



**CORPORATION OF THE TOWNSHIP OF PRINCE
REGULAR MEETING AGENDA TUESDAY MAY 13TH AT 6:00 PM
COMMUNITY HALL**

YouTube Stream

<https://www.youtube.com/channel/UCXfSxlYppiNWde85MELeuQ>

Land Acknowledgement

We acknowledge that we are in Robinson-Huron Treaty territory. The land on which we are gathered is the traditional territory of the Anishinaabe and known as Bawating. Bawating is the home of the Garden River First Nation, Batchewana First Nation and the Historic Sault Ste Marie Metis Council. We honor and respect these Indigenous people as the ancestors and traditional stewards of the land upon which we stand today. May our relationships with the land teach us to live and work in good relationship with one another.

AGENDA

1. Call to Order

2. Approve Agenda

Moved by: Councillor J. Weir

Seconded by: Councillor E. Caputo

BE IT RESOLVED THAT COUNCIL hereby accepts the agenda for Tuesday May 13th, 2025, and any addendums, as presented.

3. Disclosure of Pecuniary Interest

4. Minutes of Previous Meetings:

Moved by: Councillor M. Christenson

Seconded by: Councillor T. Trutenko

BE IT RESOLVED THAT COUNCIL hereby accepts the minutes of the Regular Council Meeting of April 8th, 2025, and any addendums, as presented.

5. Questions and Information Arising out of Minutes not Otherwise on Agenda

6. Petitions and/or delegations

7. Staff Reports

a) Fire Report – April 2025

Moved by: Councillor J. Weir

Seconded by: Councillor E. Caputo

BE IT RESOLVED THAT COUNCIL hereby accepts the April 2025 Fire Report, as information.

b) Treasurer's Report – 2025 Budget and March 2025 Report

Moved by: Councillor T. Trutenko

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT Council hereby receives the Treasurer's Report for March 2025 as information;

AND FURTHER THAT Council approves the 2025 Municipal Budget, including a total levy of \$_____ and a corresponding tax rate of _____%, as presented at the meeting.

c) Clerk's Report – April 2025

Moved by: Councillor J. Weir

Seconded by: Councillor E. Caputo

BE IT RESOLVED THAT the Clerk's Report for April 2025 be accepted as information.

d) Beaver Trapper Report – April 2025

Moved by: Councillor M. Christenson

Seconded by: Councillor T. Trutenko

BE IT RESOLVED THAT the Beaver Trapper's report for April 2025 be accepted as information.

8. Planning

9. By-Laws

a) Bylaw 2025-23 To Set a Tax Levy 2025

Moved by: Councillor T. Trutenko

Seconded by: Councillor E. Caputo

BE IT RESOLVED THAT By-law 2025-23, being a by-law to set and tax levy for 2025, be read a first, second, and third time and finally passed this 13th day of May 2025.

b) Bylaw 2025-24 Being a By-law to Set Tax Ratios 2025

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT By-law 2025-24, being a by-law to set tax ratios for 2025 be read a first, second, and third time and finally passed this 13th day of May 2025.

10. Motions and Notice of Motions

a) Request to Consider Sale of Township-Owned Land

Moved by: Councillor T. Trutenko

Seconded by: Councillor J. Weir

BE IT RESOLVED THAT Council direct staff to review the request from Darryl Sherlock to purchase Township-owned land located at the Hill Road turnaround, and to begin the process required under By-law 2015-29 for the potential disposition of the property, including identifying the land's current use, confirming ownership, and preparing a report for Council regarding possible surplus declaration and sale.

11. Correspondence

12. Minutes of Boards and Committees

13. New Business

Motion of Support – OPP Costing by the City of Sault Ste. Marie

Moved by Councillor E. Caputo

Seconded by: Councillor J. Weir

BE IT RESOLVED THAT the Council of the Township of Prince supports the City of Sault Ste. Marie’s request to the Solicitor General for an Ontario Provincial Police (O.P.P.) service costing;

AND THAT a copy of this resolution be forwarded to the Solicitor General, the Honourable Michael KERZNER, the City of Sault Ste. Marie, the Sault Ste. Marie Police Services Board, and MPP Ross Romano.

14. Closed Session

Moved by: Councillor T. Trutenko

Seconded by: Councillor M. Christenson

a) BE IT RESOLVED THAT Council move into Closed Session at _____ p.m. in accordance with Section 239(2) of the *Municipal Act, 2001*, to discuss the following:

- Personal matters about an identifiable individual, including municipal or local board employees (s. 239(2)(b));
- Labour relations or employee negotiations (s. 239(2)(d));

FURTHER BE IT RESOLVED THAT, should the Closed Session be adjourned, Council may reconvene in Closed Session to continue discussion of the same matters without the need for a further authorizing resolution.

b) Back into open Session

Moved by: Councillor M. Christenson

Seconded by: Councillor J. Weir

BE IT RESOLVED THAT COUNCIL resume open session at _____pm and that the staff be directed to proceed with the recommendations discussed in closed session.

15. Confirming By-Law- 2025-25

Moved by: Councillor T. Trutenko

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT By-law 2025-25, Being a by-law to confirm the proceedings of Council up to and including May 13th, 2025, be given a FIRST, SECOND, and THIRD READING, and FINALLY Passed this 13th day of May 2025.

16. Adjournment.

Moved by: Councillor J. Weir

Seconded by: Councillor E. Caputo

BE IT RESOLVED THAT COUNCIL hereby adjourns at _____p.m., to meet again for the Special Meeting held on Wednesday May 21st, 2025, at 5:00 pm, or at the call of the Mayor.

b) Treasurer's Report for February 2025

Resolution 2025-66

Moved by: Councillor T. Trutenko

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT COUNCIL hereby accepts the Treasurer's report for February 2025 as information. *(Carried)*

c) Clerk's Report – March 2025

Resolution 2025-67

Moved by: Councillor J. Weir

Seconded by: Councillor E. Caputo

BE IT RESOLVED THAT the Clerk's Report March 2025; report be accepted as presented. *(Carried)*

d) Marina Access Control Report

Resolution 2025-68

Moved by: Councillor M. Christenson **Seconded by: Councillor J. Weir**

BE IT RESOLVED THAT Council has accepting the Marina Access Control staff report as information;

AND THAT should council wish to proceed with implementing an access control system at the municipal marina, vendor selection options are presented under Item 10.a) of this agenda. *(Carried)*

8. Planning

- a) C1-2025 Consent Application for 4185 Second Line W and M1-2025 Minor Variance Application for 4195 Second Line W

Resolution 2025-69

Moved by: Councillor J. Weir

Seconded by: Councillor E. Caputo

RESOLVED THAT the report dated April 8, 2025, regarding Application M1-2025, be accepted and that the requested variance for 4195 Second Line West, reducing the required lot area from 0.8 ha to 0.66 ha, be approved.

