



CORPORATION OF THE TOWNSHIP OF PRINCE- BUDGET MEETING #1
AGENDA
January 19, 2022
6:30 PM
COMMUNITY HALL

Join Zoom Meeting

<https://us02web.zoom.us/j/85878224635?pwd=eThFTnp1eHRYVkdIRTJ0VHBkWEQ0UT09>

Meeting ID: 858 7822 4635

Passcode: 551311

1. Call to Order
2. Approve Agenda
3. Disclosure of Pecuniary Interest
4. Staff Reports
 - a) 2022 Budget run #1
 - b) Fire Chiefs Report for Budget
 - c) Community Enhancement Program application- Firehall epoxy for floors
 - d) Northern Ontario Resource Development Fund Program application – Walls Rd.
5. By-Laws – By-law 2022-02 – Being a By-law to provide an interim tax levy, provide due dates for interim taxes and penalty and interest of 1.5%.
6. Confirmatory By-Law- 2022-03
7. Adjournment

**2022 Budget
Revenue**

Account	Account description	2021 Budget	2021 Actual	2022 Budget	Notes
01-00-120920	Fire Department Debenture	-	-	-	
01-00-150900	Environment Revenue-Garbage Tags	100.00	120.00	120.00	
01-00-150910	Environment Revenue-WDO Funding-Recycling	16,000.00	9,724.48	22,462.00	
01-00-190010	Gen. Gov. - Gas Tax	61,275.00	125,651.74	64,064.61	
01-00-190020	Gen. Gov. - NOHFC Intern	2,400.00	17,203.78	-	
01-00-190030	Gen. Gov. - COVID funding	32,850.00	45,703.00		no new covid funding
01-00-190050	Gen. Gov. - Ontario Municipal Partnership Fund	188,900.00	188,900.00	188,300.00	
01-00-190075	Gen. Gov. - Ontario Community Infrastructure Fund	50,000.00	50,000.00	100,000.00	
01-00-190080	Infrastructure Fund application	100,000.00	-		
01-00-190085	NOHFC Fire Hall Application	21,758.00	-	21,758.00	grant offsets expense
01-00-190090	NOHFC Pavilion doors	13,738.00	-	13,738.00	offsets expense
01-00-190095	Gen. Gov. - Ontario - Cannabis legislation	5,000.00	5,000.00		no new grants
01-00-190130	Gen. Gov. - Rent - Cmmunity Hall	-	54.00		
01-00-190135	Rec/Culture - Pavilion Rentals	-	-		
01-00-190140	Gen. Gov. - Parent Child Revenue	23,000.00	36,748.56	36,800.00	rent + their share of WSIB and OMERS
01-00-190150	Gen. Gov. - Miscellaneous Revenue	4,500.00	2,083.10	2,000.00	
01-00-190160	Gen. Gov. - tax sale costs	1,500.00	-		
01-00-200100	P.T.P.P. - Fire Donations, Misc.	4,800.00	7,233.84	5,000.00	
01-00-200110	P.T.P.P. - Fire DSSAB Revenue	3,000.00	-		
	Fire Permits	3,500.00	3,537.50	3,500.00	
	Transportation - Misc. Revenue	-	-		
01-00-210125	Transportation - Employment Grant	8,980.00	8,980.00	8,980.00	student summer grant
01-00-220120	Health Rev. - Cemetery Revenue	1,000.00	3,906.00	3,000.00	
01-00-220125	Health Rev. - Cemetery General	2,600.00	5,170.00	4,000.00	
	Rec/Culture - Canada Specific Recreation	2,993.00	3,822.00	-	
	Subtotal	547,894.00	513,838.00	473,722.61	

2022 Budget

Revenue (Continued)

Account	Account description	2021 Budget	2021 Actual	2022 Budget	Notes
	Subtotal carry forward	547,894.00	513,838.00	473,722.61	
01-00-230120	Rec/Culture - Recreation Rev. Rink and Car Show	-	652.00	500.00	
01-00-230130	Rec/Culture - Recreation Committee	650.00	-	650.00	
01-00-230140	Rec/Culture - 5% in Lieu of Parks	9,500.00	17,825.00	12,000.00	
01-00-240120	Planning & Dev. - Committee of Adj. Revenue	2,000.00	2,500.00	2,000.00	
	Planning & Dev - Rezoning/O.P. Revenue	-	-		
01-00-250010	Other Rev. - POA Rev.	2,500.00	3,845.40	2,500.00	
01-00-250100	Other Rev. - Licenses & Permits - Dogs	1,450.00	1,491.50	1,450.00	
01-00-250110	Other Rev. - Tax Sale / Property Sale Rev.	41,850.00	69,675.30	30,000.00	
	Other Rev. - Licenses & Permits - Bldg.	-	90.00		
01-00-250500	Other Rev. - Tax Interest	25,000.00	34,861.61	30,000.00	
01-00-250600	Other Rev. - Interest Earned	35,000.00	47.81	30,000.00	
01-00-250700	Other Rev. - Service charges	500.00	544.50	500.00	
01-00-250800	Other Rev. - Tax Certificates	350.00	720.00	500.00	
	Total Revenue	666,694.00	646,091.12	583,822.61	

