to be bound by the amended Schedule "A" provided to it by Union in accordance with Section **Error! Reference source not found.**

12.2 No waiver of any provision of this Agreement shall constitute a waiver of any other provision, nor shall any waiver constitute a continuing waiver, unless otherwise expressly provided in writing. The mere failure of either party to give notice to the other of the breach or non-fulfillment of any provision of this Agreement shall not constitute acceptance of the breach or non-fulfillment.

13. **Relationship of the Parties**

In performing this Agreement, Union and the Municipality are, at all times, acting and performing as independent contracting parties. Nothing in this Agreement shall be deemed to create and the parties do not intend to create any relationship of partner, agent or joint venture as between the Municipality and Union.

14. **Miscellaneous**

14.1 This Agreement shall be construed and governed by the laws of the Province of Ontario and the federal laws of Canada as applicable therein. The parties hereby irrevocably attorn to the exclusive jurisdiction of the courts of Ontario with respect to any matter arising under or related to this Agreement.

14.2 Time shall be of the essence in this Agreement.

14.3 All of the terms of this Agreement shall be binding upon and shall enure to the benefit of the parties hereto and their respective successors and assigns.

14.4 The Schedule annexed to this Agreement is integral to, and forms part of, this Agreement.

14.5 All monetary references in this Agreement are in Canadian dollars.

14.6 This Agreement may be signed in multiple counterparts, each of which shall be deemed an original, and all of which together shall constitute a single instrument.

[Remainder of page deliberately blank.]

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed by their officers properly authorized in that behalf of the day and year first written above.

TOWNSHIP OF PRINCE

Per: _____
Name: Ken Lamming
Title: MAYOR

Per: _____
Name: Peggy Greco
Title: CAO/Clerk/Treasurer

I/We have the authority to bind the Municipality.

UNION GAS LIMITED

Per: _____
Name:
Title:

I have the authority to bind Union.

SCHEDULE "A"

MUNICIPAL CONTRIBUTION

1. Annual Installments

Year for which the Annual Installment is made	Municipal Contribution – Annual Installment Amount
First calendar year in which the Project facilities become operational ("Year 1")	\$12,300
Year 2	\$12,300
Year 3	\$12,300
Year 4	\$12,300
Year 5	\$12,300
Year 6	\$12,300
Year 7	\$12,300
Year 8	\$12,300
Year 9	\$12,300
Year 10	\$12,300
Total Municipal Contribution	\$123,000

2. Invoicing, Payment

With respect to each annual installment set out in Section 1 of this Schedule, Union shall invoice the Municipality for such amount by September 30th of the applicable year. The Municipality shall pay Union the full amount of such invoice by no later than December 31st of that year (the "Due Date").

3. Interest Charges

The monthly late payment charge equal to 1.5% per month or 18% per annum (for an approximate effective rate of 19.56%) multiplied by the total of all unpaid charges will be added to the bill if full payment is not received by the late payment effective date, which is 20 days after the bill has been issued.



Peggy Greco <pgreco@twp.prince.on.ca>

Office Closed

Ken Lamming <klamming@princetwp.ca>
To: Peggy Greco <pgreco@twp.prince.on.ca>

5 April 2018 at 09:04

Hi Peggy as over time I have had a few request why the office is closed on Wednesday every week. Please add this to our agenda to see if we really need to have Wednesday closed . If you still want it closed have some good reason why and this way residents will know why. Thanks Ken

AGENDA

Item:	10 a)
Date:	APR 10 2018

ADMINISTRATIVE REPORT

Agenda item 10 a)

Date: April 5, 2018	Date Presented: April 10, 2018
Prepared By: Peggy Greco	Department: General Government
Subject: Office policy	

Several smaller municipal offices in the area, with limited staff, have one day a week where the office is closed to the public. The staff is still working, but it allows for some time to complete tasks in the office without interruptions. This allows for a more productive day.

The phone may or may not be answered, if we are tied up, but messages are checked throughout the day and urgent calls are returned immediately.

As well, the sign posted on the door does instruct anyone who has come to the office to knock and we take care of them. (This is something that most of the other offices do not accommodate.)

This has worked well for the past 5+ years and we have had no formal complaints filed with the office. As time has gone on, we have fewer phone calls and office visits.

Of course, we are always available for emergencies.

We respectfully request that council continues with this policy.

Peggy Greco



Peggy Greco <pgreco@twp.prince.on.ca>

Trailhead North Algoma

AGENDA

Carole Blaquiere <caroleblaquiere@yahoo.ca>
 Reply-To: Carole Blaquiere <caroleblaquiere@yahoo.ca>
 To: "klamming@princetwp.ca" <klamming@princetwp.ca>
 Cc: Peggy Greco <pgreco@twp.prince.on.ca>

Rein:	10 b)
Date:	4/10/18

5 April 2018 at 17:04

Good Day Mayor Lamming,

On behalf of Ontario Trails Council and the Voyageur Trail Association, we would like to extend an invitation to you to attend the annual conference Trailhead North, taking place April 26th to 27th, 2018 at the Water Tower Inn in Sault Ste. Marie. We are very excited to be taking this Northern Ontario annual event to Algoma. During the two-day conference, we will be aiming to have 100 trail proponents and professionals from across the province join us for in-depth educational sessions, workshops and networking opportunities as well as our Gala dinner. If our funding is approved we are excited to have Dianne Whelan of 500 Days in the Wild as our keynote speaker.

We would be honored to have you attend our Welcome Session on Thursday April 26th, 2018 at 9:00 a.m. to bring greetings to the delegates. We are also requesting a greeting/letter for our delegate program. We kindly ask that we have that letter no later than April 15th, 2018.

Trailhead North Algoma, is a one-of-a-kind Northern Ontario event includes training workshops, information sessions, and innovative problem-solving sessions, a range of keynote speakers as well as numerous opportunities for networking including a trade show of product and service providers related to trails in and around Algoma.

The Gala Dinner (Thursday, April 26th) highlights this annual conference and is our organizations opportunity showcase trails in the Algoma region and to spotlight positive initiatives moving our industry forward into the future.

We hope that you will be able to join us at our annual conference as your presence would be most appreciated. If you have any questions, or require additional details, please don't hesitate to contact us.