FURTHER, that provisional consent for Application C1-2025 be AUTHORIZED for the severance and conveyance of a 0.31 ha parcel of land (approximately 45.727 metres frontage by 95.605 metres depth) from 4185 Second Line West for the purpose of a lot addition to 4195 Second Line West, subject to the conditions outlined in the Planner's report. These conditions must be, in the opinion of the Clerk-Treasurer, substantially complied with or waived by the party requesting the condition within a two-year period from the date of this decision. Failure to do so will result in consent being deemed refused in accordance with Subsection 41 of Section 53 of the Planning Act, R.S.O. 1990, as amended. *(Carried)*

9. By-Laws

- a) Bylaw 2025-17 To Appoint a Treasurer

Resolution 2025-70

Moved by: Councillor T. Trutenko

Seconded by: Councillor E. Caputo

BE IT RESOLVED THAT By-law 2025-17, a Bylaw to appoint Treasurer Megha Trivedi, be read a first, second, and third time and finally passed this 8th day of April 2025. *(Carried)*

- b) Bylaw 2025- 18 Policing Extension Agreement

Resolution 2025-71

Moved by: Councillor J. Weir

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT By-law 2025-18 Policing Extension Agreement, be read a first, second, and third time and finally passed this 8th day of April 2025. *(Carried)*

- c) Bylaw 2025-19 Intermunicipal Agreement Renewal for the Delivery of Court Services under the Provincial Offenses Act

Resolution 2025-72

Moved by: Councillor E. Caputo

Seconded by: Councillor T. Trutenko

BE IT RESOLVED THAT By-law 2025-19 Intermunicipal Agreement Renewal for the Delivery of Court Services under the Provincial Offenses Act, be read a first, second, and third time and finally passed this 8th day of April 2025. *(Carried)*

- d) Bylaw 2025-20 To Authorize Capital Financing Through Ontario Infrastructure and Lands Corporation (OILC)

Resolution 2025-73

Moved by: Councillor J. Weir

Seconded by: Councillor T. Trutenko

BE IT RESOLVED THAT By-law 2025-20 being a bylaw To Authorize Capital Financing Through Ontario Infrastructure and Lands Corporation (OILC), be read a first, second, and third time and finally passed this 8th day of April 2025. *(Carried)*

- e) Bylaw 2024-21 To Extend the ICIP Municipal COVID Renovations Funding

Resolution 2025-74

Moved by: Councillor E. Caputo

Seconded by: Councillor J. Weir

BE IT RESOLVED THAT By-law 2025-21 being a bylaw To Extend the ICIP Municipal COVID Renovations Funding, be read a first, second, and third time and finally passed this 8th day of April 2025. *(Carried)*

10. Motions and Notice of Motions
Marina Access Controls – Vendor Selection

Resolution 2025-75

Moved by: Councillor M. Christenson

Seconded by: Councillor E. Caputo

BE IT RESOLVED THAT Council authorize staff to proceed with the implementation of an automated parking gate access system at the municipal marina;

AND THAT the quote submitted by _____ in the amount of _____ be accepted, with installation to be completed prior to the 2025 boating season.

Note: Although the resolution regarding the vendor selection was prepared and included in the agenda, the item was not moved or considered by the Council during the meeting.

11. Correspondence
12. Minutes of Boards and Committees
- a) Library Board Minutes Feb 2025

Resolution 2025-76

Moved by: Councillor M. Christenson

Seconded by: Councillor J. Weir

BE IT RESOLVED THAT COUNCIL hereby accepts the Library Board Minutes from Feb 2025 as presented. *(Carried)*

b) Library Board Minutes Mar 2025

Resolution 2025-77

Moved by: Councillor E. Caputo

Seconded by: Councillor T. Trutenko

BE IT RESOLVED THAT COUNCIL hereby accepts the Library Board Minutes from Mar 2025 as presented. *(Carried)*

13. New Business

14. Closed Session

Moved by: Councillor T. Trutenko

Seconded by: Councillor M. Christenson

Resolution 2025-78

a) **BE IT RESOLVED THAT** Council move into Closed Session at 6:44 p.m. in accordance with Section 239(2) of the *Municipal Act, 2001*, to discuss the following:

- Personal matters about an identifiable individual, including municipal or local board employees (s. 239(2)(b));
- Labour relations or employee negotiations (s. 239(2)(d));
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (s. 239(2)(f)).

FURTHER BE IT RESOLVED THAT, should the Closed Session be adjourned, Council may reconvene in Closed Session to continue discussion of the same matters without the need for a further authorizing resolution. *(Carried)*

b) Back into open Session

Resolution 2025-79

Moved by: Councillor M. Christenson

Seconded by: Councillor J. Weir

BE IT RESOLVED THAT COUNCIL resume open session at 7:29 pm and that the lawyer be directed to proceed with the recommendations discussed in closed session. *(Carried)*

15. Confirming By-Law- 2025-22

Resolution 2025-80

Moved by: Councillor T. Trutenko

Seconded by: Councillor M. Christenson

BE IT RESOLVED THAT By-law 2025-22, Being a by-law to confirm the proceedings of Council up to and including April 8th, 2025, be given a FIRST, SECOND, and THIRD READING, and FINALLY Passed this 8th day of April 2025. *(Carried)*

16. Adjournment.

Resolution 2025-81

Moved by: Councillor J. Weir

Seconded by: Councillor E. Caputo

BE IT RESOLVED THAT COUNCIL hereby adjourns at 7:30 p.m., to meet again Tuesday May 13th, 2025, or at the call of the Mayor. *(Carried)*

Mayor, Melanie Mageran

Clerk, Sam Carolei



COUNCIL REPORT

Date: May 7, 2025	Date Presented: , May 13, 2025
Prepared By: Steve Hemsworth	Rank: Fire Chief

Operations

Responses for April	2025 Total
Medical – 1	5
Fires – 0	1
MVA – 1	1
Other- 2	3

Personnel

Two of our firefighters are currently completing the online portion of the NFPA 1001 Firefighter 1 training that will be held at Goulais River Fire over three weekends this summer.