2022 Budget

Expenditures

Account	Account description	2021 Budget	2021 Actual	2022 Budget	Notes
	General				
01-30-300100	Council Wages	27,720.00	27,285.00	27,857.99	2.1% inc.
01-30-300110	Council - Other	1,200.00	3,550.15	1,200.00	CAO eval, IC investig.
01-30-300200	Wages for Office staff and custodian	178,508.50	166,136.02	200,775.73	CAO/DC/Assist/Custodian at part time-2.1% inc.
01-30-300300	CPP	12,687.50	8,165.94	9,390.83	
01-30-300310	EI	4,060.00	3,360.85	3,864.98	
01-30-300330	OMERS	16,240.00	13,398.88	15,408.71	
01-30-300340	Employer Health Tax	5,582.50	3,779.94	4,346.93	
01-30-300350	Workers Compensation	17,077.50	5,101.42	5,866.63	
01-30-300360	Extended Benefits	7,762.50	7,811.11	8,982.78	
01-30-300500	Election Expense			3,000.00	
01-30-300510	Advertising	1,250.00	1,379.85	1,250.00	Wall of rememb-\$325, K9 book-\$300, MADD-\$305, Legion Book-\$261
01-30-300600	Training	1,000.00	528.99	1,000.00	
01-30-300610	Travel	650.00	1,242.09	1,500.00	
01-30-300620	Memberships	1,650.00	1,035.41	1,000.00	MEPCO -\$40, ADMA-\$100, Kinnawabi-\$425, Vet Assoc -\$155, AMCTO- \$405
01-30-300700	Auditor	13,500.00	19,307.94	20,000.00	
01-30-300710	Solicitor	15,000.00	10,176.00	15,000.00	
01-30-300715	Professional fees - Consulting	12,000.00	31,524.55	15,000.00	Asset mgmt - \$15,000
01-30-300720	Insurance	52,328.00	48,595.60	63,175.00	expected incr. of up to 30%
01-30-300800	Tax Sale Costs	1,000.00	5,525.46	1,000.00	
01-30-300900	Office Supply	5,000.00	956.02	1,500.00	
01-30-300910	Computers		14,056.92	3,000.00	
01-30-300911	Photocopies		1,197.30	1,000.00	
01-30-300912	Covid Contingency expenses	500.00	-	-	
01-30-300913	Postage		4,291.73	3,500.00	
01-30-300915	Telephone & Internet		5,862.85	2,000.00	
01-30-300925	Assessment	20,650.00	20,646.28	20,405.00	
01-30-300930	u.s.exchange	-	-	-	
01-30-300940	Bank Charges	425.00	140.04	400.00	
01-30-300955	Donations	2,500.00	602.31	2,000.00	\$500 Sault College
01-30-300970	Enbridge Gas- Capital offset		12,300.00	12,300.00	
01-30-300975	Miscellaneous Expense	17,000.00	1,530.55	5,000.00	
	General subtotal	415,291.50	419,489.20	450,724.58	

2022 Budget

Expenditures (continued)

Account	Account description	2021 Budget	2021 Actual	2022 Budget	Notes
	Protection to persons and				
01-31-310075	Policing	199,550.00	198,422.41	199,000.00	
01-31-310100	Fire Honorariums	45,000.00	43,799.98	45,000.00	
01-31-310120	Pumper 1 Fuel	400.00	691.25	500.00	
01-31-310130	Pumper 1 Repair	500.00	530.31	1,500.00	
01-31-310140	Pump 3 Fuel	400.00	232.79	500.00	
01-31-310150	Pump 3 Repair	5,000.00	6,859.91	1,000.00	
01-31-310170	New Apparatus & Equipment	10,700.00	12,574.97		
01-31-310175	First Response Expense	500.00	475.96	500.00	
01-31-310180	Repairs to Apparatus &	1,300.00	777.98	1,000.00	
01-31-310185	Recertification of Apparatus and	5,500.00	4,645.36	5,500.00	
01-31-310190	Fire - Licenses & Permits	7,200.00	4,433.69	7,000.00	
01-31-310200	Training	8,000.00	5,674.53	6,750.00	
01-31-310210	Fire Station	8,000.00	5,960.16	8,000.00	
01-31-310215	Mutual Aid and Essentials Course	300.00	-	300.00	
01-31-310220	Miscellaneous Fire	700.00	686.65	700.00	
01-31-310230	Fire Administration	250.00	-	250.00	
01-31-310240	Fire Prevention	250.00	92.56	250.00	
01-31-310250	Fire Hydrants	8,600.00		8,600.00	\$
01-31-310255	Emergency Plan	5,500.00	1,754.72	5,500.00	
01-31-310260	MNR Fire Protection	6,650.00	6,641.09	6,650.00	
01-31-310300	Conservation Authority	5,605.54	6,020.00	6,336.00	
01-31-310405	Animal Control Officer	1,100.00	1,014.78	1,036.09	2.1% inc
01-31-310430	CBO & BEO Wage	2,000.00	7,225.10	7,376.83	2.1% inc
	Protection subtotal	323,005.54	308,514.20	313,248.92	