More information can be found at trailheadnorth

trailheadnorth

A trails conference and learning symposium, about northern trails,
for northern communities

Select Tickets

AGENDA

Item: 106)
Date: April 10/13



Enter Promotional Code

General

0 ▾

CA\$175.00 + CA\$30.35 FEE & GST/HST

Admission to all sessions, all coffee break, food service, meals and any documents arising or handed out during the event.

Hide Info

Sales end on April 25

Coffee Break Support

0 ▾

CA\$100.00 + CA\$17.63 FEE & GST/HST

Show your support for the event by sponsoring a coffee break! Every break supporter gets honourable mention on all documentation, social media and recognition during the event!

Hide Info

Sales end on April 26

Literature Table - Business

0 ▾

CA\$275.00 + CA\$47.31 FEE & GST/HST

Showcase your business to the participants over this two day event. Meet directly with the people who share a passion for the outdoors and trails.

Hide Info

Sales end on April 26

Literature Table - Not-For-Profit

0 ▾

CA\$100.00 + CA\$17.63 FEE & GST/HST

Show Info

Sales end on April 26

Single Day - Thursday April 26th.

0 ▾

CA\$125.00 + CA\$21.88 FEE & GST/HST

Tuesday April 25th ONLY - This ticket secures admission to all sessions, all coffee break, food service, meals and any documents arising or handed out during the event

CHECKOUT



Peggy Greco <pgreco@twp.prince.on.ca>

AGENDA

Item: 1002

Date: 4/10/18

Fwd: Invitation to Bruce's Strapp retirement party

3 April 2018 at 13:24

Ken Lamming <klamming@princetwp.ca>
 To: Peggy Greco <pgreco@twp.prince.on.ca>

Hi Peggy can you put this on next council agenda to see if they will buy for my ticket
 Thanks Ken

----- Forwarded message -----

From: Reda, Louise (MNDM) <Louise.Red@ontario.ca>
 Date: Tue, Apr 3, 2018 at 11:09 AM
 Subject: Invitation to Bruce's Strapp retirement party
 To: "Klamming@princetwp.ca" <Klamming@princetwp.ca>

Greetings:

For all those interested in attending Bruce's upcoming event, we have extended the deadline by one week **to purchase your seat by Friday, April 6th.**

Also, if you have photos, or wishes to be included our video, just a reminder to send these as soon as possible.

We are looking forward to a great evening out with friends and colleagues, with 100 confirmed guests to date!

On behalf of the Planning Committee,

Louise

Please see the attached invitation to honour Bruce Strapp for his upcoming retirement with over 33 years in Economic Development across Northern Ontario.

A retirement dinner will be held on Wednesday April 25th, 2018 at the Quattro Hotel and Conference Centre, located at 229 Great Northern Road, Sault Ste. Marie, Ontario.

Tickets are \$60 per person and include your meal, gratuity, and a small contribution toward a farewell gift. Group reservations for a table of 10 are also available. Tickets must be purchased by Wednesday, March 28, 2018 via e-transfer to Louise.Red@Outlook.com, password: Bruce_2018

THE FAREWELL TOUR

INTO THE GREAT • WIDE OPEN®

RETIREMENT PARTY IN HONOUR OF BRUCE STRAPP

HONOURING 33 YEARS
IN ECONOMIC DEVELOPMENT

QUATTRO HOTEL AND CONFERENCE CENTRE
229 GREAT NORTHERN ROAD | SAULT STE. MARIE | ON
WEDNESDAY | APRIL 25 | 2018

FOR MORE INFORMATION CONTACT LOUISE REDA
705 945 6700 | LOUISE.REDA@ONTARIO.CA

CASH BAR | COCKTAILS 5:30PM | DINNER AT 6:30PM
TICKETS \$60 / PERSON | E-TRANSFER TO LOUISE.REDA@OUTLOOK.COM

TICKET PRICE INCLUDES GRATUITY AND CONTRIBUTION
TOWARDS BRUCE'S FAREWELL GIFT



item: 11 a)

Date:

Peggy Greco <pgreco@twp.prince.on.ca>

Provincial Launch of voterlookup.ca - Monday, March 12, 2018

Hudson, Christine <Christine.Hudson@mpac.ca>
Cc: Enumeration <Enumeration@mpac.onmicrosoft.com>

9 March 2018 at 13:45

Good Afternoon.

MPAC is very pleased to advise that **Monday, March 12, 2018** marks the official, province-wide launch of the voterlookup.ca online elector confirmation and update service in support of this year's Enumeration process.

The attached toolkit and materials have been prepared to support and assist your Municipality with the launch and any local promotion of the site with electors in your community. Included herein:

- Accompanying Memo
- Municipal Toolkit containing: Key messages, Written copy (sample wording for print/web/social media), FAQs and three voterlookup.ca Widgets/Buttons to link users from other websites
- Posters
- Mail out inserts/buck slips
- Enumeration Events Schedule

Please note that the Enumeration Events Schedule provides the forthcoming product delivery date options which we will canvass municipalities and electing school boards for later this year. Additional information/updates regarding this canvassing effort will be provided when we are getting ready to embark on this process.

Please also note, that in addition to the attached toolkit which is intended for municipalities, MPAC will be preparing a further toolkit for declared candidates which will be shared with municipalities in the coming weeks.

Should you have any questions/feedback regarding the launch or any of the attached materials, please send to enumeration@mpac.ca .

Additionally, please submit a request to enumeration@mpac.ca should French versions of the attached materials be required.

We thank you for your partnership and support in this very important initiative!

Enumeration Team, MPAC

enumeration@mpac.ca

**** MPAC is also preparing material for an upcoming Information Session/Webinar that will be offered to municipalities and intended to share content pertaining to MPAC's role and the 2018 Enumeration process. Please watch for further updates.****

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9 attachments



2018 voterlookup.ca button-1.jpg
59K



2018 voterlookup.ca button-2.jpg
66K



2018 voterlookup.ca button-3.jpg
68K

 **Official Launch of voterlookup.ca - March 9 2018.pdf**
378K

 **Communications Toolkit - Municipalities.pdf**
912K

 **voterlookup.ca Poster.pdf**
123K

 **voterlookup.ca Poster - Printer Version.pdf**
137K

 **2018 Enumeration events schedule.pdf**
307K

 **voterlookup.ca Mail Insert.pdf**
206K

AGENDA

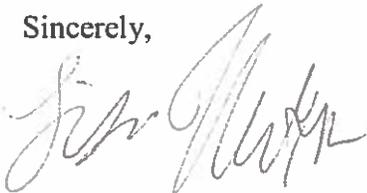
Item:	116)
Date:	4/10/18

Corporation of Prince Township
Prince Township Academic Excellence Award
3042 Second Line West
Prince Township, ON
P6A 6K4

Dear Corporation of Prince Township,

I am writing to thank you for your generous \$500 Prince Township Academic Excellence Award. I was very happy and appreciative to learn that I was selected as the recipient of this award. I am in my final year of Child and Youth Care and will be graduating this year. I plan to continue my education at Algoma University this September in the Bachelors of Social Work program. The financial assistance you provided will be a great help to me in my paying my educational expenses. Thank you again for your generosity and support. I promise you I will work very hard and eventually give something back to others as a Child and Youth Care provider.