Training

During the month of April, weekly training concentrated on pump operations.

Equipment

Nothing to report.

Fire Prevention

The fire department will be holding an open house on Sunday May 25 from 10 am to 1 pm. The Ministry of Natural Resources will have their Firesmart trailer in attendance where residents can learn how to keep their property safe from wildfires.

Fire safety and prevention messaging is continuing to be distributed on the departments Facebook and Instagram social media accounts.

Prince Township

Cheque Log for 1060 Chequing Bank NCU - 573793 from 03/01/2025 to 03/31/2025

Cheque No.	Payee	Description	Amount
14674 - 14694, 11524		Payroll and Honorariums	18,706.32
11497	Airways General Store	Fuel - Fire Dept	201.14
11498	Algoma University Foundation	Donation to Algoma University Scholarship Fund (in conjunction with Prince's Wo	250.00
11499	Archibald Bros.	Winter Maintenance (February)	6,757.40
11500	GFL Environmental Inc.	Garbage and Recycling	4,843.34
11501	Ironside Consulting Services Inc	Consulting Services	3,619.00
11502	Minister of Finance Ontario	Charged late fee due to Canada Post Strike	14.20
11503	Northern Insurance	Renewal of Municipal Package, Company Policy Fee and Tax	59,727.36
11504	Public Utilities Corporation	Electricity and Water Mgmt System	4,535.56
11505	Sani Gear Inc	Firefighter Suit Cleaning, Hydrostatic Testing, Inspection and Repairs	895.58
11506	Spectrum Group	Monthly Tower Rental -Prince Lake	367.25
11507	WirelessCom Ca Inc.	Internet, Telephone Service and Google Workspace	1,363.99
11508	Xerox Canada Inc.	Copier Rental	130.75
11509	District of Sault Ste Marie Social Services Board	DSSAB Levy Q2 - 2025	118,912.92
11512	BDO Canada LLP	Preparation for Staff T4 Forms	2,418.20
11513	Bell Mobility Inc	Fax Machine Connection	163.31
11514	City of Sault Ste Marie	Snowplowing, Sanding and Policing Services	7,538.00
11516	Enbridge Gas Inc.	Natural Gas Charges	1,055.75
11519	Minister of Finance Ontario	Ontario Fire College Registration Fees	195.00
11521	Orkin Canada Corporation	Monthly Pest Control	871.80
11522	Public Utilities Corporation	Streetlights, LED Gateway and Utilities	2,282.74
11523	Reliance Home Comfort	Water Heater Rental	75.95
11525	Vulcan Fire & Safety Systems Ltd.	Help in changing monitoring	169.50
11526	WirelessCom Ca Inc.	Upgrade WiFi Library Access, PoE & Mesh, Onsite Service and Vehicle Trip	765.91
	Total Payables		217,154.65
	Total Cheques		235,860.97

Generated On: 04/30/2025

**Prince Township
Income Statement 03/01/2025 to 03/31/2025**

<u>Revenues</u>			
ON Community Infrastructure Fund	\$	100,000.00	
NOHFC	\$	91,397.30	
<u>Total Revenues</u>	\$	191,397.30	
<u>Other Revenue</u>			
Marina Income	\$	410.00	
Rentals	\$	1,208.62	
Planning Items	\$	50.00	
Permits Fire	\$	120.00	
Permits Dogs	\$	220.00	
Tax Certificates	\$	30.00	
Service Charge	\$	50.00	
Interest Charged	\$	2,397.09	Interest charged on overdue tax bills
Miscellaneous Revenue	\$	7,508.98	Decorative Pins and Fire Smart Grant
<u>Total Other Revenue</u>	\$	11,994.69	
<u>TOTAL REVENUE</u>	\$	203,391.99	
<u>Property Taxes</u>			
Tax Receipts - March	\$	59,255.61	
<u>Total Revenue and Property Tax</u>	\$	262,647.60	
Generated On: 04/30/2025			

2025 Budget

2025 Budget - Revenue

Account	Description	2024 Budget	2024 Actual	Under/Over	2025 Budget	Notes
4020	Property Taxes	-	1,510,873.39	1,510,873.39	1,600,000.00	
4021	Property Tax - Municipal PIL	-	154,662.13	154,662.13	150,000.00	
4025	Supplementary Taxes	-	48,883.05	52,290.91	55,000.00	property upgrades like new construction, additions, or improvements
4030	Write Off Taxes	-	1,086.73			
	Total Tax Revenue	0.00	1,713,331.84	1,563,164.30	1,805,000.00	