**2022 Budget
Expenditures (continued)**

Account	Account description	2021 Budget	2021 Actual	2022 Budget	Notes
	Transportation				
01-32-320000	Quonset Hut - Power	500.00	315.31	500.00	
01-32-320110	Bridges & Culverts - Material	6,000.00	3,729.30	6,000.00	
01-32-320120	Bridges & Culverts - Machinery	3,000.00	6,167.67	4,000.00	
01-32-320210	Brushing - Machinery	5,000.00	3,452.21	5,000.00	
01-32-320240	Ditching - Machinery	7,500.00	6,990.92	7,500.00	
01-32-320260	Patching Labour	-	-	-	
01-32-320270	Patching - Material	5,200.00	2,424.68	5,200.00	
01-32-320280	Patching - Machinery	1,000.00	1,228.74	1,000.00	
01-32-320360	Grading - Machinery	4,500.00	3,676.09	4,500.00	
01-32-320390	Dust Layer - Material	2,000.00	2,842.41	2,000.00	
01-32-320400	Dust Layer - Machinery	1,000.00	1,139.71	1,000.00	
01-32-320430	Gravel Resurfacing - Material	11,000.00	10,362.37	11,000.00	
01-32-320440	Gravel Resurfacing - Machinery	5,000.00	-	5,000.00	
01-32-320480	Snowplowing - Machinery	22,500.00	21,985.67	22,500.00	
01-32-320520	Sanding - Machinery	22,000.00	13,586.71	22,000.00	
01-32-320590	Safety Devices - Material	1,000.00	721.09	1,000.00	
01-32-320620	Miscellaneous Roads	6,000.00	3,560.98	6,000.00	
01-32-320630	Road Super Wages	54,208.73	9,321.33	55,953.91	Super/labour/3 students Offset by Summer Student grant
01-32-320640	Training - Roads	500.00	-	-	
01-32-320660	Tools - Roads	1,000.00	-	1,000.00	
01-32-320670	Misc. Repairs	500.00	416.20	500.00	
01-32-320770	Construction - Machinery	1,000.00	-	1,000.00	
01-32-320910	Truck Expense	5,000.00	5,385.92	5,000.00	
01-32-320790	Streetlighting	6,500.00	6,280.85	6,500.00	
	Transportation subtotal	171,908.73	103,588.16	174,153.91	
					Roads total
					\$ 167,653.91

**2022 Budget
Expenditures (continued)**

Account	Account description	2021 Budget	2021 Actual	2022 Budget	Notes
	Environment				
01-33-320630	Road Super Wages	3,872.05	665.83	3,996.71	Super/labour/3 students
01-33-330100	Garbage Collection	15,000.00	30,403.88	38,400.00	GFL = \$6,400/mnth
01-33-330110	Recycling	45,000.00	34,343.10	38,400.00	GFL = \$6,400/mnth
01-33-330115	Recycling - Truck Expenses	-	-	-	
01-33-330200	Garbage Disposal	17,500.00	47.28	5,000.00	
	Environment subtotal	81,372.05	65,460.09	85,796.71	
	Health				
01-34-320630	Road Super Wages	4,000.00	1,331.67	7,993.42	Super/labour/3 students
01-34-340100	Algoma Health Unit	36,940.00	36,940.00	40,634.00	10% inc
01-34-340200	Cemetery	1,200.00	5,045.69	-	
	Health subtotal	42,140.00	43,317.36	48,627.42	
	Social/Family				
01-31-310050	Ambulance	79,423.20	78,821.92	82,038.20	increase to levy
01-35-350100	Welfare	69,860.40	70,020.12	72,877.25	
01-35-350110	Child Care - DSSAB	34,092.20	34,140.12	35,533.19	
01-35-350115	Social Housing	212,586.20	213,438.13	222,147.35	
	Social/Family subtotal	395,962.00	396,420.29	412,596.00	
	Recreation/Culture				
01-36-320630	Road Super Wages	11,616.16	1,997.43	11,990.12	Super/labour/3 students
01-36-360100	Parks	1,000.00	234.05	1,000.00	
01-36-360200	Recreation Committee	1,500.00	-	1,000.00	
01-36-360210	Recreation - Other	500.00	-	500.00	
01-36-360300	Library	6,000.00	5,000.00	6,000.00	includes 1000 for audit
01-36-360400	Museum	5,000.00	424.80	2,500.00	
01-36-360500	Community Centre	16,500.00	7,130.44	10,000.00	
01-36-360520	Hall Fuel	5,150.00	4,199.25	5,500.00	includes fuel for generator
01-36-360530	Hall - Light & Power	4,600.00	3,699.12	4,000.00	
01-36-360540	Hall - Ploughing	3,000.00	-	3,000.00	
01-36-360550	Water Filtration Operating	6,000.00	6,510.83	7,000.00	
01-36-360600	Festival and Events Pavilion	2,000.00	642.34	1,000.00	
	Recreation/Culture subtotal	62,866.16	29,838.26	53,490.12	