Sincerely,



Lisa Thornton
2500 Second Line West
Prince Township, ON
P6A 6K4

Item:	11 c
Date:	4/10/18

March 20, 2018

Further Information: Cannabis Implementation Plan – Cost Avoidance Measures for Municipal Governments

Heads of Council:

On March 9, 2017, the Ontario Minister of Finance

announced \$40 million for municipal governments to help with the implementation costs of legalized cannabis in the first two years of legalization. Ontario support also helps local police services by covering costs that would normally be paid by municipal governments.

Details on these measures are below. Municipal governments, local public health and police will need to take these actions into consideration as they consider local implementation activities and assumptions related to costs. AMO will continue to monitor and report appropriately on what other nationally or provincially coordinated activities that would also reduce costs to municipal governments. Please share as appropriate with municipal councillors on your police services boards.

What are the ‘cost avoidance’ activities that Ontario is undertaking to help contain municipal costs?

Ontario is covering:

Standard Field Sobriety Test (SFST)

certification training costs for police officers (OPP and own municipal forces). The number of officers certified for SFST is subject to police service standards and certification is not required for every officer;

Drug Recognition Expert (DRE)

certification training costs for police officers (OPP and own municipal forces). DRE certification is only available to officers that are SFST certified and is subject to the available number of field assessment positions allocation to Ontario under the U.S.-based International Association of Chiefs of Police accredited program (travel and accommodation costs will remain the responsibility of the police service, only certification costs will be covered);

AMO believes that the creation of a Canadian/Ontario based facility for DRE training would further reduce municipal costs

Ontario is also creating a **Cannabis Intelligence Coordination Centre** to address the illicit market and organized crime.

Federal funding for police training of \$81 million/5 years will help the capacity in police forces; for example, the Canadian Association of Chiefs of Police and the RCMP developing a program to train 65,000 officers across Canada on the cannabis legalization laws.

Federal and provincial **public health education campaigns** will provide local public health units with support and resources to help address education needs related to cannabis legalization and consumption, reducing the need to develop local resources.

How could cannabis policy evolve in the future?

The Federal Government has indicated its intention to authorize the legal sale of cannabis edible products and concentrates no later than 12 months following the coming into force of their proposed cannabis legislation. Edible products would need to be accompanied by regulations to address the specific risks associated with these types of products.

A possible future decision is the potential introduction of lounges and venues for the licensed and regulated consumption of cannabis. There are no immediate plans to make this change. The Province has undertaken consultation on its regulatory proposals to get early feedback on possible next steps after legalization. AMO has supported the consumption venues proposal subject to strict local authority respecting community needs.

The Province is taking an approach with more control initially and adjustment as appropriate over time. Other Canadian jurisdictions are taking a more 'open market' approach, which generates other types of work and costs for municipal governments but also offers some local economy benefits.

AMO Contact:

Craig Reid, Senior Policy Advisor, creid@amo.on.ca, 416-971-9856 ext. 334.

March 20, 2018

NOHFC File No: 8502375

Peggy Greco
Chief Administrative Officer/Clerk-Treasurer
Township of Prince
3042 Second Line West
Prince Township ON P6A 6K4

AGENDA

No.:	11 d)
Date:	4/10/18

Dear Peggy Greco:

This is to acknowledge your application requesting funding from the Northern Ontario Heritage Fund Corporation (NOHFC) toward your Events Coordinator Intern position. Please quote the above file number in future correspondence.

The NOHFC has determined that the project is potentially eligible and will proceed for further review and assessment. Please note that although your application is proceeding for further review and assessment, it does not mean that it will be approved for funding. The NOHFC's programs are non-entitlement, discretionary programs and not all projects meeting the program eligibility criteria will be approved for funding.

Your application will be reviewed by the Ministry of Northern Development and Mines (MNDM). A staff member of the Regional Economic Development Branch will be assigned as project officer to your file and will be in contact with you soon to further discuss your proposal. Should you have any immediate questions prior to being contacted by your project officer, please direct them to Leigh Colpitts, A/Manager at 705-945-5839 or 1-800-461-2287 (fax 1-877-244-3044).

Sincerely,



Glen Vine
A/Manager, Program Services

Regulations related to the Local Planning Appeal Tribunal Act, 2017 | Règlements en application de la Loi de 2017 sur le Tribunal d'appel de l'aménagement local

JUS-G-MAG-ATRD-Consultations <ATRDConsultations@ontario.ca>

20 March 2018 at 10:25

AGENDA

Item:	11 e
Date:	4/10/18

Ministry of the Attorney General

Ministère du Procureur général



Agency and Tribunal Relations

Direction des relations avec les organismes et les tribunaux

Division

720, rue Bay, 3^e étage

720 Bay St, 3rd Floor

Toronto ON M7A 2S9

Toronto ON M7A 2S9

Tél. 416-326-3723

Tel. 416-326-3723

Télé. 647-723-2051

Fax 647-723-2051

Date: March 20, 2018

Subject: *Local Planning Appeal Tribunal Act, 2017 Regulations related to the Building Better Communities and Conserving Watersheds Act, 2017.*

I am writing to provide you with an update on new Minister's regulations under the *Local Planning Appeal Tribunal Act, 2017* (the Act) relating to the *Building Better Communities and Conserving Watersheds Act, 2017*.