Other Revenue						
Account	Description	2024 Budget	2024 Actual	Under/Over	2025 Budget	Notes
4205	Canada Community Building Fund	61,308.00	62,306.28	998.28	63,000.00	As per renewed funding agreement - Aug,2024
4210	ON Community Infrastructure	100,000.00	100,000.00	0.00	100,000.00	As per Allocation Notice OCIF - Sep 2024
4220	ON Municipal Partnership Fund	192,500.00	144,375.00	-48,125.00	217,000.00	As per Release Documents OMPF - Oct 2024
4230	NOHFC - General Government	66,403.00	157,688.96	91,285.96	91,397.30	
4240	NORDS	-	-	-	148,000.00	
4245	Other Grants - ICIP GRANT	0.00	26,066.79	26,066.79	73,933.21	
4260	Health Rev. - Cemetery General	2,500.00	9,810.00	7,310.00	10,000.00	Care and Maintenance
4215	Canada Summer Jobs	0.00	3,374.00	3,374.00	2,400.00	
4405	Marina Revenue	7,500.00	8,714.85	1,214.85	13,000.00	
4265	Cemetery Revenue	1,500.00	3,477.00	1,977.00	3,000.00	
4410	Rentals	7,000.00	7,409.00	409.00	12,000.00	
4418	Planning Items	2,500.00	1,640.00	-860.00	3,000.00	
4420	Permits Fire	3,000.00	1,239.12	-1,760.88	1,200.00	
4425	Permits Dogs	850.00	1,167.50	317.50	1,000.00	
4428	Tax Certificates	1,000.00	230.00	-770.00	300.00	
4429	Licenses	0	3,328.72	3,328.72	3,000.00	License fee collected for aggregate procedures
4430	Service Charge	500.00	485.00	-15.00	1,000.00	
4435	Advertising	0.00	7,005.00	7,005.00	3,000.00	
4441	Tax Interest	30,000.00	34,869.46	4,869.46	40,000.00	
4450	Interest Earned on Deposits	5,000.00	4,114.01	-885.99	7,000.00	
4455	Recreation Revenue	5,000.00	0	-5,000.00	5,000.00	
4460	Miscellaneous Revenue - Gen	2,500.00	25,305.05	22,805.05	30,000.00	payment from MNR, library reimbursement, federal payment canada
4460	Miscellaneous Revenue - Fire	0.00	6,158.46	6,158.46	7,000.00	Training reimbursement, MTO Incident reimbursement
4460	Miscellaneous Revenue - FOI	0.00	45.00	45.00	-	FOI Request
4460	Miscellaneous Revenue - ONTARIO FIRE SAFETY GRANT	0.00	7,500.00	7,500.00	8,000.00	
4460	Miscellaneous Revenue - Fire	3,000.00	3,000.00	0.00	3,000.00	
4461	Environmental Revenue- Garbage	0.00	100.00	100.00	500.00	
4460	Municipal Fines/ POA	3,000.00	3,740.79	740.79	6,000.00	
4465	Parent Child Revenue	20,000.00	24,689.07	4,689.07	24,000.00	
4505	Donations Fire Dept	1,000.00	17,038.57	16,038.57	2,000.00	
4505	Donations General	0.00	462.50	462.50	500.00	
01-00	Transportation - Employment	7,950.00	0	-7,950.00	-	No longer available
1061	Rec/Culture - Ontario Specific -	146,695.50	0.00	-146,695.50	-	provided for a grant to build sports complex in 2024 (Did not apply for it)
1062	Rec/Culture - 5% in Lieu of Parks	5,000.00	-	-5,000.00	5,000.00	used to fund park acquisition or improvements
4417	Planning & Dev. - Committee of	2,000.00	0	-2,000.00	-	
	Other Rev. - Fire Smart	7,500.00	0	-7,500.00	-	Will not be receiving in 2025
	unspent museum grant	3,070.00	0	-3,070.00	-	No longer available (Used for summer students in 2024)
	Total Other Revenues	688,276.50	665,340.13	-22,936.37	884,230.51	
	Capital Revenue					
	Ontario Infrastructure and Land Corporation - (Loan for Fire Dept.)	0.00	0	0.00	210,000.00	SCBA Loan from OCIL
	Reserves for Gagnon Bridge	0.00	0	0.00	800,000.00	Reserves for \$800,000 and part for gagnon bridge is to be funded from grants
	GST/HST Rebate	0	0	0	120,000.00	Rebate filed for year 2024
	Total Capital Revenue	0	0	0	1,130,000.00	
	Total Non - Tax Revenue	688,276.50	665,340.13	-22,936.37	2,014,230.51	
	Total Revenue	688,276.50	2,378,671.97	1,540,227.93	3,819,230.51	

2025 Budget - Expenditures

Account	Description	2024 Budget	2024 Actual	Under/Over	2025 Budget	Notes
5010	Policing	209,500.00	205,381.23	-4,118.77	228,000.00	9% Increase
5020	Ontario Works	81,450.00	84,500.00	3,050.00	84,042.22	DSSAB Levy - 3.37% Increase

5030	Child Care	39,715.00	39,715.00	0.00	40,950.60	DSSAB Levy - 3.37% Increase
5040	Social Housing	248,279.00	248,279.00	0.00	256,107.23	DSSAB Levy - 3.37% Increase
5060	Land Ambulance	91,690.00	91,690.00	0.00	94,551.64	DSSAB Levy - 3.37% Increase
5070	Public Health	41,793.00	29,266.19	-12,526.81	45,555.00	Algoma Public Health levy (Quarterly Payments)
5080	MPAC Assessment	20,696.00	15,007.35	-5,688.65	22,000.00	MPAC Levy
5150	Recycling	202.00	1,062.07	860.07	1,000.00	Monthly service charges, Recycling, Garbage
5155	Waste Disposal	47,850.00	47,053.52	-796.48	48,500.00	
5200	Humane Society	0.00	1,420.00	1,420.00	1,500.00	
5210	Conservation Authority Levies	6,870.00	6,869.65	-0.35	7,500.00	9% Increase
5215	MNRF Levy	7,416.00	7,415.91	-0.09	7,681.00	3.6% Increase
5255	Training for Employees	13,000.00	8,404.54	-4,595.46	14,500.00	
	Total Direct Expense	808,461.00	783,014.46	-25,446.54	851,887.69	
5405	Wages & Salaries	308,000.00	316,669.59	8,669.59	325,000.00	Due to increase in cost of living
5410	Council Honorariums	27,720.00	27,985.00	265.00	28,000.00	
5411	Council - Other	5,000.00	364.17	-4,635.83	300.00	
5413	ECM Honorariums	0.00	4,800.00	4,800.00	4,800.00	
5415	Fire Honorariums	45,000.00	43,999.96	-1,000.04	45,000.00	
5420	EI Expense	6,600.00	7,532.46	932.46	7,600.00	
5425	CPP Expense	12,000.00	17,070.75	5,070.75	17,500.00	
5430	WSIB Expense	0.00	15,017.75	15,017.75	15,200.00	
5435	EHT Expense	8,500.00	3,275.00	-5,225.00	3,000.00	
5440	OMERS Expense	22,000.00	4,440.84	-17,559.16	27,000.00	
5445	Health Benefits	28,000.00	19,665.23	-8,334.77	22,000.00	
	Total Payroll Expenses	462,820.00	460,820.75	-1,999.25	495,400.00	
5604	Bank & Interest Charges	250.00	935.22	685.22	1,000.00	
5605	Consulting Fees	20,000.00	41,961.10	21,961.10	25,000.00	Ironside Consulting
5606	Planning & Consulting	135,000.00	109,970.62	0.00	135,000.00	Tulloch Engineering, Planning, BDO, Phoenix Emergency Management, DCML
5607	Audit	27,500.00	42,464.43	14,964.43	50,000.00	due to swtiching systems and staff
5608	Accounting	0.00	19,586.51	19,586.51	20,000.00	
5610	Legal	10,000.00	2,687.18	-7,312.82	60,000.00	Contingency fund - not included in prev. years
5615	Advertising & Promotions	1,250.00	3,176.34	1,926.34	1,200.00	
5623	Memberships, Dues &	1,475.00	3,545.89	2,070.89	3,600.00	Memberships for Algoma District Municipal Association, FNOM, OLS, etc.
5624	Apparatus and Equipment Repairs	1,000.00	0	-1,000.00	500.00	
5625	License & Permits	7,000.00	2,178.30	-4,821.70	3,000.00	
5628	Software	0.00	24,469.73	24,469.73	20,000.00	Cost for TMM Tax, TMM Cemetary, Sage, Adobe, Zoom
5632	Animal Control Officer	8,000.00	3,070.70	3,070.70	5,000.00	
5634	By-Law Enforcement Officer	0.00	0.00	0.00	1,000.00	
5636	Tax Administration	1,000.00	1,984.32	984.32	-	EncompassIT - Final Tax Run for the year 2024
5640	Courier & Postage	4,000.00	2,539.17	-1,460.83	3,000.00	
5660	Amortization Expense	0.00	0.00	0.00	-	
5685	Insurance	70,000.00	64,031.70	-5,968.30	60,000.00	
5687	Community Centre	15,000.00	1,823.80	-13,176.20	1,000.00	Tree lighting and refunds for rental deposits(Will not be using this GL)
5700	Office Supplies	5,000.00	9,116.96	4,116.96	5,000.00	
5745	Parks	2,000.00	1,837.68	-162.32	2,000.00	
5746	Cemetery	2,000.00	1,813.17	-186.83	2,000.00	Care & maintenance contributions
5747	Museum	7,500.00	6,393.43	-1,106.57	7,500.00	Includes grant and portion for wages
5478	Library	6,500.00	15,261.98	8,761.98	6,000.00	
5760	Rent	5,000.00	650.00	-4,350.00	1,000.00	Rental refund for Pavillion and Hall
5773	Small Tools & Supplies	0.00	567.75	567.75	600.00	
5778	Donation	1,000.00	26,505.71	25,505.71	10,000.00	Algoma University foundation, Early ON, Poppy Fund RCL Branch
5779	Fuel	3,000.00	9,423.23	6,423.23	9,500.00	
5780	Telephone	6,500.00	16,830.79	10,330.79	8,000.00	
5784	Meals & Mileage	0.00	1,100.90	1,100.90	1,000.00	Office Staff Expenses
5789	Conference Expenses	1,500.00	1,900.65	400.65	1,500.00	
5790	Utilities	39,100.00	52,393.71	13,293.71	52,500.00	
5990	Miscellaneous Expense	14,500.00	1,203.23	-13,296.77	2,000.00	Adjustment entries, Police record check , Mining Land Tax
5190	Uniform	0.00	263.70	263.70	200.00	Employee Uniform
5645	Recreation Committee	6,000.00		-6,000.00		
5750	Marina Expense	5,000.00		-5,000.00	6,000.00	operating expenses
1810	Marina Capital Expense				30,000.00	
	Total General & Administrative	406,075.00	469,687.90	96,642.28	534,100.00	
5761	R&M Roads	102,900.00	104,735.66	1,835.66	105,000.00	Cost to rent machinery included \$5000/month
5762	R&M Winter Roads	55,000.00	40,167.50	-14,832.50	45,000.00	