**2022 Budget
Expenditures (continued)**

Account	Account description	2021 Budget	2021 Actual	2022 Budget	Notes
	Planning				
01-37-370100	Planning - General	750.00	-	750.00	
01-37-370200	Planning Consultant	10,000.00	4,533.65	10,000.00	
01-37-370300	Planning - Administrator	500.00	-	500.00	
	Planning subtotal	11,250.00	4,533.65	11,250.00	
	Capital				
01-36-135020	Capital - Buildings	100,000.00	77,124.82	8,500.00	water system upgrades- comm ctre
01-31-135020	Capital Improvements - Fire Hall	24,175.00	18,104.12	49,952.00	4 turnout gear 5 gloves, 2 boots, hose, painting epoxy floor- grant applied for
03-39-135020	Capital Improvements - Museum	-	-	-	
01-32-136100	Capital Improvements - Base Line	175,000.00	-	-	
01-32-136100	Capital Improvements - Walls Road	-	-	-	
01-32136300	Capital Improvements - Walls Rd.	-	-	-	
01-40-400155	Capital Improvements - Festival & events pavilion	16,950.00	-	16,950.00	Roll up doors- ordered Dec. 2021
01-40-400400	Fire Debenture - principal	42,000.00	42,000.00	48,893.63	
01-40-400400	Fire Debenture - Interest	8,426.70	7,729.43	6,479.17	
01-40-400850	Provisions for Roads	20,000.00	-	-	
01-40-400900	Provisions for Fire	20,000.00	-	-	
01-40-400912	Provision for Capital Asset	200,000.00	-	-	
	Capital subtotal	606,551.70	144,958.37	130,774.80	

**2022 Budget
Analysis**

Account	Account description	2021 Budget	2021 Actual	2022 Budget	Notes
	Total Expenditures	2,110,347.68	1,516,119.58	1,680,662.45	
	Total Revenues	666,694.00	646,091.12	581,822.61	
	Total Capital	606,551.70	144,958.37	130,774.80	
	To be raised through taxation.	1,443,653.68	870,028.46	1,229,614.64	\$ 1,445,806.00 taxation from assessments
	2022 Tax rate to raise			0.00903135	
	1,229,614.64				
	2021 rate			0.00903135	
	net change			-	
	% increase			-	
	Assessments have increased enough to keep the same tax rate as last year				
		2021	2022		
Assessment	100,000.00	903.14	903.14		



COUNCIL REPORT

Date: January 10, 2022	Date Presented: January 18, 2022
Prepared By: Steve Hemsworth	Rank: Fire Chief

Fire Department Budget Highlights 2022

Pump 1 Repair - \$1500.00

Complete service including replacing oil, all filters and servicing DPF system \$1200.00
Krown rustproofing \$300.00

New Apparatus and Equipment - \$14500.00

- Four new sets of turnout gear to replace gear expiring this year as per NFPA 1971 and Ontario OHSAs- \$11600.00
- New boots and gloves to replace expired and damaged gear \$900.00
- New hose to replace antiquated hose from 1980's that is still in use on Pump 3 \$2000.00.

Fire Licenses and Permits - \$7000.00

This includes \$3968.64 for use of Spectrum's Prince Lake Radio Tower, \$1289.66 for Edispatches firefighter notification application and \$456.84 to the Receiver General of Canada for radio authorization renewal. The remainder of the \$7000.00 budgeted is for DZ drivers license renewal testing and physical exams.

Training - \$6750.00

Includes NFPA 1001 Level 1 course for two firefighters, NFPA 1001 Level 2 course for three firefighters, NFPA 1021 Level 1 course for two firefighters, NFPA 1021 Level 2 course for one captain and one firefighter, NFPA 1002 Pump Operators course for one firefighter, annual Health Care Provider re-certification for all firefighters and first response personnel and Z endorsement licenses for three firefighters. Decrease from \$8000.00 last year