These regulations are scheduled to come into effect on April 3, 2018 and will change the land use planning and appeal system by:

- establishing transition rules for appeals to the Local Planning Appeal Tribunal (LPAT) which reflect the proposed approach identified on the Regulatory Registry;
- prescribing timelines for appeals to the LPAT under the *Planning Act*;

- establishing time limits for submissions at oral hearings for major land use planning appeals before the LPAT, and
- scoping the practices and procedures of the LPAT in respect of major land use planning appeals.

You can view copies of these regulations on Ontario's e-Laws:

- Ontario Regulation [102/18] "Planning Act Appeals"
- Ontario Regulation [101/18] "Transitional Matters"

Questions

If you have any questions about the regulations, please send an email to ATRDconsultations@ontario.ca.

Sincerely,

Mariela Orellana, Director (Acting)
Agency and Tribunal Relations Branch
Ministry of the Attorney General

Ministry of the Attorney General

Ministère du Procureur général

Agency and Tribunal Relations

Direction des relations avec les
organismes et les tribunaux

Division

720, rue Bay, 3^e étage

720 Bay St, 3rd Floor

Toronto ON M7A 2S9

Toronto ON M7A 2S9

Tél. 416-326-3723

Tel. 416-326-3723

Télééc. 647-723-2051

Fax 647-723-2051



Date: Le 20 mars 2018

Item:	120
Date:	4/10/18

**ALGOMA PUBLIC HEALTH - BOARD OF HEALTH MEETING
MINUTES
JANUARY 24, 2018 @ 5:00 pm
SAULT STE MARIE ROOM A&B 1ST FLOOR, APH SSM**

PRESENT:	Board Members Dr. Patricia Avery Dr. Lucas Castellani Ian Frazier Debra Graystone Adrienne Kappes Lee Mason Connie Nykyforak Dr. Heather O'Brien Karen Raybould Sergio Saccucci Dennis Thompson	APH Executives Dr. Marlene Spruyt Dr. Jennifer Loo Justin Pino Antoniette Tomie Laurie Zeppa Sherri Cleaves Christina Luukkonen	Medical Officer of Health/CEO Associate Medical Officer of Health Chief Financial Officer Director of HR and Corporate Services Director of Health Promotion & Prevention Director of Health Protection & Prevention Board Secretary
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TELECONFERENCE: Sue Jensen

1.0 Meeting Called to Order

Dr. Spruyt called the meeting to order at 5:00pm

a. Declaration of Conflict of Interest

Dr. Spruyt called for conflicts of interest; none were declared.

2.0 Election of Officers

a. Appointment of Board of Health Chair

Dr. Spruyt called for nominations for the position of Board Chair.

Dr. Avery nominated Mr. Frazier.

Mr. Frazier accepted the nomination.

Dr. Spruyt called for any other nominations.

There being no further nominations, the nominations for the Algoma Public Health Board of Health chair position for 2018 was closed.

Mr. Frazier was acclaimed Board Chair for the year 2018.

2018-01 Moved: P. Avery

Seconded: L. Mason

THAT the Algoma Public Health Board of Health appoints Ian Frazier as Chair for the Board of Health for the year 2018

CARRIED

b. Appointment of the Board of Health First Vice-Chair

Mr. Frazier called for nominations for the position of Board First Vice-Chair.

Mr. Mason nominated Mr. Saccucci.

Mr. Saccucci accepted the nomination.

Mr. Frazier called for any other nominations.

There being no further nominations, the nominations for the Algoma Public Health Board of Health first vice-chair position for 2018 was closed.

Mr. Saccucci was acclaimed Board Chair for the year 2018.

2018-02A Moved: L. Mason

Seconded: D. Thompson

THAT the Algoma Public Health Board of Health appoints Sergio Saccucci as First Vice-Chair and the Chair of the Finance and Audit Committee for the year 2018.

CARRIED

c. Appointment of the Board of Health Second Vice-Chair

Mr. Frazier called for nominations for the position of Board Second Vice-Chair.

Ms. Graystone let her name stand.

Mr. Frazier called for any other nominations.

Ms. Kappes nominated Mr. Mason.

Mr. Mason accepted the nomination.

Mr. Frazier called for any other nominations.

There being no further nominations, the nominations for the Algoma Public Health Board of Health second vice-chair position for 2018 was closed.

Both nominees were given the opportunity to address the board members prior to voting. Ms. Luukkonen distributed out ballots and collected. Ms. Jensen did not participate in the vote as she was on teleconference for the meeting. Ms. Luukkonen and Mr. Pino counted and confirmed the votes.

Mr. Mason was elected Board Second Vice-Chair for the year 2018

2018-02B Moved: A. Kappes

Seconded: D. Thompson

THAT the Algoma Public Health Board of Health appoints Lee Mason as Second Vice-Chair and the Chair of the Governance Standing Committee for the year 2018.

CARRIED

3.0 Adoption of Agenda Items

2018-03 Moved: H. O'Brien
Seconded: P. Avery

THAT the Agenda items dated January 24, 2018, be adopted as circulated; and
THAT the Board accepts the item on the addendum.

CARRIED

4.0 Adoption of Minutes

2018-04 Moved: S. Saccucci
Seconded: L. Mason

THAT the Board of Health minutes for the meetings dated November 22, 2017 be adopted
as circulated.

CARRIED

5.0 Delegations/Presentations

a. Safe Water and Septic Systems

Mr. Bouma presented to the Board on Safe Water and Septic Systems. A copy of the presentation
was provided in the Board agenda package.

Mr. Bouma answered questions around well water inspections in unorganized areas. Questions
were asked around workload of inspectors and work distribution during peak and slow times.
Algoma is split into different areas and each inspector is assigned an area.

6.0 Business Arising from Minutes

a. 02-05-015 – Conflict of Interest Policy

Policy has been vetted through legal and approved.

2018-05 Moved: L. Mason
Seconded: A. Kappes

THAT the Board of Health approves the proposed changes to policy 02-05-015 – Conflict of
Interest as presented.

CARRIED

7.0 Reports to the Board

a. Medical Officer of Health and Acting Chief Executive Officer Report

i. January 2018 Report

Dr. Spruyt spoke to her report that was provided in the agenda package. Topics in the report
are chosen based on feedback from Board members as well as items coming up in Public
Health.

Discussion took place regarding the opioids and the fruit and veggie program.

2018-06 Moved: L. Castellani
Seconded: H. O'Brien

THAT the report of the Medical Officer of Health and Chief Executive Officer for the month
of January 2018 be adopted as presented.