5763	R&M Buildings	0.00	84,771.15	84,771.15	80,000.00	
5764	R&M Other	0.00	4,197.00	4,197.00	4,000.00	landscaping and reimbursements for repairs
5765	R&M Vehicles	15,000.00	7,676.24	-7,323.76	7,000.00	
5180	Materials - Public Work	19,000.00	3,298.02	-15,701.98	3,000.00	
	Total Public Works	191,900.00	244,845.57	52,945.57	244,000.00	
5190	Uniforms	0.00	1,580.73	1,580.73	1,000.00	Adaptive security training , SP Stokes Intl
5771	Truck Expense	3,500.00	1,117.69	-2,382.31	4,000.00	Includes Fuel and Repairs
5180	Materials - Fire Dept	0.00	88.47	88.47	100.00	
5255	Training for Employees	8,000.00	5,808.44	-2,191.56	13,000.00	
5749	Fire Station	9,000.00	2,033.38	-6,966.62	3,000.00	
5621	New Apparatus & Equipment	10,000.00	0.00	-10,000.00	11,000.00	Safety gear, 1 PFAS, 4 helmets, New Trauma Kit, Other Equipments
5625	Licenses & Permits	7,000.00	7,727.84	727.84	7,000.00	
5622	Recertification of Apparatus and	5,500.00	5,717.57	217.57	3,600.00	Annual Certification cost increased due to digitalization
5624	Repairs to Apparatus and	1,000.00			1,000.00	
5626	First Response Expense	500.00			1,000.00	Trauma kit and other expenses
1605	Capital purchases - Fire	0.00		0.00	210,000.00	SCBA Fire Dept
5624	Capital purchases - Fire	0.00	0.00	0.00	10,000.00	Painting and Repairs of Firehall Bays
	Total Fire Department Expenses	44,500.00	24,074.12	-18,925.88	264,700.00	
1716	Capital Improvements	130,000.00		-130,000.00	1,100,000.00	\$800,000 from reserves and the rest from grants for Gagnon Bridge
1520	Capital Improvements - Roads	140,000.00		-140,000.00		
5604	Bank & Interest Charges - Fire Dept (Debentures)	5,236.92	5,236.92	0.00	4,407.23	Interest calculated at 2.077% as it is amortizing debenture
2630	Fire Debenture Payable	42,000.00	36,763.08	-5,236.92	37,592.77	Annual Payment \$42,000 - payable calculated wrongly in previous budget
	Total Capital Expenses	317,236.92	42,000.00	-275,236.92	1,142,000.00	
3104	Reserves - Recreation	-			31,397.22	Balance
3105	Reserves - Parks	-			40,900.00	Balance
3106	Reserves - Fire	-		0.00	10,000.00	Balance
3107	Reserves - General	36,075.58	budget was set to contribute towards reserves but was not done		51,686.00	Balance
3108	Reserves - Roads	-			312,779.56	Balance
3109	Reserves - Others	-			11,789.49	Balance
	Investments - Perpetual Care		0	\$0.00	1,747,366.36	IPC Growth Fund, OCIF
1110	Investments - Perpetual Care	-	-	-	111,914.36	Perpetual Care required by Gov.
	Total Expenditure	2,239,368.50	2,024,442.80	-172,020.74	3,532,087.69	
	Total Expenditures	2,239,368.50			3,532,087.69	
	Total Revenue	688,276.50			2,014,230.51	
	To be raised by taxation	1,551,092.00			1,517,857.18	

Increase %	Total Tax Levy	Recovery Amount	Outcome	Increase per household
4.19%	1,517,857.18	-	Maintain service levels and meet 2025 operating budget	\$49.55
4.50%	1,556,168.75	38,311.57	Base need + small rebuild of depleted capital reserves	\$53.21
5.00%	1,593,750.04	75,892.86	Base need + improved financial outlook for capital	\$105.41
6.00%	1,608,928.61	91,071.43	Base need + aggressive rebuilding; minimizes risk	\$126.49

*** **Explanation of Household Impact:** Under the proposed 4.19% increase, the estimated average annual increase per household would be approximately \$49.55. This increase would be distributed evenly over the Township's 4 annual tax bills resulting in an estimated additional \$12.39 per bill. This modest adjustment allows the Township to maintain current service levels and meet the 2025 operating budget.