Expenditures

Acct. #	Name	2021 Budget	2021 Actual	(Over)/under	2022 Proposed Budget	Notes
01-31-310100	Fire Honorariums	45,000.00			45,000.00	
01-31-310120	Pumper 1 Fuel	400.00			500.00	
01-31-310130	Pumper 1 Repair	500.00			1,500.00	See Highlights
01-31-310140	Pump 3 Fuel	400.00			500.00	
01-31-310150	Pump 3 Repair	5,000.00			1,000.00	
01-31-310170	New Apparatus & Equipment	10,700.00			14,500.00	See Highlights
01-31-310175	First Response Expense	500.00			500.00	
01-31-310180	Repairs to Apparatus & Equipr	1,300.00			1,000.00	
01-31-310185	Recertification of Apparatus ar	5,500.00			5,500.00	
01-31-310190	Fire - Licenses & Permits	7,200.00			7,000.00	See Highlights
01-31-310200	Training	8,000.00			6,750.00	See Highlights
01-31-310210	Fire Station	8,000.00			8,000.00	See Highlights
01-31-310215	Mutual Aid	300.00			300.00	
01-31-310220	Miscellaneous Fire	700.00			700.00	
01-31-310230	Fire Administration	250.00				
01-31-310240	Fire Prevention	250.00			250.00	
Totals		94,000.00	0.00		93,000.00	

Fire Station - \$8000.00

This includes electricity, natural gas, hydro, pest control, cleaning supplies and building maintenance and repair. Includes \$1152.00 paid to CACC for fire dispatch services.

Painting - \$8000.00

Not included in the fire department budget. With the installation of the new heating system, some drywall had to be removed within the hall. It was repaired and primed but the entire interior of the hall needs to have further drywall repair and painting. By itself painting not eligible for infrastructure funding.







Prince Fire Department 10 Year Major Capital Replacement Costs

Year	Turnout Gear	Helmets	Gloves	Boots	Life Span	Hose	Equipment	Life Span
2022	4 - \$11,600		5 - \$600.00	2 - \$400.00	10 Years	\$2,000.00		20 Years
2023	1 - \$2500.00		4 - \$500.00	5 - \$1000.00	10 Years	\$7,000.00	Hose & Outlets for new truck	20 Years
2024	1 - \$2500.00	7 - \$2500.00	4 - \$500.00	3 - \$600.00	10 Years	\$2,000.00	Hose for new truck	20 Years
2025		6 - \$2250.00	4 - \$500.00	2 - \$400.00	10 Years		6 - SCBA - \$70,000.00	25 Years Delivery in December
2026		5 - \$1875.00	4 - \$500.00	3 - \$600.00	10 Years		7 - SCBA - \$75,800.00	25 Years Delivery in January
2027			4 - \$500.00	3 - \$600.00	10 Years	\$3,000.00	2 - 1 1/2 Nozzles	20 Years
2028	5 - \$12500.00	2 - \$750.00	4 - \$500.00		10 years			
2029	4 - \$10000.00		4 - \$500.00		10 Years			
2030	1 - \$2500.00		4 - \$500.00		10 Years	\$2,000.00	Thermal Imaging Camera	20 Years
2031	2 - \$5000.00		4 - \$500.00		10 Years	\$3,000.00	Positive Pressure Fan	20 Years

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Community Enhancement Program - Enhance Your Community Stream

Saved As: Fire Hall renovations on 2022/01/13 at 4:03 pm, Version 1 (IN PROGRESS)

Application Created On: 2022/01/13, 4:03 pm
Application not submitted yet.

1. Assistance Received In Completing this Application

Have you received any assistance in completing this application from the Ministry of Energy, Northern Development and Mines staff? No If yes, please indicate the staff person you worked with N/A

2. Applicant and Contact Information

Legal Name of business/organization*	The Corporation of the Township of Prince	Type of Registration Number*	<input type="radio"/> CRA/Business Registration Number
Registration Number or Explanation*	130268980	Operating name of business/organization*	Prince Township
Date of incorporation or registration of business/organization (yyyy/mm/dd)	1897/04/03		
Unit Number		Street Number*	3042
Street Name*	Second Line	PO Box	
City/Town*	PRINCE TWP	Province*	<input type="radio"/> Ontario
Postal Code*	P6A 6K4	Business Phone Number and Extension*	705-779-2992
Fax Number	705-779-2725	Email Address*	clerk@twp.prince.on.ca
Website/Facebook/Twitter/Instagram for the business	www.princetownship.ca		
Type of Legal Entity of Applicant*	<input type="radio"/> Municipality	Other Type of Legal Entity of Applicant - please specify	<input type="text"/> N/A
First Name*	Mary Lynn	Last Name*	Duguay
Position (e.g. Manager)	CAO/Clerk/Treasurer		

Briefly describe the nature of your business/organization, including its sector (e.g. manufacturing) or mandate.*
In the early 1860's, Septimus R. Prince arrived here and found a place rich in natural beauty, where he established the Township of Prince. Today, with more than one thousand residents calling Prince Township home, the splendor of the natural landscape remains. It is our mission to keep Prince Township simply beautiful for years to come. We provide services to all residents including fire protection, parent child resource centre, marina, library, museum, outdoor pavilion, and much more.