CARRIED

ii. **Organizational Requirements**

Dr. Spruyt spoke of the new organizational requirements to be implemented in 2018. The Board requirements will go to the Governance Committee for review.

b. Financial Reports

i. **Draft Financial Statements for the Period Ending November 30, 2017**

Mr. Pino highlighted the statements that were provided in the agenda package.

2018-07 Moved: L. Mason

Seconded: D. Thompson

THAT the Draft Financial Statements for the Period Ending November 30, 2017 be accepted as presented.

CARRIED

ii. **2017 Financial Controls Checklist**

Finance and Audit Committee to discuss testing of controls currently in place.

2018-08 Moved: L. Mason

Seconded: S. Saccucci

THAT the Board of Health received the 2017 Financial Controls Checklist submission.

CARRIED

iii. **2018-19 CAPS Budget**

2018-09 Moved: L. Mason

Seconded: P. Avery

THAT the Board of Health reviewed and accepts the Community Accountability Planning Submission (CAPS) report as presented.

CARRIED

iv. **2018 Insurance Renewal**

Request to insurer to push our renewal back to give the Board more time to review after the new year. Small increase due.... Additional coverage for cyber insurance is recommended.

The F&A Committee is exploring a 3-5 year tender for the 2019 renewal.

2018-10 Moved: L. Mason

Seconded: L. Castellani

THAT the Board of Health approves the renewal of the 2018 insurance coverage for APH; and

THAT the Board of Health provides the authority to the Finance & Audit Committee to commit to any incremental changes with respect to insurance coverage. The Finance & Audit Committee would provide and update to the Board of Health of the Changes at the February Board meeting and highlight any costs associated with the changes.

CARRIED

c. Committee Reports

2018-11 Moved: H. O'Brien

Seconded: L. Mason

THAT the Board of Health accepts the Finance and Audit Committee and Governance Standing Committee year-end report for 2017 as amended.

CARRIED

8.0 New Business/General Business

9.0 Correspondence Items

All correspondence items were emailed to Board members previously, as well as, copies were included in their Board packages.

- a. Cannabis
 - i. Letter to APH from Minister of Justice and Attorney General of Canada dated December 8, 2017
- b. Expert Panel
 - i. Letter to Minister Hoskins from the Town of Spanish dated December 11, 2017
 - ii. Resolution from Township of Dubreuilville dated December 1, 2017
- c. Food Insecurity/Nutritious Food Basket Costing
 - i. Letter to Premier Wynne from Sudbury & District Health Unit dated December 5, 2017
- d. Income Security
 - i. Letter to Minister Jaczek from Ontario Public Health Association and the Association of Local Public Health Agencies dated January 5, 2018
- e. Smoke-Free Ontario Strategy Modernization
 - i. Letter to Minister Hoskins from Peterborough Public Health dated November 23, 2017

10.0 Items for Information

- a.

11.0 Addendum

Representatives from the City of Sault Ste. Marie attended the Board Education Day on January 20, 2018 to present their community development initiative. A copy of the presentation was included in the addendum package.

2018-12 Moved: H. O'Brien

Seconded: P. Avery

THAT the Board of Health for Algoma Public Health directs the Medical Officer of Health to provide a letter of support to the City of Sault Ste. Marie with respect to their community development initiative.

CARRIED

12.0 That the Board Go Into Committee @ 6:49

2018-13 Moved: L. Mason

Seconded: P. Avery

THAT the Board of Health goes into committee at 6:49pm.

Agenda Items:

- a. Adoption of previous in-committee minutes dated October 25, 2017
- b. Litigation or Potential Litigation
- c. Labour Relations and Employee Negotiations

CARRIED

13.0 That the Board Go Into Open Meeting @ 7:06pm

2018-15 Moved: K. Raybould

Seconded: A. Kappes

THAT the Board of Health goes into open meeting at 7:06pm.

CARRIED

14.0 Resolution(s) Resulting from In-Committee Session - None

15.0 Announcements

ALPHA Conference

February 23, 2018

Toronto, ON

Agenda was sent previously to board members. Any members interested in attending are to let Mr. Frazier know.

Next Board Meeting:

February 28, 2018 at 5:00pm

Sault Ste. Marie, Room A&B, Sault Ste. Marie

16.0 THAT the Meeting Adjourn 7:16 pm

2018-16 Moved: C. Nykyforak

Seconded: K. Raybould

THAT the Board of Health meeting adjourns at 7:16.

CARRIED

Ian Frazier, Chair

Christina Luukkonen, Secretary

Date

Date

AGENDA

Item:	12a
Date:	4/10/18

**ALGOMA PUBLIC HEALTH - BOARD OF HEALTH MEETING
MINUTES
FEBRUARY 28, 2018 @ 5:00 pm
SAULT STE MARIE ROOM A - 1ST FLOOR, APH SSM**

PRESENT:	Board Members Ian Frazier Sergio Saccucci Lee Mason Connie Nykyforak Karen Raybould Dennis Thompson	APH Executives Dr. Marlene Spruyt Dr. Jennifer Loo Justin Pino Antoniette Tomie Laurie Zeppa Sherri Cleaves Tania Caputo Christina Luukkonen	Medical Officer of Health/CEO Associate Medical Officer of Health Chief Financial Officer Director of HR and Corporate Services Director of Health Promotion & Prevention Director of Health Protection & Prevention Board Secretary Outgoing Board Secretary
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TELECONFERENCE: Sue Jensen

REGRETS:	Patricia Avery Lucas Castellani	Adrienne Kappes Deborah Graystone	Heather O'Brien
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1.0 Meeting Called to Order

Mr. Frazier called the meeting to order at 5:02 pm.

At this time there were not enough board members in attendance for quorum. Mr. Frazier proceeded to invite Ms. Harper to deliver her presentation.

Ms. Harper presented to the board on Algoma Public Health Genetics Program. Copies of the presentation were provided in the agenda package. Discussion took place regarding the statistics on types of referrals.

At 5:23 pm Mr. Frazier asked for a roll call. Ms. Caputo called for the roll and noted the following:

- Ian Frazier – present
- Sergio Saccucci – present
- Lee Mason – present
- Patricia Avery – absent
- Lucas Castellani – absent
- Deborah Graystone – absent
- Adrienne Kappes – absent
- Sue Jensen – teleconference
- Connie Nykyforak – present
- Heather O'Brien – absent
- Karen Raybould – present
- Dennis Thompson – present

Only six board members were in attendance at the meeting, one was on teleconference and five were absent. Quorum was not achieved.