Local Tax Increases		
Municipality	Increase %	Approved/Set
Laird	4.1	Yes
Tarbutt	5	yes
Hilton Beach	2 to 4	Pending approval
Huron Shores	5.5006	yes
Blind River	5.24	yes
Sault Ste Marie	3.68	yes
Sudbury	4.8	yes

Key Observations: Regional Context: The 4.19% increase is within the standard/regional norm compared to neighbouring municipalities, many of which have approved increases 5% or more



CORPORATION OF THE TOWNSHIP OF PRINCE

Prince Township Clerk's Council Report

For Presentation at Meeting of Council to be Held: Tuesday May 13th, 2025.

Note: Regular Open Meeting

Subject: Clerk's Report on ongoing projects and updates for April 2025

Prepared by: Sam Carolei, Clerk

Gagnon Road Bridge – Tendering Stage

Tulloch Engineering has advanced the Gagnon Road bridge replacement project to the tendering phase. The tender is expected to close toward the end of May. A full project update will be presented at the June Council meeting.

Marina Improvements and Launch Readiness

Upgrades to the launch ramp and anchor blocks at the marina have been successfully completed, significantly improving the structure and usability of the facility. The marina is on track to open as scheduled on May 15th. Security cameras have been installed to monitor usage and support enforcement of the established fee structure.

ICIP Renovations – Reception & Awning

The Township anticipates a start date in **early June** for the ICIP-funded renovations, including the new reception area and entrance awning. No official dates have been confirmed. To accommodate construction:

- The municipal office will be temporarily closed to the public, and meetings will be available by appointment only.
- Administrative staff will operate from the museum during this period to maintain essential services (e.g., fire permits, hall rentals).
- The reception renovations are expected to take approximately 2 to 4 weeks, after which operations will resume with a more accessible and modern front desk configuration.

Further updates will be issued once dates are confirmed, with public notices to follow.

Emergency Management – Communications Upgrade

In response to communication issues identified during the July 2024 flood event, two-way radios have been purchased and implemented for the Public Works Department. This addresses the longstanding gap in communication at Prince Lake, where cell service is unavailable. This solution was prioritized as part of the Township’s emergency preparedness follow-up.

Traffic Safety – Second Line “S” Curve

The Ministry of Transportation (MTO) has confirmed that it will undertake a review of safety conditions along the S-curve section of Second Line in Spring 2025. The Township has requested that the Ministry report back with recommendations or actions following the review.

Canada Summer Jobs Program

The Township has received approval for one summer student through the Canada Summer Jobs Program. The student will join the Public Works Department in July, assisting with seasonal maintenance and operational support.

Respectfully submitted,

Sam Carolei,

Clerk



CORPORATION OF THE TOWNSHIP OF PRINCE

Prince Township Beaver Trapper Council Report: April 2025 Report

For Presentation at Meeting of Council to be Held: Tuesday May 13th, 2025

Note: Regular Open Meeting
Subject: April 2025 Inspections and Maintenance
Presented by: Kevin Caruso - Trapper

Inspection Report

April 30, 2025

A. Prince Lake Road Culverts

- i. Main Dam (west) – flowing well and no new beaver activity
- ii. Secondary Dam (west) – flowing well and no new beaver activity
- iii. Tertiary Dam (east) – flowing well and no new beaver activity

*evidence of spring runoff / flooding across the roadway

B. Hill Road Culvert

- i. Main Dam (west) – flowing well and no new beaver activity
- ii. Secondary Dam (west) – flowing well and no new beaver activity

C. Prince Lake – as discussed last season, access to the north dam series (Prince Lake outflow) should be arranged to keep the water level of Prince Lake stable and also continually refresh the lake

*met with Darryl Sherlock and he has agreed to show us routes through his property to inspect the dams and beaver activity – likely will need notch dams in this area and remove several beavers

D. Gagnon Road

- i. North Bridge – flowing nicely and no sign of new beaver activity – evidence of previous spring flow and did recede without issue
- ii. South Culvert – flowing nicely and no sign of new beaver activity – there is still quite a bit of water volume upstream from this culvert – this should be notched to maintain some flow and

prevent the dam from being overwhelmed – the base of the notch could use a drainpipe perhaps

E. Airport Road – creek flowing nicely and no new beaver activity

*Resident on the east side of the airport road did call about some new beaver activity, but he was not home at this time – I could not see the activity from his house and I did not enter his property any further to investigate – I know this fellow and I will take a walk with him soon

K. Caruso



CORPORATION OF THE TOWNSHIP OF PRINCE

BY-LAW NO. 2025-23

Being a By-law to set and levy tax rates and to further provide for penalty and interest in default of payment thereof for 2025.

WHEREAS Section 312 of The Municipal Act 2001, as amended, provides that the Council of a local municipality shall, pass a by-law to levy a separate tax rate on the assessment in each property class, and;

WHEREAS Sections 307 and 308 of the said Act require tax rates to be established in the same proportion to tax ratios, and;

WHEREAS the sum required for general and capital municipal expense purposes is estimated at \$3,532,087.69, and;

WHEREAS certain regulations require reductions in certain tax rates for certain classes or subclasses of property.