3. Project Information

My business/organization is located in Northern Ontario.* Yes

Why is the project being undertaken?*

The completion of the Prince Township firehall was a dream come true. After realizing that the Township could not afford the fees being charged to us for Fire services, we became the contractor for the construction of the firehall. Together, with employees hired under a federal government grant program, and under the expert guidance of volunteers, the firehall was completed and became a reality in 1992. The Township of Prince values the commitment and dedication given by our volunteer firefighters, the countless hours spent in training and the willingness to risk their lives to save others. Thank to the leadership of Fire Chief Steve Hemsworth, his team is still running a fire department which could compare with any paid department in Ontario. However, after 30 years of service, there are costly repairs needed to maintain the hall and ensure the health and safety of our volunteer firefighters.

Is the project identified in a planning process such as a current community or organizational plan? Please explain.*

The Township has experienced slow but steady population growth. Traditionally, the Township was an agricultural community. These small-scale operations have become increasingly more difficult to sustain, and are slowly disappearing. The Township's strategic goals to encourage and attract more commercial and industrial development have resulted in the development of a Wind Farm in our community and will result in the continued slow growth of population and households. It is estimated that the overwhelming majority of the housing demand over the timeframe of our Official Plan will be in the form of single detached dwellings, although an aging population may result in some demand for higher density dwelling types, including seniors housing and assisted living arrangements which means our fire and emergency services will be in more demand as time goes on.

What are the key activities that will be undertaken to complete the project?*	Painting of Firehall - \$9,800.00 Epoxy Floors - \$27,350 Total \$37,150.00 - remove existing baseboards and flooring, grind down floor to ensure adhesion, grind out any fractures in the concrete, fill in any fractures and pits in the concrete, vacuum concrete, tape off doors, mix and roll out PurEpoxy grey base coat, place full coverage of silica sand, scrape and vacuum sand, apply 2 PurEpoxy top coats, reinstall the baseboards, clean up job site.		
What are the expected outcomes and benefits of the project?*	It is imperative that the Firehall be safe in order to allow for the volunteer firefighters to continue providing the best emergency services to the residents of Prince Township. Cracks in the concrete flooring are creating a health and safety hazard for our firefighters as well as allowing the moisture to continue to infiltrate the base of the concrete and further deteriorate the structure. The Firehall will eventually need to close if these repairs are not done.		
Please identify the technical, managerial and financial capacity for implementing the project.*	Council has had to face large budget cuts due to the government mandate to keep the assessments at the 2016 assessment cycle levels. They have done this in order to assist residents in this challenging financial time due to the COVID pandemic. However, this means that municipalities have had to operate with reduced revenues while expenditures have increased dramatically due to the same reasons. In order to keep the tax rate affordable, many capital projects have been deferred and deferred until they are reaching the point of being critically necessary to continue operations of the municipality. The repairs to the Firehall have been put forth for budget deliberations many times without success. Council has felt the need to maintain other assets such as roads to be more necessary.		
Please identify the technical, managerial and financial capacity for sustaining the facility.*	Each year the Fire department is given a budget which allows them to maintain the personal protective equipment and vehicles to the requirements of the Ontario Fire Marshall. This is the absolute minimum required to operate a fire department. Capital improvements are the first to be cut from the budget when funds are not available. In order to maintain a functioning department, the priority is always personal protective equipment and vehicle safety. Because capital improvements are not seen as "crucial", they have been cut from the budget for so long that they are not at risk of impeding the health and safety of our volunteer firefighters.		
Please explain how the project builds on and optimizes the capacity and efficiency of existing infrastructure.*	Fire and emergency services are crucial for the safety of residents and infrastructure. The Prince township Fire department is one of the few small, rural departments in Ontario who are trained to carry out interior attack. Interior attack ensures a superior level of service as this ensures that every attempt will be made to save lives and save structures. Normally, the basement is the only area which is salvageable after a fire in a rural community. Our residents enjoy a feeling of safety and security which is rare in rural communities without a full time fire service.		
Why is NOHFC funding necessary for the completion of this project?*	Funding to municipalities has been cut drastically and in order to keep taxes from increasing, budgets are tight and capital projects are few and far between unless specific funding is applied for and obtained.		
In addition to the funding sources identified herein, have you approached, or applied to, any other funding programs? If yes, indicate organization and the status of those applications. If no, please explain.	AMO Gas tax has just begun to authorize expenses for Fire Hall improvements. However, historically, these funds have been saved for large roads projects and not used for anything else.		
Project Name*	Prince Township Fire Hall improvements		Project location (Community)* The Corporation of the Township of Prince
Proposed Project Start Date (yyyy/mm/dd)*	2022/06/01	Proposed Project End Date (yyyy/mm/dd)*	2022/08/31
Full-time jobs			0
Part-Time Jobs			0
Seasonal jobs			0