Mr. Frazier closed the meeting and thanked all the board members and staff in attendance.

Ian Frazier, Chair

Tania Caputo, Secretary

Date

Date

APPROVED



AGENDA

Item:	126
Date:	4/10/18

1100 Fifth Line East
Sault Ste. Marie, ON P6A 6J8
Tel: (705) 946-8530
Fax: (705) 946-8533
Email: nature@ssmrca.ca
www.ssmrca.ca

**SAULT STE. MARIE REGION CONSERVATION AUTHORITY
REGULAR MEETING
Wednesday February 21, 2018
Conservation Authority Office
MINUTES**

Board Members Present: Marchy Bruni, Enzo Palumbo, Joe Krmpotich and Ozzie Grandinetti

Regrets: Judy Hupponen

Staff Members Present: Rhonda Bateman

1. Call to Order

The Meeting was called to order at 4:47 p.m.

2. Declaration of Conflict of Interest

No Conflict of Interest was declared.

3. Finance & Administration

Minutes

Resolution # 22/18, moved by Ozzie Grandinetti, seconded by Enzo Palumbo,

"Resolved that the January 16, 2018 Conservation Authority Annual General Meeting and In Committee meeting minutes be approved,"

was CARRIED.

Accounts Payable

Resolution # 23/18, moved by Joe Krmpotich, seconded by Ozzie Grandinetti,

"Resolved that the accounts payable from January 12, 2018 to February 15, 2018 for the Conservation Authority, cheque #5790 to #5849 in the amount of \$70,937.05 be approved,"

was CARRIED.

Health and Safety

Resolution # 24/18, moved by Ozzie Grandinetti, seconded by Enzo Palumbo,

"Resolved that the Health and Safety Meeting Minutes from February 5, 2018 be accepted as information be approved,"

was CARRIED.

4. Water & Related Land Management

Development, Interference with Wetlands & Alterations to Shorelines & Watercourses

Resolution # 25/18, moved by Joe Krmpotich, seconded by Ozzie Grandinetti,

"Resolved that application #BLC18-01-22 submitted by Lawrence Beatty on behalf of North Star Development Inc. for the construction of a slab on grade for a place of worship at 928 Second Line East be approved subject to the following conditions:

- 1. The construction be carried out at the same location as indicated on the site plan submitted with the application and date stamped January 22, 2018.*
- 2. Before building construction, a geotechnical review (Factor of Safety 1.5 or greater) attesting to the stability of the fill and slopes to support the development OR an engineered footing design much be carried out by a qualified professional engineer and submitted to the SSMRCA engineer for review and approval.*
- 3. Proper sediment control measures must be in place during the proposed work. A silt fence barrier across the entrance to the watercourse must be placed and maintained until the grass is growing on all areas sloping towards the east side. Sediment controls measures be inspected bi-weekly during periods of site work, during heavy rainfall events and during spring freshet. The inspection reports should be documented, kept and available for verification at a later date.*
- 4. Trees or stumps should not be removed on slopes along the east property boundary.*
- 5. Roof drainage should not be directly disposed on the slopes be approved,"*

was CARRIED.

Water Control and Infrastructure Applications

Resolution # 26/18, moved by Enzo Palumbo, seconded by Joe Krmpotich,

"Resolved that the staff memo entitled Water Control and Infrastructure Applications dated February 21, 2018 be accepted as information be approved,"

was CARRIED.

Watershed Report Cards

A copy of the Watershed Report Card was shared with Board members. The official release date is March 22, 2018. The Board requested that copies be distributed to all Council members from Sault Ste. Marie and Prince Township and that a request for a presentation to Councils be offered.

Resolution # 27/18, moved by Ozzie Grandinetti, seconded by Enzo Palumbo,

"Resolved that the staff memo entitled Watershed Report Cards dated February 21, 2018 be accepted as information be approved,"

was CARRIED.

5. Conservation & Recreation

6. Forest Management

To be covered in Closed Session

7. New Business / Other

EBR Comments – Clean Water Act

Resolution # 28/18, moved by Ozzie Grandinetti, seconded by Enzo Palumbo,

"Resolved that the staff memo entitled "EBR Comments – Clean Water Act" dated February 21, 2018 be accepted as information be approved,"

was CARRIED.

8. In-Committee

Resolution # 29/18, moved by Joe Krmpotich, seconded by Ozzie Grandinetti,

"Resolved that the Board go In-Committee to discuss legal matters at 5:06 p.m. be approved,"

was CARRIED.

Resolution # 30/18, moved by Joe Krmopotich, seconded by Ozzie Grandinetti,
“Resolved that the Board come out of In-Committee at 5:20 p.m. be approved,”
was CARRIED.

9. Adjournment

Resolution # 31/18, moved by Enzo Palumbo, seconded by Joe Krmopotich,
“Resolved that the meeting adjourned at 5:20 p.m. be approved,”
was CARRIED.

Rhonda Bateman,
General Manager

Marchy Bruni, Chair

Minutes of the Prince Township Public Library Board of Trustees

AGENDA

Tuesday, March 6, 2018

Item:	11 c 5
Date:	4/10/18

Present: Chair Bev Couch, CEO Rita Wagner, Treasurer Sandy Fulcher, Secretary Brittany Agliani, Liz Lamming, and Ken Lamming joined at 8:05 pm to discuss the opening of the Pavilion on June 9, 2018.

Regrets: Councillor Dave Amadio

Call to Order: at 7:06 p.m.

Minutes of the Last Meeting: Brittany Agliani moved that the minutes of the regular meeting held February 7, 2018 be accepted and Bev Couch seconded the motion (carried).

Business arising from last meeting:

1. Rita reported that the Freedom to Read Event held on February 27 in the Library was a success and there was a nice write up and picture of Dorothy in the newspaper.

REPORTS:

Treasurer:

1. Sandy reported that the bank balance as of March 2, 2018 was \$14,497.68. Moved by Sandy Fulcher, seconded by Brittany Agliani. Carried.
2. Sandy reported to the Board that the Annual Calendar sale had a profit of \$3,059.65. Moved by Sandy Fulcher and seconded by Bev Couch. Carried.
3. The Board discussed the 2018 Draft Budget and Sandy will have the revised budget ready for the next meeting.