Now THEREFORE the Council of the Corporation of the Township of Prince hereby ENACTS AS FOLLOWS:

1. The estimate of \$1,517,857.18 for general municipal purposes falling due within the year 2025 is hereby adopted.
2. THAT a tax rate of 1.016293 % is hereby adopted to be applied against the whole of the assessment for real property in the residential class.
3. THAT a tax rate of 1.350206% is hereby adopted to be applied against the whole of the assessment for real property in the commercial class as adjusted by the provisions of the *Municipal Act 2001*.
4. THAT a tax rate of 1.891589% is hereby adopted to be applied against the whole of the assessment for real property in the industrial class as adjusted by the provisions of the *Municipal Act 2001*.
5. THAT a tax rate of 1.117933% is hereby adopted to be applied against the whole of the assessment for real property in the pipelines class.
6. THAT a tax rate of 0.254095% is hereby adopted to be applied against the whole of the assessment for real property in the managed forest class.
7. THAT a tax rate of 0.254095% is hereby adopted to be applied against the whole of the assessment for real property in the farmlands class.

Pursuant to Ontario Regulation 400/98 of the *Education Act*, the following education tax rates are established:

8. An education tax rate of 0.153% for general residential purposes.
9. An education tax rate of 0.880% applied against the whole of the assessment for real property in the commercial and industrial classes.
10. THAT the reduction in the tax rate for commercial vacant land is established at 30%.
11. THAT the reduction in the tax rate for industrial vacant land is established at 35%.
12. THAT every owner shall be taxed according to the tax rates in this by-law and such tax shall become due and payable in two installments as follows:

50 per cent of the final levy (after deduction of the interim levy) rounded upwards to the next whole dollar shall become due and payable on the 25 day of August 2025; and the balance of the final levy shall become due and payable on the 25 day of October 2025 and non-payment of the amount, as noted, on the dates stated in accordance with this section shall constitute default.
13. On all taxes of the levy which are in default a penalty of 1.25 per cent shall be added and thereafter a penalty of 1.25 per cent per month will be added on the first day of each and every month the default continues, until December 31st, 2025.
14. On all taxes in default on January 1^o, 2026, interest shall be added at the rate of 1.25 per cent per month for each month or fraction thereof in which the default continues.
15. Penalties and interest added in default shall become due and payable and shall be collected as if the same had originally been imposed and formed part of such unpaid tax levy.
16. The collector may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
17. THAT taxes are payable at the Township of Prince Municipal Office, 3042 Second Line West, Prince Township, Ontario P6A 6K4.

PASSED in open Council this 13th day of May 2025.

Mayor, Melanie Mageran

Clerk, Sam Carolei



CORPORATION OF THE TOWNSHIP OF PRINCE

By-law 2025-24

Being a by-law for establishing tax ratios

Whereas pursuant to Section 308 of the Municipal Act 2001, the council of a municipality shall pass a by-law establishing the tax ratios for that year for the municipality.

The tax ratios for the municipality as are follows:

Residential	1.0
Commercial	1.328546
Industrial	1.860616
Farmlands	0.25
Managed Forests	0.25
Pipelines	1.10

This by-law comes into effect upon the date of passage.

Mayor, Melanie Mageran

Clerk, Sam Carolei



Request to Purchase Abutting Property

1 message

Sherlock, Darryl <darryl.sherlock@algoma.com>
To: "clerk@princetwp.ca" <clerk@princetwp.ca>

Wed, May 7, 2025 at 3:43 PM

Prince
Township

3042
Second
Line

Prince
Twp., ON
R.R6

P6A 6K4

Subject: Request to Purchase Abutting Property

Dear Prince Township

I hope this letter finds you well. I am writing to formally express my interest in purchasing the property located at Plan #31618 which directly abuts my current property at 87 Hill Rd.

As your property lies adjacent to mine, acquiring it would allow me to clear up any encroachment issues, irrigation issues, With this merger it would expand my yard, and ensure greater privacy, etc. I believe this transaction could be mutually beneficial, and I would be happy to discuss or any terms you consider appropriate to cover costs associated to proceed.. The intention is to consolidate the two lots for personal use and improved land management. I am fully prepared to cover any and all costs associated with this request, including but not limited to land surveys, registration fees, legal documentation, and administrative expenses necessary to facilitate the process.

For your convenience, I have attached the current maps outlining the parcels in question. However, if there are any additional mapping or documentation requirements, please let me know, and I will provide updated or enhanced materials as needed.

I appreciate your attention to this matter and am available to discuss any next steps or provide further information.

Please let me know if you are open to discussing this further. I would be glad to meet at your convenience

Thank you for considering my request. I look forward to the opportunity to speak with you.