4. Project Costs

Project Cost Category	Project Cost Description	Eligible Costs	Ineligible Costs	Total Cost
labor and materials	paint firehall interior	8,700.00	0.00	8,700.00
labor and materials	prepare and epoxy floors	24,205.00	0.00	24,205.00
		Total Eligible Costs	Total Ineligible Costs	Total Project Costs
		32,905.00	0.00	32,905.00

5. Project Funding

Funding Source	Financing Type	Status	Funding Amount
	NOHFC: Conditional Grant		29,612.00
	NOHFC: Repayable Loan		



Northern Ontario Resource Development Support (NORDS) Fund

Instructions	A - Organization Information	B - Organization Address Information
C - Contact Information	D - Grant Payment Information	E - Project Information Form(s)
F - Certification	G - Declaration and Signing	

Instructions

Before filling out the Project Information Form read the entire PROGRAM GUIDELINES document. There may be some questions in the project information form that you are NOT required to complete. Please contact your identified Regional Economic Development Branch staff contact who is available to ensure all requirements are met prior to submitting your Project Information Form.

Information about eligible municipalities, projects, and expenses are detailed in the Program Guidelines.

Some fields in your form will already have the information you supplied during enrolment or from previous forms.

Answer each question fully or indicate "not-applicable" if the question is not relevant or does not apply to your project. Answers may vary in length depending on the nature of your project.

Provide reasons and supporting data where applicable to support your submission.

Demonstrate how your project addresses the program priorities.

Prepare necessary supporting materials. Ensure you have all of the necessary supporting materials electronically (either scanned, pdf or attachment).

Note that Ministry of Northern Development, Mines, Natural Resources and Forestry (the "Ministry") consideration of a submission does not guarantee funding. Submissions will be assessed against program eligibility requirements as set out in the Program Guidelines on the basis of the information provided by the municipality within the completed Project Information Form.

The Ministry reserves the right, in its sole discretion, to fund or not fund any particular project for which a project information form is submitted.

A - Organization Information

This section is not editable and displays information from your Transfer Payment Ontario (TPON) registration. The TPON system is a one-window self-serve registration system for submitting and updating organization profile information. All organizations receiving transfer payments from the Government of Ontario must register in the TPON system. If changes are required in Section A of your application, please make them in the TPON system. Once your information is revised, all future downloaded forms will include the updated information.

Organization Name: The Township of Prince	Organization Legal Name: CORPORATION OF THE TOWNSHIP OF PRINCE
Website URL: princetwp.ca	CRA Business Number: 130268980

B - Organization Address Information

This section is not editable and displays information from your Transfer Payment Ontario (TPON) registration. The TPON system is a one-window self-serve registration system for submitting and updating organization profile information. All organizations receiving transfer payments from the Government of Ontario must register in the TPON system. If changes are required in Section B of your application, please make them in the TPON system. Once your information is revised, all future downloaded forms will include the updated information.

Business Address

Street Address 1:
3042 Second Line Line

Street Address 2:	City/Town: Prince Township
Province: ON	Postal Code: P6A6K4
Country: Canada	

Mailing Address1

Unit Number:	Street Address 1 3042 Second Line Line
Street Address 2	City/ Town Prince Township
Province ON	Postal Code P6A6K4
Country Canada	

C - Contact Information

Please provide contact(s) for this submission, including whether or not they have signing authority. Contacts with the municipality will receive email notifications regarding case submission, reports due, and payments. Contacts with the Payee role will receive notifications regarding payments.

Contacts with signing authority will be prompted to digitally sign this form in Section G.

		Add	Remove
Salutation: Ms.	First Name: * Mary	Last Name: * Duguay	
Primary: <input checked="" type="checkbox"/>	Role: * Municipality	Email Address: * clerk@twp.prince.on.ca	
Title: * CAO/Clerk/Treasurer	Department: * Administration	Phone Number (Work): * (705) 779-2992	
Phone Number (Mobile): (705) 989-6461	Fax Number: (705) 779-2725	Signing Authority <input checked="" type="checkbox"/>	

D - Grant Payment Information

Should your submission be successful, this information will be used to make payments.

Payment Address

Payment Organization Name (max 100 characters) *

Corporation of the Township of Prince

Street Address 1 * 3042 Second Line	Street Address 2	City/Town * Prince Township
Province * ON	Postal Code * P6A6K4	

Method of Payment *

Electronic Fund Transfer

If you selected Electronic Fund Transfer: please ensure that you are registered with the Province to receive Direct Deposit Payments.

E - Project Information Form(s)

For more information and guidance, hover your cursor over each question below. A pop-up box with helpful tips or additional information will appear to assist you in completing the form
 Additional projects can be submitted by clicking the "ADD" button below. A new series of fields will appear, allowing you to enter information on your additional project(s)

	Add	Remove
--	-----	--------

Project Name: *
 Walls Road Rehabilitation

Project Description: *
 Walls Road is a corduroy road which means the base is made with logs. It is a very old road which has been decimated by heavy truck travel throughout the years. The log base has never been replaced with a more appropriate, current and more structurally sound alternative.