Secretary: None.

CEO: Copy is in the binder.

Friends of the Library Report: There was no report as a representative was not present. The next Friends of the Library meeting is on Saturday, March 24, 2018.

NEW BUSINESS:

1. Motion moved by Sandy Fulcher and seconded by Brittany Agliani for the Library Board to spend \$40.00 for a car show trophy for the opening festivities of the Prince Township Pavilion on June 9, 2018.

ADJOURNMENT:

Liz Lamming moved and Sandy Fulcher seconded to adjourn at 8:30 p.m. Carried.

NEXT MEETING:

April 5, 2018 at 7:00 p.m.



Social Services

District of Sault Ste. Marie Social Services
Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie
Zhawenimi-Anokiitaagewin



AGENDA

Item:	12 (6)
Date:	April 10/18

MINUTES

DSSMSSAB REGULAR BOARD MEETING

Thursday, February 15, 2018

390 Bay Street, Suite 405

DSSMSSAB Board Room

PRESENT:	J. Gawne K. Lamming S. Hollingsworth (left at 5:30 PM)	M. Bruni J. Hupponen (left at 6:30 PM)	J. Krmpotich P. Christian
STAFF:	M. Nadeau S. Ford L. Bruni	D. Petersson J. Barban	C. Fairbrother A. Borrelli
GUESTS:	J. Pearson	N. Martel	
ABSENT:	L. Turco	D. Edgar	

1. **CALL TO ORDER** at 4:39 pm by J. Gawne, Board Chair

2. **APPROVAL OF AGENDA**

Resolution #18-016

Moved By: S. Hollingsworth

Seconded By: J. Krmpotich

3.1 **"BE IT RESOLVED THAT the Agenda for February 15, 2018 District of Sault Ste. Marie Social Services Administration Board meeting be approved as presented."**

CARRIED

3. **DECLARATIONS OF PECUNIARY INTEREST**
NONE

4. APPROVAL OF PREVIOUS MINUTES / ACCOUNTS

Resolution #18-017

Moved By: M. Bruni

Seconded By: J. Hupponen

- 4.1 **"BE IT RESOLVED THAT the Minutes from the District of Sault Ste. Marie Social Services Administration Board meeting dated January 18, 2018 be adopted as recorded."**
CARRIED

5. BOARD ADMINISTRATION

Resolution #18-018

Moved By: J. Hupponen

Seconded By: P. Christian

- 5.1 **"BE IT RESOLVED THAT the slate of officers in the positions of Chair, Vice Chair, Secretary, and Treasurer for the 2018 District of Sault Ste. Marie Social Services Administration Board executive positions be accepted as elected**

Chairperson - Janet Gawne
Vice-Chair - David Edgar
Secretary - vacant
Treasurer - Ken Lamming"
CARRIED

5.2 Election of Secretary

Election to be conducted by Board Chair

REFERENCE: 2017 Executive: Chair–J. Gawne, Vice-Chair–K. Lamming, Secretary–J. Krmpotich, Treasurer–L. Turco

Secretary – J. Krmpotich - Acclaimed
Nominated by K. Lamming

6. MANAGER REPORTS

HOUSING SERVICES

Resolution #18-019

Moved By: J. Krmpotich

Seconded By: K. Lamming

- 6.1 **"BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board accept the February 15, 2018 137 East Street Development report of the Director of Housing Services as information."
CARRIED

J. Pearson and N. Martel were in attendance to provide presentation and information on the specialized housing programming taking place at 137 East Street.

CAO

Resolution #18-020

Moved By: M. Bruni

Seconded By: J. Hupponen

- 6.2 **"BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board accepts the February 15, 2018 2017 Program Outcomes and Achievements Report of the CAO as information".
CARRIED

FINANCE/ADMINISTRATION

Resolution #18-021

Moved By: M. Bruni

Seconded By: P. Christian

- 6.3 **"BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board accepts the February 15, 2018 Reloadable Payment Card Report of the Director of Finance and Administration as information"
CARRIED

Resolution #18-022

Moved By: K. Lamming

Seconded By: M. Bruni

- 6.4 **"BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board accepts the February 15, 2018 Third Party DBD and eStatements report of the Director of Finance and Administration as information."

CARRIED

Resolution #18-023

Moved By: J. Hupponen

Seconded By: J. Krmpotich

- 6.5 **"BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board accepts the February 15, 2018 draft 2018 consolidated operating budget report of the Director of Finance and Administration as information."

CARRIED

Resolution #18-024

Moved By: P. Christian

Seconded By: M. Bruni

- 6.6 **"BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board now enters into closed session to discuss a pending or proposed acquisition of land by the Board."

CARRIED

Resolution #18-025

Moved By: K. Lamming

Seconded By: J. Krmpotich

- 6.7 **"BE IT RESOLVED THAT** the District of Sault Ste. Marie Social Services Administration Board now returns to open session."

CARRIED

7. CORRESPONDENCE

- 7.1 Correspondence from Assistant Deputy Minister Patricia Li , dated January 29, 2018 regarding the one time funding request for Garden River First Nation EMS new ambulance.

8. OTHER BUSINESS / NEW BUSINESS

8.1 NOSDA AGM – June 12-14 2018 – Timmins Ontario

9. ADJOURNMENT

Resolution #18-026

Moved By: M. Bruni

Seconded By: P. Christian

9.1 **"BE IT RESOLVED THAT** we do now adjourn."

Meeting Adjourned at 6:33 PM

CARRIED

NEXT REGULAR BOARD MEETING

Thursday, March 15, 2018, 4:30 PM

DSSMSSAB Board Room 4th Floor Elgin Tower (390 Bay Street)



AGENDA

No.:	13 a)
Date:	4/10/18

Ms. Peggy Greco
CAO/Clerk, Township of Prince
3041 2nd Line W. RR6
Sault Ste Marie, ON, P6A 6K4

March 19, 2018

Dear Ms. Greco,

Re: Rural Ontario Municipal Association, Mid-Term Meeting – Wawa, Ontario

The Board of Directors of the Rural Ontario Municipal Association is very pleased to announce, that for the first time, it will be holding its Mid-Term Meeting in Northern Ontario at the Municipality of Wawa.