Sincerely,

Darryl Sherlock

87 Hill Rd

Prince Twp., ON

P6A 6K4



Shurly55@hotmail.com

705-542-2152

Darryl Sherlock | Shift FLS - Ironmaking | Ironmaking |

E darryl.sherlock@algoma.com | www.algoma.com |



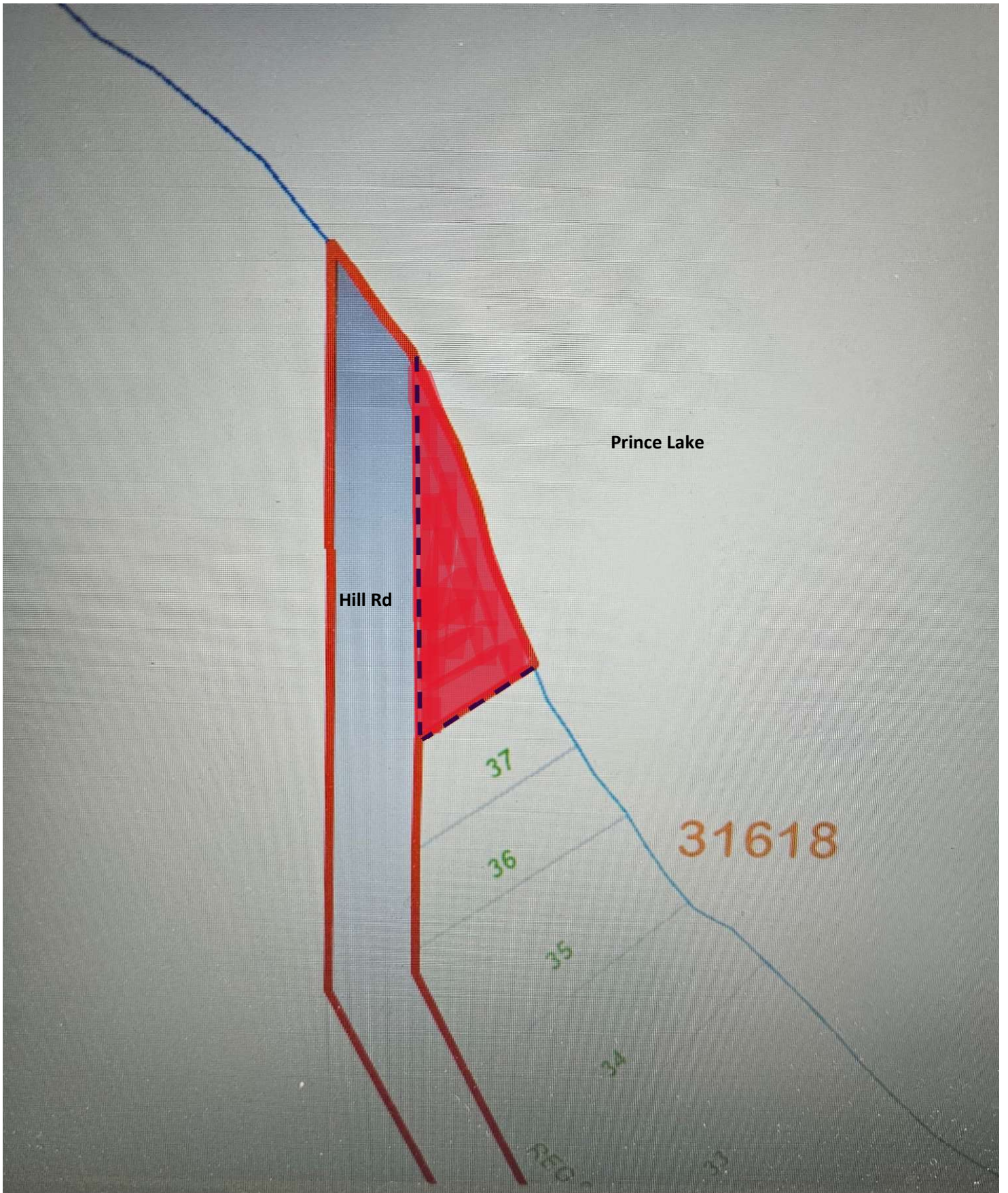
105 West Street • Sault Ste. Marie • Ontario • Canada • P6A 7B4  

Algoma Steel acknowledges that we operate in the Robinson-Huron Treaty territory, the traditional territory of the Anishinaabe People, including the Batchewana and Garden River First Nations, as well as the Métis People.

Disclaimer: This email is subject to a disclaimer. To view, please click [here](#).



road#2.JPG
792K





Prince Township Clerk <clerk@princetwp.ca>

Fwd: OPP Costing Resolution

1 message

----- Forwarded message -----

From: **Sonny Spina** <s.spina@cityssm.on.ca>
Date: Tue, May 6, 2025, 11:44 a.m.
Subject: OPP Costing Resolution
To: Melanie Mageran (mmick@princetwp.ca) <mmick@princetwp.ca>

Hey,

Sorry, I forgot to send this along to you. Below is the resolution I was speaking about when we chatted the other day. I believe it will be beneficial for us to be able to add Prince into the conversation as well. Feel free to call anytime if you have any questions.

Sonny

COSTING FOR ONTARIO PROVINCIAL POLICE (O.P.P.) SERVICES IN SAULT STE. MARIE

Mover: Sonny SPINA

Seconder: Stephan KINACH

WHEREAS a safe community free of crime and social disorder is beneficial for all residents and visitors of the City of Sault Ste. Marie; and

WHEREAS The Sault Ste. Marie Police Service was founded as a municipal police service for the City of Sault Ste. Marie in 1871; and

WHEREAS year over year, the cost of policing in the City of Sault Ste. Marie has risen at a rate higher than the rate of inflation; and

WHEREAS the rising costs of police services must be paid by taxpayers; and

WHEREAS the rising cost of policing in the city of Sault Ste. Marie is not sustainable; and

WHEREAS the Ontario Provincial Police (O.P.P.) provide policing service across the province along with the ability to provide additional resources; and

WHEREAS a priority of council and city staff is to ensure that tax dollars are spent in a fiscally responsible way while exploring all options to provide services that will enhance the safety of our community,

NOW THEREFORE BE IT RESOLVED THAT council direct the CAO to send a letter to Ontario's Solicitor General, the Honourable Michael KERZNER to request pricing for O.P.P. services for the City of Sault Ste. Marie; and further that, copies of the letter be sent to the Sault Ste. Marie Police Services Board, The Interim Sault Ste. Marie Police Chief and the Sault Ste. Marie Police Association.

Sonny Spina

Councillor, Ward 1
705 989 5153 s.spina@cityssm.on.ca

CITY OF SAULT STE. MARIE

99 Foster Drive, Sault Ste. Marie, ON P6A 5X6
saultstemarie.ca



I appreciate your time. I understand that my working hours may not be the same as yours. Please do not feel obligated to respond outside of your normal working hours.

Individuals who submit written correspondence or information to the City should be aware that any personal information contained in their communications may become part of the public record and made available to the public through the Council Agenda process or that of a committee of Council or a local board.





CORPORATION OF THE TOWNSHIP OF PRINCE

By-Law 2025-25

Being a BY-LAW to confirm proceedings and resolutions of Council for the Township of Prince which were adopted up to and including May 13th, 2025

WHEREAS Section 5(3) of the Municipal Act, R.S.O 2001 as amended requires a municipal council to exercise its power by bylaw except where otherwise provided;

AND WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual bylaw;

NOW THEREFORE the Council for the Township of Prince enacts as follows:

1. **THAT** all actions of Council which have been authorized by a motion, resolution, direction and other action of Council and adopted in open Council and that were recorded in the minutes of Council or the minutes of a Committee of Council and accepted by Council up to and including May 13th, 2025, are hereby ratified, authorized and confirmed.
2. **THAT** where no individual by-law has been or is passed with respect to the taking of any action authorized in the meeting mentioned in Section 1 hereof or with respect to the exercise of any powers by the Council at the above-mentioned meeting, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing the taking of any authorized action or required for the exercise of any power by the Council.
3. **THAT** the Mayor and proper officers of the Corporation of the Township of Prince are hereby authorized and directed to do all things necessary to give effect to the recommendations, motions, resolutions, reports, action and other decisions of the Council and the Mayor and Clerk are hereby authorized and directed to execute all necessary documents in the name of the Township of Prince and to affix the seal of the Corporation thereto.

READ and passed in open Council on this 13th day of May 2025.

Melanie Mageran, Mayor

Sam Carolei, Clerk