Resource Development Impacts: *
 Heavy truck traffic caused by aggregate trucks

Alignment with existing municipal planning documents:
 Asset Management plan has identified Walls Road as being in extremely poor shape with significant risk factors. It is a primary project for the Township.

Project Start Date (mm/dd/yyyy) * 06/01/2026	Project End Date (mm/dd/yyyy) * 08/31/2026
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Partnership Type (Select One) *
 Sole Municipality Lead

Do you intend to allocate all or part of your Year 1 NORDS allocation to this project in a future year? *

Yes

Year 2 (April 1, 2022 - March 31, 2023) <input checked="" type="checkbox"/>	Year 3 (April 1, 2023 - March 31, 2024) <input checked="" type="checkbox"/>	Year 4 (April 1, 2024 - March 31, 2025) <input checked="" type="checkbox"/>	Year 5 (April 1, 2025 - March 31, 2026) <input checked="" type="checkbox"/>
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Identify the Total Project Costs for the whole project.

Year 1 (April 1, 2021 - March 31, 2022)	Year 2 (April 1, 2022 - March 31, 2023)	Years 3-5 (April 1, 2023 - March 31, 2026)
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Identify the Eligible Project Costs (e.g. capital costs) for the project.

Year 1 (April 1, 2021 - March 31, 2022)	Year 2 (April 1, 2022 - March 31, 2023)	Years 3-5 (April 1, 2023 - March 31, 2026) \$2,500,000.00
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Identify the proposed amount of your NORDS annual allocation that will be applied to the project in the applicable year the funding will be utilized.

Year 1 (April 1, 2021 - March 31, 2022)	Year 2 (April 1, 2022 - March 31, 2023)	Years 3-5 (April 1, 2023 - March 31, 2026) \$338,543.00
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Identify any other funding sources related to the proposed project?

Name of Funding Source - 1 Gas Tax	Funding Amount - 1 \$320,000.00	Status - 1 Approved
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Name of Funding Source - 2 OCIF	Funding Amount - 2 \$100,000.00	Status - 2 Approved
Name of Funding Source - 3	Funding Amount - 3	Status - 3

If you would like to add an additional project for year one please press the "ADD" button located at the top of this Project Information Form. A new series of fields will appear, allowing to enter information on your additional project(s).

F - Certification

Agree by checking this box to confirm that the proposed project and information submitted associated with it meets program requirements including:

The proposed capital project(s) is impacted by, or advances opportunities related to resource development; *



Project costs funded through NORDS funding are directly related to the proposed project(s) and recorded as a capital expense; *



Assets associated with the project are owned by the recipient; *



All projects are in compliance with and satisfy applicable Provincial and Federal laws and requirements, and adhere to required approvals and processes. *



G - Declaration and Signing

The municipalities are expected to comply with the Ontario Human Rights Code (the "Code") and all other applicable laws (<http://www.ohrc.on.ca/en/ontario-human-rights-code>). Failure to comply with the letter and spirit of the Code will render the municipality ineligible for funding and, in the event funding is provided, liable to repay the funding in its entirety at the request of the Ministry. The municipality should be aware that Government of Ontario institutions are bound by the Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.F.31 (<https://www.ontario.ca/laws/statute/90f31>), as amended from time to time, and that any information provided to them in connection with this submission may be subject to disclosure in accordance with that Act. The municipality is advised that the names and addresses of organizations receiving funding, the amount of the funding, and the purpose for which funding is awarded is information made available to the public.

Declaration

The municipality hereby certifies as follows:

(a) the information provided in this submission is true, correct and complete in every respect;

(b) the municipality understands any funding commitment will be provided by way of an approval letter signed by the responsible Ministry and will be subject to any conditions included in such a letter. Conditions of funding may include the requirement for a funding agreement obligating the funding recipient to report on how the funding was spent and other accountability requirements;

(c) the municipality has read and understands the information contained in the Project Information Form;

(d) the municipality is aware that the information contained herein can be used for the assessment of funding eligibility and for statistical reporting;

(e) the municipality understands that it is expected to comply with the Ontario Human Rights Code and all other applicable laws;

(f) the municipality understands that the information contained in this submission to the Ministry in connection with the funding is subject to disclosure under the Freedom of Information and Protection of Privacy Act;

(g) the municipality is not in default of the terms and conditions of any grant, loan or transfer payment agreement with any ministry or agency of the Government of Ontario;

(h) I am an authorized signing officer for the municipality.

Applicant

Ms. Mary Duguay
CAO/Clerk/Treasurer
(w) (705) 779-2992
(c) (705) 989-6461
Email: clerk@twp.prince.on.ca

By clicking the "I Agree" button, I Agree with the Declaration and Statement Above

Signature Mary Duguay

Date/Time 13/01/2022 16:14:00

Please validate your submission by clicking the Validate button before submitting the form back to Transfer Payment Ontario.