On behalf of the Board, I would like to invite you and a guest to our Northern Ontario reception that will be held at Naturally Superior Adventures on the shores of Lake Superior in Wawa.

Starting at 6:00 p.m. on May 17, 2018, the reception will feature a fish fry, local blueberry wine tasting, entertainment and short excursions on Lake Superior in your choice of a Voyageur Canoe or powerboat. It will also give you an excellent opportunity to meet the Board of Directors who are arriving from all across Ontario. This will provide you with an excellent opportunity to network with them and discuss the salient points about the rural and northern rural areas of our Province.

The reception will be held at Naturally Superior Adventures on the shores of Lake Superior. A map has been attached that will direct you to that location from Highway 17. If you decide that you would like to stay the night in Wawa, you can book a room at the Wawa Motor Inn by calling 705-856-2278 and use Reservation No. 220347, "Municipality of Wawa".

We have invited a great cross section of representatives from the region and around the rural north. We hope you will join us for this event and would ask that you RSVP to info@wawa.cc using "ROMA Mid-Term" in the subject line.

ROMA Mid-Term Meeting

If you do require further information, please contact Chris Wray, ROMA Board Member and the CAO / Clerk-Treasurer for the Municipality of Wawa at 705-856-2244 (ext. 223) or via email at cwray@wawa.cc.

Best Regards,



**Ron Holman
Chair**

**Cc: ROMA Board Members
Cathie Brown - AMO**



AGENDA

Item:	13 b)
Date:	April 10 / 18

March 12, 2018

Via Email

Dear Mayor and Council:

Re: 2018 National Public Works Week

Since 1960, public works officials in Canada and the United States have celebrated National Public Works Week. This annual observance, which takes place during the third full week in May, is designed to educate the public regarding the importance of our nation's public infrastructure and services. It serves, moreover, as a time to recognize the contributions of public works professionals who work in the public interest to build, manage and operate the essential infrastructure and services of our communities. The week is organized by the Canadian Public Works Association (CPWA) and the American Public Works Association (APWA) and is being celebrated for its 58th year in 2018.

The theme for the 2018 National Public Works Week is **"The Power of Public Works."** This theme gives voice to the impact the many facets of public works have on modern civilization. From providing clean water to disposing of solid waste, to building roads and bridges or planning for and implementing mass transit, to removing snow on roadways or devising emergency management strategies to meet natural or manmade disasters, public works services determine a society's quality of life.

As a steward of your municipality's public interest, we appeal to you to lend your support to our efforts by issuing a proclamation officially recognizing May 20–26, 2018 as National Public Works Week. Enclosed for your consideration is a draft proclamation. We hope to have all proclamations in our possession by April 13, 2018.

Together, the more than 30,000 members of CPWA and APWA in North America design, build, operate, and maintain the transportation, water supply, sewage and refuse disposal systems, public buildings, and other structures and facilities essential to our economy and way of life. Their dedication and expertise at all levels of government are a capital investment in the growth, development, economic health—and ultimate

stability—of the nation. Therefore, we believe it is in the national interest to honour those who devote their lives to its service.

An effective public works program requires the confidence and informed support of all our citizens. To help public works professionals win that confidence and support, it is the mission of CPWA and APWA to promote professional excellence and public awareness through education, advocacy and the exchange of knowledge.

Through a variety of public education activities conducted by CPWA, its chapters and individual public works agencies—particularly during National Public Works Week—tens of thousands of adults and children have been shown the importance of the role of public works in society. The program also seeks to enhance the prestige of the professionals, operators and administrators serving in public works positions and to arouse the interest of young people to pursue careers in the field.

We respectfully request that you join other Canadian and U.S. Municipalities in proclaiming the importance of public works to the quality of life in our nations and affirm the contributions of public works professionals.

Should you have questions, please contact me at:

Ed Dujlovic
President, Ontario Chapter
Canadian Public Works Association
Director of Infrastructure and Development Services
City of Stratford
82 Erie Street, 3rd Floor
Stratford ON N5A 2M4
edujlovic@stratford.ca
519-271-0250 ext. 224

Sincerely,

A handwritten signature in black ink, appearing to read 'Ed Dujlovic', with a stylized flourish at the end.

Ed Dujlovic
President
Ontario Chapter, Canadian Public Works Association

National Public Works Week
May 20–26, 2018
'The Power of Public Works'

Municipal Proclamation

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Ontario; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees from provincial and municipal governments and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in Canada to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities,

WHEREAS, the year 2018 marks the 58th annual National Public Works Week sponsored by the American Public Works Association and Canadian Public Works Association be it now,

RESOLVED, We, the Mayor and Council of *MUNICIPALITY* do hereby designate the week May 20–26, 2018 as National Public Works Week; I urge all our people to join with representatives of the Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Municipality to be affixed,

DONE at the _____, Ontario this _____ the day of _____ 2018.

Mayor



AGENDA

Item:	13 (6)
Date:	April 10/18

March 12, 2018

To: Association of Municipalities of Ontario (AMO)
200 University Avenue, Suite 801
Toronto, Ontario M5H 3C6

Federation of Canadian Municipalities (FCM)
24 Clarence Street
Ottawa, Ontario K1N 5P3

And To: All Ontario Municipalities

Re: User Pay Childcare Services at AMO and FCM Conferences

Dear Sir/Madam,

At its regular council meeting of March 5, 2018, Essex Town Council discussed the issue of ensuring access to childcare services for elected and municipal officials when they attend with their families at AMO and FCM conferences.

As a result of the discussion the following resolution was passed by Essex Town Council at its March 5, 2018 regular meeting:

Moved by Councillor Bondy
Seconded by Councillor Voakes

(R18-03-096) That the Association of Municipalities of Ontario (AMO) and the Federation of Canadian Municipalities (FCM) be requested to offer user pay childcare services at conferences during conference hours;

And that this resolution be circulated to all Ontario municipalities.

Carried



On behalf of Essex Town Council we accordingly ask the Association of Municipalities of Ontario and the Federation of Canadian Municipalities to respectfully give consideration to this request. Should you have any questions or comments regarding this matter, please feel free to contact the undersigned.

Yours truly

A handwritten signature in black ink, appearing to read "Robert Auger". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Robert Auger, L.L.B.
Clerk, Legal and Legislative Services
Town of Essex
Email: rauger@essex.ca

RA/lm